



**2020 DIVISION of General Government**

**Manager's Proposed Budget Worksheet**

**Submitted to County Council on: 11/18/19**

<b>DEPARTMENT</b>	<b>2019 Adopted Revenue</b>	<b>2020 Proposed Revenue</b>	<b>2019 Adopted Expenses</b>	<b>2020 Proposed Expenses</b>
1000 Non-Governmental	\$15,000	\$8,515,000	\$20,157,000	\$32,320,000

**Position Count:**

Non-Rep. as of 1/1/2020:  0

Rep. as of 1/1/2020:  0

Non-Rep. 2019:  0

Rep. 2019:  0

**Accounts with changes over 10% and/or \$10,000**

**REVENUES**

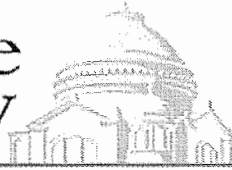
<b><u>Account</u></b>	<b><u>2019 Adopted</u></b>	<b><u>2020 Requested</u></b>	<b><u>% Change</u></b>	<b><u>Narrative</u></b>
460.47 Health Care Reim. Agencies	\$0.00	\$5,500,000	n/a	HC Reim. Agencies showing insurance gross vs. net
460.48 Health Care Reim. Employees	\$0.00	\$3,000,000	n/a	Employee Reim. Showing gross vs. net

**EXPENSES**

<b><u>Account</u></b>	<b><u>2019 Adopted</u></b>	<b><u>2020 Requested</u></b>	<b><u>% Change</u></b>	<b><u>Narrative</u></b>
530.30- Benefits Health Insurance	\$10,087,000	\$20,750,000	106%	Showing Insurance gross vs net
530.45- Retirement	\$9,350,000	\$10,850,000	16%	Based on Actuary calculation

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DEPARTMENT	2019 Adopted Revenue	2020 Proposed Revenue	2019 Adopted Expenses	2020 Proposed Expenses
4111-County Council	\$0.00	\$0.00	\$253,590	\$255,502

#### Position Count:

Non-Rep. as of 1/1/2020: 1

Rep. as of 1/1/2020: 0 \*11 Elected Officials\*

Non-Rep. 2019: 1

Rep. 2019: 0 \*11 Elected Officials\*

#### Accounts with changes over 10% and/or \$10,000

#### REVENUES

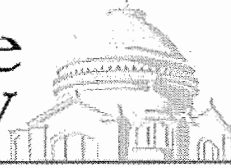
<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>

#### EXPENSES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
530.40 Life Insurance	\$160	\$1,160	625%	Needs to be changed to <b>\$160.00</b> for one full time Non-Rep person.

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DEPARTMENT	2019 Adopted Revenue	2020 Proposed Revenue	2019 Adopted Expenses	2020 Proposed Expenses
4112- County Manager	\$0.00	\$0.00	\$277,948	\$285,846

#### Position Count:

Non-Rep. as of 1/1/2020: 3

Rep. as of 1/1/2020: 0

Non-Rep. 2019: 3

Rep. 2019: 0

#### Accounts with changes over 10% and/or \$10,000

#### REVENUES

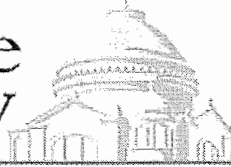
<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>

#### EXPENSES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
510.16 Merit Increase	\$1,949	\$6,648	241%	2% of 2019 wages plus \$2,000 Dave's Contract
560.61 Subscriptions	\$200	\$225	25%	Subscription total increased.

