

**LUZERNE COUNTY  
BUDGET TRANSFER REQUEST**

Department Name Dept #  
Public Defender Office 4152

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	80	4152	550.30	300	Advertising
- Line Item Decrease	-	100	80	4152	560.17	(300)	Expert Witness
<b>Total</b>						<b>0</b>	<b>(Must equal 0)</b>

**Explanation (Attach memo if necessary)**  
The Public Defender's Office has a surplus of funds in 100.80.4152.560.17 - expert witness line item, which will cover the additional expenses incurred from having to readvertise multiple positions. We would like to transfer some of those funds to the advertising line item (100.80.4152.550.30) to cover the costs of advertising for open positions, that were not budgeted for.

  	<i>Sh. Greene</i> 4/27/17
<b>Department Head</b>	<b>Division Head</b>
<i>D. W. Full</i> 5/15/17	<i>Brian A. Sweet</i> 5-2-17
<b>County Manager</b>	<b>Budget &amp; Finance Division Head</b>

**LUZERNE COUNTY  
BUDGET TRANSFER REQUEST**

Department Name Dept #  
 Area Agency on Aging 9100

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	-	910	70	9100	530.20	(7,500)	Benefits - Sick Leave Buy Back
- Line Item Decrease	+	910	70	9100	540.70	5,000	Small tools and Minor Equipment
	+	910	70	9100	540.16	2,500	Material and Supply Requisition

Total 0 (Must equal 0)

**Explanation (Attach memo if necessary)**

We are decreasing Sick Leave Buy Back because the buy back was processed for the year from Salaries in the amount of \$ 3,028.60. We are allocating the funds between the two supply accounts because our needs changed for the current fiscal year.

<i>Mary Roselle</i> 4/13/17 Department Head	<i>Lynn Hein</i> 4/20/17 Division Head
<i>W. Miller</i> 5/15/17 County Manager	<i>Brian G. Sueds</i> 5-2-17 Budget & Finance Division Head


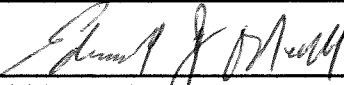

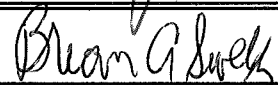
# LUZERNE COUNTY BUDGET TRANSFER REQUEST

Department Name	Dept #
BOILER PLANT	4177

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	50	4177	550.43	7,500	WATER
- Line Item Decrease	-	100	50	4177	550.40	(7,500)	GAS
- Line Item Decrease	-						
- Line Item Decrease	-						
- Line Item Decrease	-						
<b>Total</b>						<b>0</b>	<b>(Must equal 0)</b>

**Explanation (Attach memo if necessary)**

An unanticipated leak in the water return line has resulted in increased water usage. These leaks are repaired as found; yet still continue due to the aging pipes between the boiler plant and courthouse. There are additional funds available in the gas account due to the mild spring and decreased usage.

	4-11-17		11-APR-2017
Department Head	Date	Division Head	Date
	5/15/17		5-2-17
County Manager	Date	Budget & Finance Division Head	Date