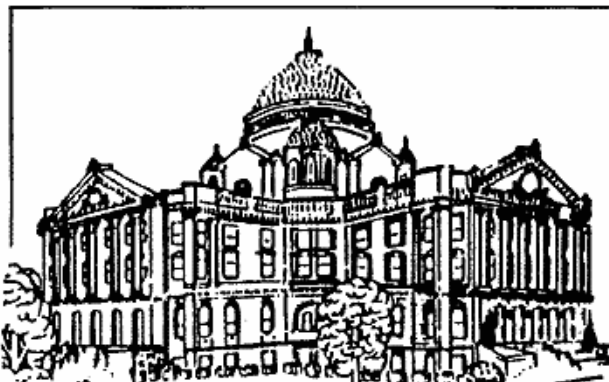


LUZERNE COUNTY COURTHOUSE



200 North River Street, Wilkes-Barre, PA 18711-1001 • (570) 825-1500 • FAX (570) 825-9343
www.luzernecounty.org

LUZERNE COUNTY BOARD OF COMMISSIONERS

PUBLIC WORK SESSION

AGENDA

OCTOBER 19, 2009

ANNOUNCEMENTS:.....**Douglas A. Pape**
County Manager/Chief Clerk

RECOGNITIONS:.....**Maryanne C. Petrilla**
Commissioner/Chairman

PUBLIC COMMENT

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- Discuss: The 2010 Census 1
- Minutes..... 1
- Vouchers 1
- Hazleton and Hazle Township 2
- Luzerne County State of Emergency – Bridges..... 2
- Luzerne County State of Emergency – EMA Flooding..... 2
- Luzerne County State of Emergency – EMA Flash Flooding 2
- Annual Savin –Maintenance and Service Agreement..... 2
- NEPA Comprehensive Economic Development Strategy Plan..... 3
- Unified Telephony System Plan 3
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COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK

Discuss: 2009 Third Quarter Revenue and Expenses Variance Summary-Tom Pribula

Discuss: The 2010 Census

Minutes

MOTION

Request a Motion to approve the minutes of the Commissioner's Meeting held on
September 24, 2009

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

Vouchers

MOTION

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 483602GF - 484421GF

County General Fund for 2009

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

PNC Bank, Vouchers 503299LF - 503365LF

Liquid Fuels Fund for 2009

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

Wachovia Bank, Vouchers 400405WC - 400410WC

Worker's Compensation for 2009

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

Request a Motion to approve and release payment for the following amount:

PNC Bank, \$22,217.48
County General Fund for 2009

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:

Hazleton and Hazle Township

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: October 13, 2009; October 20, 2009; October. 27, 2009; November 3, 2009; November 10, 2009; November 17, 2009.

Luzerne County State of Emergency – Bridges

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all county – owned bridges. Resolution dated: October 13, 2009; October 20, 2009; October. 27, 2009; November 3, 2009; November 10, 2009; November 17, 2009.

Luzerne County State of Emergency – EMA Flooding

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26th, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of October 26, 2009; November 2, 2009; November 9, 2009; November 16, 2009 and November 23, 2009.

Luzerne County State of Emergency – EMA Flash Flooding

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16th, 2006 due to flash flooding. This motion is for the weeks of October 26, 2009; November 2, 2009; November 9, 2009; November 16, 2009 and November 23, 2009.

**It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN**

MOTION

Annual Savin –Maintenance and Service Agreement

Request a Motion of the Luzerne County Board of Commissioners to approve the Annual Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and Luzerne County in the amount of \$4,560.84 effective January 1, 2010, as well as authorization for the Board of Commissioners to execute any and all documents.

**It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN**

MOTION

NEPA Comprehensive Economic Development Strategy Plan

Request a Motion to continue to participate in the regional Comprehensive Economic Development Strategy Plan of the Northeastern Pennsylvania Economic Development District.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Unified Telephony System Plan

Request a Motion of the Luzerne County Board of Commissioners to advertise for a vendor-neutral telephony expert to assist the Information Technology Department with the development of a plan for creating and supporting a cost effective, Countywide unified telephony system.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

LC Industrial Development Authority Revenue Bonds (PA American Water Co. Project)