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DEPARTMENT	2019 Adopted Revenue	2020 Proposed Revenue	2019 Adopted Expenses	2020 Proposed Expenses
4115- Blighted Property Committee	\$0.00	\$0.00	\$15,000	\$15,000

**Position Count:**

Non-Rep. as of 1/1/2020:   3  

Rep. as of 1/1/2020:   0  

Non-Rep. 2019:   3  

Rep. 2019:   0  

**Accounts with changes over 10% and/or \$10,000**

**REVENUES**

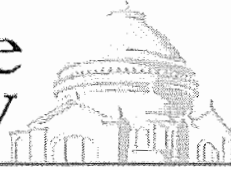
<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>

**EXPENSES**

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>

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DEPARTMENT	2019 Adopted Revenue	2020 Proposed Revenue	2019 Adopted Expenses	2020 Proposed Expenses
4116- Luzerne County Ethics Commission	\$0.00	\$0.00	\$0.00	\$7,500

#### Position Count:

Non-Rep. as of 1/1/2020: 0

Rep. as of 1/1/2020: 0

Non-Rep. 2019: 0

Rep. 2019: 0

#### Accounts with changes over 10% and/or \$10,000

#### REVENUES

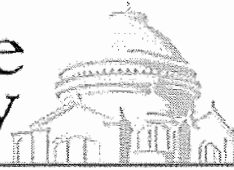
<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>

#### EXPENSES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>

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## 2020 DIVISION of District Attorney

### Manager's Proposed Budget Worksheet

Submitted to County Council on: 11/18/2019

DEPARTMENT	2019 Adopted Revenue	2020 Proposed Revenue	2019 Adopted Expenses	2020 Proposed Expenses
4194-District Attorney	\$841,514	\$1,131,726	\$4,569,783	\$4,924,669

#### Position Count:

Non-Rep. as of 1/1/2020: 21 & 1 elected official

Rep. as of 1/1/2020: 54

Non-Rep. 2019: 21 & 1 elected official

Rep. 2019: 54

Merit Increase 2020: \$9,785

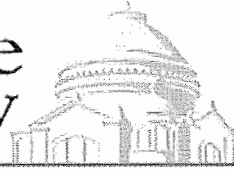
#### Accounts with changes over 10% and/or \$10,000

#### REVENUES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
435.10 State Grants-PCCD	\$275,685	\$400,429	+45%	\$205,007 Victims Bill of Rights Expense Reimbursement \$70,753 Victims of Juvenile Offenders \$124,669-PCCD Grant for Gun Violence Reduction Task Force (1 FT & 1 PT Agent)
460.28 Expense Reimbursement	\$234,929	\$402,352	+71%,	\$120,054 – DA Salary Reimb. \$22,000 – MH Court \$33,000 – CYS Reimb. for YAP \$54,755- DTF Reimb. for Coordinator \$5,000 - Reimb. from FBI \$6,400 – Opioid Outreach Coord. Reimb. \$50,493 – DTF Agent Reimb.

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				\$110,650 – PT DTF Agents Reimb. for salary & benefits
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## EXPENSES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
510.15 Wages-Non Represented	\$446,684	\$822,978	+84%	21 Non-Represented Salaries (budget amendment in 2019)
550.29 Mileage Reimbursement	\$8,000	\$10,500	+31%	Contractual Obligation for ADAs
550.72 Repairs/Maintenance Vehicle	\$2,500	\$5,000	+100%	Repairs and maintenance for the fleet of vehicles
560.20 Extraditions	\$7,500	\$15,000	+100%	This varies on how many defendants need to be transported back to LC to face pending charges filed against them
560.64 Meetings/Conferences	\$15,000	\$18,000	+20%	Contractual Obligation for ADA to attend trainings
590.32 To Non-Governmental Units	\$146,175	\$190,348	+30%	\$60,000 STOP Grant \$84,800 Children Advocacy Center \$45,548 PCCD Gun Violence Grant



**2020 DIVISION of Human Services**

**Manager's Proposed Budget Worksheet**

**Submitted to County Council on: 11/18/19**

DEPARTMENT	2019 Adopted Revenue	2020 Proposed Revenue	2019 Adopted Expenses	2020 Proposed Expenses
4491- Veterans' Affairs	\$0.00	\$0.00	\$361,700	\$367,986

**Position Count:**

Non-Rep. as of 1/1/2020: 1

Rep. as of 1/1/2020: 3

Non-Rep. 2019: 1

Rep. 2019: 3

Merit Increase 2020: \$1,095

**Accounts with changes over 10% and/or \$10,000**

**REVENUES**

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>

**EXPENSES**

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
550.22 Telephone/Internet	\$1,000	\$2,140	114%	For Verizon and Comcast Services





