LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
Area Agency on Aging	9100

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	910	70	9100	560.36	475.16	Volunteer Recognition
+ Line Item Increase	+	910	70	9100	550.32	3,500.00	Printing
+ Line Item Increase	+	910	70	9100	540.17	75,000.00	Program Supplies/Expenses
+ Line Item Increase	+	910	70	9100	560.64	8,000.00	Meeting/Conference/Training
- Line Item Decrease	-	910	70	9100	560.55	(86,975.16)	Purchase Service - Agency
					Total	-	*(Must equal 0)*

Explanation (Attach memo if necessary)

Transfer $87k from Purchase Service - Agency to the accounts above due to higher expenses than the budget amounts.

Mary Roselle	9/6/22	Cynthia	9/6/22
Department Head	Date	Division Head	Date
	25 Sept 22	Brian G Such	9-22-22
County Manager	Date	Budget & Finance Division Head	Date

Budget Transfer Request 2014-11-17

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name Purchasing | **Dept #** 4142

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	30	4142	540.14	350.00	Office Supplies
- Line Item Decrease	-	100	30	4142	550.47	250.00	Repair Machinery/Equip
		100	30	4142	550.32	100.00	Printing
					Total	0	***(Must equal 0)***

Explanation (Attach memo if necessary)

Please transfer $250.00 from Repair/Maintenance Machinery and $100.00 from Printing to Office Supplies. I had to purchase contract labels for $300.00 and use the office supplies account since printing did not have enough money. Currently there is only $136.90 left in office supplies for the last quarter of the year.

Mary Ann Amesbury	
Department Head	**Division Head**
25 Sept 22	
County Manager	**Budget & Finance Division Head**

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name:	Dept #
CORONER'S OFFICE	4193

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4193	510.30	3,500	Wages On Call
- Line Item Decrease	-	100	60	4193	560.64	2,000	Meetings/Conference/Training fees
- Line Item Decrease	-	100	60	4193	599.37	1,500	View and inquests
					Total	0	*(Must equal 0)*

Explanation (Attach memo if necessary)

Monies are needed to pay the on call deputies.

9-7-22		9/12/22	
Department Head	Date	Division Head	Date
25 Sept 22		9-13-22	
County Manager	Date	Budget & Finance Division Head	Date

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Coroner/Sheriff **Dept. #4193**

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4193	510.35	29,000	Wages Overtime
	+	100	60	4193	599.22	118,000	Forensic Examinations
	+	100	60	4193	599.25	40,000	Toxicology
	+	100	60	4193	510.30	13,000	Wages On-Call
- Line Item Decrease	-	100	60	4197	510.20	(200,000)	Wages Represented
					Total	0	***(Must equal 0)***

Explanation (Attach memo if necessary)

Coroner budget was not funded sufficiently for Forensic Exams and Toxicology. Due to staffing and case load, per diem deputies were put on-call more frequently than other years and will continue through the rest of 2022. The Field Investigator accumulated numerous straight and time and a half comp hours in the years 2021 and 2022. The total to be paid out exceeds alloted overtime for the office. The Sheriff budget has sufficient funds to transfer due to open positions.

Joan Vergatto	9/14/22	Joan Vergatto	9/14/22
Department Head	Date	Division Head	Date
*	25 Sept 22	Brian Allen	9-21-22
County Manager	Date	Budget & Finance Division Head	Date

Budget Transfer Request 2014-11-17

* While I understand & concur w the transfer as the only known way to alleviate this short fall, we cannot allow our OT issues to run unchecked, across FYs, into the future.

LUZERNE COUNTY

BUDGET TRANSFER REQUEST 2022

Department Name	Dept #
DISTRICT ATTORNEY	4194

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	12	4194	550.19	$ 15,000.00	Special Legal Services
- Line Item Decrease	-	100	12	4194	560.10	$(15,000.00)	Capital Cases
					Total	0.00	*(Must equal 0)*

Explanation (Attach memo if necessary)

Transfer to cover cost of special legal fees

Department Head	Date	Division Head	8/3/22 Date
County Manager	8/4/22 Date	Brian A Sarch Budget & Finance Division Head	8-26-22 Date

LUZERNE COUNTY
BUDGET TRANSFER REQUEST 2022

Department Name	Dept #
DISTRICT ATTORNEY	4194

Action Type	Action	Fund	Div	Dept	Acct ~~550.19~~ 560.10	Amount	Account Description
+ Line Item Increase	+	100	12	4194	~~550.19~~ 560.10	$ 12,349.00	Capital Cases
- Line Item Decrease	-	100	12	4194	599.46	$(12,349.00)	Machinery & Equipment
					Total	0.00	*(Must equal 0)*

Explanation (Attach memo if necessary)

Transfer to cover cost of Capital Cases that involved equipment.

Department Head	Date	Division Head	8/25/22 Date
County Manager	7 Sept 22 Date	Budget & Finance Division Head	Brian A Swift 8-26-22 Date

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name: Controller **Dept # 4133**

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	11	4133	560.23	50	Background Checks
- Line Item Decrease	-	100	11	4133	510.15	50	Wages Non-Represented
					Total	0	***(Must equal 0)***

Explanation (Attach memo if necessary)

I will transfer the funding that was not used for non represented salaries, due to the vacant positions of Internal Auditor, Senior Auditor and Deputy Controller, into 560.23 background checks. Background Checks exceeded the budget due to vacancies in 3 positions that needed to be filled by the Controller.

Walter L Griffith Jr	03-17-2022	Walter L Griffith Jr	03-17-2022
Department Head	Date	Division Head	Date
	25 Sept 22	Brian A Lynch	8-26-2022
County Manager	Date	Budget & Finance Division Head	Date