

DRAFT

HIRING PROCEDURE TIMELINE for COUNTY MANAGER

Qualifications and Advertisement approved by County Council	November 29
Advertisement published in 4 Newspapers (Times Leader, Citizens Voice, Standard Speaker and Press Enterprise)	December 1-15
Deadline for Applications (sent to/received by Clerk of Council)	COB December 19
Applications sent to County Council for Review	December 20
Public Interviews	January 3
Search Committee Members Selected/Voted on by County Council	January 10