
From: Brominski, Edward
Sent: Thursday, February 12, 2015 12:02 PM
To: Houck, Linda McClosky
Cc: Luzerne County Council Members
Subject: FW: conflict

Attachments: Borwicks_Perf_Hi_Fidelity.pdf



Borwicks_Perf_Hi_
Fidelity.pdf ...

Madam Chair:

I just received this in my personal email. I believe that it clearly indicates that Mr Borwick has provided compensated services to Luzerne County and therefore he should be disqualified from any board appointments. Again I cite the cases of Mr. Hayden and Mr. Reino.

I plan to ask that his recent consideration for a board appointment be rescinded. I believe that was also for the tourist promotion board.

Thank you Edd Brominski



County of Luzerne Contract Review Worksheet

Contract Number: (Dept. Division, FY. #)	
Authority:	
<input type="checkbox"/>	County Manager Execute
<input type="checkbox"/>	Council Approval Required

1. Dept. Name / Account: Engineer's Office		2. Date: 1/24/13	
3. Contract Administrator: Joseph J. Gibbons, PE		4. Phone: 825-1600	
5. Contract Attributes:		<input type="checkbox"/> Amendment/Change Order Amendment/Change Order Number:	
<input checked="" type="checkbox"/> Original <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Intergovernmental <input type="checkbox"/> Personal/Professional Svcs <input checked="" type="checkbox"/> Purchase of Goods <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Other		Bid/RFP Required? Sole Source Contract? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Bid/RFP No: Quote Date: 1/25/13 Please attach copy of Bid/RFP or justification.	
6. Description of Contract: This expenditure is for an updated sound system for the Luzerne County Council Meeting Room at the Courthouse		Contract No: N/A Date:	
7. Name of Contractor: Borwicks Performance Hi-Fidelity		8. EIN SSN - -	
9. Has County contracted with Contractor previously during this fiscal year? Please list County department if other than the department listed on number 1 above.		<input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
10. Effective Date: 1/25/13		11. Termination Date: 2/25/2013	
12. Contract Budget:		13. Payment Terms:	
Original Contract Amt: \$ 6960.00 Total of Previous Amendments: \$ Current Amendment: \$ Total Contract Amt \$ 6960.00		<input type="checkbox"/> Prepaid <input type="checkbox"/> Monthly <input type="checkbox"/> Arrcars <input type="checkbox"/> Quarterly <input type="checkbox"/> Fixed <input checked="" type="checkbox"/> Progress <input checked="" type="checkbox"/> Actual <input type="checkbox"/> Other <input type="checkbox"/> Not To Ex	
14. Source of Funds:		<input type="checkbox"/> Fed/State Grant: % <input type="checkbox"/> State Allocation: % <input checked="" type="checkbox"/> County: 100% Fed Catalog No: State Agency:	
15. Fund: 191 Dept. Code: 4315 Description Number: N/A		16. Current Appropriation Sufficient? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
17. County Council Agenda Date, if required. Please attach agenda item.			
18. Remarks: 191 Fund is the 2008 Bond. Contract time to substantial completion is 31 days from contractor receipt of Notice to Proceed.			
19. Signature/Route:			
 Contract Administrator		2/4/13 Dated	
 Purchasing Director		2/4/13 Dated	
Division Head		 County Solicitor	
		2/4/13 Dated	

Council Meeting Room Pa Sound System

Item No.	Description	Guyett Inn	Borwick's Performance Hi-Fidelity	Roland's Audio
1	Provide and install audio equipment in meeting room.	\$ 13,509.00	\$ 6,960.00	No response

Award to Borwick's Performance Hi-Fidelity

From:
Sent: Wednesday, January 23, 2013 10:32 AM
To:
Subject: Council chambers Audio System proposal

Audio Proposal for Luzerne County Council Chambers –updated

1-21-2013

- 1pr. Pyle PADH1079 – 10" x 2-Horn loaded Professional PA Speakers
 - 1pr. Custom - Wall mount Matching Speaker Brackets
 - 1-Gemini – GCIXGA1000 – 1000 watt - Professional Power Amplifier
 - 1-Behinger SX2442 24 – 24 channel -16 input Professional Microphone Audio Mixer
 - 8- Shure SM585 – Vocal Cardioid Dynamic Microphones.
 - 1-Shure PG24/58 – matching wireless Vocal Cardioid Dynamic Microphone System
 - 8- low profile Die-cast metal Table top Microphone stands
 - 100ft.-Seimic Audio – 16 channel XLR Microphone Snake Cabling system
 - 1-Pyle PC820 – 8 outlet power line conditioner/Surge Suppressor
 - 1-Strong 16U– Contractor Series – 30" Pro Component Rack Cabinet with casters
- Aprox 250ft. Binery 14 guage 2 conductor Jacketed Speaker cable.

*Includes all add'l cabling, connectors, programing, training and product Installation.

\$ 6960.00
+ Pa. Sales Tax

* Work with your Electricians and Engineers for any high voltage and or cosmetic work that may be needed.

Thank you for the opportunity to do business together.

Borwicks Performance Hi-Fidelity
900 Rutter Ave. Suite 13
Forty Fort, Pa. 18704
www.borwicks-hifi.com
email. hifimanbob@aol.com
O-570-287-5991
F-570-287-5992
C-570-357-9800

SINCE 1988



Since 1947

ESTIMATE & AGREEMENT

12425

90 Narrows Road, Plymouth, PA 18651
570-779-5355 | FAX 779-3887 | GUYETTEC.COM

Date: November 28, 2012

To

Luzerne County Engineering Department
200 North River Street
Wilkes-Barre, PA. 18711
Attn:
Fax:

Refer to Price below

We hereby submit specifications and bid for:

RE: Courthouse Meeting Room Sound Reinforcement System:

To provide and install a complete and operational Sound Reinforcement System as per attached equipment list. System to incorporate eight (8) existing microphones and stands.

Quoted Price \$13,509.00

Pricing includes all delivery, installation, set-up, and operator instructions

Pricing includes one (1) year warranty.

Pricing does not include AC power in Media Room if non-existent.

CONTRACTOR'S GUARANTEE

We guarantee all material used in this contract to be as specified above and the entire job to be done in a neat, workmanlike manner. Any variations from plan or alterations requiring extra labor or material will be performed only upon written order and billed in addition to the sum covered by this contract. Agreements made with our workmen are not recognized.

ACCEPTANCE OF BID

The above specifications, terms and conditions on the back or attached are satisfactory, and I (we) hereby authorize the performance of this work.

DATE 11/28/12

SIGNED - Jason Case

DATE

SIGNED

Luzerne County Courthouse

Meeting Room Sound Reinforcement System

Proposed System Equipment List

2	JBL	AC28/26-WH	- Speakers
2	JBL	MTU-28	- U-Brackets
2	DBX	DriveRack 220i	- System Processor
1	G.C.I.	Custom	- Output Panel
1	Crown	CTS600	- Amplifier
1	Middle Atlantic	DWR-16-17	- Equipment Cabinet
1	Middle Atlantic	PDLT-815RV-RN	- AC Power Panel
2	Crown	28M	- 8 Channel Mixer
8	Shure	PG57-LC	- Microphones
7	Atlas	DS-7E	- Microphone Desk Stands
1	G.C.I.	Custom	- Podium Microphone Stand
18	Whirlwind	MK4-25	- Microphone Cables
1	G.C.I.	Custom	- Podium Microphone Outlet
1	Whirlwind	MS-16-0-NR-100	- Microphone Outlet Box
Req'd	West Penn	226	- Speaker Cable
Req'd	West Penn	292	- Microphone Cable

Contractor Agreement

Dated: January 25, 2013

TO: Borwicks Performance Hi-Fidelity
(BIDDER)

ADDRESS: 900 Rutter Ave. Suite 13
Forty Fort, Pa 18704

PROJECT: Council Meeting Room PA system

OWNER'S CONTRACT NO. _____

CONTRACT FOR: Council Meeting Room PA system

(Insert name of Contract as it appears in the Bidding Documents)

You are notified that your Bid dated, January 24, 2013 for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a contract for the

Council Meeting Room PA system
(Indicate total Work, alternates or sections of Work awarded)

The Contract Price of your contract is Six Thousand Nine Hundred Sixty 0/100 Dollars \$6,960.00

[Insert appropriate data in re Unit Prices. Change language for Cost Plus contracts.]

Four (4) copies of each of the proposed Contract Documents accompany this Contractor Agreement. There are no drawings for this Contract.

1. You must deliver to the OWNER **four (4)** fully executed counterparts of the Contractor Agreement. Each of the Contract Documents must bear your signature.
2. (List other conditions precedents).
Contractor shall perform the attached scope of work within 31 days of the issued Notice to Proceed.

Contractor must provide proof of insurance equal or greater than the attached minimum Luzerne County requirements with Luzerne County listed as additionally insured.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid in default and to annul this Contractor Agreement.

Within ten days after you comply with the above conditions, OWNER will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

Luzerne County
(OWNER)

By: Robert C. [Signature]
(SIGNATURE)

Date: 2/4/13

ACCEPTANCE OF AWARD

Borwick's Performance Hi-Fidelity
(CONTRACTOR)

By: Robert L. Borwick [Signature]
(AUTHORIZED SIGNATURE)

Sole Proprietor
(TITLE)

1-30-2013
(DATE)

SCOPE OF WORK

This project will consist of furnishing and installation of PA audio Equipment in the Luzerne County Council Meeting Room. All microphones and speakers will be installed in the council meeting room as directed by Luzerne County. All cabling shall be concealed and run through pre existing conduit where possible.

All microphones shall terminate in the media room adjacent to the Council meeting room. The contractor shall provide all incidental items required to complete the installation of the public address audio system (Cabling, connectors, programming, training, and ECT.). The materials and equipment to be furnished are as followed.

1pr. Pyle PADH1079 – 10" x 2-Horn loaded Professional PA Speakers

1pr. Custom - Wall mount Matching Speaker Brackets

1-Gemini – GCIXGA1000 – 1000 watt - Professional Power Amplifier

1-Behinger SX2442 24 – 24 channel -16 input Professional Microphone
Audio Mixer

8- Shure SM585 – Vocal Cardioid Dynamic Microphones.

1-Shure PG24/58 – matching wireless Vocal Cardioid Dynamic Microphone
System

8- Low profile Die-cast metal Table top Microphone stands

100ft.-Seismic Audio – 16 channel XLR Microphone Snake Cabling system

1-Pyle PC820 – 8 outlet power line conditioner/Surge Suppressor

1-Strong 16U– Contractor Series – 30" Pro Component Rack Cabinet
With casters

Approximately 250ft. Binary 14 gauge 2 conductor Jacketed Speaker cable.

*Includes all add'l cabling, connectors, programming, training and product installation.

* Luzerne County to provide 8 additional Shure microphones and stands to be installed
buy the contractor.



CERTIFICATE OF LIABILITY INSURANCE

PERFO-1 OP ID: CR

DATE (MM/DD/YYYY)
01/31/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Robert C. Williams Ins. Agy. 523 Scott Street P.O. Box 817 Wilkes-Barre, PA 18703 RCW	Phone: 570-829-2482 Fax: 570-823-6318	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Donegal Mutual Insurance Compa</td> <td>13692</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Donegal Mutual Insurance Compa	13692	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :
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INSURER D :															
INSURER E :															
INSURER F :															
INSURED Robert Borwick /a Performance Marketing Grou 900 Rutter Ave, Box 13 Forty Fort, PA 18704															

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
X	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X	X		01/31/2013	01/31/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS				01/31/2013	01/31/2014	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
X	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTIONS \$ 10,000				01/31/2013	01/31/2014	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 County of Luzerne, its employees, agents and assigns are named as Additional Insured with respects to the above general liability coverage, if required by written contract executed prior to services performed.

CERTIFICATE HOLDER County of Luzerne 200 North River Street Wilkes-Barre, PA 18711	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

Sent: Wednesday, January 23, 2013 10:32 AM

Subject: Council chambers Audio System proposal

Audio Proposal for Luzerne County Council Chambers –updated

1-21-2013

- 1pr. Pyle PADH1079 – 10" x 2-Horn loaded Professional PA Speakers
 - 1pr. Custom - Wall mount Matching Speaker Brackets
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- Aprox 250ft. Binery 14 guage 2 conductor Jacketed Speaker cable.

2/1/2013

*Includes all add'l cabling, connectors, programing, training and product Installation.

\$ 6960.00
+ Pa. Sales Tax

* Work with your Electricians and Engineers for any high voltage and or cosmetic work that may be needed.

Thank you for the opportunity to do business together.

Borwicks Performance Hi-Fidelity
900 Rutter Ave. Suite 13
Forty Fort, Pa. 18704
www.borwicks-hifi.com
email. hifimanbob@aol.com
O-570-287-5991
F-570-287-5992
C-570-357-9800

SINCE 1988

Sent: Friday, February 01, 2013 3:00 PM

Subject: warranty info

Mel,

All New Electronics for the New Luzerne County Council Chambers - Includes 1 year manufacturers warranty.

That Includes:

Microphones, Amplifier, Mixing Console and Speakers.

Any additional Questions let me know.

Bob Borwick

Borwick's Performance Hi-Fidelity
900 Rutter Ave. Suite 13
Forty Fort, Pa. 18704

O-570-287-5991
F-570-287-5992
C-570-357-9800
E-hifimanbob@aol.com
www.borwicks-hifi.com

Since 1988

From: Kathy Dobash
Sent: Thursday, February 12, 2015 6:24 PM
To: Brominski, Edward; Houck, Linda McClosky
Cc: Luzerne County Council Members
Subject: Re: ABC items

Chair Houck,

Many items in the Charter are ignored.

Somehow we have managed to abide to the conflicts of interest guidelines as outlined in the Luzerne County Home Rule Charter.

I believe Councilman Brominski is doing his best to honor the Luzerne County Home Rule Charter. Also, Councilman Brominski stated at a previous meeting he was contacted and politically pressed to appoint an individual to the LCCC Board. I wish all members of County Council would understand this is where we can make the choice for Luzerne County Home Rule move forward without corruption. I truly wish all members of County Council would take seriously their oversight duties.

These are serious concerns.

Kathy Dobash

On Thursday, February 12, 2015 11:50 AM, "Brominski, Edward" <eabrominski@luzernecounty.org> wrote:

Madam Chair:

I will reiterate some facts to you since I inadvertently did not CC the whole of Council.

First I do not have a resumes' for Mr. Balliet.

With regards to the Tourism Board, I specifically informed Mr. Mackin that Rebecca Brominski, married to my nephew, would be in conflict of interests and her appointment would pose a possible ethics violation, because he stated to me her appointment would enhance the chances that tourist promotion activities could be directed to the LCCC. Rebecca is an employee of the LCCC and I told him her appointment would be a conflict. I immediately after the meeting called Mrs. Brominski to inform her of that fact. She said she "understood" but wanted to try anyway. I think the director of the tourist agency showed his complete lack of leadership by allowing her name to be placed in consideration for appointment by vote of their board. In the same vein, after a mental review and consultation with others on council, I believe that Mr. Gennetti is also in conflict of interests. Being on the Tourist Board could afford him the opportunity to vote to direct tourist activities to our area, and possibly to use his Hotel as a venue for such activities. People coming to our area could use his establishment as a place for lodging and respite. I feel that would be a conflict for him to participate as a voting member of the board helping to get tourists to realize the touring opportunities we have to offer.

With regards to the LCTA, Mr. Chepalonis sat on the LCTA Board throughout all the problems they experienced over the last few years, and steadfastly made no comments regarding the abuses or offered any help to rectify them or prevent any future occurrences. In addition, as Manager with The Martz Bus Co. , government funds come throught the LCTA to Martz, and he is involved not only in approval of those disbursements but their receipt and distribution. Those funds are tied to senior ridership totals.

Consideration of Mr. Harris for Zoning should absolutely be denied as he is part and parcel to a lawsuit involving a zoning issue between Wilkes Barre and the county as we all know well.

Advertising for any all all these positions definitely should be done again , as you said at a public meeting.

As chair, I ask you to forward to the parties listed the reasons I have presented for not accepting them as a board member to those boards named. Should that not be done I will at a public meeting ask for them not to accept any appointments, and certainly chastise those who would not rescind their names for consideration.

We had George Hayden remove himself from the LCCC Board for a perceived conflict of interest, and we would not accept the appointment of James Reino to a board because he worked for UGI who does business with the county. I think the bar has been set and now we must maintain our integrity and refuse to accept any of the named individuals.

As Chair of Council, I offer to you that since my presentation to Mr. Mackin was not accepted that you reiterate it to him. I do not relish a public display over these appointments, nor will I shy away from doing so.

I look forward to your favorable response to this letter.

-----Original Message-----

From: Houck, Linda McClosky

Sent: Thu 2/12/2015 7:28 AM

To: Brominski, Edward

Subject: ABC items

1. Agricultural Board: Nancy Snee says she forwarded you an application for reappointment from Matthew Balliet several weeks ago. We do not have any documents in the Clerk office on that application. If you have it, please get a copy to Sharon as soon as convenient.

On that Board, Robert Houck (no relation to me), Mr. Balliet, and Ted Dymond are all farmer members whose terms expired in December 2014. They would like to be reappointed. I understand Mr. Dymond's application is on its way.

We also have 2 vacant spots on that board that have specific requirements:
one is a local elected official, who has to be an elected official in a borough or township;
the other is for a developer - industrial, commercial, or residential.

Perhaps you can make an appeal for applicants for those two seats at the next Council meeting.

2. Tourism: Janet says that applications were sent in by Kelly Novakowski and a gentleman named Fults. We don't have any paperwork on those applications in the Clerk office. If you have them, please get them to Sharon as soon as convenient.

Gus Genetti, Rebecca Brominski, and Brian Sipe were elected by the membership of the Tourism Agency. In their bylaws there are 4 members appointed by Council and 3 elected from the membership.

I have asked Mr. Pedri to make sure those bylaws are congruent with the Charter and also to investigate whether Brian Sipe has a conflict of interest as the GM of the Arena.

3. LCTA: Mr. Chepalonis applied for reappointment. I have asked Mr. Pedri to give an opinion on whether there is a conflict of interest for him as well.

4. Zoning: If Mr. Harris has a conflict of interest, we have no applicants left on the eligibility list for that board. A public appeal at the next Council meeting might help this as well.

Thanks -

Linda

2/19/2015

From: Lawrence, Sharon
Sent: Friday, February 13, 2015 4:17 PM
To: Luzerne County Council Members
Subject: County Notification RE: 5-Line Utility Application Harvey's Lake
Attachments: SKMBT_C35315021316460.pdf

FYI

*Sharon Lawrence
Temporary Clerk to County Council
Luzerne County Courthouse
200 North River Street
Wilkes-Barre, PA 18711
Phone (570) 825-1634*

From: services@luzernecounty.org [mailto:services@luzernecounty.org]
Sent: Friday, February 13, 2015 11:47 AM
To: Lawrence, Sharon
Subject: Message from KMBT_C353



Borton
Lawson

February 12, 2015

County Notification

Luzerne County Council
Luzerne County Courthouse
200 North River Street
Wilkes-Barre, PA 18711

RE: General Permit - 5 Utility Line Application
General Municipal Authority of Harveys Lake (GMAHL)
General Municipal Authority of Harveys Lake Sanitary Sewer Force Main Relocation
required by Highway Improvement Project S.R. 0415, Section 350, Stations 11+00
to 15+00
Harveys Lake, Luzerne County, PA

BL No.: 2015-1609-001

FedEx No.: 7729 0033 8391

Dear Council Members:

The purpose of this county notice is to inform you that the General Municipal Authority of Harveys Lake (GMAHL) will be applying for the following permit coverage(s) from the Pennsylvania Department of Environmental Protection (DEP):

Permit Application Type(s):	General Permit - 5 Utility Line Application
Applicant Contact:	Richard Haas - Chairman GMAHL
Project Location:	Harveys Lake, Luzerne County PA (see attached site location map)
Project Description:	The purpose of this project is to relocate the sanitary sewer force main as required by the Highway Improvement Project S.R. 0415, Section 350, Stations 11+00 to 15+00. The project includes replacement of the existing sewer line with a higher quality line, and relocating the line under the inlet to the marina at Harveys Lake via directional bore. Work will be done in conjunction with PennDOT's bridge replacement project.

WILKES-BARRE

613 Baltimore Drive

Suite 300

Wilkes-Barre, PA 18702

Phone: 570.821.1999

Fax: 570.821.1990

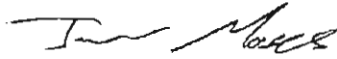
Acts 67, 68 and 127, which amended the Municipalities Planning Code (MPC), direct State agencies to consider comprehensive plans and Zoning Ordinances when reviewing applications for permitting of facilities and infrastructure, and specify that State agencies may rely upon comprehensive plans and Zoning Ordinances under certain conditions as described in Sections 619.2 and 1105 of the MPC. The Pennsylvania Department of Environmental Protection's Policy for Consideration of Local Comprehensive Plans and Zoning Ordinances in DEP Review of Permits for Facilities and Infrastructure (DEP's Land Use Policy) provides direction and guidance to DEP staff, permit applicants, and local and

Use Policy) provides direction and guidance to DEP staff, permit applicants, and local and county governments for the implementation of Acts 67, 68 and 127 of 2000. This policy can be found at www.depweb.state.pa.us; keyword: Land Use.

Also attached is a General Permit Registration form and location map for your reference of the project.

If you have any questions, please do not hesitate to contact me at (570) 821-1994 ext. 1256 or jmoses@borton-lawson.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Moses".

Jason Moses
Environmental Scientist

JGM
Enclosures



CHAPTER 105 GENERAL PERMIT REGISTRATION

TYPE OF GENERAL PERMIT: **New Permit**
PLEASE MARK ("X") ONE: **Transfer of Existing Permit** (Complete Section A, C & H below and all of form 3150-PM-BWEW0016)

PLEASE MARK ("X") ALL THAT APPLY:

- GP-1** Fish Habitat Enhancement Structures
 GP-2 Small Docks & Boat Launching Ramps
Please mark ("X") the specific type of project:
 private recreational dock
 public access facility
 public service facility
 other private or commercial facility
 GP-3 Bank Rehabilitation, Bank Protection and Gravel Bar Removal
 GP-4 Intake and Outfall Structures

- GP-5** Utility Line Stream Crossing
 GP-6 Agricultural Crossings & Ramps
 GP-7 Minor Road Crossings
 GP-8 Temporary Road Crossings
 GP-9 Agricultural Activities
 GP-10 Abandoned Mine Reclamation
 GP-11 Maintenance, Testing, Repair, Rehabilitation, or Replacement of Water Obstructions and Encroachments (reviewed by DEP Regional Office only)
 GP-15 Private Residential Construction in Wetlands

Activity Related to Oil and Gas Exploration, Production or Transmission

Activity Subject to FERC approval (Docket number _____) **FERC Natural Gas Act Facility**

SECTION A. APPLICANT INFORMATION

Applicant's Name / Client General Municipal Authority of Harveys Lake (GMAHL)				DEP Client ID# (if known)		Employer ID# (EIN) 23-1920749	
Client Information - Please select Client Type / Code from drop down box under the correct entity shown to the right (or may be written in) →				Government		Non-Government	
				AUTH			
Mailing Address P.O. Box 53 Route 415				City Harveys Lake		State PA	
						ZIP + 4 18618	
Contact Person - Last Name Haas		First Richard		MI		Suffix	
				Telephone (570) 639-1042		Email Address Gmahl18618@epix.net	

SECTION B. CONSULTANT INFORMATION (Complete if different than above) N/A

Contact Person - Last Name Moses				First Jason		MI G		Suffix		Consultant's Title Env Scientist		Consulting Firm Borton-Lawson	
Mailing Address 613 Baltimore Drive, Suite 300				City Wilkes-Barre		State PA		ZIP + 4 18702-7903					
Telephone (570) 821-1994 x 1256				Fax (570) 821-1990				Email jmoses@borton-lawson.com				Employer ID# (EIN) 23-2490312	

SECTION C. PROJECT INFORMATION

Project /Site Name: General Municipal Authority of Harveys Lake (GMAHL) Sanitary Sewer Force Main Relocation required by Highway Improvement Project S.R. 0415, Section 350, Stations 11+00 to 15+00						DEP Site ID# (if known or leave blank)					
Client Relationship - Please select Site-to-Client Relationship / Code from drop down box to the right (or may be written in) →						Double-click on shaded area below to select correct Site-to-Client Relationship / Code ↓					
County Luzerne		Municipality Harveys Lake		<input type="checkbox"/> City <input checked="" type="checkbox"/> Borough <input type="checkbox"/> Township		OWNOP					
Site Location / Address S.R 0415, Section 350, 41°21'04.38" N 76°02'00.34" W						City Harveys Lake		State PA		ZIP + 4 18618	

Collection Method: EMAP HGIS GISDR* ITPMP GPS WAAS LORAN
 Check the horizontal reference datum (or projection datum) employed in the collection method
 EMAP and HGIS (PNDI) have known datum and do not require checking here. NAD27 NAD83 WGS84 (GEO84)
 Enter the date of collection if coordinates were derived from GPS, WAAS or LORAN. _____ mm _____ dd _____ yyyy

Applicant's Name General Municipal Authority of Harveys Lake	GENERAL PERMIT REGISTRATION
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SECTION D. RESOURCE IDENTIFICATION

Please place an "X" in the appropriate box next to each item to indicate the applicant has identified any of these resources which may be present at the project site.

Each General Permit (GP) has a specific set of restrictions and some resources may require certain actions or prohibit the project from being eligible to register use of the GP *This list is not all-inclusive, please see GPs for details.*

YES	NO		YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	National Register of Historic Places	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Threatened and Endangered Species
<input type="checkbox"/>	<input checked="" type="checkbox"/>	National Registry of Natural Landmarks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Wild or Stocked Trout Streams
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local historical site	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wild and Scenic Rivers
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Exceptional Value (EV) Waters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wetlands
<input checked="" type="checkbox"/>	<input type="checkbox"/>	High Quality (HQ) Waters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other _____

SECTION E. REGISTRATION CHECK LIST AND REQUIREMENTS

Please place an "X" next to each item (1 - 16) to ensure it is completed and/or provided. Unless otherwise specified, all items are **required** to ensure a complete Registration package.

****Provide ONE (1) ORIGINAL and ONE (1) COPY of the Registration package****

	Applicant Entry	DEP Use Only
1. General Permit Registration form properly completed and signed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> I have read the terms and conditions of the GP(s) indicated above.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. General Permit Registration Fee and Chapter 105 Fee Calculation Worksheet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Notification sent to the Municipality & County (copy of General Permit Registration form)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. PASPGP-4 Cumulative Impact Project Screening Form properly completed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Location Map (USGS quad map) with project site marked	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Color Photographs with dates and descriptions (<i>see instructions</i>) <input checked="" type="checkbox"/> N/A	<input type="checkbox"/>	<input type="checkbox"/>
7. Stream Name and Chapter 93 Classification (example: UNT to #40637 HOUSE RUN, HQ-WWF/EV) Harveys Creek – HQ, CWF	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Project Description including proposed impacts and PNDI Avoidance Measures (if applicable) The purpose of this project is to relocate the sanitary sewer force main as required by the Highway Improvement Project S.R. 0415, Section 350, Stations 11+00 to 15+00. The project includes replacement of the existing sewer line with a higher quality line, and relocating the line under the inlet to the marina at Harveys Lake via directional bore. Precautions will be taken to avoid the introduction of invasive species in order to protect the integrity of nearby plant species of special concern. Work will be done in conjunction with PennDOT's bridge replacement project.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Site Specific and/or Standard Drawings depicting the project's GP activities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Site Plan depicting the site of the project's GP activities (<i>see Section F.</i>)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Erosion & Sediment Control Plan (E&S Plan) (<i>required for GP-11 only - see instructions</i>)	<input type="checkbox"/>	<input type="checkbox"/>
12. Written Directions to Project Site: From PA-309N, keep left to PA-415 Memorial Hwy. Travel North approximately 4.6 miles. Turn left onto Lakeside Dr. Follow for 300 feet to bridge over Harveys Lake inlet. This is the impact GP-5 area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Pennsylvania Natural Diversity Inventory (PNDI): Please place an "X" next to the appropriate box indicating the information provided:		
<input type="checkbox"/> Completed PNDI Project Planning & Environmental Review Form	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Initialed PNDI Project Environmental Review Search Receipt showing "No Known Impacts"	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Initialed PNDI Project Environmental Review Search Receipt showing "Avoidance Measures" which have ALSO been incorporated into the project description	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Initialed PNDI Project Environmental Review Search Receipt showing "Potential Impacts" AND documentation of appropriate agency coordination required on PNDI Receipt	<input type="checkbox"/>	<input type="checkbox"/>
14. Bog Turtle Habitat Screening: Please place an "X" next to the appropriate box indicating the information provided:		
<input type="checkbox"/> Completed Request for a Bog Turtle Habitat Screening Form	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> "No Effect" determination from the Army Corp of Engineers	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Documented clearance from the US Fish and Wildlife Services	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Applicant's Name General Municipal Authority of Harveys Lake	GENERAL PERMIT REGISTRATION	
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SECTION H. CERTIFICATION

I certify under penalty of law that the information provided in this permit registration is true and correct to the best of my knowledge and information and that I possess the authority to undertake the proposed action. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. (If any of the information and/or plans is found to be in error, falsified, and/or incomplete, this authorization/verification may be subject to modification, suspension, or revocation in accordance with applicable regulations.)

Signature of Applicant	Date
Richard Haas – Chairman GMAHL	
Typed / Printed Name	

PA Fish and Boat Commission Approval (for GP-1 only)

Signature of Reviewer	Date
Reviewer's Typed / Printed Name	()
Reviewer's Typed / Printed Title	
Reviewer's Typed / Printed Title	Phone Number
Reviewer's Typed / Printed Title	
Email Address	

This General Permit shall not be effective until the owner has had their E&S Plan reviewed by the appropriate Regional Office or District, obtained Federal Authorization and, where required, obtained an SLLA from DEP.

AN ACKNOWLEDGED COPY OF THIS GENERAL PERMIT REGISTRATION PACKAGE (INCLUDING THE ACKNOWLEDGEMENT LETTER AND TERMS AND CONDITIONS), REQUIRED FEDERAL AUTHORIZATION, AND THE E&S PLAN MUST BE AVAILABLE AT THE PROJECT SITE DURING CONSTRUCTION.

SECTION I. ACKNOWLEDGEMENT – DEP USE ONLY

Signatures authorizing acknowledgment to use and register:

A. Completeness Review:		
DEP / District Reviewer Signature	Begin Date: _____	Completeness Status
Reviewer's Typed / Printed Name	Incomplete Date: _____	
	Response Date: _____	<input type="checkbox"/> YES <input type="checkbox"/> NO
	End Date: _____	

B. Eligibility Review:		
DEP / District Reviewer Signature	Begin Date: _____	<input type="checkbox"/> Deficient - DENIED
Reviewer's Typed / Printed Name	Incomplete Date: _____	
	Response Date: _____	
	End Date: _____	

C. Decision Review:		
DEP / District Manager Signature	Begin Date: _____	Disposition Status
Reviewer's Typed / Printed Name	End Date: _____	<input type="checkbox"/> WITHDRAWN <input type="checkbox"/> APPROVED
		<input type="checkbox"/> RETURNED <input type="checkbox"/> DENIED

D. Contact Information:		
Typed / Printed Name	()	Email Address
Phone Number		

E. Permit Tracking:		
Received _____	Acknowledged _____	SLLA required: <input type="checkbox"/> NO <input type="checkbox"/> YES
GP - _____	GP - _____	PASPGP-4: <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> CAT 1 <input type="checkbox"/> CAT 3
GP - _____	GP - _____	GP - _____
Notes: _____		

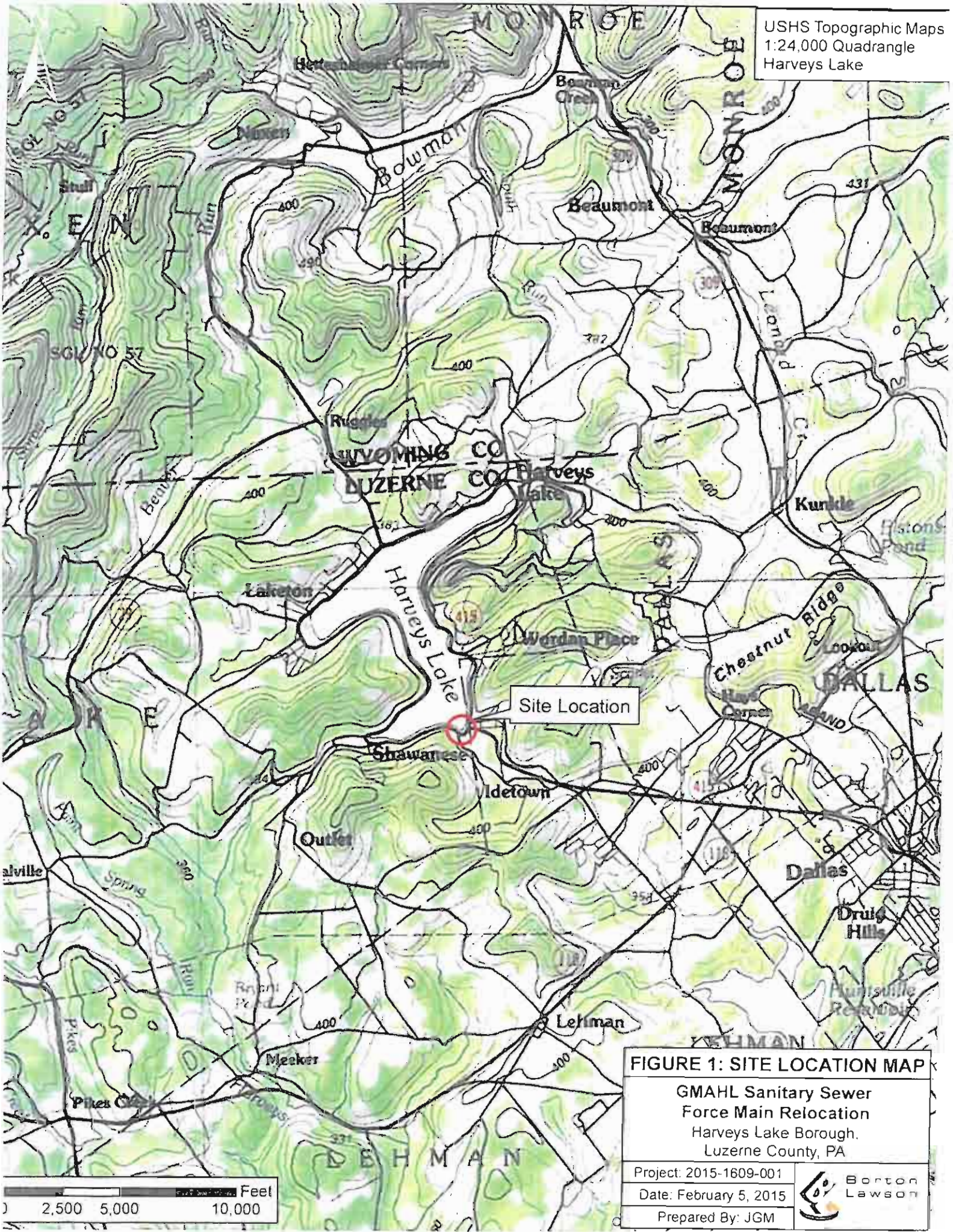


FIGURE 1: SITE LOCATION MAP

GMAHL Sanitary Sewer
Force Main Relocation
Harveys Lake Borough,
Luzerne County, PA

Project: 2015-1609-001
Date: February 5, 2015
Prepared By: JGM



0 2,500 5,000 10,000 Feet

From: Haas, Harry
Sent: Saturday, February 14, 2015 8:02 AM
To: Bobeck, Jim; Dobash, Kathy; Morelli, Rick; Sorokas, Eileen
Cc: Houck, Linda McClosky
Subject: FW: 9-1-1 Telecommunicator and Operations program

Harry Haas
Luzerne County Councilman

-----Original Message-----

From: Rosencrans, Fred
Sent: Thu 2/12/2015 10:19 PM
To: Haas, Harry
Cc: Kathy Dobash
Subject: FW: 9-1-1 Telecommunicator and Operations program

FYI, below e-mail sent to the PSTI Coordinator for LCCC.

Fred J. Rosencrans- ENP
Executive Director

Luzerne County 9-1-1
100 Young Street
Hanover Twp., Pa. 18706
Office:(570)826-3058
Fax:(570)826-3056

From: Rosencrans, Fred
Sent: Thu 2/12/2015 10:16 PM
To: jschechter@luzerne.edu
Subject: 9-1-1 Telecommunicator and Operations program

Julie,

I was wondering if the PSTI or L.C.C.C. was ever approached or would be interested in offering a 9-1-1 Telecommunicator/Dispatcher certification course or degree program in conjunction with Luzerne County 9-1-1.

As the Luzerne County 9-1-1 Director and graduate of L.C.C.C, I feel it would be beneficial if we were able to recruit and/or offer students of the program employment opportunities and careers within our 9-1-1 Center.

Currently we have 16 openings for 9-1-1 Telecommunicator.

If you would like to discuss further, please contact me.

Sincerely,

**Fred J. Rosencrans- ENP
Executive Director**

**Luzerne County 9-1-1
100 Young Street
Hanover Twp., Pa. 18706
Office:(570)826-3058
Fax:(570)826-3056**

From: Haas, Harry
Sent: Monday, February 16, 2015 3:48 PM
To: Bobeck, Jim; Dobash, Kathy; Morelli, Rick; Sorokas, Eileen
Cc: Houck, Linda McClosky
Subject: FW: 2011 9-1-1 system study

FYI

Harry Haas
Luzerne County Councilman

-----Original Message-----

From: Rosencrans, Fred
Sent: Sun 2/15/2015 6:22 PM
To: Haas, Harry
Subject: 2011 9-1-1 system study

<http://www.theindustrycouncil.org/publications/Overloaded9-1-1System.pdf>

Interesting link explaining the very issues we face today. Our cell call volume is 72%.

Sincerely,

Fred J. Rosencrans- ENP
911 Executive Director

Luzerne County 9-1-1
100 Young Street
Hanover Township, Pa. 18706
Office (570)826-3058
Fax (570)826-3056
E-mail: Fred.Rosencrans@luzernecounty.org

Sent from my iPad

From: Kathy Dobash
Sent: Tuesday, February 17, 2015 10:39 AM
To: Luzerne County Council Members
Subject: Fw: CCAP Action Requested: Adopt County Resolution to Support 911 Reform
Attachments: 911ResolutionFeb2015.docx

On Tuesday, February 17, 2015 10:34 AM, Lisa Schaefer <lschaefer@pacounties.org> wrote:



TO: CCAP Membership
FROM: Lisa Schaefer, Director of Government Relations
DATE: February 17, 2015
RE: Action Requested: Adopt County Resolution to Support 911 Reform

Chair Houck:

Please add this to our next meeting agenda.
My biggest concern about this new legislation is the amount given to Counties might not be enough. We still must question the details in this legislation.
Thank you,
Kathy Dobash
Luzerne County Council Member

As you know, last week CCAP unveiled its 2015 county legislative priorities, with rewriting the 911 law as the top county **priority** for this year. Given the pending expiration of the wireless fee on June 30, timing is critical and grassroots support will be essential.

As part of our comprehensive 911 strategy, CCAP is asking every county to adopt a local resolution supporting reform to share with its legislative delegation and the administration. Specifically, we are asking counties to adopt the resolution this week or as soon as practical, as a concentrated effort to emphasize the immediate need to move forward with a comprehensive rewrite. This timing will dovetail with last week's

priorities announcement, as well as hearings by the House and Senate Veterans Affairs and Emergency Preparedness committees on the issues last week and this week.

We have put together a sample resolution for your use and encourage you to add any county-specific information in the space provided. The sample resolution is attached, and can also be found on the [CCAP 911 Reform Resources](#) page, along with a copy of the current draft legislation, talking points and a sample PPT presentation on 911.

Please feel free to call or email if you have any questions or need additional information, and thank you in advance for your efforts.

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From: Lawton, Robert
Sent: Wednesday, February 18, 2015 12:29 PM
To: Luzerne County Council Members
Subject: Hazleton Rotary
Attachments: Hazleton Rotary Comments on the State of the County 2015.pdf; ATT6253789.htm

Members of Council:

Attached, please find a PDF file containing the substance of my comments today before the Hazleton Rotary, preparatory to the State of the County report to Council on February 24.

Best,
Bob Lawton

2/19/2015

CORRECTIONS

Housing an average of 700 inmates - 500 inmates in the Main Facility and 200 in the Minimum offenders Unit, the Luzerne County Correctional Facility is an integral part of our public safety network.

During 2014 the Correctional Facility's population has changed dramatically, experiencing the same problems as many of America's larger urban cities. The profile of the typical inmate has changed to a more hardened drug addicted offender and a younger, gang related violent offender.

New drugs replace the old – "K-2 Spice" and "bath salts" are seen more frequently in our community, resulting in violent reactions due to reformulation of their chemical makeup. Addiction and behavioral health issues among inmates probably make the Correctional Facility is the single largest provider of mental health services within the County with a caseload of over 180 inmates, of which nearly 90 are on some form of psychotropic medication.

Throughout 2014 there were 357 behavioral health-related incidents, with Correctional Officers assisting in preventing 17 suicide attempts and over 100 attempts of inmates harming themselves. Fortunately, No suicides were reported in the past year.

Another exploding population trend is the increased number of females entering the criminal justice system, having committed more serious, violent offenses than previously. The facility's female population has increased to the point where the overflow must be accommodated by the transfer of inmates to other institutions.

Throughout the year the Correctional Officers and staff at the Luzerne County Division of Correctional Services valiantly continue serving and protecting the community and the inmate population in providing safe and secure correctional facilities and programming.

HUMAN SERVICES

Luzerne County Human Services has done better than a number of counties in managing its resources and serving its most vulnerable populations. The County's participation in the Human Services Block Grant – which we joined as a pilot county in 2012 - has given Luzerne County the flexibility to apply some Human Services funding to programs where it is needed most.

Child Welfare and Drug and Alcohol programs have been the primary beneficiaries of that flexibility, enabling services to more consumers than would have been possible under the previous, strict funding guidelines. More administrative progress can be made with the Block Grant, and the agencies involved are working to most effectively target the distribution of funds.

As many of you know, our Children and Youth agency has had significant cash flow issues, brought about primarily through two main policy insufficiencies: timely submission of claims for State reimbursement and significant under budgeting. Other issues include process monitoring, both fiscal and programmatic and philosophical differences on where the agency is and should be headed.

Children and Youth faced a referral crisis as provider payments were nine months in arrears. The agency worked with the local provider association and the state Office of Children, Youth and Families to craft a repayment plan that keeps the referral options open. It is incumbent upon the Agency to fulfill the terms of that agreement.

Compounding these challenges, Children and Youth had significant turnover during in 2014. The agency's director left in 2013 and was not replaced until more than half way through 2014. The chief fiscal officer and the assistant director also retired. For the time being, the Human Services fiscal officer is managing the fiscal departments of both Human Services Administration and Children and Youth.

Looking forward, Children and Youth worked with the state to engage Public Financial Management to review the agency's fiscal policies and processes and help the agency develop a strategic plan for future fiscal soundness. Their recommendations will be available later this year.

Further, Children and Youth, like child welfare agencies in all Commonwealth counties, is tasked with implementing a new comprehensive data-base for reporting cases of neglect and abuse as well as the directives of 20 other pieces of legislation focused on keeping children safe as a result of the Jerry Sandusky incident at Penn State.

Mental Health and Developmental Services is for the most part funded through the Human Services Block Grant. During 2014, a new director was hired, although the director was a long time employee within that agency. 2014 saw some challenges but these challenges were met head on and consumers have benefited from these changes and will continue to benefit in the future.

Early in 2014, a major provider of developmental services ceased to operate. This provided an opportunity to rethink the service delivery system to individuals facing developmental challenges. Additional community supports were created and instead of relying on center-based services like workshops; community based services were developed that enable additional consumers to have real-world employment opportunities, additional community recreational opportunities and the supports they need for their personal level of development.

As a result of this shift and tighter management policies, the Mental Health / Developmental Services department is better able to contribute to the well-being of consumers and families and has been restructured a way that financially benefits the agency. The revenue generated by this service not only covers all costs associated with administration and direct service provision, but any additional revenue is used to provide a higher level of service to consumers and families.

Luzerne County has been fortunate to receive funding through the Community Hospital Integration Projects Program or CHIPP. Locally, the funding was used not to build additional group home capacity but to assist longtime residents of the area state hospital to reenter the community and live on their own, with the supports they require.

Originally funded to move 10 individuals from the state hospital into the community, at least 14 consumers have been transitioned to community services. In addition, some of these funds have been used by the public defender's office to hire an attorney to work with incarcerated consumers to facilitate their transition from the Luzerne County Correctional Facility and into appropriate treatment and other supports required to maintain themselves within society.

After an exhaustive search to fill the vacant position of Executive Director of the Luzerne / Wyoming Area Agency on Aging, that department head was, in turn, appointed by Governor Wolf to serve the Director of the Pennsylvania Department of Aging only a month after she was hired here. Consequently, a new search for a director has begun and the Area Agency on Aging Advisory Board will take an active role in the interview process.

The new active adult center in Kingston is now the most attended center of the 17 sites managed by the Area Agency on Aging. Plans are being finalized to install a dance floor that will expand the range of activities offered at this site. The Kingston Center prides itself in offering a wide range of activities in there center and does not rely heavily on outside activities, such as bus trips, for center participants.

Plans are moving forward to relocate the active adult center in Nanticoke. This center has been housed at the old Specialty Hospital but the site has been sold. The RFP for the new building is being rewritten and reissued.

The Office of Veterans Affairs has used the retirement of a long time staff to reorganize duties within the office and create / reclassify two staff positions. These new positions are certified Veteran's Services Officers and are able to provide a higher level of benefit services to the veteran population of Luzerne County.

JUDICIAL SERVICES AND RECORDS

The Division of Judicial Services and Records was the focus of Home Rule's greatest changes, consolidating in one agency the former offices of five elected row officers. The Division continues pursuing more efficient ways of serving Luzerne County's residents and the professionals that daily use its offices.

The Recorder of Deeds and Register of Wills offices merged into one location in February, 2013 and have been cross training since that time. The Division offers e-filing of Recorder of Deeds documents with the exception of Maps and Notary Registration since November, 2007. We also offer on line access to Recorder of Deed records back to 1963 through the software vendor.

The office is currently back scanning the remainder of deed records from 1962 to 1786. This project will be completed, and records available online, by the end of 2015. The Register of Wills office also offers an electronic marriage application, allowing couples to fill out all pertinent information prior to coming into the office.

Further, the office is currently discussing the requirements and protocol for e-filing of probate documents. Currently the office offers Skype services for the swearing in of personal representatives of estates, eliminating the need to travel to the Wilkes Barre office. Register of Wills records are available on line back to 2005 with future plans to back scan marriage license records and estates.

The Prothonotary office will change its case management system, enabling the office to operate more efficiently and provide the ability for future enhancements at no cost to the taxpayers. The Prothonotary office currently offers 22 different types of e-filing, with the goal of increasing that number to include all civil filings with the new system.

Prothonotary records are available on line back to 2004 with future plans to back scan beginning with Naturalization records. The employees have been cross training since the last quarter of 2013 and will continue to do so with Clerk of Courts staff.

The Clerk of Courts office uses a State-mandated case management system, CPCMS, on which more employees have been trained since the implementation of Home Rule. Prior to Home Rule only a few employees received the mandated training, severely crippling the office when an employee had time off. The Clerk of Courts office seeks more opportunities to improve its processes and increase the back-scanning of records to limit the number of files requiring physical retrieval from storage. Currently records are electronically available as far back as 1996.

The Division is currently planning a full merger of the Prothonotary and Clerk of Courts offices for an environment more conducive to efficient document management and retention.

The Sheriff's office has also been reorganized since the implementation of Home Rule. Task-oriented Divisions were created within the department, and three supervisory Lieutenant positions were created – without increasing total salary or position count - to better supervise and improve efficiency and workflow.

This month, the Sheriff's Office opened a Hazleton satellite location for obtaining concealed weapon permits. The office, co-located with the chambers of Magistrate Dixon, is open Mondays, with services available all other workdays in the main Courthouse.

The Sheriff's Office has recently released a Request for Proposals for a case management system supporting its warrant, prisoner transport, real property, civil and protection from abuse program areas. Such a system is expected to reduce the office's reliance on contracted services, as well as support implementation of recommendations in the Auditor General's recent report.

ADMINISTRATIVE SERVICES

During 2014, the Administrative Services Division brought new leadership on board, with the hiring of department heads for the key areas of Information Technology, Human Resources and Purchasing.

Much of the Division's focus during 2014 was on laying the groundwork for significant progress in 2015. Requests for proposals were issued for moving the County to a Voice over IP telephone system and centralized managed print services, both of which will be implemented this year.

Fieldwork began in 2014 for an independent classification and compensation study of positions not represented by collective bargaining units. Two hundred non-represented staff in the executive branch have not received a general wage increase in seven years, while their weekly working hours were increased in 2014 by 15%.

At the same time, staff represented by collective bargaining units have negotiated numerous wage increases, creating compaction issues – minimizing or eliminating salary differentials between supervisors and line employees – in many departments. As a result, recruitment of management employees has proven most challenging.

Rather than address equity issues on a position-by-position basis in response to individual requests, the Division commissioned this objective study to provide the executive and legislative branches with independent information before making any compensation recommendations.

The Purchasing Department, in conjunction with the Office of Law and the County Manager's office, has implemented the contract management module in its financial management software to help insure timely contract execution, facilitate an earlier issuance of bids and requests for proposals, and aid departments in monitoring contract encumbrances and compliance.

Looking even farther down the road, the Human Resources Department has implemented an internship program with local colleges and universities which, this semester, has five interns placed in our offices, including two in the County Manager's office. We look forward to expanding this program significantly during the summer and fall semesters.

OPERATIONAL SERVICES

During 2014, the County recruited a permanent Division Head for Operational Services, replacing a succession of interim appointees in the position since the beginning of Home Rule.

Perhaps the most significant, and contentious, issue the Division addressed during 2014 was the transfer to the Commonwealth of lands associated with Moon Lake Park, the Seven Tubs, and the so-called Missing Link parcel. Following consultation with, and recommendation by, the Luzerne County Recreational Facilities Advisory Board, the Executive branch obtained Council authorization to negotiate such a transfer to the Commonwealth.

Council ultimately adopted a transfer agreement with the Department of Conservation and Natural Resources which resulted in the commitment of \$1 million in state funds to improve visitor access and experience at Moon Lake and the Tubs, while providing adequate safeguards to insure maximum beneficial use by County residents.

In 2015, Operational Services is poised to implement significant projects with a long-term impact on County operations. Responses are now being evaluated from a request for proposals for a maintenance management system – a computerized database for preventative maintenance at hundreds of thousands of square feet of County facilities, for management of the County's passenger and heavy equipment fleets and for management of millions of dollars in County capital projects.

The Division is now drafting a Request for Qualifications to engage an Energy Savings provider to conduct an investment-grade audit of energy use at County facilities and develop a plan for infrastructure improvements that will maximize energy efficiency at no capital cost to the County.

Prior to entering into such an agreement, however, staff will pursue an audit of all utility and telecom bills to insure accurate billing at correct rates. Finally, staff is negotiating a procurement contract which will lock in the best possible utility rates for County facilities.

From: Haas, Harry
Sent: Friday, February 20, 2015 7:10 AM
To: Bobeck, Jim; Dobash, Kathy; Morelli, Rick; Sorokas, Eileen
Subject: FW: Clinton County 911

Attachments: image001.png



image001.png (27
KB)

FYI

Harry Haas
Luzerne County Councilman

-----Original Message-----

From: Rosencrans, Fred
Sent: Wed 2/18/2015 11:10 AM
To: Haas, Harry
Subject: Fw: Clinton County

From: [redacted]
Sent: Wednesday, February 18, 2015 10:13 AM
To: Rosencrans, Fred
Subject: Clinton County

Trying to print it out, but the printer is acting up again.

<http://wnep.com/2015/02/17/miscommunication-at-clinton-countys-communication-center/>

Luzerne County 911

100 Young St.

Hanover Twp., Pa 18702

(O) 570-826-3086

(C) 570-371-2309

(F) 570-826-3056

This County of Luzerne e-mail message, including any attachments, is intended for the sole use of the individual(s) and entity(ies) to whom it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended addressee, nor authorized to receive for the intended addressee, you are hereby notified that you may not use, copy, disclose or distribute to anyone this e-mail message including any attachments, or any information contained in this e-mail message including any attachments. If you have received this e-mail message in error, please immediately notify the sender by reply e-mail and delete the message. Thank you very much.

From: Houck, Linda McClosky
Sent: Friday, February 20, 2015 7:35 AM
To: Lawton, Robert
Cc: Luzerne County Council Members
Subject: FW: Valley Crest studies and comparables

Mr. Lawton,

Please review Mr. Haas' request for information regarding Valley Crest and comparables.

The already-discussed proposed sale of the Valley Crest property will not be on either voting or work session agendas for Feb 24 in order to allow time for the requested information, if it exists, to be gathered.

Thanks-

Linda Houck

-----Original Message-----

From: Haas, Harry
Sent: Fri 2/20/2015 6:49 AM
To: Luzerne County Council Members
Cc: Pedri, David
Subject: Valley Crest studies and comparables

Ms. Chair,

I request documentation of any and all engineering and/or architectural studies for the Valley Crest facility. If the government commissioned a master plan for the conversion the property, I request that as well. I also ask for any past traffic studies involving the 315/115/309/81 exchange. My reasoning is that this information will help council truly estimate the option of turning Valley Crest into a county government center.

Further, I request property assessments and acreage for Valley Crest and the adjacent properties: namely the VA, Timber Ridge, the "Dome" indoor ice rink,

the newly developed parcel(s) where restaurants like Buffalo Wild Wings have opened, and 3-4 residential properties in the Wilkeswood development. My reasoning is that it will help council to truly estimate the value of county owned lands there.

Lastly, how much savings could the county realize with consolidation? I request a valuation of county-owned/rented properties that house county operations and that could ultimately be transferred to a renovated Valley Crest. Some examples that come to mind-but not limited to-these properties:

Penn Place

Children and Youth Building on Pennsylvania Ave annex building on River St records storage building and proposed building in Hanover

Thank you,
Harry

Harry Haas
Luzerne County Councilman

From: Sorokas, Eileen
Sent: Thursday, November 27, 2014 4:55 PM
To: Brominski, Edward
Subject: RE: MOON LAKE

Ed;
I would like to hear what they have to say. May be a good idea. A partnership(private & state) was done in Rice Township when the Ice Lakes were developed. Eileen

-----Original Message-----
From: Brominski, Edward
Sent: Wed 11/26/2014 3:15 PM
To: Luzerne County Council Members
Subject: MOON LAKE

Members:

I have been contacted by a representative of a group of private investors who would like to look into purchasing Moon Lake. Would any discussion of the matter be of interest to any of you.

Edd Brominski

From: Bobeck, Jim
Sent: Friday, November 28, 2014 1:53 PM
To: Brominski, Edward; Luzerne County Council Members
Subject: RE: MOON LAKE

Certainly worth hearing.

But perhaps just so we can know about this offer before meeting, who are the private investors and do they have a term sheet?

Thank you for bringing this.

- Jim

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Sent: Wed 11/26/2014 3:15 PM
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Subject: MOON LAKE

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Edd Brominski

From: Ed Brominski
Sent: Friday, November 28, 2014 3:01 PM
To: Brominski, Edward
Subject: Fw: MOON LAKE

The investment group have requested anonymity at this point.
They are requesting Council table any vote to move forward with negotiations to transfer property to the state.

They are qualified investors and have the financial resources to make the acquisition.

-----Original Message-----

From: Bobeck, Jim
Sent: Fri 11/28/2014 1:53 PM
To: Brominski, Edward; Luzerne County Council Members
Subject: RE: MOON LAKE

Certainly worth hearing.

But perhaps just so we can know about this offer before meeting, who are the private investors and do they have a term sheet?

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Members:

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Edd Brominski

From: Brominski, Edward
Sent: Wednesday, December 03, 2014 3:26 PM
To: Luzerne County Council Members

Chair:

Please have provided for me all the employees who have had access to pinnacle from PNC Bank and what access they had as of last Wednesday. Further I would ask who has key FOBS to access restricted areas such as releasing ACH's.

Thank you .. Edd Brominski

From: Brominski, Edward
Sent: Thursday, December 04, 2014 2:56 PM
To: Luzerne County Council Members
Subject: FW: \$5000.00 Pay Raise for Brian Swetz

I would appreciate a confirmation if this is true or a statement that Mr. Swetz has in fact not been given a raise.

Edd Brominski

Members of Council,

I would appreciate an answer regarding why and when and who approved the Salary Increase for Mr Brian Swetz.

The Minutes reflect that he was hired in 2012 as in Budget and Finance at 45,000.00 as a Senior Accountant under Vic Mazziotti.

The Manager then hired Richard Cardamone, who has a Master Degree in Accounting and was hired as a Division Head with excellent experience, at 85,000.00 **NEW HIRES:**

. Richard Cardamone Director of Budget & Finance Budget & Finance 4/29/13 \$85,000 and resigned in May of 2013.

The Minutes reflect that Mr Cardamone resigned and Brian Swetz was appointed as Interim B&F Division Head at his current salary of 45,000.00 on June 12 2013

Brian Swetz From: Senior Accountant
To: Interim Dir/ Budget & Finance B&F 6/12/13 No Change in Salary

Brian Swetz From: Senior Accountant Budget & Finance 01/29/14 \$45,000
To: Director of Financial Services \$85,000

Mr Swetz was promoted to a Division Head by County Council at a Salary of 85,000.00 by Resolution 2014-10 at a salary of 85,000.00 approved by council effective January 24th 2014.

I am asking what Mr Swetz is currently being paid as of today, and is he being paid \$90,000.00 according to Payroll records confirmed by the 2015 Position Budget that was submitted by the Manager on October 15 2014. I also would like to know who authorized the increase and when it was approved.

Please explain why the Budget and Finance Division Head, who currently has demonstrated several time and on several occasions his incompetence and inability to perform his duties, was given a Salary Increase and County Council was not informed so they could amend their resolution to reflect this increase? This is exactly why the County Council MUST have comparison figures for prior years submitted in the Position Budget. The Ordinance of Councilwoman Dobash addresses this flaw by amending the Administrative Code so Council is always informed regarding any mid year pay raises

This employee has demonstrated time and time again that he cannot perform his duties as Division Head, as was recently reported in the newspaper regarding the payroll being late, and we are going to reward him a 5000.00 pay raise when the Taxpayers are being asked to pay higher taxes.

This County Council needs to place restrictions on this County Manager immediately and should remove this pay increase from the budget. The Taxpayers of Luzerne County should not be paying for the overcharges and penalties of the past mistake in payroll, and now we are going to "rub their noses in it" by giving a pay raise to the very person that was responsible for the Payroll Mistake????

**This Council need to step up or step out
DIRECTOR OF BUDGET AND FINANCE**

\$ 90,000

From: Brominski, Edward
Sent: Thursday, December 04, 2014 2:59 PM
To: Luzerne County Council Members
Subject: proposals

Chair:

I would appreciate your forwarding this email to the addressed people for their response.

Thank you... Edd Brominski

Mr. Lawton and Mr. Swetz,

Approximately two weeks ago, I sent you a list of approximately 15 recommendations with the goal of cutting the 2015 proposed budget. I received correspondence from you that I find to be less than satisfactory. Moreover, you asked me to provide you with the proposed dollar amounts for each recommendation.

I am not an expert in budgeting. According to the Home Rule Charter, it is the responsibility of the County Manager to run the day to day operations of the County. Therefore, in preparation for the budget meeting on Tuesday, please provide the following :

- 1) Detailed explanation of each line item.
- 2) Amount budgeted for each line item
- 3) Full explanation of each "consulting fee" "miscellaneous fees" included in the proposed budget
- 4) Proposal to reallocate the functions / services of each line item to current employees.
- 5) Total amount of savings assuming all of my recommendations are adopted by council
- 6) For the items that require amendments, please provide detailed explanation of how we can mechanically institute my recommendations.

I have made numerous requests for you to come up with plans to eliminate the proposed tax increase. Other than personnel cuts, you have not provided any material suggestions/ recommendations.

I have made numerous requests for you to come up with plans to prepare a budget that is 4% below the 2014 budget. To date I have received zero

feedback.

I will accept nothing less than the information / explanations I have requested in this email. I do not want excuses. What I want is a plan from both of you to implement my proposed recommendations. Nothing more, nothing less.

Please send me response by no later than close of Monday afternoon .

Thank you

From: Ed Brominski [mailto:ed.brominski@cityofchicago.org]
Sent: Thursday, December 04, 2014 3:04 PM
To: Brominski, Edward
Subject: IFP

Council,

I would propose to you that we immediately explore competitively advertising for payroll services using a sealed invitation for bid process. The use of non-competitive RFP's have been abused in the past to hand select companies based on personal preference rather than objective best value criteria.

Vice Chair
Edd Brominski

From: Kathy Dobash |
Sent: Thursday, December 04, 2014 3:30 PM
To: Brominski, Edward; Luzerne County Council Members
Subject: Re: FW: \$5000.00 Pay Raise for Brian Swetz

Thanks for "catching" this detail.
Katby Dobash

On Thu, Dec 4, 2014 11:55 AM PST Brominski, Edward wrote:

>
> I would appreciate a confirmation if this is true or a statement that Mr. Swetz has in fact not been given a raise.

>
> Edd Brominski

>
>
>

>
> Members of Council,
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- > This employee has demonstrated time and time again that he cannot perform his duties as Division Head, as was recently reported in the newspaper regarding the payroll being late, and we are going to reward him a 5000.00 pay raise when the Taxpayers are being asked to pay higher taxes.
- > This County Council needs to place restrictions on this County Manager immediately and should remove this pay increase from the budget. The Taxpayers of Luzerne County should not be paying for the overcharges and penalties of the past mistake in payroll, and now we are going to "rub their noses in it" by giving a pay raise to the very person that was responsible for the Payroll Mistake????
- > This Council need to step up or step out
- >DIRECTOR OF BUDGET AND FINANCE
- > \$ 90,000
- >
- >
- >

From: Ricks email |
Sent: Thursday, December 04, 2014 5:30 PM
To: Brominski, Edward; Lawton, Robert
Cc: Luzerne County Council Members
Subject: Re: \$5000.00 Pay Raise for Brian Swetz

Sent from my iPhone

On Dec 4, 2014, at 2:55 PM, Brominski, Edward <eabrominski@luzernecounty.org> wrote:

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Edd Brominski

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DIRECTOR OF BUDGET AND FINANCE

\$ 90,000

From: Kathy Dobash
Sent: Friday, December 05, 2014 3:31 AM
Subject: Letter to Editor From Kathy Dobash: Brominski 2014 Budget with 4% reduction is possible with Rolling Layoff
Attachments: 2015PositionBudgetRollingLayoffProjectedSavings.ods

Editor:

I am an average working individual who knows the struggle of our Luzerne County citizens. They cannot hold the full burden with higher taxes on their backs.

Each tax hike resulted in overspending. The Lawton Administration gave us late audits and spent millions more than budgeted.

While I agree with Luzerne County Councilman Edd Brominski to live with the 2014 budget with 4% reduction, I see it as the County Manager's problem to implement.

On Tuesday, December 2, 2014 County Council looked at cuts on line items and gave suggestions for the County to tighten belts. Identification of unnecessary expenditures should continue.

It is unfortunate it took a payroll problem to open the eyes of the public about the lack of management skills within the Luzerne County Executive Branch. When will the majority of Luzerne County Council Members open their eyes and stop protecting the "untouchable Lawton/Swetz team"?

I do not support County Manager Lawton's 2015 budget submission. I am not voting for full layoffs. Recently, Councilman Bobeck's comments lead everyone to believe there are only two choices: lay off employees permanently and raise taxes again.

I will vote for rolling layoffs, voluntary layoffs, increase co-pay for health care and reduce the size of the court budget.

The way you plan for and carry out staff reductions, layoffs and firings can affect morale and retention as well. Why did the Lawton/Swetz team not suggest Rolling Layoffs? Rolling Layoffs work and save the workforce for the busy times and reduce the payroll on the slow times without reducing staffing levels on a permanent basis.

If the majority of Luzerne County Council would support Councilman Brominski's suggestion, the Luzerne County Manager could implement a \$4.8

million savings with a rolling layoff. I have attached the projected savings as a tool for the Executive Branch.

The following points should also be noted:

1. The taxpayers picked up the tab for health care increases far too long.
2. No effort was made to transfer county roads and bridges to local municipalities.
3. During budget presentations, we were told cross training never happened.
4. We could eliminate unnecessary consultation fees, professional fees, conferences and travel expenses.

I am voting "No" for the tax increase.
These are my suggestions.

The Manager cannot envision other alternatives.
The Lawton Administration has failed.

Kathy Dobash
Luzerne County Council Member
Hazleton, PA

Division Head at his current salary of 45,000.00 on June 12 2013

>

> Brian Swetz From: Senior Accountant

>To: Interim Dir/ Budget & Finance B&F 6/12/13 No Change

>in Salary

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> This Council need to step up or step out

>DIRECTOR OF BUDGET AND FINANCE

> \$ 90,000

>

>

>

>

From: Bobeck, Jim
Sent: Saturday, December 06, 2014 7:09 PM
To: Rick Morelli; Luzerne County Council Members
Cc: Lawton, Robert
Subject: RE: Sad News

Brittany makes the job of council and chair exponentially easier via her organization, timeliness, and efficiency. A real loss for us.

-----Original Message-----

From: Rick Morelli [mailto:rick.morelli@luzerne-county.org]
Sent: Sat 12/6/2014 10:25 AM
To: Luzerne County Council Members
Cc: Lawton, Robert;

Subject: Sad News

Dear Council Members,

I have some sad news to share with all of you today.

Last night I was informed by Brittany Ward that she is has accepted another position and will be leaving her position later this month.

I'm sure that you will all agree with me that Brittany will be deeply missed and it will be a huge challenge to find someone who can fill her shoes in her position as Clerk to County Council. I believe that Brittany was the glue that kept things together and was truly the center point of communication in the county courthouse.

I wish Brittany all the luck and success in her new position. There is no question that she will be an asset to whoever she works for in the future. She has always been professional and timely in her position along with just being a good person that made people smile.

Thank you again Brittany for setting the bar so high as the first Clerk to County Council under the new Home Rule Government. You should be very proud of what you have done in your position and you will be very much missed by all of us.

I will ask Brittany to add her resignation onto the agenda for councils approval and we will immediately start the process in finding applicants to fill her spot. Also in the mean time I will speak to manager Lawton to see if he can help us out until we find a permanent person to be hired as the next Clerk to County Council.

Thank you and have a great weekend.

Rick Morelli
Chair - Luzerne County Council

From: Bobeck, Jim
Sent: Sunday, December 07, 2014 8:47 AM
To: Sorokas, Eileen; Luzerne County Council Members
Cc:
Subject: RE: FY 2015 Budget Reductions & Revenue Increases
Attachments: BUDGET2015REDUCTIONS_Jim Comment.xls



BUDGET2015RED
DUCTIONS_Jim Comm

Eileen,
thanks for the work. i spent some time reviewing this work this morning, and i am not clear on certain things.

In my attached sheet, the yellow highlighting indicates areas that are either incorrect, vague, or appear based on guesswork as opposed to actual budgeting costs.

I also highlighted some discrepancies that have no explanation (why \$190K is allocated to further cut from courts when the salary increases from last year were only \$91K).

Overall, I did not see any basis for \$4,263,910.00 of your proposed \$4,477,014.00 in cuts.

Most glaringly, you add a reduction for \$2,063,075.00 (courts/domestic relations) because it's not listed in 2014 budget. However, if you review the 2015 budget narrative, that is a mandatory match required to get over \$3.5 million in matching state review. It was not included in the line item you mention, but it was paid, and it is required.

So, to be clear, over \$2 million of the proposed cuts are in fact mandatory expenses that were paid last year.

Many of your comments were discussed and negated at the meeting last week, but I understand that you appeared by phone, so it's hard to hear (certainly understandable). Overall, i see \$200K (maybe) in savings that we could make through cuts, which is what I mentioned at the meeting last week.

We are still left looking for 4.3 million in revenue.

i thank you for the work, and I wanted to highlight some of the concerns I had though.

Thanks,
Jim

-----Original Message-----

From: Sorokas, Eileen

Sent: Sun 12/7/2014 5:51 AM

To: Luzerne County Council Members

Subject: FY2015 Budget Reductions & Revenue Increases

Council,

I put together a spread sheet that incorporates the verbal & written input from councils members on reducing the Budget. If there was a written amendment with amounts, I added the total to the sheet. If there was no line item number, I listed division, department, account#, description, proposed amount, amended amount, reduction amount, and comments. I did not contact anyone for any verification, since that could be consider decision making. This is follow-up to numbers I say I would get for Councilman Brominski. Also, some data is my interpretation of Councilman Brominski and Councilwomen Dobash amendments. My finding were; \$4,077,014 in budget avoidance cost, \$400,000 in revenue, which is \$4,477,014 in total budget reduction. In summary, I believe council should look at the recommendations and make a decision to move forward or drop. Thank-you, Councilwomen Eileen Sorokas

From: Bobeck, Jim
Sent: Sunday, December 07, 2014 5:52 PM
To: Sorokas, Eileen
Cc: Luzerne County Council Members
Subject: RE: FY2015 Budget Reductions & Revenue Increases

I agree. I am happy to speak via telephone anytime as well.
Thank you as always.

- Jim Bobeck

-----Original Message-----

From: Sorokas, Eileen
Sent: Sun 12/7/2014 3:39 PM
To: Bobeck, Jim
Cc: Luzerne County Council Members
Subject: RE: FY2015 Budget Reductions & Revenue Increases

Councilman Bobeck,

Thank you for your comments. I value your input. These were my observations. Also, I will not debate thru emails. Councilwomen Eileen Sorokas

-----Original Message-----

From: Bobeck, Jim
Sent: Sun 12/7/2014 8:46 AM
To: Sorokas, Eileen; Luzerne County Council Members;

Subject: RE: FY2015 Budget Reductions & Revenue Increases

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From: Brominski, Edward
Sent: Monday, December 08, 2014 12:46 PM
To: Luzerne County Council Members
Subject: J P Morgan / 88 million CDS

Dear Chair:

I am requesting that we address the \$88 million CDS with JP Morgan and PNC. An article in the Times Leader over the weekend provided the history of how we got into this position. The gentleman from PFM, Scott Shearer confirmed this portion of our debt was not suitable for the county. Now that we face an increase of interest expense from \$222,000 to approximately \$2.8 million, I am requesting we initiate settlement negotiations with JP Morgan.

There is a law firm in New York that is leading a class action suit for organizations that were harmed by JP Morgan and CDS's. Recently, a Federal Judge in New York authorized the class action suit to proceed against several banks including J P Morgan.

The firm's name is Quinn Emanuel and the lead attorney is Daniel Brockett. While PFM is our "municipal financial adviser", we may have a conflict of interest with them because they recommended the CDS swap. I am not sure about that but it makes sense to communicate with Attorney Brockett.

I am requesting that Mr Lawton, County Bond Counsel , County Solicitor and PFM immediately provide me with details of all transactions related to this CDS since the beginning (2007 to present).

According to the most recent Debt Overview provided by Mr Shearer, the CDS has been renegotiated 6 times since last year. Each time our interest rate has increased.

The Debt Overview also states that meetings will start in December (this month) to begin renegotiation on the CDS with J P Morgan. Specifically, the document states :

December- Preliminary meetings with County to discuss available longer term options related to the 2006 A bonds
Early January-Select option
Late January/Early February- Price transaction
Early March - Close on new transaction.

I do not believe we should have any further meetings without first contacting attorney Brockett. We must hold JP Morgan and PNC accountable for in what Mr. Shearer stated is a transaction that "is not suitable for the county".

Successful negotiations will significantly reduce the pressure on our budget. This is something I believe deserves our immediate attention.

Please send me copies of all documents confirming transactions at your earliest convenience.

I am also requesting a specific response in writing to my suggestions listed here by the close of business tomorrow (Tuesday) before a vote is taken on the proposed 2015 budget.

Thank you.

Edd Brominski

From: Ricks email |
Sent: Monday, December 08, 2014 1:09 PM
To: Brominski, Edward; Ward, Brittany
Cc: Luzerne County Council Members
Subject: Re: J P Morgan / 88 million CDS
Brit

Please put this on the agenda for discussion.

Sent from my iPhone

On Dec 8, 2014, at 12:45 PM, Brominski, Edward <ebrominski@luzernecounty.org> wrote:

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December- Preliminary meetings with County to discuss available longer term options related to the 2006 A bonds

Early January-Select option

Late January/Early February- Price transaction

Early March - Close on new transaction.

I do not believe we should have any further meetings without first contacting attorney Brockett. We must hold JP Morgan and PNC accountable for in what Mr. Shearer stated is a transaction that "is not suitable for the county".

Successful negotiations will significantly reduce the pressure on our budget. This is something I believe deserves our immediate attention.

Please send me copies of all documents confirming transactions at your earliest convenience.

I am also requesting a specific response in writing to my suggestions listed here by the close of business tomorrow (Tuesday) before a vote is taken on the proposed 2015 budget.

Thank you.

Edd Brominski

From: Kathy Dobash |
Sent: Monday, December 08, 2014 3:54 PM
To: Brominski, Edward
Subject: RE: Law Library

Wow!

On Mon, Dec 8, 2014 12:48 PM PST Brominski, Edward wrote:

>We give the Law Library \$5000 per year. They pay no rental to us. I am told they have a bank balance of in excess of \$1,000,000 yet we continue to support them. Further, I am told, they have an annual Christmas Gala at the Westmoreland Club. Only Lawyers can attend. I would appreciate the Solicitor confirm or have these rumors rejected with documentation.

>

>Edd Brominski

>

>

From: Ward, Brittany
Sent: Thursday, December 11, 2014 2:15 PM
To: Luzerne County Council Members
Subject: FW: Dedication ceremony
Attachments: MayorAndyTuzinski.vcf

[Please see email below.](#)

From: Mayor Andy Tuzinski [mailto:mayor.tuzinski@fortyfort.org]
Sent: Thursday, December 11, 2014 2:01 PM
To: Ward, Brittany
Subject: Dedication ceremony

I am writing to invite Chairman Morrelli and any member of Luzerne Countil Council that wish to attend a dedication ceremony honoring Camryn Schultz of Forty Fort. Camryn's life was tragically cut short over year ago in a murder suicide that occurred in our town. Police Chief Hunsinger wished to honor her memory and asked Forty Fort Council to adopt an ordinance naming the acces road to the Forty Fort Soccer Fields "Camryn Way." The ceremony will be held near the roadway entrance on Friday, December 19th at 3 pm.

Please pass on this invitation to County Council.

Thank you,

Andy Tuzinski

From: Houck, Linda McClosky
Sent: Wednesday, December 17, 2014 7:49 AM
To: Brominski, Edward; Ward, Brittany
Cc: Luzerne County Council Members
Subject: RE: interviews

In view of the Council Bylaw changes that were made several months ago:

Please clarify who now serves on the ABC Committee.

Thanks -

Linda Houck

-----Original Message-----

From: Brominski, Edward
Sent: Tue 12/16/2014 1:14 PM
To: Ward, Brittany
Cc: Luzerne County Council Members
Subject: interviews

Brittany:

Please schedule interviews for either the 12th or 13th of January.. Make it for 6 pm. Send me a list of those notified. I will hold interviews based on alphabetical order.

Edd

From: Brominski, Edward
Sent: Wednesday, December 17, 2014 9:41 AM
To: Houck, Linda McClosky; Ward, Brittany
Cc: Luzerne County Council Members
Subject: RE: interviews

The same people who were on it before, unless the chair changes them or they refuse to sit. If the changes from a few months ago were so impacting, why did you wait till now to express concern??

-----Original Message-----

From: Houck, Linda McClosky
Sent: Wed 12/17/2014 7:49 AM
To: Brominski, Edward; Ward, Brittany
Cc: Luzerne County Council Members
Subject: RE: interviews

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Please clarify who now serves on the ABC Committee.

Thanks -

Linda Houck

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Sent: Tue 12/16/2014 1:14 PM
To: Ward, Brittany
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Subject: interviews

Brittany:

Please schedule interviews for either the 12th or 13th of January.. Make it for 6

pm. Send me a list of those notified. I will hold interviews based on alphabetical order.

Edd

From: Ricks email
Sent: Wednesday, December 17, 2014 10:25 AM
To: Brominski, Edward
Cc: Houck, Linda McClosky; Ward, Brittany; Luzerne County Council Members
Subject: Re: interviews

The committees did not change.

Sent from my iPhone

On Dec 17, 2014, at 9:40 AM, Brominski, Edward <cabrominski@luzernecounty.org> wrote:

The same people who were on it before, unless the chair changes them or they refuse to sit. If the changes from a few months ago were so impacting, why did you wait till now to express concern??

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Edd

From: Houck, Linda McClosky
Sent: Wednesday, December 17, 2014 10:52 PM
To: Ricks email; Brominski, Edward
Cc: Ward, Brittany; Luzerne County Council Members
Subject: RE: interviews

Thank you both for your respective responses.

I did not "express concern;" I asked for clarification, since this is the first ABC interview session scheduled since the Sept 23 revision of the bylaws. The last one was Sept 8.

Thanks -

Linda Houck

-----Original Message-----

From: Ricks email [mailto:
Sent: Wed 12/17/2014 10:25 AM
To: Brominski, Edward
Cc: Houck, Linda McClosky; Ward, Brittany; Luzerne County Council Members
Subject: Re: interviews

The committees did not change.

Sent from my iPhone

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<eabrominski@luzernecounty.org> wrote:

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From: Houck, Linda McClosky
Sent: Wed 12/17/2014 7:49 AM

To: Brominski, Edward; Ward, Brittany
Cc: Luzerne County Council Members
Subject: RE: interviews

In view of the Council Bylaw changes that were made several months ago:

Please clarify who now serves on the ABC Committee.

Thanks -

Linda Houck

-----Original Message-----

From: Brominski, Edward
Sent: Tue 12/16/2014 1:14 PM
To: Ward, Brittany
Cc: Luzerne County Council Members
Subject: interviews

Brittany:

Please schedule interviews for either the 12th or 13th of January.. Make it for 6 pm. Send me a list of those notified. I will hold interviews based on alphabetical order.

Edd

From: Brominski, Edward
Sent: Friday, December 19, 2014 3:35 PM
To: Luzerne County Council Members
Subject: Interviews

Members of the ABC committee:

At you convenience, before the January 12th interviews, please forward one (1) question to me that you would like addressed by all candidates for interview. In the interests of time on that evening, each candidate will be asked to respond to the questions you all submit.. There will be 26 interviewees. Please plan accordingly to be available for at least 2 hours.

Thank you.. Edd Brominski

From: Ed Brominski
Sent: Saturday, December 20, 2014 9:52 AM
To: Luzerne County Council Members
Subject: Fw: BLOGERS

Dear members:

This past week there was a venomous spew of blogs on line in the Times Leader. What appears to have started as a series of blogs about the manger's fireside chat turned into an assault by bloggers on the chair of council. Throughout the lengthy diatribes there were some bloggers who began to imply that I was one of them and the result was a vicious attack on my wife and son.

I can assure you that I do not blog, did not yesterday and will not in the future. There are those of you who know my son and wife so I will not offer any defense of them. They do not need it, they stand on their own worth.

I am sure you are all well apprised of my penchant for saying what I feel in the open. I do not need to use a disguise for the things I say or do. I am not Nolanmulligan, Quarterback, James Barnes or guest just to name a few of the names used. I am Edd Brominski and that is what I would use to correspond in public or private.

I have researched the possibilities, in the future, of pursuing action against any blogger who vilifies my family. I am assured that it can be done. If any of you think that I would stoop to belittle behind a fake name, you are sorely misled. I have always been up front and sometimes too forward in all that I do and say. That is not an apology but a fact.

Finally, how many of you can say you offered financial help to our chair when he left his job in January ??? I can... If I was as callous as some of the unknown bloggers tried to make me out to be, they do not know me. Am I bragging? You bet I am because I am proud of my position and the directions I have followed in the past and will continue to follow in the future.

Sincerely, Edd Brominski

Zurek, Sandy

From: Ed Brominski [
Sent: Monday, January 05, 2015 9:40 PM
To: Luzerne County Council Members
Subject: Fw: Luzerne County
Members:

I received this and was told I am free to pass it on.

Edd Brominski

Sent from my iPhone

On Jan 5, 2015, at 4:54 PM, David Capin · wrote:

----- Forwarded message -----

From: David Capin ·
Date: Mon, Jan 5, 2015 at 4:53 PM
Subject: Luzerne County
To:

Good Afternoon,

I had the opportunity to attend the recent PFM presentation for Luzerne County debt restructuring. A few days after the presentation, I had the opportunity to meet with Solicitor Pedri to discuss the options presented by PFM.

An article appeared in the Times Leader this morning and included the agenda for the County work session, scheduled for tomorrow evening.

Of paramount importance, will be a discussion of the options available to the County to refinance / restructure the \$88 million swap.

I have been in the investment business for over 29 years. I focus primarily on fixed income investments and have expertise in public finance.

I have had a few conversations with entities who invest in municipal bonds. Some focus only on Pennsylvania municipal bonds. I am quite confident there is an opportunity to save the county significant money short term and long term by exploring a private placement.

I would be happy to discuss some of the work that I have done on Luzerne County debt.

During my meeting with Solicitor Pedri, I handed him a signed letter detailing my desire to volunteer my services to assist the County through this process.

I am not interested in compensation in any way.

I am somewhat concerned about PFM's role as the financial advisor in this process. My personal view is County leadership should interview at least two other financial advisers to compete for this business.

I am writing as a private citizen...my firm or any individual or firm affiliated with me will not in any way participate in this proposed RFP.

While I am keenly aware of the time restrictions, I am quite sure as the current financial advisor, PFM could negotiate another short term extension until a permanent plan is in place.

I am not opposed to the retention of PFM as the County's financial advisor.

However, I am quite concerned that refinancing negotiations were not initiated well before the SNPA rate was ratcheted up from 25 basis points to approximately 3 % from late 2013 to date.

I am not interested in appearing at the public meeting to discuss my concerns. I do believe it would be beneficial discuss share some concepts and ideas for the benefit of Luzerne County.

You may respond to this email or call me

I am not your adversary and am not your competition. However, this is a critical issue at a critical time and I am committed to ensuring the County is the beneficiary of the most cost effective, refinancing opportunities.

I hope to hear from you.

Thanks,

David Capin

From: Brominski, Edward
Sent: Wednesday, January 07, 2015 11:19 AM
To: Luzerne County Council Members
Subject: questions

Madam Chair:

Could you please forward for response to the proper channels the following questions.

- 1. Who are all the bonded people in the county, what is the amount of bond on each and what is the cost of each bond?**
- 2. What do we provide a vehicle for the sheriff to take home nightly and possibly on weekends? I do not believe anyone in that department is on call so that they might need a county vehicle.**
- 3. I would like documented vouchers regarding the number of turn pike trips (in 2014) made by the sheriff's department, the start and finished location of each, and the costs of per turn pike trip .**

Thank you..

Edd Brominski

From: Houck, Linda McClosky
Sent: Wednesday, January 07, 2015 5:10 PM
To: Lawton, Robert
Cc: Luzerne County Council Members
Subject: FW: questions

Mr. Lawton,

Please forward these questions to the appropriate personnel for answers.

Thanks -

Linda Houck

-----Original Message-----

From: Brominski, Edward
Sent: Wed 1/7/2015 11:19 AM
To: Luzerne County Council Members
Subject: questions

Madam Chair:

Could you please forward for response to the proper channels the following questions.

- 1. Who are all the bonded people in the county, what is the amount of bond on each and what is the cost of each bond?**
- 2. What do we provide a vehicle for the sheriff to take home nightly and possibly on weekends? I do not believe anyone in that department is on call so that they might need a county vehicle.**
- 3. I would like documented vouchers regarding the number of turn pike trips (in 2014) made by the sheriff's department, the start and finished location of each, and the costs of per turn pike trip .**

Thank you..

Edd Brominski

From: Sedeski, Annemarie
Sent: Thursday, January 08, 2015 9:05 AM
To: Brominski, Edward
Subject: RE: email

Mr. Brominski
Where and from whom do I get these Names?

Thanks,
Ann Marie

-----Original Message-----

From: Brominski, Edward
Sent: Wednesday, January 07, 2015 3:39 PM
To: Sedeski, Annemarie
Subject: RE: email

Please print at least 10 copies of the nams of those coming to the interviews Monday and leave in my mail box... What is your email address..

Edd

-----Original Message-----

From: Sedeski, Annemarie
Sent: Wed 1/7/2015 11:51 AM
To: Brominski, Edward
Subject: email

Houck, Linda McClosky Imhouck@luzernecounty.org

Here is her email

Thanks

Ann marie

From: Sedeski, Annemarie
Sent: Thursday, January 08, 2015 10:50 AM
To: Brominski, Edward
Subject: only information i can find on ABCs interviews
Attachments: SKMBT_C35315010811210.pdf

Mr. Brominski,

I have been trying to find on my end more information you have requested the attached file is all I have with my list of Applications here I received recently, can you give me scheduled list of people on the interview list? Nothing here like a calendar or list I can find other than what I have attached that they needed to be scheduled?

An also the ones I have as new applications.

Respectfully,

Ann Marie Sedeski

Temporary Clerk of Council

FW: Updated Junk Car Ordinance

Page 1 of 2

From: Ed Brominski [mailto:ed.brominski@luzerne-county.org]
Sent: Thursday, January 08, 2015 10:59 AM
To: Houck, Linda McClosky
Cc: Luzerne County Council Members
Subject: Fw: Updated Junk Car Ordinance
Attachments: Junk Vehicle Ordinance.docx

Madam Chair:

Would you please put this on our next work session for discussion and review with the possibility of having it moved to the voting session for adoption?

Thank you..

Edd Brominski

From: [Brominski, Edward](#)
Sent: Tuesday, October 28, 2014 11:53 AM
Subject: FW: Updated Junk Car Ordinance

No. 2014 - _____
ORDINANCE

An Ordinance of the County of Luzerne Amending the Luzerne County Zoning Ordinance of 1964 to Provide for the Abatement of Nuisances Caused by Junk Vehicles.

The purpose of this Ordinance is to amend the Luzerne County Zoning Ordinance of 1964 to prohibit the residents of the municipalities covered by the Zoning Ordinance from keeping junk automobiles or automobile parts on residential properties

BE IT HEREBY ENACTED AND ORDAINED by the County Council of Luzerne County, Pennsylvania as follows:

INCLUDE NEW SECTION 6.15

6.15 Luzerne County Junk Vehicle Abatement

The Luzerne County Council prohibits the storing of junk vehicles on private property that is visible from adjacent public and private properties that cause visual nuisances to the people on the adjacent properties.

A. Prohibited Conduct.

1. It is a public nuisance for any person to keep or store a junk vehicle or any type/ amount of automobile hulk in any district, where such vehicle(s), or parts thereof, are visible from public or private property within five hundred (500) feet of the junk vehicle(s). This does not include private property of the Owner or Landowner.
2. A junk vehicle or automobile hulk shall not be a nuisance if the junk vehicle or automobile hulk is stored in a garage or other walled, permanent structure and is visible only through a window or when a garage or other door is opened.
3. Exemptions. Persons operating properly licensed junk, wreckage and salvage yards for car parts, impound lots, or vehicle mechanic shops are exempt from this ordinance.

B. Complaint Process.

1. Any person who feels another person is in violation of this ordinance may contact the Division, in writing, by providing the address of the location of junk vehicles, or automobile hulk, and details of the junk vehicles and/ or automobile hulk.
2. Upon receipt of the complaint, the Administrator shall send out a person to inspect the property and alleged junk vehicles. The Inspector shall inquire as to the identity(ies) of the Landowner and Owner.

3. If, in the opinion of the Inspector and/ or the Administrator, the alleged junk vehicles, or the automobile hulk is/are nuisance(s) as defined by this ordinance the Division shall administer a written notice of abatement. Such notice shall be in a form decided by the Administrator and shall inform the Landowner and Owner of:
 - 1) The property declared a nuisance;
 - 2) The time period for abatement;
 - 3) Steps a person may take for abatement; and
 - 4) Penalty for failing to abate the nuisance within the allotted period of time.

C. Abatement.

1. A nuisance declared under this ordinance may be abated by any of the following methods:
 - a. Removal of the junk vehicles/ automobile hulk from the property.
 - i. The Landowner or Owner may make private arrangements for the removal of junk vehicles or automobile hulk.
 - ii. Third party contracted for abatement services:
 - a. The Administrator may make arrangements/ contract with any person to provide abatement services under this ordinance.
 - b. If the Administrator does contract with a person to provide abatement services, the Landowner or Owner may contact this person to remove any junk vehicles or automobile hulk and turn title over to that person at no expense to the Landowner or Owner.
 - b. Fixing/ use of the junk vehicles/ automobile hulk.
 - c. Storage of the junk vehicles or automobile hulk in a garage/ structure as referenced in Section 3(B).
2. Abatement must be completed within sixty (60) days of notice.

D. Penalties.

1. Failure of a Landowner or Owner to abate a declared nuisance within sixty (60) days of notice shall result in a weekly penalty of \$500.00 until the nuisance is abated.
2. Any time after the sixty (60) day period for abatement has passed, the Administrator may make arrangements for the abatement of junk vehicles or automobile hulk at the expense of the Landowner and Owner.
3. The maximum penalty for a single nuisance under this ordinance shall be \$2500.00.

AMEND ARTICLE 11- DEFINITIONS

The following definitions shall also be included in Article 11:

Abatement- means the correction of the condition in question by means established in Section 4 of this ordinance.

Administrator- means the Head of the Division of Operational Services for Luzerne County, or his/ her designee.

Automobile Hulk- means any and all parts of a vehicle, not attached thereto, including but not limited to, the body, engine and short blocks, frame, transmission or transfer cases, doors, bumpers, fenders or quarter panels, truck beds, seats, steering wheel, tires, rims, and hood.

Division- means the Division of Operational Services for Luzerne County.

Inspector- any designee by the Administrator to inspect/ inquire in junk vehicles and their ownership.

Junk Vehicle- means any vehicle (as defined by this section) that meets at least two (2) of the following criteria:

- i) Is ten (10) years or older;
- ii) Is extensively damaged, such damage including but not limited to: broken windows, missing tires and/ or rims, extensive rust damage, missing internal parts.
- iii) Is apparently inoperable;
- iv) A build-up of debris, vegetation, moss or weeds in/ on/ around the vehicle obstructing its use;
- v) Evidence that the vehicle has not been moved in 120 days.

Owner- means the record owner of the junk vehicle.

Person- means natural person, business partnership, corporation, or other organization.

Public Property- means to include any public sidewalks or roads in addition to land owned by any government entity.

Vehicle- means every device for transportation that is normally required to have an annual license and registration for operation on public roads, including, but not limited to, cars, trucks, motorcycles, buses, vans, scooters, and mopeds.

From: Sedeski, Annemarie
Sent: Thursday, January 08, 2015 11:25 AM
To: Brominski, Edward
Subject: RE: email

Attachments: Sign in sheet for ABC's.docx



Sign in sheet for
ABC's.docx (...)

Is this ok for a sign in sheet(see attached)?

Thanks

Ann Marie sedeski

-----Original Message-----

From: Brominski, Edward
Sent: Thursday, January 08, 2015 11:13 AM
To: Sedeski, Annemarie
Subject: RE: email

Print a sign in sheet for me for Monday... At least 3 copies.

Thanks Edd

-----Original Message-----

From: Sedeski, Annemarie
Sent: Thu 1/8/2015 11:08 AM
To: Brominski, Edward
Subject: RE: email

Ok will try and find them if they are here don't know where to look other than where I did, will keep looking Sorry No one gave me the details on where all the information is Thanks Ann Marie Sedeski

-----Original Message-----

From: Brominski, Edward
Sent: Thursday, January 08, 2015 11:07 AM
To: Sedeski, Annemarie
Subject: RE: email

I have no idea...

-----Original Message-----

From: Sedeski, Annemarie
Sent: Thu 1/8/2015 11:06 AM
To: Brominski, Edward
Subject: RE: email

So sorry cannot find anything more than I sent you. Do you have any idea where Brittany kept them on the computer?

Thanks
Ann Marie

-----Original Message-----

From: Brominski, Edward
Sent: Thursday, January 08, 2015 11:03 AM
To: Sedeski, Annemarie
Subject: RE: email

All the names should be in the computer...

-----Original Message-----

From: Sedeski, Annemarie
Sent: Thu 1/8/2015 9:05 AM
To: Brominski, Edward
Subject: RE: email

Mr. Brominski
Where and from whom do I get these Names?

Thanks,
Ann Marie

-----Original Message-----

From: Brominski, Edward
Sent: Wednesday, January 07, 2015 3:39 PM
To: Sedeski, Annemarie
Subject: RE: email

Please print at least 10 copies of the names of those coming to the interviews Monday and leave in my mail box... What is your email address..

Edd

-----Original Message-----

From: Sedeski, Annemarie

Sent: Wed 1/7/2015 11:51 AM

To: Brominski, Edward

Subject: email

Houck, Linda McClosky Imhouck@luzernecounty.org

Here is her email

Thanks

Ann marie

From: Sedeski, Annemarie
Sent: Friday, January 09, 2015 9:33 AM
To: Brominski, Edward
Cc: Houck, Linda McClosky
Subject: ABS's interviews

Mr. Brominski,

Mrs. Houck asked me to contact you and see how you have the candidates for interviews scheduled? And have they been all contacted?(I have no correspondence on who might have been contacted). Mrs. Houck said to ask if you have or want them broken into two group? So they are not all there at once waiting, Also mentioned by Mrs. Houck is request for Mr. Dave Capin to withdraw his application?

**Respectfully
Ann Marie Sedeski
Temporary Clerk of Council**

From: Houck, Linda McClosky
Sent: Monday, January 19, 2015 10:46 PM
To: Brominski, Edward
Subject: RE: Board Appointments.

Ok, thanks. I'll make sure it is updated.

Linda

-----Original Message-----

From: Brominski, Edward
Sent: Mon 1/19/2015 10:34 PM
To: Houck, Linda McClosky
Subject: RE: Board Appointments.

All that information was held by Clerk Ward. She had it in her computer and provided it as requested.

-----Original Message-----

From: Houck, Linda McClosky
Sent: Mon 1/19/2015 10:32 PM
To: Brominski, Edward
Subject: RE: Board Appointments.

Mr. Brominski,

Do you have a list of ABC expiring terms for 2015 for advertising?

Twice a year, we had been advertising in the newspaper the ABCs whose terms will expire within this calendar year and inviting applications, to meet the Charter requirement of public notice. We also placed the list on the website.

If you have a list, please send it to me and I'll make sure it is advertised and posted. If you don't have one, please let me know and it will be created.

Additionally, the practice has been to provide the entire list of eligible applicants, including those who have been interviewed in the past 2 years, not merely a recommendation. Brittany had a list of applicants including those who

had applied and still needed interviews as well as those who were eligible and had completed the process, including interview. The eligibility list is defined in the Council Bylaws and in the Policy and Procedure for ABC appointments that was approved by Council.

If you have an updated eligibility list, please send it. If not, let me know and I'll make sure one is created.

I agree that we should make appointments without delay, so we will add it to the agenda for the Jan 27 meeting.

Thanks -

Linda

-----Original Message-----

From: Brominski, Edward
Sent: Mon 1/19/2015 11:51 AM
To: Houck, Linda McClosky
Subject: RE: Board Appointments.

Madam Chair: Please withdraw my request for an audit of the Prison at this time. I will pursue that at a later date.

As for the deferring of the appointment, there was no reason for it to be deferred. Just as there was nor reason for all the recommendations made for appointments were deferred.

Edd Brominski

-----Original Message-----

From: Houck, Linda McClosky
Sent: Mon 1/19/2015 11:10 AM
To: Brominski, Edward
Subject: RE: Board Appointments.

Mr. Brominski,

The redevelopment appointment was one of those that was deferred at the January 13th meeting.

I merely said that we are behind on board appointments for several reasons.

In other ABC related news, I spoke to Norm Gavlick at the LCTA this morning, just a short time ago. They are trying to determine the source of the information about Mr. Chepalonis' term.

Thanks-

Linda Houck

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Brominski, Edward" <eabrominski@luzernecounty.org>

Date: 01/19/2015 10:56 AM (GMT-05:00)

To: "Houck, Linda McClosky" <lmhouck@luzernecounty.org>

Subject: RE: Board Appointments.

Madam Chair:

Ms Barr was interviewed at our last interview session. The Dec. 15th ABC cancellation should have nothing to do with her reappointment.

Edd brominski

-----Original Message-----

From: Houck, Linda McClosky

Sent: Mon 1/19/2015 9:20 AM

To: Judy Barr; Luzerne County Council Members

Subject: RE: Board Appointments.

Ms. Barr,

Thank you for your patience and understanding regarding the vacancy in our Clerk office.

Due to the cancellation of Dec 15 ABC interviews and the ensuing departure of the Clerk, we are a bit behind on appointments and reappointments.

To answer your question: Council did not make an appointment to the Redevelopment Authority on January 13, but it's expected that we will act on this appointment in an upcoming meeting. I am aware that your term expired on 12/31/2014, but under the Municipal Authorities Act you may continue to serve until you are reappointed or a new appointment is made, and I hope that you will do so.

I hope that you and other Redevelopment Authority Board members have received Council's request and will be present at the Jan 27 Council worksession, since we have been discussing the Market Street Square property and use of OCD funds and UDAG funds. Our voting meeting begins at 6:01 PM, and I'd estimate the work session to begin around 7 PM. This topic will be first on the work session, and we will appreciate it if Redevelopment Board members are there to participate in the discussion.

Many thanks for your continued service to the County.

Linda Houck

-----Original Message-----

From: Judy Barr
Sent: Mon 1/19/2015 12:04 AM
To: Luzerne County Council Members
Subject: Board Appointments.

Dear Councilmembers:

I understand that you no longer have a Clerk so information on meetings is a bit behind.

At your January 13, 2015 meeting, was an appointment made to the Luzerne County Redevelopment Authority. If so, who was appointed.

Thank you.

Judy Barr

From: Houck, Linda McClosky
Sent: Monday, February 09, 2015 6:46 PM
To: Lawton, Robert
Cc: Luzerne County Council Members; Pedri, David
Subject: FW: Luzerne County Vehicle Use Policy

Attachments: Vehicle Use Policy.pdf



Vehicle Use
Policy.pdf (628 KB..)

Thanks for the prompt response. I am forwarding this to Mr. Brominski and all Council via this email.

Linda Houck

-----Original Message-----

From: Lawton, Robert
Sent: Mon 2/9/2015 5:43 PM
To: Houck, Linda McClosky
Subject: Luzerne County Vehicle Use Policy

Chair Houck:

Pursuant to Council Member Brominski's request, attached please find a PDF containing the Luzerne County Vehicle Policy.

May I ask that you share this with Council Member Brominski and his Council colleagues?

Thank you,

Bob Lawton

From: Sorokas, Eileen
Sent: Thursday, February 19, 2015 3:53 AM
To: Houck, Linda McClosky
Cc: Luzerne County Council Members
Subject: FY2014 Audit Schedule

Chairperson Houck,

I believe we need from Baker Tilly(Andrea Caladie) a Critical Path for our FY 2014 Audit. To include at a minimum, the individual activities that make up the Audit, the order of the activates, which activities can only take place once other activities have been completed, which activities can be undertaken simultaneously, a time frame where we can monitor the activities as they happen and a plan to keep us on track. What this should be is a time frame or bench marks when audit activates are to be completed, where our end point will be for a June 23 , 2015 audit review. Also,I believe if Baker Tilly(Audit Group), Mr. Lawtons' Administration and County Council has the same plan(Critical Path) and expectations we can overcome any delays with staff changes, overtime, increase resources or what it takes to get it done. How would you like this handle? Bring it up to Council for a vote or just do it since we are responsible for the Audit.

Next, I believe it is also time for Mr. Lawtons Annual Performance Review? When will we be doing the review?

Council has many items on their plate and each is important, you can tell, by the length of the council meeting. May I suggest that when there is a presentation, that question are asked when the presentation is done. Since, many times the questions are covered during the presentation. Thank-you, Council Women Eileen Sorokas

From: Houck, Linda McClosky
Sent: Thursday, February 19, 2015 9:48 AM
To: Sorokas, Eileen
Cc: Luzerne County Council Members
Subject: RE: FY2014 Audit Schedule and More

Ms. Sorokas,

Many thanks for your suggestions.

1. I have already requested similar information to what you have listed from Baker Tilly. My request was for their current list of deliverables for the 2014 Audit, including the dates on which they would like them and the individuals responsible to provide them. I will forward your request for a Critical Path.

Additionally, I asked for an update from the auditors on the 2013 status, since THEIR last update to us was several weeks ago, even though we have heard from Mr. Swetz in the meantime.

I have also asked for their list of those things that prevented the timely completion of 2013 Audit and whether those same things are expected to interfere with timely 2014 audit completion.

2. The end of February marks Mr. Lawton's 3rd anniversary of employment with the County and as such does trigger a Council evaluation process, or performance review.

The format developed and used in previous years will be sent out to all Council for completion. I hope that this year's completed Manager evaluation file will include written evaluation from all Council members.

3. You are correct, also, that we have many items to consider. Your suggestions for expediting the meeting process are well-taken.

4. In addition to what you've addressed, I also ask Council to respond in a timely manner to the requests for the following:

a. **Notify me as to your preference for serving on one of the Standing Committees: ABC, Budget (Audit), or Legislative. Our bylaws require 5 Council members on each committee, with each Council member serving on at least one of them.**

b. **Indicate your choice of 5 or so applicants for permanent Clerk of Council by noon Friday, Feb 20, 2015 so that we can move forward in this process and hire a permanent Clerk in a timely manner. All Council has been provided with application, resume, and testing results on those applicants who met minimum qualifications. There are 13 who are now in consideration. We need to identify a smaller pool for first level interviews.**

From: Houck, Linda McClosky
Sent: Friday, February 20, 2015 7:35 AM
To: Lawton, Robert
Cc: Luzerne County Council Members
Subject: FW: Valley Crest studies and comparables

Mr. Lawton,

Please review Mr. Haas' request for information regarding Valley Crest and comparables.

The already-discussed proposed sale of the Valley Crest property will not be on either voting or work session agendas for Feb 24 in order to allow time for the requested information, if it exists, to be gathered.

Thanks-

Linda Houck

-----Original Message-----

From: Haas, Harry
Sent: Fri 2/20/2015 6:49 AM
To: Luzerne County Council Members

Subject: Valley Crest studies and comparables

Ms. Chair,

I request documentation of any and all engineering and/or architectural studies for the Valley Crest facility. If the government commissioned a master plan for the conversion the property, I request that as well. I also ask for any past traffic studies involving the 315/115/309/81 exchange. My reasoning is that this information will help council truly estimate the option of turning Valley Crest into a county government center.

Further, I request property assessments and acreage for Valley Crest and the adjacent properties: namely the VA, Timber Ridge, the "Dome" indoor ice rink,

the newly developed parcel(s) where restaurants like Buffalo Wild Wings have opened, and 3-4 residential properties in the Wilkeswood development. My reasoning is that it will help council to truly estimate the value of county owned lands there.

Lastly, how much savings could the county realize with consolidation? I request a valuation of county-owned/rented properties that house county operations and that could ultimately be transferred to a renovated Valley Crest. Some examples that come to mind-but not limited to-these properties:

Penn Place

Children and Youth Building on Pennsylvania Ave annex building on River St records storage building and proposed building in Hanover

Thank you,
Harry

Harry Haas
Luzerne County Councilman