Request a Motion to approve A Resolution of the Board of Commissioners of the County approving the financing by the Luzerne County Industrial Development Authority of a project for the benefit of Pennsylvania-American Water Company; designating the Chairman of the Board of Commissioners, or in her absence, any other member of the Board of Commissioners as the person to act on behalf of the Board of Commissioners as the "applicable elected representative" within the meaning of the Internal Revenue Code of 1986, as amended; authorizing such Chairman or any other member of the Board of Commissioners to take certain actions on behalf of the Board of Commissioners as such "applicable elected representative"; and authorizing other necessary and appropriate action.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-48 Transfer (Appendix Page 19)

Request a Motion to acknowledge the transfer of \$116,769.30 from the 2003, Capital Projects Bond Issue Series D for items identified on Schedule “A” of Requisition 2003D-48.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-48 Payment (Appendix Page 19 A)

Request a Motion to approve payment of \$116,769.30 from the 2003, Capital Projects Bond Issue Series D for items identified on Schedule “A” of Requisition 2003D-48.

**It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN**

MOTION

Tax Refund-Assessment Appeals Office

Request a Motion to approve the following refund/s through the Assessment Appeals Office:

Name: Matus, Lynn E.
Address: RR2 Box 1C Queen of Peace Road
Harvey’s Lake, Pa. 18618
Property Location: 1C Queen of Peace Road
Amount Due: \$ 468.73
Reason for Refund: Occupancy permit issued for 2009.

**It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN**

MOTION

Name: Kuranovich, David J
Address: 225 Shoemaker Street
Swoyersville, Pa 18704
Property Location: 225 Shoemaker Street, Swoyersville
Amount Due: \$ 156.24
Reason for Refund: 2008 Board Decision. The amount owed to Mr. Kuranovich is \$156.24.

**It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN**

MOTION

Name: Shira Properties, LLC
Address: 1415 52nd Street
Brooklyn, New York 11219-3920
Property Location: 34 S Main Street Wilkes-Barre, Pa,
Amount Due: \$ 5,022.10
Reason for Refund: Court Order# 12920 of 2005, and Court Order# 157 of 2009.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Luzerne County Energy Efficiency and Conservation Strategy Plan Development Project

Request a Motion to Authorize the proper officials to award the Luzerne County Energy Efficiency and Conservation Strategy plan development project to _____ in the amount of _____. This project is Activity No. 1 to be completed using 100% federal funding provided by the 2009 ARRA Program, through the United States Department of Energy.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Ratify Amendment of Sales Agreement

Request a Motion to Ratify the amendment of the Sales Agreement (with addendum) for 30 North Franklin Street, Wilkes-Barre, PA (Springbrook Water Building) with Y.Judd Shoval, 24 South River Street, Wilkes-Barre, PA 18702. The amendment extends the testing due diligence period until October 23, 2009.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Adopt the Luzerne County’s Responsible Contractor Agreement

Request a Motion to Adopt the Luzerne County’s Responsible Contractor Agreement for inclusion into all construction and renovation projects with an engineer’s estimate of value greater than \$25,000. The responsible contractor agreement shall replace all previously approved versions of agreement and shall be subject to approval by the Luzerne County Solicitor and Luzerne County Engineer.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Risk Management Services

Request a Motion of the Luzerne County Board of Commissioners authorizing DGK Insurance and Financial Services, P.O. Box 337, Factoryville, PA as Risk Management Services consultant for Luzerne County for the period beginning October 1, 2009 and ending December 31, 2010; costs for this period are \$30,000.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

EMA Hazardous Materials Emergency Planning & Training (HMEP) Fund Grant

Request a Motion of the Luzerne County Board of Commissioners to approve the application for a grant under the Hazardous Materials Planning & Training Fund Grant and to authorize the appropriate officials to execute all documents relative to this application and subsequent award. This is a new application for State Fiscal Year 2009-2010. It is an 80/20 match grant program and can be used for Hazardous Materials planning and training.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

END OF COMMUNICATIONS

TREASURER'S OFFICE – MICHAEL L. MORREALE

FINANCIAL STATEMENT

Request a Motion to accept the following Treasurer's Report:

CHECKING ACCOUNT BALANCES

As of: October 13, 2009

WACHOVIA BANK

School, Road & Institutional (Old Account).....	\$744.60
Self Insured Workers Compensation Fund.....	539,347.95
Domestic Relations IV-D Fund.....	1,454,305.20
9-1-1 Construction Fund.....	490,978.56
9-1-1 Wire Fund.....	3,196,678.16
9-1-1 Wireless Fund.....	65,829.93
Hotel Room Rental Tax.....	0.00

