

**LUZERNE/WYOMING COUNTIES DRUG AND ALCOHOL PROGRAM  
MINUTES OF THE EXECUTIVE COMMISSION MEETING**

Wednesday, May 27, 2020

The Luzerne/Wyoming Counties Drug and Alcohol Program Executive Commission conducted its monthly meeting on Wednesday, May 27, 2020 at 3:00 p.m.

<b><u>Participants</u></b>	Ryan Hogan, Jill Sprau, Pamela Coveleski, Marie Baratta	SCA
<b><u>Participants via Teleconference</u></b>	John Alunni	OHS
	Rev. Lou Divis, John McCarthy, Eric Bieski	Executive Commission
	Tee Simpkins	X-officio
	Charles Blewitt	Guest

**Welcome** Mr. Hogan welcomed everyone, and the April 15, 2020 minutes were reviewed. *A motion was made to accept the minutes by Mr. McCarthy, seconded by Rev. Divis All in favor. MOTION CARRIED.*

**Administrator's Report** Mr. Hogan reviewed the SCA Provider Monitoring was completed for both Inpatient and Outpatient Providers. No major issues were found, and Provider facility access was limited due to quarantine during COVID-19. Weekly phone calls with DDAP and PACDAA regarding COVID-19 responses, needs, challenges, etc. take place on Tuesday and Thursday mornings. NBHCC and CCBH phone calls continue as well regarding COVID-19 weekly on Thursdays. Mr. Hogan works closely with CCBH and NBHCC on the Warm Hand-Off protocols. Engaging Wilkes-Barre General Hospital with discussion of advancing the WHO Program with on-call hospital staff is ongoing. Mr. Hogan continues to monitor inpatient treatment provider capacity and operations. *A motion was made by Rev. Divis, seconded by Mr. McCarthy. All in favor. MOTION CARRIED.*

**Case Management Report** Ms. Sprau confirmed that she participated in the Quarterly Drug Court Steering Committee Meeting. She also created a way to track DOC GPRA f/u due dates. She is working closely with LCCF to move forward with agreed upon assessments, and has participated in Veterans Court Meetings, Warm-Handoff training, PACDAA/SCA, PACDAA/DDAP, Pyramid Regional Stakeholder Forum, and is creating and organizing training procedures for the new Case Manager's coming onboard. Ms. Sprau confirmed that they are very busy with Telehealth and completing appropriate level of care placements. Mr. Hogan stated that Ms. Sprau is doing a very thorough job as CM Supervisor. *A motion was made by Mr. Bieski, seconded by Rev. Divis. All in favor. MOTION CARRIED.*

**Fiscal Report** Ms. Coveleski reviewed the cash disbursements report for April. DDAP Allocations from the State have been received and the Boiler Plates will be completed with review of Budget and Contracts. *A motion was made by Rev. Divis, seconded by Mr. McCarthy. All in favor. MOTION CARRIED.*

**OHS Report** Mr. Alunni reviewed the planning process to work remotely, and gradually come back fully into the office setting when the Governor lifts restrictions from Yellow phase to Green phase. Mr. Alunni noted that Telehealth is very helpful and commends the CM Unit for their hard work. Mr. Alunni noted that the Department of Health & Medical Health Community have met to plan an event for Stigma Reduction in video form regarding Substance Abuse.

Mr. Alunni confirmed that a recent Zoom Meeting was held, and was very well attended. He discussed that Face to Face conversation with individuals with Substance Use Disorder may be more helpful.

**Prevention Committee Report** Mr. Hogan noted that School based Prevention Services are limited, and confirmed that Student Assistance Program Services remain available. DDAP and SAP have shared methods for conducting SAP Services off-site. Web-Based SAP Activities and Social Media Postings are available to students online. The SCA has completed Prevention Planning Sessions with all three P/E providers. Data entry into PA WITS continues to occur. Data entry of Prevention Plans were submitted and will be in place by July 1, 2020.

Mr. Hogan noted that WVADS Prevention staff had been laid off and will do Prevention with only 2 staff in future at the Wyoming Valley West and Nanticoke School Districts offering 5 days a week. They were unable to spend down over \$300,000 this fiscal year. Mr. Hogan reviewed that Pathway to Recovery and CSC will be going into all 12 School districts served in our Luzerne and Wyoming Counties. *A motion was made by Mr. McCarthy, seconded by Mr. Bieski. All in favor. MOTION CARRIED.*

**Executive Commission Nominating Committee** Dr. Blewitt confirmed that he has served one (1) three-year term and has re-applied for another three-year term, and is awaiting the ABC Committee response to his Volunteer application. He hopes to receive confirmation if he has been chosen for a 2<sup>nd</sup> three year term, but must wait for the ABC Committee interviews to be held in Mid June. Our Executive Commission volunteer compliment represents both Luzerne and Wyoming Counties, and we are in need of several volunteers for each County. Mr. Hogan noted

that Ms. Simpkins knows a local Pharmacist who is interested in volunteering on the Executive Commission, and stated he will follow up with completing the ABC Committee Volunteer application.

Mr. Hogan discussed that Ms. Baratta will send the link for the ABC Committee Volunteer Form to the Executive Commission and ask that they email it to candidates who want to volunteer by applying online through the Luzerne County Website. *A motion was made by Mr. Bieski, seconded by Rev. Divis. All in favor. MOTION CARRIED.*

**Provider Report** Ms. Simpkins reviewed that CSC is providing nearly all services and treatment through Telehealth through the Robinson Center. SUD and inmate services are working very well, and the new building will be opening with hope in late Fall. Pathway to Recovery continue to provider Services and are doing very well through Telehealth as well. *A motion was made by Mr. Bieski, seconded by Mr. McCarthy. All in favor. MOTION CARRIED.*

**By-Laws and County Joinder Agreement** The By-Laws were reviewed and approved in the 1<sup>st</sup> quarter of 2020. The By-Laws will continue to be reviewed on a bi-yearly basis in the 1<sup>st</sup> quarter of calendar year 2022, 2024, 2026, etc. Mr. Hogan confirmed that the term of the County Joinder Agreement is July 1, 2015 to June 30, 2022. *A motion was made by Mr. Bieski, seconded by Mr. McCarthy. All in favor. MOTION CARRIED.*

**Next Meeting** The next Executive Commission Meeting will take place on June 24, 2020 at 3:00 p.m. via Teleconference. *With no further business the Meeting adjourned at 3:50 p.m.*

Submitted by: Marie Baratta, Administrative Assistant

Reviewed by: Ryan Hogan, Assistant Administrator