



# pennsylvania

OFFICE OF OPEN RECORDS

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: April 20, 2018 to Luzerne County Zoning and Planning Commission

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Sedora Consulting

STREET ADDRESS: 15 N Richardson Ave

CITY/STATE/COUNTY/ZIP (Required): Lansdale PA 19446, Montgomery County

TELEPHONE (Optional): 484-3631507 / xbas1220x@gmail.com

### RECORDS REQUESTED:

*\*Provide as much specific detail as possible so the agency can identify the information.*

**Records of:**

**Holiday Inn Express  
30 Concorde Drive  
Pittston PA 18641**

- *Open building or fire code violations*
- *Date of last fire safety inspection*
- *Copy of Occupancy Permit*
- *Compliance with local zoning ordinance (conforming use?)*
- *USTs, HAZMAT response incidents, other environmental hazards*

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

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### FOR LOCAL AGENCY USE

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*