

RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

RIGHT TO KNOW LAW REQUEST FORM

NAME OF REQUESTER:

(PLEASE PRINT CLEARLY)

Osborn

LAST

Mary

FIRST

Z

MI

MAILING ADDRESS:

Penn State U

12B Old Main

STREET / P.O. BOX

University Park

CITY

PA

STATE

16802

ZIP CODE

PHONE #

814-863-4301

FAX#

EMAIL ADDRESS:

mzo100@psu.edu

SIGNATURE:

Mary Osborn

DATE: 1-11-2018

RECORDS REQUESTED - Requesters MUST specify the document(s) sought. Please use additional pages if necessary.

I am submitting a Right to Know request asking for the names of your County employees, job titles, years of service (or starting date of employment) and current salary. This data is to be used for a research project at Penn State University. I would like to receive this information in a PDF/Excel file via email. My email address is mzo100@psu.edu. Please let me know if there is more information that you need for this request. Thank you for your assistance.

PLEASE CHECK ONE OF THE FOLLOWING:

 I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)

 I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)

 I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD