

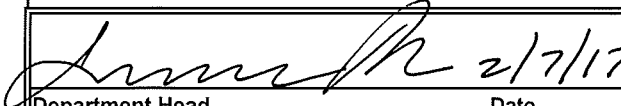

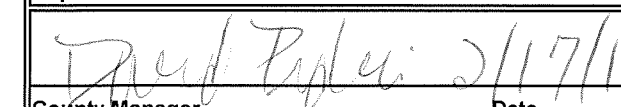
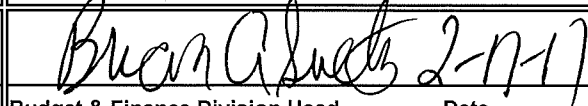
LUZERNE COUNTY BUDGET TRANSFER REQUEST

| | |
|-----------------|--------|
| Department Name | Dept # |
| ROAD & BRIDGE | 4310 |

| Action Type | Action | Fund | Div | Dept | Acct | Amount | Account Description |
|----------------------|--------|------|-----|------|--------|----------|-----------------------|
| + Line Item Increase | + | 100 | 50 | 4310 | 550.25 | 480 | OTHER COMM. |
| - Line Item Decrease | - | 100 | 50 | 4310 | 550.18 | (480) | ENG.FEES |
| - Line Item Decrease | - | | | | | | |
| - Line Item Decrease | - | | | | | | |
| - Line Item Decrease | - | | | | | | |
| Total | | | | | | 0 | <i>(Must equal 0)</i> |

Explanation (Attach memo if necessary)

There was a voided PO in the Engineering/Architectural (550.18) account creating a budgeted increase. These funds can be transferred to Other Communication (550.25) to provide the reimbursement through payroll of Ed O'Neill's cell phone.

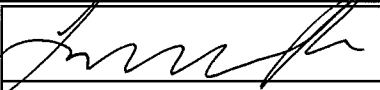
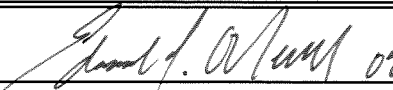
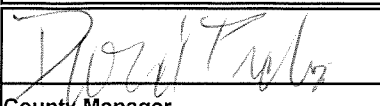
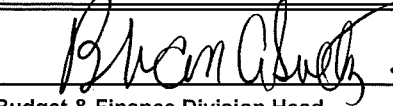
| | |
|--|---|
|  2/7/17 |  07-FEB-2017 |
| Department Head Date | Division Head Date |
|  2/17/17 |  2-17-17 |
| County Manager Date | Budget & Finance Division Head Date |

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

| | |
|-----------------|--------|
| Department Name | Dept # |
| ENGINEERING | 4315 |

| Action Type | Action | Fund | Div | Dept | Acct | Amount | Account Description |
|----------------------|--------|------|-----|----------------------|--------|----------|-----------------------|
| + Line Item Increase | + | 100 | 50 | 4310 4315 | 550.25 | 960 | OTHER COMM. |
| - Line Item Decrease | - | 100 | 50 | 4310 4315 | 550.18 | (960) | ENG.FEES |
| - Line Item Decrease | - | | | (CD) | | | |
| - Line Item Decrease | - | | | | | | |
| - Line Item Decrease | - | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Total | | | | | | 0 | <i>(Must equal 0)</i> |

Explanation (Attach memo if necessary)
 There was a voided PO in the Engineering/Architectural (550.18) account creating a budgeted increase. These funds can be transferred to Other Communication (550.25) to provide the reimbursement through payroll for Bill McIntosh & Larry Plesh cell phone usage

| | |
|--|--|
|  Department Head |  Division Head |
| 2/7/17 Date | 02-FEB-2017 Date |
|  County Manager |  Budget & Finance Division Head |
| 2/17/17 Date | 2-17-17 Date |

2016 Budget

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name: 4310 - ROAD & BRIDGE Dept #: 4310

| Action Type | Action | Fund | Div | Dept | Acct | Amount | Account Description |
|----------------------|--------|------|-----|------|--------|----------|-----------------------|
| + Line Item Increase | + | 100 | 50 | 4310 | 550.25 | 160 | OTHER COMM. |
| - Line Item Decrease | - | 100 | 50 | 4310 | 540.16 | (160) | MATERIALS |
| - Line Item Decrease | - | | | | | | |
| - Line Item Decrease | - | | | | | | |
| - Line Item Decrease | - | | | | | | |
| Total | | | | | | 0 | <i>(Must equal 0)</i> |

Explanation (Attach memo if necessary)

Transfer is necessary to account for employee reimbursement for cell phone use through payroll processing. Funds are available from our materials and supply account balance left for 2016.

| | |
|--------------------|--------------------------------|
| | |
| Department Head | Division Head |
| <i>[Signature]</i> | <i>[Signature]</i> |
| Date | Date |
| <i>2/17/17</i> | <i>2-17-17</i> |
| County Manager | Budget & Finance Division Head |
| Date | Date |