



**COUNTY MANAGER SEARCH COMMITTEE
MEETING
January 26, 2022
Council Meeting Room
Luzerne County Courthouse
200 N. River Street
Wilkes-Barre, PA 18701
AND
Video/Teleconference via ZOOM**

7:00 PM MEETING CALL TO ORDER

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

ROLL CALL

ADDITIONS TO/DELETIONS FROM MEETING AGENDA

ADOPTION OF MEETING AGENDA

AGENDA ITEMS

1. Approve Prior Meeting Minutes/Recording
2. Review of Process to Date and Timeline
3. Email Exchange of Committee Members Using Non-County Email
4. Discuss Interviews and Related Assessment Process
5. Review Spending to Date and Budget
6. Discussion on Media Contact/Confidentiality/Public Comment by Members
7. Future Meetings

PUBLIC COMMENT

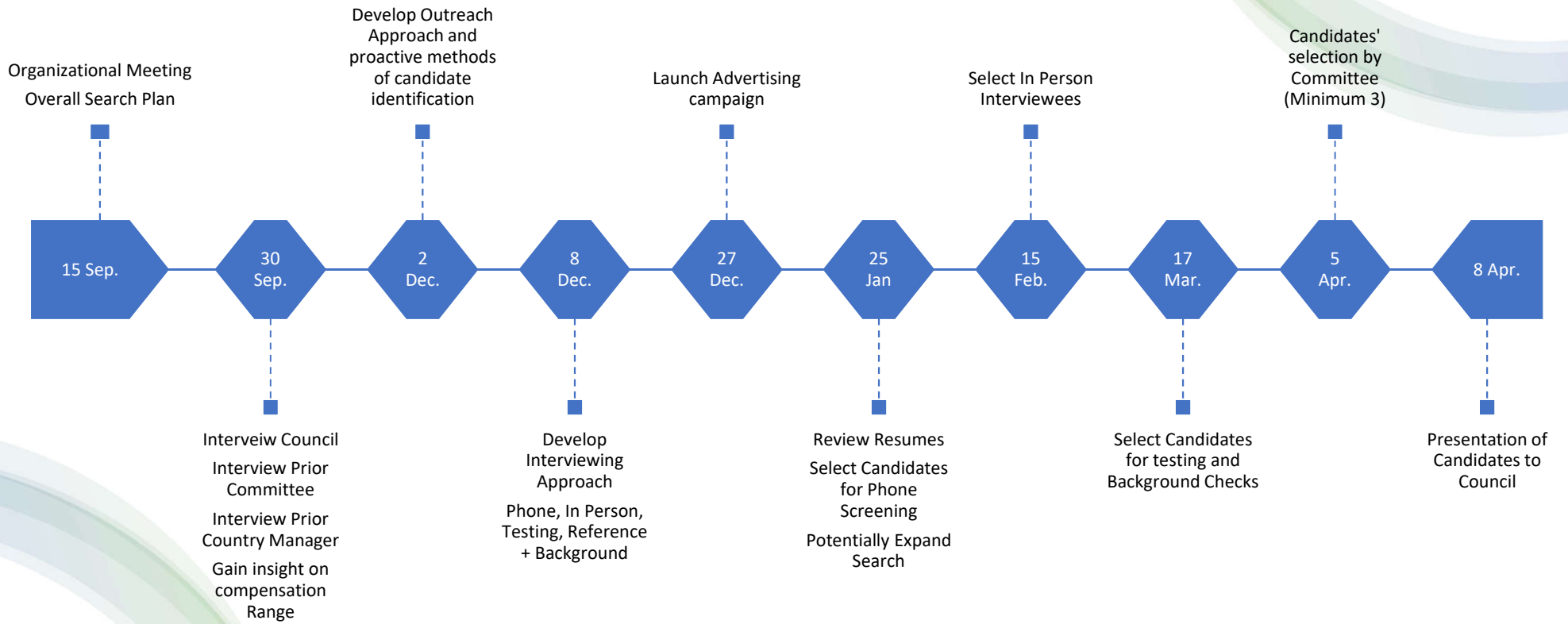
This is an opportunity for members of the public to address the Committee on matters within the subject matter jurisdiction of the Committee. Each speaker shall have three (3) minutes to address the Committee. Speakers may not yield or transfer their time to another speaker.

Those attending in person are asked to complete and submit a Speaker Card to the Clerk of Council before the first speaker is called.

Those attending virtually are asked to refer to the Public Meetings Online page of County's Website at <https://www.luzernecounty.org/1279/Public-Meetings-Online> for more information on how to participate in Public Comment via technology.

ADJOURNMENT

EXECUTIVE SESSION





**LUZERNE COUNTY
MANAGER SEARCH COMMITTEE**
Financial report and budget
proposal

Financial report

Budget allocation: \$5,000.00
Current balance as of 12/01/21 **\$2,970.08**

Expenses:	CMSC Meeting Ads	
	09-15-2021	-\$1.30
	09-30-2021	-\$1.30
	10-07-2021	-\$6.20
	10-21-2021	-\$1.25
	11-03-2021	-\$1.30
	11-18-2021	do not have bill
	12-02-2021	do not have bill
	01-25-2022	do not have bill
	CMSC Ads for Legal Counsel	
	Citizens Voice	-\$6.75
	Times Leader	-\$71.05
	Standard Speaker	-\$203.90
	Professional Services (Legal)	
	Chris Slusser	not billed yet
	Website Development	\$279.00
	Advertising	
	ICMA	-\$750.00
	GovJobs.com	-\$199.00
	LinkedIn	<u>-\$508.87</u>
	TOTAL SPEND	-\$2,029.92

Budget proposal (for request to County Council)

Electronic advertisement, promotion, and boost credits	\$6,000.00
LinkedIn and Indeed spend + "buffer" spend.....	\$_____
LuzerneCountyManager.com Website	\$500.00
Professional services (legal)	\$1,500.00
Travel & expenses (for the purpose of in person interviews)	\$6,000.00
Total request for allocation	\$14,000.00*

(*Total excludes LinkedIn, Indeed, and buffer spend)