**2020 DIVISION of Human Services**

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<b>DEPARTMENT</b>	<b>2019 Adopted Revenue</b>	<b>2020 Proposed Revenue</b>	<b>2019 Adopted Expenses</b>	<b>2020 Proposed Expenses</b>
9100- Aging	\$14,629,435	\$14,258,624	\$14,629,435	\$14,258,624

**Position Count:**

Non-Rep. as of 1/1/2020: 25 (9 FTE)

Rep. as of 1/1/2020: 107 (97.50 FTE)

Non-Rep. 2019: 25 (9 FTE)

Rep. 2019: 108 (98.00 FTE) Eliminated Care Manager II- PT

Merit Increase 2020: \$ 9,500

**Accounts with changes over 10% and/or \$10,000**

**REVENUES**

<b><u>Account</u></b>	<b><u>2019 Adopted</u></b>	<b><u>2020 Requested</u></b>	<b><u>% Change</u></b>	<b><u>Narrative</u></b>
435.28 Department of Aging	\$12,548,967	\$10,853,122	14%	Funding for Assessments and Waiver Coordination were included in PDA funding in 2019. Funding is now provided through Aging Well and is reported under other state and federal programs. As of 12/31/19, we will no longer participate in Waiver Coordination due to changes in Community Health Choices.
445.11 Other Income Federal/State Programs	\$1,069,041	\$2,363,646	112%	Funding for Assessments is provided through Aging Well not PDA. The Waiver Coordination Program will be replaced by Enrollment and will be reported as other state and federal programs

# Luzerne County

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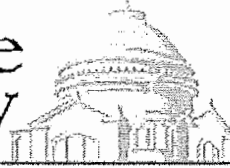


## EXPENSES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
540.17 Program Supplies/ Expenses	\$140,000	\$ 180,000	29%	Increased Health and Wellness Programs in the Active Adult Centers and outreach for the Protective Services Program
540.25 Computer Hardware under \$5,000	\$125,000	\$75,000	40%	Our actual projection for 2019 is \$ 75,000 and we anticipate our 2020 expenses to be similar
540.37 Medical Supplies	\$75,000	\$0.00	100%	Medical Supplies are included in Purchased Services - Agency
550.15 Other Contractual Services	\$10,000	\$6,033	40%	Charges for County IT staff time spent at Aging -- Estimated charges are based on 2019 expenses and training time for a new IT position with Aging
550.19 Special Legal Services	\$25,000	\$11,000	56%	Reimbursement to the County for legal expenses -- Estimate based on 2019 spending
550.30 Advertising	\$25,000	\$9,000	64%	Advertising expenses for 2020 are for Vacant Positions, RFP's and Health and Wellness Programs. Last year's budget included advertising for the Apprise Program which is now contracted out to a vendor
550.45 Repairs/Maint.- Buildings	\$27,000	\$20,000	26%	2019 Budget included the final payment for a renovation grant for one of our Active Adult Centers
560.37 Care Giver Program	\$375,000	\$325,000	13.00%	Consumer base has decreased in this program
560.66 Mis Indirect Costs	\$95,000	\$167,532	76.00%	The represents the amount we can reimburse to the county for Indirect Costs. PDA specifically addresses what expenses can and cannot be reimbursed. The invoice payable in 2020 had increased reimbursable expenses

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## 2020 DIVISION of Human Services

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DEPARTMENT	2019 Adopted Revenue	2020 Proposed Revenue	2019 Adopted Expenses	2020 Proposed Expenses
9200- Children and Youth	\$42,236,489	\$43,901,808	\$42,236,489	\$43,901,808

#### Position Count:

Non-Rep. as of 1/1/2020: 17

Rep. as of 1/1/2020: 192

Non-Rep. 2019: 17

Rep. 2019: 192

Merit Increase 2020: \$19,716

#### Accounts with changes over 10% and/or \$10,000

#### REVENUES

Account	2019 Adopted	2020 Requested	% Change	Narrative
440.24 Title IV-E	\$6,825,014	\$8,040,575	18%	The agency has more kids in care who qualify for federal reimbursement. This requires no County match.
440.30 Supervised Independent Living Grant	\$475,000	\$419,190	(12%)	Prior years included County match. 2020 County match included on one line.
440.33 Information Technology Grant	\$0	\$301,862	N/A	This line was added for 2020 to better track revenue from the grant. <b>435.11</b> will not be used going forward.