PNC BANK

General Fund.....	\$5,452,515.34
Schools (New Account).....	525,710.86
Towns (New Account).....	20,684.47
Real Estate Tax Sale.....	2,369,129.25
Transportation Department.....	386,164.54
Office for the Aging.....	2,145,203.43
Children & Youth Services.....	261,570.82
Mental Health/Mental Retardation.....	1,621,849.70
Human Services.....	322,940.45
Drug & Alcohol Program.....	372,371.11
Liquid Fuels Tax Fund.....	70,771.52
GWBIF Escrow Account.....	27,725.26
Juvenile Probation JCJC Grant-in-Aid.....	152.95
Juvenile Court Restitution.....	17,799.61
Act 44 Bridge Account.....	178,212.17
AID System to Roads & Bridges.....	0.00
Coroner VSIA Act 2004-122 Account.....	71,028.92
Hicks/Abrahams Creek.....	0.00
PEMA Hazard Mitigation.....	0.00
Convention & Visitors Bureau.....	0.00
Series 2008 A Project Fund.....	20,886,735.55
Early Intervention.....	80,363.74
District Attorney Gun Buyback Program.....	2.32
HAVA Account.....	318,901.71
License Fee Account.....	332.05
Levee Account.....	83.36
Recorder of Deeds Restitution.....	125.40
Sheriff Real Estate Escrow.....	2,253,393.52
Sheriff Writs of Execution.....	15,897.76
Sheriff DCED Grant.....	0.00
2009 Government Study Commission.....	32,901.73
District Attorney Federal ICAC Grant.....	78,011.75

CITIZENS BANK

Adult Probation Special Account.....	\$1,386,305.00
Bridge Fund.....	794.19
Hazardous Material Emergency Response Account.....	88,292.67
EMA Radiation Emergency Response Fund.....	74,508.63

(cont'd, next page)

FIRST NATIONAL COMMUNITY BANK

Convention and Visitors Bureau	\$102,846.17
Agencies Account	1,093,453.72
Solid Waste Recycling/Landfill Administration	216,067.86
Property Tax Collection	3,984.89
Department of Probation (CPCMS System).....	398,945.39
Flood Protection Authority.....	418,896.50

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Grant Account	\$43,898.66
Tri-County Airport Feasibility Study	2,553.79
Series 2002 A & B Capital Projects.....	48,980.72
Series 2003 A & B Capital Projects.....	175,335.56
Series 2003 D Capital Projects.....	2,053.44
Series 2008 B Settlement Fund.....	0.00
Series 2008 B Sinking Fund.....	0.00
Series 2008 B Project Fund.....	0.00
Flood Protection Project Impact.....	4,389.57

M & T BANK

Adult Probation Drug & Alcohol RIP Program.....	\$65,854.60
District Attorney Bad Check Restitution Fund.....	2,888.79
Riverfront-GG2.....	2,619.50
Nesbitt Park-DCNR.....	75,707.51
RACP Redevelopment Assistance.....	3,190,179.00
Sheriff's Old Real Estate Account.....	56,930.66
2006 Series A Refunding Escrow.....	1,104,506.26
2008 LCIDA Bond Fund.....	532,892.35
2008 LCIDA Settlement Fund.....	0.00
2008 LCIDA Project Fund.....	0.00
2008 LCIDA Revenue Fund.....	0.00
2008 LCIDA Debt Service Reserve.....	6,100,000.00
2008 Series A Project Fund.....	0.00
2008 Series A Courthouse Fund.....	14,003,205.31
2008 Series B Project Fund.....	0.00
2008 Series B LCCC Project Fund.....	15,660,453.68
2008 Series C Settlement Fund.....	0.00
2008 Series D Sinking Fund.....	0.00
2008 Series E Sinking Fund.....	0.00

COMMUNITY BANK & TRUST

2008 Series A Settlement Fund.....	\$0.00
2008 Series A Project Fund.....	1,987,043.70
2008 Series A Sinking Fund.....	505,019.05

U.S. BANK

2000 Series A Refunding Escrow.....	\$1,904,153.00
-------------------------------------	----------------

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

CERTIFICATES OF DEPOSIT
(Principal Values only)
As of: October 13, 2009

Liquid Fuels Tax Fund	\$1,050,000.00
9-1-1 Construction Fund	\$200,000.00
Domestic Relations IV-D Fund	\$2,100,000.00
Hazardous Material Emergency Response Account	\$160,000.00
Solid Waste Recycle Account	\$900,000.00
Agencies Account	<u>\$2,575,000.00</u>
Total:	\$6,985,000.00

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MICHAEL L. MORREALE
Luzerne County Treasurer

CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI

CONTROLLER'S REPORT

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$ 152,702.66 Community Development Block Grant Program
\$1,041,472.56 Business Development Loan Program
\$ 2,700.00 Emergency Shelter Grants Program
\$ 93,455.25 HOME Investment Partnership Program

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

2. Request a motion to ratify and confirm the payment of \$16,141.67 to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County's appropriation for the month of October 2009.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

3. Request a motion to ratify and confirm the payment of \$514,166.67 to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County's appropriation for the month of October 2009.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

4. Request a motion to ratify and confirm pre-payment of the following vouchers:

Transportation Department:

Voucher No. 536415 to 536690 inclusive in the amount of \$ 466,136.33

Bureau for the Aging:

Voucher No. 728021 to 728587 inclusive in the amount of \$1,078,657.43

Children and Youth:

Voucher No. 748876 to 749156 inclusive in the amount of \$ 759,375.78

Mental Health / Mental Retardation:

Voucher No. 746600 to 746741 inclusive in the amount of \$1,735,852.14

Human Services:

Voucher No. 751248 to 751260 inclusive in the amount of \$ 630,346.79

Drug and Alcohol:

Voucher No. 761667 to 761682 inclusive in the amount of \$ 99,031.84

Domestic Relations IV-D:

Voucher No. 400255 to 400256 inclusive in the amount of \$ 264,985.00

CONTROLLER'S OFFICE: (Continued)

County Agencies:

Voucher No. 400998 to 400103 inclusive in the amount of \$ 543,335.60

Adult Probation Special:

Voucher No. 400355 to 400356 inclusive in the amount of \$ 16,377.00

Juvenile Restitution:

Voucher No. 1001 inclusive in the amount of \$ 250.00

9-1-1 Construction:

Voucher No. 400526 inclusive in the amount of \$ 20,000.00

9-1-1 Wire:

Voucher No. 1300 to 1324 inclusive in the amount of \$ 33,395.99

9-1-1 Wireless:

Voucher No. 1030 to 1034 inclusive in the amount of \$ 107,739.78

Hazardous Material Emergency Response:

Voucher No. 400220 to 400224 inclusive in the amount of \$ 169,923.32

Solid Waste Recycling:

Voucher No. 400856 to 400867 inclusive in the amount of \$ 406,463.00

Hotel Rental:

Voucher No. 446 to 448 inclusive in the amount of \$ 205,723.42

License Fees:

Voucher No. 6047 to 6048 inclusive in the amount of \$ 3,278.00

Schools:

Voucher No. 405278 to 405294 inclusive in the amount of \$ 2,234,803.78

Towns:

Voucher No. 407378 to 407457 inclusive in the amount of \$ 296,515.43

Real Estate Tax Sale:

Voucher No. 401125 to 401126 inclusive in the amount of \$ 55,278.98

Writ of Execution Escrow:

Voucher No. 1539 to 1585 inclusive in the amount of \$ 6,847.00

Convention & Visitors Bureau:

Voucher No. 403778 to 403816 inclusive in the amount of \$ 46,323.49

Flood Protection Authority:

Voucher No. 1085 to 1096 inclusive in the amount of \$ 21,621.53

Act 44 Bridge:

Voucher No. 1001 inclusive in the amount of \$ 2,771.50

Aid System to Road & Bridge:

Voucher No. 1001 inclusive in the amount of \$ 167,162.93

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

Anthony J. Martinelli, Acting Controller

END OF CONTROLLER'S REPORT

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR

A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/</u>	
			<u>FROM</u>	<u>TO</u>
<u>AREA AGENCY ON AGING:</u>				
Allied Services	Personal Care	7/1/09-6/30/10	\$6,000.00	\$21,000.00
<u>CHILDREN & YOUTH:</u>				
North Penn Legal Services	Guardian Ad Litem 2 or 3 Attorneys	11/1/09-6/30/10	\$176,600.0	\$241,600.00
<u>DRUG & ALCOHOL:</u>				
Behavioral Health Services of Wyoming Valley	Tobacco-Cessation	7/1/09-6/30/10	\$2,700.00	0.00
	Tobacco-S-H Smoke		\$2,700.00	0.00
Family Services Association	Tobacco-Prevention	" "	\$21,500.00	\$324.00
	Tobacco-S-H Smoke		\$ 2,500.00	\$535.50
Luzerne County Co-op Extension	Tobacco-Prevention	7/1/09-6/30/10	\$10,000.00	\$2,592.00
Luzerne County Sheriff's Department	Tobacco-Prevention	" "	\$54,000.00	0.00
	Tobacco-S-H Smoke		\$500.00	0.00
Rural Health Corporation	Tobacco-Cessation	" "	\$94,229.00	\$29,328.00
Serento Gardens	Tobacco-Prevention	" "	\$25,700.00	\$432.00
	Tobacco-Cessation		\$21,000.00	\$2,727.00
	Tobacco-S-H Smoke		\$20,000.00	\$2,032.15
Wyoming Valley Alcohol & Drug Services, Inc.	Tobacco-Prevention	" "	\$41,000.00	\$756.00
	Tobacco-Cessation		\$25,000.00	\$5,454.00
	Tobacco-S-H Smoke		\$18,500.00	\$378.00
(Wyoming County) Wyoming County District Attorney's Office	Tobacco-Prevention	" "	\$6,000.00	\$1,995.00
Wyoming County Office of Human Services	Tobacco-Cessation	" "	\$13,300.00	0.00
	Tobacco-S-H Smoke		\$3,700.00	0.00
Wyoming Valley Alcohol & Drug Services, Inc.	Tobacco-Prevention	" "	\$15,300.00	\$432.00
<u>MENTAL HEALTH/MENTAL RETARDATION:</u>				
Bayada Nurses, Inc.	Home & Comm. & Nursing Srvs.	7/1/08-06/30/09	\$411,404	\$412,460
Dobbs Transportation	Transportation	7/1/09-6/30/10	\$10,000	-0-

HUMAN SERVICES:

CONTRACT AMENDMENTS (Continued):

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<u>MENTAL HEALTH/MENTAL RETARDATION:</u> (Continued)				
Keystone Comm. Resources	Respite	7/1/09-6/30/10	\$255,467	\$10,000
Woods Srvs.	Pre-Voc. & Residential	“ “	\$154,100	\$155,115
Institute for Human Res.	Residential	“ “	\$509,837	\$247,302
Impact Systems, Inc.	Home & Comm. & Residential	“ “	\$232,343	\$459,742
Step-By-Step, Inc.	Residential, Employ. & Housing Support	“ “	\$2,370,758	\$2,292,898
Goodwill Ind. of NE PA	Employmt. & Residential	“ “	\$78,890	\$18,890
Nat’l Mentor Healthcare	Home & Comm., Respite & Residential	“ “	\$208,800	\$193,704

TRANSPORTATION:

Pediatrics Health Care for Kids	MATP Sub-Contractors Transportation Service	7/1/09-6/30/10	\$36.00 per child per trip	\$27.00 per child per trip
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It was moved by _____, seconded by _____
 _____ PETRILLA, _____ SKREPENAK, _____ URBAN

ENGINEER’S OFFICE – JOSEPH GIBBONS, ENGINEER

MOTION

Request a Motion to Authorize the proper officials to award the Penn Place Elevator Renovation Project to Otis Elevator Company, 7355 William Ave., Allentown, PA 18106 in the amount of \$31,937.00 (Base Bid).

It was moved by _____, seconded by _____
 _____ PETRILLA, _____ SKREPENAK, _____ URBAN

ENGINEER'S OFFICE: (Continued)

MOTION

Request a Motion to Authorize the proper officials to award the Courthouse Sub-basement Sump Pump Replacement Project to J.L. Turner Company, 100 Keith Street, Wilkes-Barre, PA 18703 in the amount of \$16,000.00 (Base Bid).

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request a Motion to Authorize the proper officials to advertise for the following professional services:

- Two-year Open End Real Estate Acquisition Agreement (County Road and Bridge Projects).
- Two-year Open End Engineering and Design Agreement (Emergency County Projects).
- Real Estate and Brokerage Services for Surplus Land Agreement.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request a Motion to Amend the Nesbitt Park Boat Launch Contract with Kriger Construction, Inc., 859 Enterprise Street, Dickson City, PA 18519 in the amount of \$9,982.74 (Change Order No. 2) for additional rock scour protection.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER

MOTION

Request a Motion to Authorize the proper officials to amend supplemental reimbursement agreement no. 048652-A with PennDOT to increase the funding for construction for the Reconstruction of County Bridge No. 26304, Kingston Township. The supplemental agreement also provides for the funding of Right-of-Way Acquisition and Utility Relocation. The cost share for the agreement will be amended to be 80% federal/20% State since the project is Act 26 eligible.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR

MOTION

Request a Motion approving the following activities through the County’s Economic Development Program(s):

NEPA BURGERS, INC. – \$500,000 loan to assist in financing a \$1.8 million project to locate a chain restaurant at Humboldt Station North in Hazleton City. County funds will be utilized for machinery and equipment, working capital, and professional/financial fees.

It was moved by _____, seconded by _____
_____ **PETRILLA**, _____ **SKREPENAK**, _____ **URBAN**

PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR (Appendix Page 20-23)

MOTION (Page 20)

Request approval of the attached resolution adopting the Bi-County Hazard Mitigation Plan for Lackawanna and Luzerne Counties, and the 116 local municipalities. The Plan A was prepared with the help of a Bi-County Advisory Committee and was subject to numerous public information sessions and local municipal review and comment. The draft has been reviewed and approved by the Federal Emergency Management Agency.

It was moved by _____, seconded by _____
_____ **PETRILLA**, _____ **SKREPENAK**, _____ **URBAN**

MOTION

Request a Motion to approve the rezoning application of Northeastern Pa., Carton Inc., Michael Collins, 4820 Birney Ave., Moosic, Pa., for property at 620 Foote Ave., Duryea Borough, from a Two Family Residence District to a Heavy Industrial District, to operate a manufacturing business (folding cartons) in an existing building. The Luzerne County Planning Commission is recommending approval of this application.

It was moved by _____, seconded by _____
_____ **PETRILLA**, _____ **SKREPENAK**, _____ **URBAN**

MOTION (Page 21 and 22)

Request a Motion to approve a revised Section 9.02 Schedule of Fees for the Luzerne County Zoning Ordinance, as attached, effective January 1, 2010.

It was moved by _____, seconded by _____
_____ **PETRILLA**, _____ **SKREPENAK**, _____ **URBAN**

MOTION (Page 23)

Request a motion to approve a revised Section 7.11 Fees for the Luzerne County Subdivision/Land Development Ordinance, as attached, effective January 1, 2010.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

PURCHASING DEPARTMENT: FRANK A. PUGLIESE, JR., DIRECTOR

MOTION

REQUEST PERMISSION TO ADVERTISE:

- ROAD & BRIDGE:** #2 FUEL OIL
- COURTHOUSE:** FILE CABINETS
STATIONARY
DRINKING WATER
MAGISTRATES' CARTRIDGES
- VETERANS AFFAIRS:** FLAGS
FLAG HOLDERS
PRE-CAST BASES
- HUMAN SERVICES:** JANITORIAL SERVICES
- CHILDREN & YOUTH:** JANITORIAL SERVICES (HAZLETON)

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

REQUEST AS MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

COURTHOUSE:

COPY PAPER:

WHITEMAN TOWER TOTAL BID: \$111,975.00
1100 HANOVER STREET
WILKES BARRE, PA 18706

LASER PAPER:

AUTOMATION AIDES TOTAL BID: \$31,600.00
420 BABYLON ROAD
SUITE B
HORSHAM, PA 19044

UNSUCCESSFUL BIDDER:

WHITEMAN TOWER

TOTAL BID: \$31,990.00

PURCHASING DEPARTMENT: (Continued)

CARPET RENTALS:

ROYAL CARPET RENTAL
100 WOODWARD HILL ROAD
EDWARDSVILLE, PA 18704

TOTAL BID: \$9,864.00

UNSUCCESSFUL BIDDER:

TRI-STATE INDUSTRIAL LAUNDRIES

TOTAL BID \$10,659.36
REJECTED-NO BID
SECURITY

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

END OF DEPARTMENT HEAD REPORTS

APPENDIX SHEET

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