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**County of LUZERNE**  
P E N N S Y L V A N I A  
ESTABLISHED 1786

January 12, 2017

Bill Wellock  
The Citizens Voice  
75 N. Washington St.  
Wilkes-Barre, PA 18701

RE: RTK Request # 17-5

Dear Bill:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right-To-Know law. Please note that I am now the Opens records Officer for Luzerne County. My email is Jackie.Carroll@luzernecounty.org.

On January 9, 2017, the Luzerne County Office of Law received a request for documents from you described in the attached Right to Know request. Your request is denied for the following reasons pursuant to the Pennsylvania Right to Know Law ("RTKL").

Luzerne County does not maintain the records requested by you, therefore, your request is denied pursuant to §705 of the RTKL. §705 of the RTKL states that "when responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record".

You have a right to appeal this denial of information in writing to Office of Open Records, Commonwealth Keystone building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

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If you choose to file an appeal for any reason, you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact me. Please be advised this correspondence will serve to close this request with our office as permitted by law.

Very truly yours,

A handwritten signature in cursive script that reads "Jacqueline Musto Carroll".

JACQUELINE MUSTO CARROLL, ESQUIRE  
Luzerne County – Open Records Officer

RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

**RIGHT TO KNOW LAW REQUEST FORM**

NAME OF REQUESTER: Wellock Bill  
(PLEASE PRINT CLEARLY) LAST FIRST MI

MAILING ADDRESS: The Citizens' Voice / 75 N. Washington St.  
STREET / P.O. BOX  
Wilkes-Barre PA 18701  
CITY STATE ZIP CODE

PHONE # 570-821-2051 FAX# \_\_\_\_\_

EMAIL ADDRESS: bwellock@citizensvoice.com

SIGNATURE: William A. Wellock III DATE: Jan. 9, 2017

RECORDS REQUESTED - Requesters MUST specify the document(s) sought. Please use additional pages if necessary.  
• Copy of report on Luzerne County Correctional Facility elevator completed by KONE Inc. Please provide electronically. Thank you.

PLEASE CHECK ONE OF THE FOLLOWING:  
 I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)  
 I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)  
 I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD