

LUZERNE COUNTY CONVENTION CENTER AUTHORITY MEETING

MAY 11, 2022

The Regular Meeting of the Board of Directors of the Luzerne County Convention Center Authority was called to order by Chairwoman Donna Cupinski on May 11, 2022 at 12:02PM. Chairwoman Cupinski asked all those present to please silence their cell phones.

The Pledge of Allegiance, led by Guillermo Lara, was said by all in attendance.

ROLL CALL – PRESENT: Carmen Ambrosino, Peter Biscontini (via telephone), Donna Cupinski, Guillermo Lara, Frank Orloski Jr., John Pickering, Eugene Rafalli, John Ruckno, and Lori Spencer. Anthony Ryba and Tom Woods were absent. Also present were members of ASM Global Administration – General Manager Will Beekman, Assistant General Manager/Director of Finance Carrie Grantuskas, Director of Marketing Steve Poremba, and Director of Operations Jeff Nealon. Mary Jo Kishel of Rosenn, Jenkins & Greenwald, and Jerry Lynott from the Times Leader were also in attendance.

CORRESPONDENCE:

There was no correspondence for this meeting.

PUBLIC COMMENTS:

There were no public comments for this meeting.

APPROVAL OF THE MINUTES:

Chairwoman Cupinski asked for a motion to approve the minutes of the April 13, 2022 Regular Meeting as drafted.

A motion was made by Frank Orloski Jr. and seconded by John Ruckno to approve the minutes of the April 13, 2022 Regular Meeting as drafted.

Chairwoman Cupinski asked if there was any discussion and there was none.

ON THE QUESTION: All those in favor of approving the minutes of the April 13, 2022 Regular Meeting as drafted signified by saying “AYE”. **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

The motion carries.

PAYMENT OF BILLS:

Chairwoman Cupinski asked for a motion to approve the payment of the bills totaling \$27,891.71.

A motion was made by John Pickering and seconded by Gene Rafalli to approve payment of the bills totaling \$27,891.71.

Chairwoman Cupinski asked if there was discussion and there was none.

ON THE QUESTION: All those in favor of the motion to approve the payment of bills totaling \$27,891.71 signified by saying "AYE". **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

The motion carries.

GENERAL MANAGER'S REPORT

Thank you, Donna. Good morning, everyone.

These are busy but exciting times here at the arena. We're coming off a hectic weekend that included a Penguins playoff game on Friday, Limp Bizkit on Saturday, and then another Penguins game on Monday. So, Jeff and his team had to convert the arena to those three respective set ups over the span of just three days.

In case you missed it, the Penguins beat the Hershey Bears in the first round of the playoffs. The series went down to the wire with the deciding game being decided in overtime, but the Penguins prevailed. As a result, will have another busy weekend this weekend.

We are thrilled to welcome WWE back this Friday night for a live, nationally televised SmackDown event. Not only will we have a packed house for that one, but the event will, of course, air live on FOX beginning at 8 PM.

Immediately following, Jeff and his team will convert the arena overnight from hockey to a graduation set up. We are hosting Marywood's graduation on Saturday. Immediately following that, they will convert back over to hockey for Sunday and Monday.

The Penguins will take on the Springfield Thunderbirds in the second round. That series begins tonight in Springfield. Game 2 will be tomorrow night in Springfield, and we will then have home games on Sunday and Monday. Sunday is guaranteed. Right now, Monday is not. If either team was to sweep the first three games, then we wouldn't have a game on Monday. But we will most likely be playing hockey on both Sunday and Monday.

Once we get through that four-day stretch, we will turn our attention to Trolls Live on May 24 and 25. We will also be in full swing when it comes to graduations at that point. We will host the following graduations during the months of May and June:

University of Scranton – May 21
King’s College – May 22
Luzerne County Community College – May 26
Crestwood – June 11
Commonwealth Charter Academy – June 13

Looking back on the past month, I want to congratulate the team on a successful Monster Jam run. We hosted Monster Jam for three days in late April and early May, and it ended up being our highest-grossing Monster Jam in venue history.

At our last meeting, I teased a new concert announcement that was coming up. In case you missed it, we announced that Keith Urban will be playing our venue on October 20. Tickets are on sale now and going quickly, so if you’re interested, get those while you can.

I would also be remiss if I didn’t mention that we are beginning to run low on tickets for Bill Burr on June 16. So, if anyone’s interested in that show, you need to act quickly on that one as well.

AN EXECUTIVE SESSION WAS HELD AT THIS TIME.

The Board reconvened at 1:15PM.

COMMITTEE REPORTS:

BUILDINGS AND GROUNDS COMMITTEE:

Chairwoman Cupinski asked for a motion to allow her to negotiate an agreement with Provident Energy Consulting which would involve energy savings for the parking lot lighting pole project.

A motion was made by Gene Rafalli and seconded by Guillermo Lara to allow Chairwoman Cupinski to negotiate the agreement with Provident Energy Consulting.

Chairwoman Cupinski asked if there was any discussion and there was not.

ON THE QUESTION: All those in favor of the motion to allow Chairwoman Cupinski to negotiate an agreement with Provident Energy Consulting for the parking lot lighting pole project signified by saying “AYE”. **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

The motion carries.

Chairwoman Cupinski thanked everyone.

Chairwoman Cupinski stated that they have been talking about the relocation of the team store and how that plays in with the Penguins’ contract. We did have that go out to bid; we had two (2) bids for general construction, one (1) bid for plumbing, and two (2) bids for electrical. We looked at all of the companies that submitted bids and we are prepared to ask you to approve the

three (3) lowest bids in each of the areas. General construction would be \$109,000.00, plumbing would be \$99,000.00, and electrical would be \$20,500.00. Sam Scarantino from Quad 3 knows all of the contractors and stated that they are all good people and recommends that we go with this. On his recommendation the Buildings and Grounds Committee also met and recommends to this Board that we go with the lowest bidders in those three areas for a total of \$228,500.00 for the relocation of the team store.

Chairwoman Cupinski asked for a motion to approve the relocation of the team store at a cost of \$228,500.00.

Frank Orloski Jr. made the motion to approve relocation of the team store at a cost of \$228,500.00 and the motion was seconded by Guillermo Lara.

Chairwoman Cupinski asked if there was any discussion and there was not.

ON THE QUESTION: All those in favor of the motion to approve relocation of the team store at a cost of \$228,000.00 signified by saying “AYE”. **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

Chairwoman Cupinski thanked everyone.

FINANCE COMMITTEE:

Chairwoman Cupinski stated that unfortunately Tom Woods is ill and is not able to attend or call in. In your packet you will see four (4) items that need attention.

1. Computer replacements at a cost not to exceed \$8,000.00. We have pricing from different companies, with Synergistics being the low price.

Chairwoman Cupinski asked for a motion to proceed with the computer replacements at a cost not to exceed \$8,000.00.

A motion was made by Lori Spencer to proceed with the computer replacement at a cost not to exceed \$8,000.00 and the motion was seconded by John Pickering.

Chairwoman Cupinski asked if there was any discussion and there was not.

ON THE QUESTION: All those in favor of the motion to proceed with the computer replacement at a cost not to exceed \$8,000.00 signified by saying “AYE”. **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

Chairwoman Cupinski thanked everyone.

The motion carries.

2. This is the item that Chairwoman Cupinski had a question on because we had discussed it

at our last meeting. It was mentioned that perhaps the food service industry providers would provide us with a new flat top griddle. It came back as no. Carrie Grantuskas added that they may do it on specific and smaller ticket items, but Sysco was able to get a more competitive price for the flat top griddle so it was worth the call. The price is not to exceed \$5,500.00.

Chairwoman Cupinski asked for a motion to proceed with the purchase of a flat top griddle at a cost not to exceed \$5,500.00.

A motion was made by Gene Rafalli to purchase a flat top griddle at a cost not to exceed \$5,500.00 and it was seconded by Frank Orloski Jr.

Chairwoman Cupinski asked if there was any discussion and there was not.

ON THE QUESTION: All those in favor of the motion to purchase a flat top griddle at a cost not to exceed \$5,500.00 signified by saying "AYE". **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

Chairwoman Cupinski thanked everyone.

The motion carries.

3. The next item is folding tables. The low bid was from Mity Lite.

Chairwoman Cupinski asked for a motion to approve the purchase of folding tables from Mity Lite at a cost not to exceed \$16,000.00

A motion was made by Carmen Ambrosino to purchase folding tables from Mity Lite at a cost not to exceed \$16,000.00 and was seconded by John Ruckno.

Chairwoman Cupinski asked if there was any discussion and there was not.

ON THE QUESTION: All those in favor of the motion to purchase folding tables at a cost not to exceed \$16,000.00 signified by saying "AYE". **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

The motion carries.

Chairwoman Cupinski thanked everyone.

4. We also have a need for a new walk-behind floor scrubber. Bortek Industries, it's the Bortek brand, has the lowest price of not to exceed \$15,000.00.

Chairwoman Cupinski asked for a motion to purchase a new walk-behind floor scrubber from Bortex Industries at a cost not to exceed \$15,000.00.

Guillermo Lara made the motion to purchase a new walk-behind floor scrubber from Bortek Industries at a cost not to exceed \$15, 000.00 and it was seconded by Frank Orloski Jr.

Chairwoman Cupinski asked if there was any discussion and there was not.

ON THE QUESTION: All those in favor of the motion to purchase a new walk-behind floor scrubber from Bortek Industries at a cost not to exceed \$15,000.00 signified by saying “AYE”.

OPPOSED: No one opposed the motion. **ABSTAIN:** No one abstained.

Chairwoman Cupinski thanked everyone.

The motion carries.

LAND DEVELOPMENT COMMITTEE (ad-hoc):

Chairwoman Donna Cupinski put this Committee on hold for a while.

She observed that they do have the bases for the traffic lights out there.

We do have our signed contract back.

We will put the committee on hold until something develops.

OLD BUSINESS:

Chairwoman Donna Cupinski asked the Board for a motion to authorize her to research and negotiate, in consultation with legal counsel, and come to a resolution regarding a personnel matter that was discussed during the Executive Session.

A motion was made by Lori Spencer to authorize Chairwoman Donna Cupinski to research and negotiate, in consultation with counsel, and come to a resolution regarding a personnel matter that was discussed during the Executive Session and it was seconded by Frank Orloski Jr.

Chairwoman Cupinski asked if there was any discussion and there was not.

ON THE QUESTION: All those in favor of the motion to authorize Chairwoman Cupinski to research and negotiate, in consultation with counsel, and come to a resolution regarding a personnel matter that was discussed during the Executive Session signified by saying “AYE”.

OPPOSED: No one opposed the motion. **ABSTAIN:** No one abstained.

Chairwoman Cupinski thanked everyone.

The motion carries.

She also asked if there was anything else for Old Business and there was not.

NEW BUSINESS:

There was no New Business.

GOOD OF THE ORDER:

Chairwoman Cupinski reminded everyone that the Statements of Financial Interest are due this month (May).

Gene Rafalli stated that he needed one. Carrie Grantuskas will get that for him.

Chairwoman Cupinski adjourned the meeting at 1:28PM but later added that she needed one more minute.

She asked for a motion to authorize herself, in consultation with legal counsel, to research and negotiate a resolution on the legal matter that was discussed in the Executive Session.

The motion to authorize Chairwoman Cupinski, in consultation with legal counsel, to research and negotiate a resolution on the legal matter that was discussed in Executive Session was made by Gene Rafalli and seconded by Guillermo Lara.

Chairwoman Cupinski asked if there was any discussion and there was not.

ON THE QUESTION: All those in favor of the motion to authorize Chairwoman Cupinski to research and negotiate, with legal counsel, and come to a resolution regarding a legal matter that was discussed during the Executive Session signified by saying "AYE". **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

ADJOURNMENT:

Chairwoman Cupinski asked for a motion to adjourn the meeting at 1:33PM.


The motion to adjourn the meeting at 1:33PM was made by Gene Rafalli and seconded by Lori Spencer.

ON THE QUESTION: All those in favor of the motion to adjourn the meeting signified by saying "AYE". **OPPOSED:** No one opposed the motion. **ABSTAIN:** No one abstained.

The motion carries.

Chairwoman Cupinski thanked everyone and stated that the next meeting is June 8, 2022.

APPROVED:

A handwritten signature in cursive script, reading "Carmen Ambrosino", is written over a horizontal line.

Mr. Carmen Ambrosino, Secretary