

LUZERNE COUNTY CONVENTION CENTER AUTHORITY MEETING

JUNE 8, 2022

The Regular Meeting of the Board of Directors of the Luzerne County Convention Center Authority was called to order by Chairwoman Donna Cupinski on June 8, 2022 at 12:03 PM. Chairwoman Cupinski asked all of those present to please silence their cell phones.

The Pledge of Allegiance, led by Lori Spencer, was said by all in attendance.

ROLL CALL – PRESENT: Carmen Ambrosino, Donna Cupinski, Frank Orloski Jr., John Pickering, Eugene Rafalli (via telephone), John Ruckno, Anthony Ryba (via telephone), Lori Spencer, and Tom Woods. Peter Biscontini and Guillermo Lara were absent. Also present were members of ASM Global Administration – General Manager Will Beekman, Director of Marketing Steve Poremba, Director of Operations Jeffrey Nealon, and Director of Box Office and Booking Kevin Eovitch. Mary Jo Kishel of Rosenn, Jenkins & Greenwald, and Eric Mark from the Citizens Voice were also in attendance.

CORRESPONDENCE:

There was no correspondence for this meeting.

PUBLIC COMMENTS:

There were no public comments for this meeting.

APPROVAL OF THE MINUTES:

Chairwoman Cupinski asked for a motion to approve the minutes of the May 11, 2022 Regular Meeting as drafted.

A motion was made by Lori Spencer and seconded by Frank Orloski Jr. to approve the minutes of the May 11, 2022 Regular Meeting as drafted.

Chairwoman Cupinski asked if there was any discussion and there was none.

ON THE QUESTION: All those in favor of approving the minutes of the May 11, 2022 Regular Meeting as drafted signified by saying “AYE”. **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

The motion carries.

PAYMENT OF BILLS:

Chairwoman Cupinski asked for a motion to approve the payment of the bills totaling \$38,482.60.

A motion was made by Tom Woods and seconded by Frank Orloski Jr. to approve payment of the bills totaling \$38,482.60.

Chairwoman Cupinski asked if there was discussion and there was none.

ON THE QUESTION: All those in favor of the motion to approve the payment of bills totaling \$38,482.60 signified by saying "AYE". **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

The motion carries.

AN EXECUTIVE SESSION WAS HELD AT THIS TIME.

GENERAL MANAGER'S REPORT

Thanks, Donna. Good morning, everyone.

Since we last met on May 11th, we hosted the largest-grossing WWE Smackdown television event in venue history, two performances of Trolls Live, and graduation ceremonies for Marywood, University of Scranton, King's College & LCCC. So, the schedule has certainly been a busy one.

Unfortunately, we also hosted the Penguins final game of the season back on May 15, as they fell to a very good Springfield team. In fact, Springfield is currently playing in the Eastern Conference Finals.

We are currently looking forward to a few more events over the next week or so. We will host graduations for Wilkes-Barre Area this Friday, Crestwood this Saturday and then Community Charter Academy on Monday.

We will then have a packed house for comedian Bill Burr next Thursday, May 16 at 7:00 pm. If anyone is attending, please know that we are opening the parking lot at 4:30, and we're opening the doors at 5:30. Similar to our recent John Mulaney show, Bill Burr requires all electronic devices to be locked up in pouches so they cannot be used during the event. So, we are working with WB Township to promote traffic patterns similar to the one we used for John Mulaney, just want to make sure everyone gets in the building in a timely fashion.

