

**LUZERNE/WYOMING COUNTIES DRUG AND ALCOHOL PROGRAM
MINUTES OF THE EXECUTIVE COMMISSION MEETING**

Wednesday, January 22, 2020

The Luzerne/Wyoming Counties Drug and Alcohol Program Executive Commission conducted its monthly meeting on Wednesday, January 22, 2020 at 3:00 p.m.

Participants

Ryan Hogan, Pamela Coveleski, Marie Baratta	Luzerne/Wyoming Counties Drug & Alcohol Prog.
Charles Blewitt	Executive Commission Chair
Revered Lou Divis, Bonnie Dodson, Ian Urbanski	Executive Commission
Tee Simpkins	X-Officio Executive Commission
Wyoming County Commissioner Tom Henry, Gabriella Vito	Public/Community

Welcome Dr. Blewitt welcomed everyone and the January 22, 2020 minutes were reviewed. *A motion was made to accept the minutes by Mr. Urbanski, seconded by Ms. Dodson. All in favor. MOTION CARRIED.*

Administrator's Report Mr. Hogan welcomed Ms. Gabriella Vito who is a King's College student interested in becoming a Student Volunteer on our Executive Commission Board. Ms. Vito gave an overview of several outreach/activities she is involved with on the King's College campus. Commissioner Henry reviewed that Wyoming County is doing well and he had been an integral part of our Executive Commission and recently completed serving as a volunteer for the past 8 years. Mr. Hogan reviewed meeting with Ms. Medvetz from Northeast Counseling Services and Mr. Barbour of Geisinger Health Systems to discuss Warm-Hand Off, and success/barriers to the service. Mr. Hogan attended a Planning Session with Luzerne/Wyoming Counties MH/DS, Systems of Care, Luzerne County Probation Services and other legal entities to discuss the start of a Juvenile Treatment Court in Luzerne County. Mr. Hogan reviewed the two day PACDAA Administration Conference at CCAP in Harrisburg, PA that included meetings with DDAP to discuss SOR Funding, GPRA Tool utilization and the upcoming 2020-2025 Grant Agreement. He and representatives from CCBH met with New Roots Recovery Center in Luzerne County to address recent trends involving staffing issues and concerns. Mr. Hogan attended Luzerne County Drug Court and said it was impressive. Commissioner Henry noted that he attended the Wyoming County Drug Court Graduation at the Triton Fire Hall, and 7 graduates gave very inspirational speeches at the ceremony. *Dr. Blewitt asked for a motion to accept the report. A motion was made by Reverend Divis, seconded by Ms. Dodson. All in favor. MOTION CARRIED.*

Case Management Report Mr. Hogan attended the Vacancy Meeting at the County Manager's Office to discuss plans to address the vacant SCA Administrator, CM Supervisor, and three vacant CM Specialist positions, hiring process, and interviews. Mr. Hogan confirmed that Eagleville & Valley Forge Treatment Facilities are now available for Hospital based 24/7 care that was a need identified by the CM Unit.

Fiscal Report Ms. Coveleski reviewed expenses in the Fiscal report, noting the SCA will be purchasing Naloxone in the near future. The SCA has contracted with Trehab in Wyoming County as of December 31, 2019. Mr. Hogan reviewed that the SCA will be shifting WVADS unspent dollars toward other prevention/outpatient Providers who are in need of more funds. *Dr. Blewitt asked for a motion to accept the report. A motion was made by Reverend Divis, seconded by Mr. Urbanski. All in favor. MOTION CARRIED.*

Prevention Committee Report The Prevention Needs Assessment Phase F will be submitted to DDAP this Friday January 24th as scheduled. *Dr. Blewitt asked for a motion to accept the report. A motion was made by Mr. Urbanski, seconded by Reverend Divis. All in favor. MOTION CARRIED.*

Provider Representative Ms. Simpkins confirmed that WVADS have no issues at this time. Mr. Hogan noted that he will review that all Providers need to respond to Ms. Simpkins with comments/positives/bed availability, etc. about their programs and services each month. Ms. Simpkins also noted that Mr. Hogan is doing an excellent Job as the SCA Administrator.

Executive Commission Nominating Committee The Executive Commission is in need of one Student Representative volunteer for Luzerne County. A resume for a Kings College student was unanimously voted on and approved to be invited to apply to the Luzerne County Council to be interviewed. Wyoming County has three volunteer vacancies at this time. *Dr. Blewitt asked for a motion to accept the report. A motion was made by Ms. Dodson, seconded by Mr. Urbanski. All in favor. MOTION CARRIED.*

By-Laws and County Joinder Agreement The By-Laws have been reviewed and approved in the 1st quarter of 2020. The By-Laws will be reviewed on a bi-yearly basis in the 1st quarter of calendar year 2022. Mr. Hogan confirmed that the term of the County Joinder Agreement is July 1, 2015 to June 30, 2022. *Dr. Blewitt asked for a motion to accept the report. A motion was made by Reverend Divis, seconded by Ms. Dodson. All in favor. MOTION CARRIED.*

Next Meeting The next Executive Commission Meeting will take place on February 26, 2020 at 3:00 p.m. at 111 N. Pennsylvania Ave. – 2nd Floor, Wilkes-Barre, PA 18701-3505. *Meeting adjourned at 4:10 p.m.*

Reviewed by: Ryan Hogan, Assistant Administrator

Submitted by: Marie Baratta, Administrative Assistant