

**LUZERNE COUNTY  
BUDGET TRANSFER REQUEST**

*FY2016*

Department Name Dept #  
 Area Agency on Aging 9100

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	-	910	70	9100	550.53	(23,247)	Rent of Buildings
- Line Item Decrease	-	910	70	9100	560.81	(43,545)	Senior Aides
	+	910	70	9100	550.32	3,600	Printing
	+	910	70	9100	550.45	575	Building Maintenance & Repairs
	+	910	70	9100	550.47	600	Machinery & Equip R&M
	+	910	70	9100	560.55	57,252	Purchased Services Agency
	+	910	70	9100	560.82	4,765	Title V

Total 0 (Must equal 0)

**Explanation (Attach memo if necessary)**

We are decreasing rent in the amount of \$ 23,247 because our expenses for the building at 111 N. Pennsylvania Blvd were less than anticipated. We are decreasing Senior Aides by \$43,545 because we are processing the final payroll of the year and are under budget in that account due to lower enrollee hours. We are increasing printing by \$3,600, Building Maintenance and Repairs by \$575, Machinery and Equipment Repairs and Maintenance by \$600, increasing Purchased Services - Agency an additional \$57,252 and increasing Title V by \$4,765 to pay the remaining expenses for the year.

<p><i>Mary Russell</i> <span style="float: right;"><i>1-13-17</i></span></p> <p>Department Head</p>	<p><i>Mary K. Dymalski</i> <span style="float: right;"><i>1-13-17</i></span></p> <p>Division Head</p>
<p><i>David P. ...</i> <span style="float: right;"><i>1/18/17</i></span></p> <p>County Manager</p>	<p><i>Brian A. ...</i> <span style="float: right;"><i>1-17-17</i></span></p> <p>Budget &amp; Finance Division Head</p>

**LUZERNE COUNTY  
BUDGET TRANSFER REQUEST**

Department Name Dept #  
 Area Agency on Aging 9100

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	-	910	70	9100	510.15	(45,690)	Wages-Non Represented
- Line Item Decrease	-	910	70	9100	510.20	(212,951)	Wages - Represented
	-	910	70	9100	510.35	(6,053)	Wages - Overtime
	-	910	70	9100	520.10	(23,253)	Payroll Taxes - FICA
	-	910	70	9100	520.15	(5,437)	Payroll Taxes - Medicare
	-	910	70	9100	520.20	(996)	Payroll Taxes - Unemployment
	+	910	70	9100	550.29	10,000	Mileage Reimbursement
	+	910	70	9100	540.37	29,000	Medical Supplies
	+	910	70	9100	560.55	255,380	Purchased Services - Agency

Total 0 (Must equal 0)

**Explanation (Attach memo if necessary)**

We are decreasing wages and payroll taxes for 2016 by the remaining balance because the final payroll for the year has been processed and we were under budget in those expenses. This was due to the timing of filling vacant positions. We are increasing Mileage Reimbursement by \$10,000, Medical Supplies by \$29,000 and Purchased Services - Agency by \$255,380 to pay the remaining expenses for the year. We will be requesting an additional increase to Purchased Services - Agency once when we finalize our expenses in all the other line items.

<p><i>Mary Russell</i> 1-13-17          Department Head</p>	<p><i>Mary K. Dupleski</i> 1-13-17          Division Head</p>
<p><i>David P. Pabli</i> 1/18/17          County Manager</p>	<p><i>Brian A. Sachs</i> 1-17-17          Budget &amp; Finance Division Head</p>




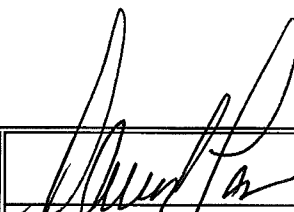
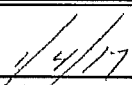
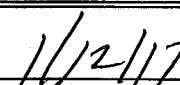


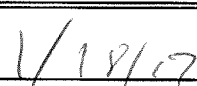

**LUZERNE COUNTY  
BUDGET TRANSFER REQUEST**

**FY 2016**

Department Name: **Information Technology Department** Dept #: **4172**

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	30	4172	550.25	1,930.00	Other Telecom
- Line Item Decrease		100	30	4172	550.48	950.00	Repairs - Misc.
		100	30	4172	550.49	295.00	Repairs/Maint - S/W
	-	100	30	4172	550.15	(3,175.00)	Other Contract Svcs
<b>Total</b>						-	<b>(Must equal 0)</b>

**Explanation (Attach memo if necessary)**  
 Re-allocate funds from Other Contracted Services to cover Repairs necessary in late December, unanticipated increase in software maintenance expenses and remaining 2016 telco costs.

 Department Head	 Division Head
 Date	 Date
 County Manager	 Budget & Finance Division Head
 Date	 Date

**LUZERNE COUNTY  
BUDGET TRANSFER REQUEST**

Department Name Dept #


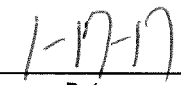
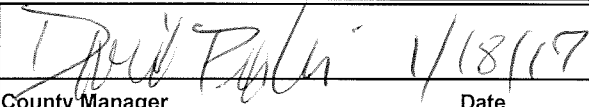
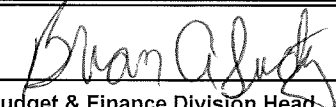
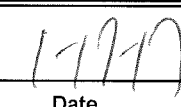
Treasurer Office 4137

FY 2016

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	20	4137	550.15	56,100	Other Contractual
- Line Item Decrease	-	100	20	4137	590.14	(56,100)	Refunds
<b>Total</b>						<b>0</b>	<i>(Must equal 0)</i>

**Explanation (Attach memo if necessary)**

Budget transfer to fund RBA tax software bill and Pictometry flyover. These transfers will cover all billings related to 2016.

	
Department Head	Date
	
County Manager	Date
	
County Manager	Date
	
Budget & Finance Division Head	Date