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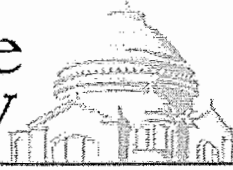
435.11 State Grant General Government	\$616,958	\$0	N/A	This line will not be used going forward. See line <b>440.33</b>
450.50 General Fund Transfer	\$6,700,729	\$7,300,000	9% or 599,271	Due to increase of children in care, combined with more accurate and timely reporting. OCYS is now spending full allocation and requires full county match

## EXPENSES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
510.35 Overtime	\$90,000	\$100,000	11%	Due to high turnover of caseworker positions, overtime is necessary to meet the needs of clients.
530.10 Healthcare Opt Out	\$13,000	\$19,500	50%	More employees are declining healthcare coverage in 2020.
530.30 Benefits Health Insurance	\$2,883,040	\$2,334,091	(19%)	This amount more accurately reflects the true cost of health insurance. Prior years were budgeted assuming no vacancies.
530.55 Educational Benefit	\$5,000	\$1,000	(80%)	Based off limited use in prior years.
540.14 Office Supplies	\$120,000	\$100,000	(17%)	Based off prior year usage, this amount better reflects a budget needed for FY 2020.
540.22 Computer Hardware <5000	\$24,000	\$146,512	510%	This line is exclusively for purchases through the IT grant. It is significantly higher to match the revenue

# Luzerne County

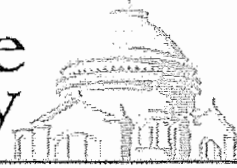
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				that can only be used for IT purchases.
540.43 Clothing and Uniforms	\$145,000	\$15,000	(90%)	Clothing allowance is now included in Foster Care monthly payments. This account will be used for Emergency clothing
550.13 Shared Personnel	\$472,037	\$560,000	19%	This accounts for two positions moved from CYS payroll to OHS payroll.
550.15 Other Contractual	\$30,000	\$10,000	(67%)	Direct Billing from Office of Law has been moved to 550.19. This account will be used for IT direct billing and Records Storage billing.
550.19 Special Legal	\$20,000	\$50,000	150%	Increased to account for direct billing from Office of Law. This also accounts for any 3 <sup>rd</sup> party legal fees. i.e lawsuits
550.29 Mileage Reimbursement	\$300,000	\$325,000	8% or 25,000	Based off 2019 usage. 2019 government rate increased 3.5 cents per mile. 2020 rate will not be released until December 2019.
550.52 Janitorial	\$12,000	\$8,100	(33%)	Based off contracted amount of 670/month.
550.53 Rent of Buildings	\$416,000	\$355,000	(15%)	This is due to excluding costs for office space at 111 N Penn. That amount will be budgeted

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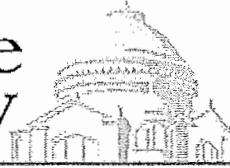
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				separately in 2020 in 550.58
550.58 111 N Penn Expenses	\$0	\$80,000	n/a	This account will be used to pay utilities and building expenses.
550.84 Managed Print Services	\$31,180	\$40,000	28%	Additional printers added in 2019. This expense is paid through the IT grant.
550.22 Telephone/Internet	\$155,000	\$120,000	(23%)	Based off prior year usage, a reduction in the budget is sustainable.
560.18 Security	\$150,000	\$135,000	(10%)	With more billing cycles processed, OCYS has a more accurate estimate of security costs.
560.41 Other Treatment and Support	\$271,000	\$36,000	(87%)	This line will no longer include Independent Living expenses. They are now under 560.86. This line expenses taxi services, Bus Tickets, birth certificates, uncovered medical bills.
560.42 Institutional & Facility Service	\$8,192,404	\$9,638,922	18%	This account will now include Kinship Foster care.
560.47 Allowances	\$18,000	\$0	n/a	Allowances are now paid monthly with Foster care payment (Line 560.56).
560.55 Purchase Service-Agency	\$3,785,666	\$2,750,000	(27%)	Special Grant expenses will no longer be paid from this line. They will now be paid through 560.85
560.56 Purchase Service- Individual	\$2,415,200	\$1,500,000	(38%)	Foster Care payments to

# Luzerne County

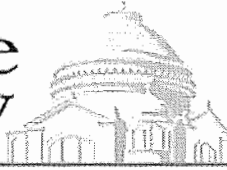
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				families. Kinship care is no longer included.
560.57 Purchased Service- Consultant	\$250,000	\$50,000	(80%)	Use of consultants will not be as frequent during 2020.
560.75 Guardian Ad Litem	\$0	\$250,000	n/a	New line created to better track expenses incurred for GAL.
560.85 Special Grants Expense	\$0	\$2,792,132	n/a	This expense line was created to fully capture all expenses reimbursed through the State Special Grant.
560.86 Independent Living Expenses	\$0	\$475,000	n/a	This expense line was created to fully capture all expenses reimbursed through the Independent Living Grant.

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## 2020 DIVISION of Human Services

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DEPARTMENT	2019 Adopted Revenue	2020 Proposed Revenue	2019 Adopted Expenses	2020 Proposed Expenses
940.70.9400 MHDS	\$22,612,757	\$22,248,633	\$22,612,757	\$22,248,633

#### Position Count:

Non-Rep. as of 1/1/2020: 5

Rep. as of 1/1/2020: 69

Non-Rep. 2019: 5

Rep. 2019: 69

Merit Increase 2020: \$6,000

#### Accounts with changes over 10% and/or \$10,000

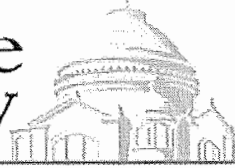
#### REVENUES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
405.26 Other Counties- Appropriation	\$10,000	\$12,012	20%	This is the Wyoming County match on the Early Intervention program. This is based upon the anticipated funding.
440.40 Other Grants Federal	\$0	\$263,680	100%	Included in 435.18 in the prior year. Revenue is being broken out in 2020 for better tracking. These are the PATH and CMHSBG grants.



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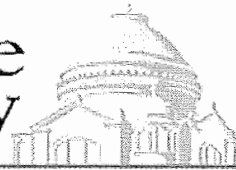
440.59 Wyoming County DHS Block Grant	\$0	\$1,051,126	100%	Included in 435.18 in the prior year. Revenue is being broken out in 2020 for better tracking. This is Wyoming County's reimbursement for Mental Health and Developmental Services expenses.
435.19 Department of Public Welfare-EI	\$0	\$1,136,799	100%	Included in 435.18 in the prior year. Revenue is being broken out in 2020 for better tracking. This is the Early Intervention funding.

## EXPENSES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
510.20 Wages Represented	\$2,868,347	\$2,921,317	2%	The majority of the increase is due to the 2.5% increase in union salaries per the contract. This percentage was offset by several vacant Caseworker positions that were filled at a lower starting salary than a previously tenured employee.

# Luzerne County

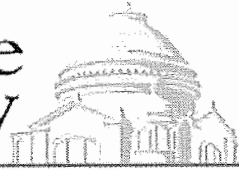
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530.55 Benefits Educational Benefit	\$15,000	\$25,000	67%	The union contract requires that an employee be reimbursed 100% of tuition costs per credit (maximum of 12 credits per fiscal year for the successful completion of an approved course. Currently 5 employees are using this benefit at approximately \$5,000 per fiscal year.
540.14 Office Supplies	\$25,000	\$50,000	100%	In 2020, we are combining the Office Supplies and Material & Supply Requisition (540.16) accounts.
530.13 Shared Personnel	\$183,810	\$292,374	59%	The increase is due to the Fiscal Officer 3 position being moved from MHDS to OHS (salary and benefits) and the prior year cost allocation plan was changed.
550.34 Insurance-Liability / Casualty	\$14,500	\$17,000	17%	The actual expense in 2019 was \$15,354. The quote for 2020 is \$16,582.
550.84 Managed Print	\$13,000	\$19,000	46%	Invoices are received from Budget and Finance for costs associated with the County Print Management.
560.18 Security	\$25,000	\$27,579	10%	This is for Security for the building that is directly billed from the Sheriff's Office.

