

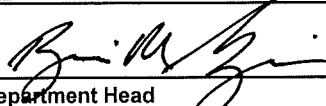
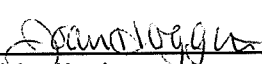
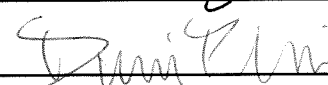
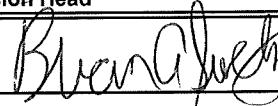
✓ 2017

**LUZERNE COUNTY  
BUDGET TRANSFER REQUEST**

<b>Department Name</b>	<b>Dept #</b>
Sheriff's Department	4197

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4197	599.46	36,268	Machinery and Equipment >\$5000
- Line Item Decrease	-	100	60	4197	510.20	(36,268)	Material & Supply Requisition
<b>Total</b>						<b>0</b>	<b>(Must equal 0)</b>

**Explanation (Attach memo if necessary)**  
 Account 599.46 Machinery and Equipment > \$5,000.00 was underfunded in FY2017 due to not expecting to purchase a vehicle. Funds are available in 510.20 as a result of having vacant positions throughout FY2017. All accounts are expected to be properly funded in FY2018.

 Department Head	1-9-18 Date	 Division Head	1/16/18 Date
 County Manager	1/18/18 Date	 Budget & Finance Division Head	1-18-18 Date



2017

**LUZERNE COUNTY**  
**BUDGET TRANSFER REQUEST**

**Department Name** Luzerne County Children and Youth Services **Dept. #** 9200

Action Type	Action	Fund	Div.	Dept.	Acct	Amount	Account Description
+ Line Item Increase	+	920	70	9200	530.45	\$ 213,657	Benefits-retirement
	+	920	70	9200	540.14	5,492	Office supplies
	+	920	70	9200	540.43	9,434	Clothing & uniforms
	+	920	70	9200	540.70	10,936	Small tools & minor equip
	+	920	70	9200	540.73	1,938	Postage
	+	920	70	9200	550.29	58,484	Mileage reimbursement
	+	920	70	9200	550.52	3,766	Janitorial supplies
	+	920	70	9200	550.57	38,099	Lease/Machinery & Equipment
	+	920	70	9200	550.63	861	Insurance- Auto
	+	920	70	9200	560.23	600	Background check
	+	920	70	9200	560.44	17,119	Evaluations
	+	920	70	9200	560.55	353,448	Purchase Service-Agency
	+	920	70	9200	560.56	253,116	Purchased Service-Individual
	+	920	70	9200	560.57	31,689	Purchased Service-Consultant
	+	920	70	9200	560.64	4,533	Meeting/Conference/Training Fees
	+	920	70	9200	599.46	22,645	Machinery & Equipment >\$5,000
- Line Item Decrease	-	920	70	9200	560.20510	(750,000)	Wages-Non-Represented
- Line Item Decrease	-	920	70	9200	560.42	(275,817)	Institutional & Facility Service
<b>Total</b>						<b>0</b>	<b>(Must equal 0)</b>

**Explanation (Attach memo if necessary)**  
 A budget transfer is necessary to cover the cost of the agency's expenditures for the remainder of 2017. Details regarding the need for adjustments are attached.

<i>JVF</i>	<i>1/3/18</i>	<i>Lynn Kee</i>	<i>1/5/18</i>
Department Head	Date	Division Head	Date
<i>David Kubiak</i>	<i>1/19/18</i>	<i>Dusan A. Svec</i>	<i>1/5/18</i>
County Manager	Date	Budget & Finance Division Head	Date