

COUNTY COUNCIL
OF
LUZERNE COUNTY, PENNSYLVANIA
ORDINANCE O-2020-_____

An Ordinance of the Luzerne County Council to amend the 2020 Position Budget legislatively authorizing the elimination and creation of positions in Division 30, Department 4120 Elections

WHEREAS, on June 12, 2012 the Luzerne County Council adopted an Administrative Code per Section 6:02 of the Luzerne County Home Rule Charter; and

WHEREAS, Section 6:03 of the Charter states; “the Administrative Code shall apply to every County division, department, bureau, office, agency, board, commission, and other administrative unit as well as the offices of all elective County officials, the Judiciary, and Office of Court Administration and shall cover all employees of the County, all members and employees of all County boards and commissions, all elective county officials and all employees of their offices, and all employees of the Judiciary and Office of Court Administration. The Administrative Code shall include, among other provisions, an enumeration of the divisions, departments, bureaus, offices, agencies, boards, commissions, and other administrative units of the County government, their scope of responsibility, and the internal procedures for their operations. In addition, the Administrative Code shall make adequate and specific provisions for, but shall not be limited to: **budgeting and other financial procedures**; purchasing and acquisition procedures; procedures for the disposition of County property; and **any other rules, regulations, and procedures desirable for the efficient and effective administration of County government.**”;

WHEREAS, The Administrative Code, Section 8:02 -B was amended on January 14, 2014 by Ordinance 2014-1 of County Council, which states:

“The Budgets for each year shall be adopted by County Council as set forth in the County Charter and shall include a Position Budget that lists positions defined by the Manager as necessary to County operations along with the defined compensation for each position. The positions so defined shall be the *legislatively authorized positions* for the fiscal year covered by the adopted Budgets, and all required funds for these positions shall be allocated in the adopted Budgets” and

WHEREAS, Luzerne County Council adopted the 2020 Fiscal Year Position Budget by Ordinance 2019-11 on December 10, 2019 which “**legislatively authorizes positions**” for Division 30 Department 4120 Elections designating two (2) AFSCME District Residual Council 87 Union Voter Registration Inspector Positions, at a salary designation of \$34,846 and \$25,013, and

WHEREAS, Section 5:10- F of the Luzerne County Home Rule Charter states: “At any time during the fiscal year, County Council may amend any of the budgets by ordinance adopted by an affirmative vote of at least a majority plus one of its current members. County Council shall hold at least one public hearing on the proposed amendment(s), commencing not sooner than seven days following introduction of the proposed amendment(s)” and

WHEREAS, on May 22, 2018 Luzerne County Council approved by Resolution R-2018-92, the collective bargaining agreement for the AFSCME District Council 87 Union, which authorizes the salaries and position in Department 4120 Elections, for a Voter Registration Inspector, and does not provide for an Administrative Assistant position in Department 4120 Elections; and

WHEREAS, the County Manager wishes to eliminate two Voter Registration Inspector positions, salaries of \$34,846 and \$25,013, and create two Administrative Assistant positions, salaries of \$27,300 which were not "**Legislatively Authorized Positions**" in the 2020 Fiscal Year Budget for a reduction in salaries of \$6,259

NOW THEREFORE, BE IT ORDAINED, the Luzerne County Council does hereby agree to amend the adopted 2020 Position Budget to eliminate the aforementioned **Legislatively Authorized Positions in Division 30 and Department 4120 Elections**, and create two Administrative Assistant positions at the designated salaries of \$27,300 as designated in the adopted AFSCME District Council 87 Contract,

IN WITNESS WHEREOF, the present Ordinance has been duly adopted this ____ day of July 2020, in duly advertised and convened public session

This Ordinance will become effective 15 days after enactment

Enacted by Luzerne County Council on August ____, 2020.

LUZERNE COUNTY COUNCIL

By: _____

DATE: _____

Tim McGinley, Chair

Attest: _____

DATE: _____

Sharon Lawrence, Clerk of Council

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