



RECORDS RETENTION MEETING
February 28, 2023

1. Call to Order – Pledge of Allegiance
2. Roll Call
3. Public Comment – Agenda Items
4. Approval of Minutes from the February 22, 2022 meeting
5. Treasurer's Report (Chris Dalessandro)
6. Old business: None
7. New business:
 - Motion to approve the payment of Records Storage Facility operating expenses in the amount of \$70,000.00, to be paid quarterly in the amount of \$17,500.00.
 - Motion to approve the invoice for meeting advertisement in the Citizens Voice in the expected amount of \$.95
 - Update on records inventory, space allocation and database (Butch Kovalski)
8. Public Comment
9. Adjournment