COMMITTEE REPORTS:

BUILDINGS AND GROUNDS COMMITTEE:

Tony Ryba reported that he missed the last Board Meeting, but the agreement with Provident

Energy was approved, pending Mary Jo Kishel's and the Building and Grounds Committee's review of the contract. The Committee had a meeting last Thursday via telephone where they met with Mary Jo and she had several changes and suggestions for language in the contract which she is working on. Basically, the Buildings and Ground Committee took a straw vote and agreed to move forward with the project with Provident pending that Mary Jo is able to work out any language issues with Provident. During the first stage they are going to develop all of their different specifications for all of the projects that need to be under this umbrella. There is one provision that if we could walk away and not have to go forward to stage two. Stage one will come with a big proposal and an outline of all of the details of this project of the energy saving measures and the Board has to vote to move on to stage two which would actually trigger the project. One thing that came out during negotiations is that if we (the Board) decide not to move forward to stage two, they can bill us for their time, up to \$10,000.00. That is only if we decide not to move forward for no apparent reason – they call it “not moving forward for convenience”.

Tony asked if there were any questions on the project and there were none.

Tony stated that he did not think that they needed a vote, he just wanted to make the whole Board aware of the Committee meeting and where they are at with the project. Mary Jo Kishel stated that she put her comments together and shared them with Chairwoman Cupinski, and copied Will Beekman and Carrie Grantuskas as well to see if they were in agreement. She will be getting them to Provident in the next couple of days.

Chairwoman Cupinski stated that the contract for the Team Store has been signed and things are moving along.

Chairwoman Cupinski thanked everyone.

FINANCE COMMITTEE:

Tom Woods stated that he also missed the last meeting but he did speak with Carrie Grantuskas by phone yesterday. He asked Frank Orloski Jr if there was anything from the Committee meeting that had to be passed and there was not.

Chairwoman Cupinski added that looking at everything that was passed at the last meeting compared to the bills, everything is as it should be.

LAND DEVELOPMENT COMMITTEE (ad-hoc):

Carmen Ambrosino reported that the Committee met with Mr. Singh and his group on Monday, May 23, 2022, (his legal representative and several others), along with Chief Clark from Wilkes-Barre Township and one of his officers. The discussion centered around the manual operation of the traffic signal which is currently being installed. Mr. Singh will pay the full cost of the traffic signal and the maintenance going forward. The Arena will pay for the officers to operate the traffic signal. This was the last hurdle in the agreement. We are finally very pleased and we believe that all of the conditions and all of the components of the agreement are now addressed.

Item # 2 – We have received the second easement agreement between the Arena and Wilkes-Barre Township and that too is relative to the installation and operation of the traffic signal. Carmen asked for a motion to authorize Chairwoman Cupinski, in conjunction with the Land Development Committee, to execute and sign the agreement.

A motion to authorize Chairwoman Cupinski, in conjunction with the Land Development Committee, to execute and sign the easement agreement between the Arena and Wilkes-Barre Township relevant to the installation and operation of the traffic signal was made by Lori Spencer and seconded by Tom Woods. Chairwoman Cupinski asked if there was any discussion and there was not.

ON THE QUESTION: All those in favor of the motion to authorize Chairwoman Cupinski, in conjunction with the Land Development Committee, to execute and sign the easement agreement between the Arena and Wilkes-Barre Township relevant to the installation and operation of the traffic signal signified by saying “AYE”. **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

The motion carries.

Chairwoman Cupinski thanked everyone.

Frank Orloski Jr. asked Carmen Ambrosino who the Singh family’s legal representation is. Carmen replied that it is Angelo Terrana and there may be others involved.

OLD BUSINESS:

There was no Old Business.

NEW BUSINESS:

There was no New Business.

GOOD OF THE ORDER:

Chairwoman Cupinski expressed her thanks to those who reached out to her on the loss of her father.

ADJOURNMENT:

Chairwoman Cupinski asked for a motion to adjourn the meeting at 12:28PM.

The motion to adjourn the meeting at 12:28PM was made by Tom Woods and seconded by John Pickering.

ON THE QUESTION: All those in favor of the motion to adjourn the meeting signified by saying “AYE”. **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

The motion carries.

Chairwoman Cupinski thanked everyone and stated that the next meeting is July 13, 2022.

APPROVED:

A handwritten signature in cursive script, reading "Carmen Ambrosino", written over a horizontal line.

Mr. Carmen Ambrosino, Secretary