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560.58 Provider Services	\$0	\$15,563,865	100%	Included in 560.55 (Agency) and 560.56 (Individual) in the prior year. In 2020, these expenses are being combined in 1 account.
560.64 Meeting/Conference/Training Fees	\$15,000	\$20,000	33%	Conference and Training Fees are increased due to full staff. Many trainings are mandatory. In addition, some of the trainings are fully paid through federal funding.

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## 2020 DIVISION of Human Services

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Submitted to County Council on: 11/18/19

DEPARTMENT	2019 Adopted Revenue	2020 Proposed Revenue	2019 Adopted Expenses	2020 Proposed Expenses
9500- Office of Human Services	\$2,427,168	\$2,615,394	\$2,427,168	\$2,615,394

#### Position Count:

Non-Rep. as of 1/1/2020: 16

Rep. as of 1/1/2020: 0\_\_

Non-Rep. 2019: 16

Rep. 2019: 0\_\_

Merit Increase 2020: \$15,545

#### Accounts with changes over 10% and/or \$10,000

#### REVENUES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
415.73 Shared Personnel	\$872,909	\$1,053,525	21%	In 2019, in an effort to realign fiscal departments, OHS moved 3 fiscal officers from MHDS & CYS to OHS.

#### EXPENSES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
510.15 Wages-Non Represented	\$747,583	\$777,247	4%	Added 3 FT Fiscal Officers for MHDS & CYS; deleted 4 PT Custodians that were never filled.

# Luzerne County

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530.130 Benefits Health Insurance	\$120,257	\$202,195	68%	Added 3 FT Fiscal Officers for MHDS & CYS
530.45 Benefits Retirement	\$115,482	\$148,638	29%	Added 3 FT Fiscal Officers for MHDS & CYS
550.15 Other Contractual Services	\$2,000	\$4,000	100%	County IT Department direct billing, increase due to additional security software
550.27 Travel Expense	\$1,000	\$3,500	250%	Additional travel for 3 executive staff for conferences/trainings
560.58 Provider Services	\$1,279,614	\$1,311,590	2.5%	Annual increases for provider services costs
560.66 Meeting / Conference / Training Fees	\$1,500	\$4,000	167%	Training opportunities for 3 executive staff & division-wide leadership



**2020 DIVISION of Human Services**

**Manager's Proposed Budget Worksheet**

Submitted to County Council on: **11/18/2019**

<b>DEPARTMENT</b>	<b>2019 Adopted Revenue</b>	<b>2020 Proposed Revenue</b>	<b>2019 Adopted Expenses</b>	<b>2020 Proposed Expenses</b>
9600 –Drug & Alcohol	\$5,055,190	\$4,432,103	\$5,055,190	\$4,432,103

**Position Count:**

Non-Rep. as of 1/1/2020: 13

Rep. as of 1/1/2020: 0

Non-Rep. 2019: 13

Rep. 2019: 0

Merit Increase 2020: \$9,460

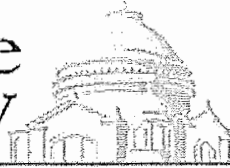
**Accounts with changes over 10% and/or \$10,000**

**REVENUES**

<b><u>Account</u></b>	<b><u>2019 Adopted</u></b>	<b><u>2020 Requested</u></b>	<b><u>% Change</u></b>	<b><u>Narrative</u></b>
435.63 Opioid Grant STR-Prevention	\$9,575.00	\$0.00	100 %	Opioid Grant (STR) Prevention State Targeted Response Grant has been eliminated and has no County Match.
435.63 Opioid Grant STR-Treatment	\$446,683.00	\$0.00	100%	Opioid Grant (STR) State Targeted Response Grant is being replaced with the Opioid (SOR) State Opioid Response Treatment Grant. and there is no County Match
435.65 Opioid Grant SOR - Treatment	\$0.00	\$267,776.00	100 %	Federal Opioid (SOR) State Opioid Response Treatment Grant has no County Match and is replacing the Opioid Grant

