



AGENDA SUBMITTAL TO LUZERNE COUNTY COUNCIL

<u>ITEM TITLE</u>	<u>VOTING SESSION MEETING DATE</u>	<u>AGENDA NUMBER</u>
Confirmation of the County Manager's Appointment of Mary Roselle as Division Head of Budget and Finance Pursuant to Sections 2.09 B.4 and 4.08.A of the Luzerne County Home Rule Charter	11/14/2023	
Dept:	County Manager's Office	
Contact:	Romilda P. Crocamo, County Manager	
Phone:	570-825-1635	

RECOMMENDATION:

The County Manager recommends County Council confirm the appointment of Mary Roselle as Division Head of Budget and Finance pursuant to Sections 2.09 B.4 and 4.08.A of the Luzerne County Home Rule Charter.

SUMMARY:

Section 4.08.A of the Luzerne County Home Rule Charter confers the responsibility of appointing Executive Branch Division Heads upon the County Manager. At this time, the County Manager is prepared to present a new Division Head of Budget and Finance to County Council for confirmation. The previous Division Head of Budget and Finance resigned from County employment in August of 2023. This position was posted and advertised in accordance with the Luzerne County Home Rule Charter and applicable codes.

FINANCING: General Funds

DISCUSSION:

The County Manager is prepared to offer discussion on the hiring process and decision at the November 14, 2023 County Council Meeting.

ALTERNATIVES:

If County Council should choose not to confirm Mary Roselle, the result would be a review of the other candidates and a potential re-advertising of this position.

OTHER AGENCY INVOLVEMENT:

Luzerne County Human Resources

RESOLUTION R-2023-____
LUZERNE COUNTY COUNCIL

*A Resolution of the Luzerne County Council Confirming the Appointment
of Division Head of Budget and Finance*

WHEREAS, Section 4.08.A. of the Luzerne County Home Rule Charter states that the County Manager shall appoint the heads of the Executive Branch divisions subject to Section 2.09.B.4. of the Charter; and

WHEREAS, Section 2.09.B.4. of the Home Rule Charter states that County Council shall have the power to confirm appointments made by the County Manager as provided for in Section 4.08.A.; and

WHEREAS, Luzerne County Manager Romilda P. Crocamo has presented for Council confirmation a recommendation for the appointment of Mary Roselle as Division Head of Budget and Finance; and

WHEREAS, County Council desires to accept the County Manager's recommendation.

NOW, THEREFORE, BE IT RESOLVED, Luzerne County Council wishes to confirm the appointment of Mary Roselle as Division Head of Budget and Finance for Luzerne County at a salary set by the County Manager of \$115,000.00 per year plus benefits in keeping with the current Luzerne County plan for division heads and shall be responsible for the Division of Budget and Finance as set forth in the Luzerne County Home Rule Charter and Administrative Code; and

BE IT FURTHER RESOLVED, that Mary Roselle shall commence employment as the permanent Division Head of Budget and Finance immediately.

This Resolution shall become effective immediately.

ADOPTED by Luzerne County Council at a meeting held on _____, 2023.

LUZERNE COUNTY COUNCIL

ROLL CALL VOTE:

AYES:

NAYS:

Attest: _____
Sharon Lawrence, Clerk of Council

By: _____
Kendra Vough, Chair

By: _____
Romilda P. Crocamo, Esq.
County Manager