



**Committees
of
LUZERNE COUNTY COUNCIL**

Tuesday, March 4, 2014
Council Meeting Room, County Courthouse

Judicial Services/Justice Committee: chaired by Stephen A. Urban
5:30pm

1. Call to Order followed by Pledge of Allegiance and Moment of Silence
2. Roll Call
3. Approval of the February 4, 2014 Committee Meeting Minutes
4. Discussion regarding the Magisterial District Courts
 - a. Staffing
 - b. Funding from the State
 - c. Laws/regulations regarding allocation of costs
5. Public Comment
6. Adjournment

Correctional Services Committee: chaired by Stephen A. Urban

1. Call to Order followed by Pledge of Allegiance and Moment of Silence
2. Roll Call
3. Approval of the February 4, 2014 Committee Meeting Minutes
4. Discussion regarding Federal Programs for the housing of illegal inmates
 - a. Number of illegal inmates/Number of days spent in jail
 - b. Cost per day
 - c. Amount reimbursed
 - d. Legislation
5. Public Comment
6. Adjournment

Administrative Committee: chaired by Jim Bobeck

1. Call to Order followed by Pledge of Allegiance and Moment of Silence
2. Roll Call
3. Approval of the February 4, 2014 Committee Meeting Minutes
4. Human Resources
 - a. Discussion regarding job/position/pay classification system
 - b. Discussion regarding health and wellness program
 - c. Discussion regarding Ordinance banning smoking around the Courthouse
5. IT
 - a. Discussion regarding the hiring of an IT manager
 - b. Discussion regarding Bond proceeds allocated for IT system overall
6. Review of Past Election
7. Purchasing
 - a. Discussion regarding status of creation of comprehensive purchasing policy and procedure
 - b. Discussion regarding incorporating 990 statements and/or other related tax documents into the RFP process
 - c. Discussion on whether County employs a "criminal conviction" question on any application
8. Public Comment
9. Adjournment

Operational Services Committee: chaired by Rick Williams

1. Call to Order followed by Pledge of Allegiance and Moment of Silence.
2. Roll Call
3. Reading of the Minutes of February 4, 2014 Committee Meeting and possible approval
4. County Manager's update
5. Discussion of possibly amending the Luzerne County Zoning Ordinance to permit female chickens on residential properties
6. Nancy Snee's thoughts
7. Remarks from others in the audience wishing to address the committee on this topic
8. Committee members' thoughts about the idea, possibly needing additional information and how best to proceed
9. Committee members' thoughts (if any) about the goals identified at the February 4, 2014 committee meeting

10. Proposing policy that all county property become tobacco-free after a smoking cessation program has been offered to tobacco users
11. Proposing an ordinance prohibiting the open burning of plastics anywhere in the county
12. Initiating anti-litter education and proposing legislation to prohibit persons from discarding cigarette butts on public property
13. Proposing modifications to the Luzerne County Land Development and Subdivision Ordinance to require sidewalks, bike lanes and bike paths when new developments are permitted
14. Providing a mechanism for the Recreational Facilities Advisory Board to provide input regarding the Act 13 funds the county expects to receive from the Commonwealth
15. Other Business and other committee goals
16. Motions (if any) to put items on the agenda of the March 18, 2014 Committee of the Whole Meeting
17. Public Comment
18. Adjournment