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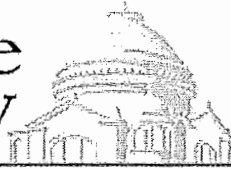
				(STR) State Targeted Response Grant.
440.58 Department Of Human Services	\$1,158,230.00	\$1,225,290.00	6%	Office Of Human Services Block Grant has been increased for Drug & Alcohol in County Fiscal Year 2020. There is a 5.79% County Match included in the Human Services Block Grant.
440.58 DHS Center Of Excellence	\$500,000.00	\$0.00	100%	Department of Human Services Center of Excellence Grant was a pass through grant and has no county match and as of January 1, 2019 the funds are going through Community Care Behavioral Health as Fee for services.

## EXPENSES

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
510.15 Wages Non Represented	\$447,701.00	\$593,853.00	33%	Salaries increased due to the additional 3 Case Management Specialist to comply with the 2020-2025 Grant Agreement.
520.10 Payroll Taxes Social Security – FICA	\$27,784.00	\$36,819.00	33%	Payroll Taxes Social Security – FICA increased due to the additional 3 Case Management Specialists.
520.15 Payroll Taxes Medicare	\$6,498.00	\$8,611.00	33%	Payroll Taxes Medicare has increased due to the additional 3 Case Management Specialists.
520.20 Payroll Taxes Unemployment	\$6,000.00	\$7,800.00	30%	Payroll Taxes Unemployment taxes increased due to the additional 3 Case Management Specialists.

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530.30 Benefits Health Insurance	\$135,052.00	\$198,021.00	47 %	Benefits Health Insurance increased due to the additional 3 Case Management Specialist.
530.40 Benefits Life Insurance	\$1,600.00	\$2,080.00	30 %	Benefits Life Insurance increased due to the additional 3 Case Management Specialist.
530.45 Benefits Retirement	\$84,200.00	\$113,404.00	35 %	Benefits Retirement increased due to the additional 3 Case Management Specialist.
540.14 Office Supplies	\$5,000.00	\$6,000.00	20 %	Office supplies increase due to the Additional Case Management Specialists.
550.15 Other Contractual Services	\$1,000.00	\$2,000.00	100 %	IT Costs increased due to the additional Case Management Specialists
550.28 Parking	\$3,000.00	\$4,860.00	62 %	Parking at Thomas C. Thomas increased from \$40 per parking spot to \$45 on April 1, 2019 and an Additional 3 Parking spaces will be need for the 3 Case Management Specialists.
560.66 Miscellaneous Indirect Cost	\$46,472.00	\$56,639.00	15 %	Miscellaneous Indirect cost increased due to the actual County Wide Cost Allocation Plan increase as of January 1, 2020.





2020 DIVISION of Human Services

Manager's Proposed Budget Worksheet

Submitted to County Council on: 11/18/2019

DEPARTMENT	2019 Adopted Revenue	2020 Proposed Revenue	2019 Adopted Expenses	2020 Proposed Expenses
9700 HSDF Block Grant	\$18,280,434	\$18,298,434	\$18,280,434	\$18,298,434

**Position Count:**

Non-Rep. as of 1/1/2020: 0\_\_

Rep. as of 1/1/2020: 0\_\_

Non-Rep. 2019: 0\_\_

Rep. 2019: 0\_\_

Merit Increase 2020: \$0\_\_

**Accounts with changes over 10% and/or \$10,000**

**REVENUES**

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
455.13 Interest Income	\$8,000	\$26,000	225%	Increase in the interest rate, currently 0.69%, has provided additional interest earned

**EXPENSES**

<u>Account</u>	<u>2019 Adopted</u>	<u>2020 Requested</u>	<u>% Change</u>	<u>Narrative</u>
590.34 Transfers	\$18,280,434	\$18,298,434	1%	Amount transferred to MHDS, D&A, OHS. Additional funds available due to increased interest rate.