

LUZERNE COUNTY CONVENTION CENTER AUTHORITY MEETING

JUNE 10, 2020

The Regular Meeting of the Board of Directors of the Luzerne County Convention Center Authority was called to order at 12 PM by Chairman Gary Zingaretti on June 10, 2020.

The Pledge of Allegiance, led by Chairman Zingaretti, was said by all in attendance.

ROLL CALL – PRESENT: Carmen Ambrosino, Peter Biscontini (via telephone), Donna Cupinski, Neal DeAngelo, John Pickering, Eugene Rafali (via telephone), Michelle Reilly, John Ruckno, Tom Woods, and Gary Zingaretti. **ABSENT:** Anthony Ryba Also present were members of ASM Global Administration - General Manager Will Beekman, Assistant General Manager/Director of Finance Carrie Grantuskas, Director of Marketing Stephen Poremba, Director of Food and Beverage Chuck Kovach, and Mary Jo Kishel of Rosenn, Jenkins & Greenwald, along with members of the media.

PUBLIC COMMENTS:

Chairman Zingaretti asked if there were any public comments and there were none.

APPROVAL OF THE MINUTES:

Chairman Zingaretti asked for a motion to approve the minutes of the May 13, 2020 regular meeting as drafted. A motion was made by John Pickering and seconded by John Ruckno to approve the minutes of the May 13, 2020 regular meeting. **ON THE QUESTION:** All those in favor of approving the meeting minutes as drafted signify by saying "AYE". **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained. The motion carries.

PAYMENT OF BILLS:

Chairman Zingaretti stated that everyone should also have backup information for the payment of the bills totaling \$ 19,376.47. Chairman Zingaretti asked for a motion to approve that payment. Motion was made by Neal DeAngelo and seconded by Gene Rafali to accept the payment of bills. **ON THE QUESTION:** All those in favor of the motion to accept the payment of bills signified by saying "AYE". **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained. The motion carries.

do multiple performances in one day so we may bring an artist in that sells 6,000 tickets and he plays 3,000 in the afternoon and plays to another 3,000 in the evening. We are just trying to stay creative. I also want to point out that we have ASM Global has initiated a program called "Venue Shield", a comprehensive and best in class program providing cleanliness and safety while inspiring customer confidence all in partnership with leading medical professionals, industry experts, and public health officials. This will basically be our Bible for re-opening and doing so in a safe and clean manner. The meat and potatoes of that initiative should be available to us as early as this week. We will put that to good use and we can hopefully inch closer to day when we can once again open our doors.

Chairman Zingaretti asked if there were any questions for Will. Michele Reilly asked if there will be additional drive-in shows or is this just a one and done until we get into the building. Will replied that this concept makes a lot of sense for the short term but does not know about a long-term solution. He also stated that it is not cheap to bring in all of the production that we are bringing in to set up a stage. We have nothing but an open space so we have to bring in everything. It does make financial sense to try and couple these performances with one or two others that same weekend while all of the production is there. We are looking at other artists, there are a lot of decent names that are willing to work in the space so that is encouraging. If I were a betting man, I would say that this is the first but not the last but I don't think that we will do too many of them either. Michelle stated that the "tail-gating" could get challenging. It says no tail-gating, but if you have a rock concert coming in I would imagine it would be hard. Will stated that part of this is being selective on who you bring in. Some artists make more sense than others for this concept. But I also think that there is an appeal just to get out and do something different. We are obviously trying to do this in a safe manner and urge people to stay in their vehicles unless they need to use the restroom. When they do that, they will need to put a mask on. We are obviously following all of the guidelines by the state and the county.

Gene Rafali stated that he would like to compliment Will and the staff for putting this together. It sounds like it was a major task to take on and I just want to compliment you and the staff for thinking outside the box. Will stated that he would pass that on to the staff that was not at the meeting.

COMMITTEE REPORTS:

CAPITAL IMPROVEMENTS & STRATEGIC PLANNING COMMITTEE:

Vice Chairwoman Donna Cupinski stated that she may have mentioned previously that everyone should check out the new wi-fi wbarenaguest. She does not have a lot to report. Unfortunately, the people that she works with on some projects have been quarantined and/or have been impossible to get in touch with. She should have more to report next month.

controlled by Singh Realty LLC Traffic Control Attendants during events. So, they are going to help out with traffic. This traffic will enter the Arena Drive from Highland Park Blvd., move to the right lane, and turn right to enter Liberty Plaza as shown on the green arrow. Traffic exiting Liberty Plaza onto Arena Drive will be controlled by Singh Realty LLC Traffic Control Attendants during events. This traffic will only be permitted to turn left off Liberty Plaza onto Arena Drive then right onto Highland Park Blvd as shown by the blue arrows. Michelle asked Mary Jo to state her thoughts. Mary Jo stated that she and Mark Van Loon talked about this. First of all, she does not think that we would want Singh employees standing out in the parking lot directing traffic. She thinks that it is liability and not the safest approach to take for us or for Singh. Ideally, we would have two traffic lights; one at the intersection of Highland Park Blvd. and Arena Drive and the other as you come in on Arena Drive. We may want to look into that and have a traffic consultant come in and look at the area and see where he or she thinks where the lights should be placed and what types of lights. Mark said that generally basic lights cost between \$80,000.00 and \$100,000.00. And we could split that with Singh because otherwise you just to have someone stand there and direct traffic – she does not know if people would listen to those directing them and stay in the lane that they are supposed to be or just come in off the road and go straight through the lot but it seems like that would be a big liability. Another solution would be to have people exit Liberty Plaza straight on to Mundy Street and have signs put up directing them to do that. Michele stated that they had talked about putting in a median that they could only circle to the right when they leave there and go up to Mundy Street that way. Tom Woods asked if anyone realized how long it takes to get a light. He stated that it takes a year or longer after all of the studies. Chairman stated that all of the studies are done and that he is surprised that there is not a light already at our entrance. The light was included in the original plans. He thinks that it may have been removed from the plan because originally three businesses were to be located here and now there are only two. The traffic levels coming in for the two entities don't justify the traffic light as it did when there were three. In the original version the traffic light was their sole expense. The idea of having a light there, they have backed off of that significantly so he thinks that we have a lot of discussion to have with them on this issue. A meeting will be scheduled. Mary Jo stated that we still have not gotten an easement agreement from them. They were going to provide us with that. They are still obligated to do that. Michele stated that they would have a meeting and prepare a letter for them. Tom Woods stated that he wished that we had the money to purchase the land and keep the area wide open.

POLICIES AND PROCEDURES COMMITTEE:

Carmen Ambrosino had nothing to report. Chairman Zingaretti wanted to take this opportunity to task the Policies and Procedures Committee with helping out on a project. ASM is implementing "Venue Shield" which addresses best practices along the lines toward reopening. This Committee is in a perfect spot to work with ASM to identify these things that are going to change, more than just simple operational changes. We might be making investments in different matters, different elements to improve the safety of the people when they come back, so people

ADJOURNMENT:

Chairman Zingaretti called for a motion to adjourn the meeting. The motion was made by Tom Woods and seconded by John Pickering. **ON THE QUESTION:** All those in favor of the motion signify by saying "AYE". **OPPOSED:** No one opposed. **ABSTAIN:** No one abstained. The motion carries.

APPROVED:

A handwritten signature in cursive script, appearing to read "Tom Woods", written in black ink. The signature is fluid and extends across the width of the page.

Mr. Tom Woods, Secretary