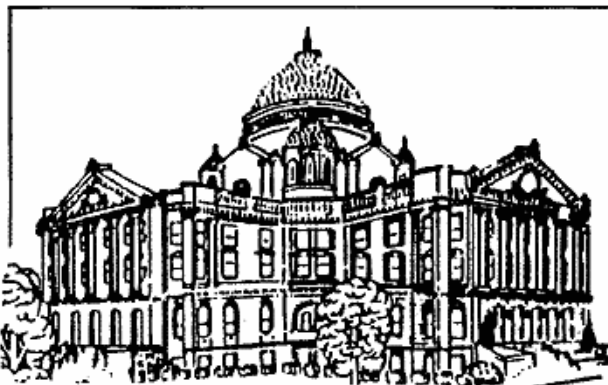


LUZERNE COUNTY COURTHOUSE



200 North River Street, Wilkes-Barre, PA 18711-1001 • (570) 825-1500 • FAX (570) 825-9343
www.luzernecounty.org

LUZERNE COUNTY BOARD OF COMMISSIONERS

PUBLIC WORK SESSION

AGENDA

MARCH 15, 2010

ANNOUNCEMENTS:.....**Douglas A. Pape**
County Manager/Chief Clerk

RECOGNITIONS:.....**Maryanne C. Petrilla**
Commissioner/Chairman

PUBLIC COMMENT

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COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK

Minutes

MOTION

Request a Motion to approve the minutes of the Commissioner’s Meeting held on February 19, 2010.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

Vouchers

MOTION

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 489422GF – 490381GF and 000001GF
\$2,823,374.84
County General Fund for 2010 to Date

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY, _____ URBAN

PNC Bank, Vouchers 503525LF – 503580LF
\$126,235.65
Liquid Fuels Fund for 2010 to Date

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY, _____ URBAN

Wachovia Bank, Vouchers 400428WC – 400433WC
\$6,372.67
Worker’s Compensation for 2010 to Date

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY, _____ URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:

Hazleton and Hazle Township

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: March 15, 2010; March 22, 2010; March 29, 2010; April 5, 2010; April 12, 2010; April 19, 2010.

;;;

Luzerne County State of Emergency – Bridges

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all county – owned bridges. Resolution dated: March 15, 2010; March 22, 2010; March 29, 2010; April 5, 2010; April 12, 2010; April 19, 2010.

Luzerne County State of Emergency – EMA Flooding

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26th, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of March 29, 2010; April 5, 2010; April 12, 2010.

Luzerne County State of Emergency – EMA Flash Flooding

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16th, 2006 due to flash flooding. This motion is for the weeks of March 29, 2010; April 5, 2010; April 12, 2010.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Forgiveness Tax - Assessment Appeals Office/ Veterans of the Vietnam War, Inc

Request a Motion to forgive past due taxes for the Veterans of the Vietnam War, Inc., PIN: 33-E11S1-014-010 / Plate # 33-C-68-R-D10-6 and PIN: 33-E11S1-014-10A / Plate # 33-68-C-R-D10-D1-5 for the year 2001. Tax exempt status has been granted to both of the parcels by the Board of Assessment Appeals for the year 2004 and forward.

t was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Tax Refund-Assessment Appeals Office/Scarince

Request a Motion to approve the following refund through the Assessment Appeals Office:

Name: George R III & Karen L Scarince
Address: 21 Pine Creek Road, Benton
Property Location: 37 Pine Creek Road, Fairmount Twp.
Amount Due: \$ 367.92
Reason for Refund: Occupancy permit issued September 2009

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Tax Refund-Assessment Appeals Office/Blydenburgh

Request a Motion to approve the following refund through the Assessment Appeals Office:

Name: Alexander B Blydenburgh
Address: 13 Browns Row
Shickshinny, Pa. 18655
Property Location: Route 239, Union Twp.
Amount Due: \$ 58.36
Reason for Refund: Had been taxed for to much land.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

2008 Capital Projects Bond Issue – 2008B-3 (Appendix Page 27 – 27A)

Request a Motion to approve **payment** of \$465,500.95 from the 2008 Capital Projects Bond Issue Series B for items identified on Schedule “A” of requisition 2008B-3.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-53 (Appendix Page 28 – 28A)

Request a Motion to approve **payment** of \$59,388.00 from the 2003, Capital Projects Bond Issue Series D for items identified on Schedule “A” OF Requisition 2003D-53.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Personnel Policy – Terms, Commissions and Boards

Request a Motion to adopt the following revised policy regarding appointments (to replace the original policy adopted on December 28, 2007) as a supplement to the Luzerne County Personnel Policy:

Policy

No individual appointed by the Board of Commissioners on, or after, March 17, 2010 to serve on a County Board, Commission, Council, or Authority, shall be reappointed to the same Board, Commission, Council, or Authority, if at the time of such re-appointment, that individual has served on said Board, Commission, Council, or Authority, for twelve consecutive (12) years. This policy shall only apply to those Boards, Commissions, Councils, or Authorities, that are not under the direct administrative control of the County Commissioners, or a County Department. Also, this policy shall not preempt the by-laws of any Board, Commission, Council, or Authority, that specifically identifies their members by title, or position.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Lead Based Paint Liability Insurance

Request a Motion to ratify Rockhill Insurance Company, as Lead Based Paint Liability Insurance provider for a total of \$4,784.00, effective February 24, 2010, from March 1, 2010 to January 1, 2011 through Joseph J. Joyce Associates, Inc., with an optional one year renewal based on a yearly percentage increase. This would be subject to the County’s review and approval.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Keystone Job Corps Center Insurance

Request a motion to ratify Travelers, as Property Insurance and Equipment Breakdown provider for a total of \$27,764.00, which includes an agent’s fee of \$4,000.00, effective March 15, 2010 to January 1, 2011 through Joseph J. Joyce Associates, Inc. with an optional one year renewal, provided the same pricing and coverage structure are offered. Please note that pricing will be contingent on claims activity.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Luzerne County Children & Youth Insurance

Request a motion to ratify American Alternative Insurance Company, as General Liability, Professional Liability and Sexual Abuse/Molestation Liability provider for a total of \$88,422.00, which includes an agent’s fee of \$7,200.00 effective March 15, 2010 to January 1, 2011 through Joseph J. Joyce Associates, Inc., with an optional one year renewal, provided the same pricing and coverage structure are offered. Please note that pricing will be contingent on claims activity.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

The Castle Auditorium Community Arts Center, Inc.

Request a Motion of the Luzerne County Board of Commissioners to adopt a Resolution authorizing the submission of an application to the Commonwealth of Pennsylvania for and receipt of Redevelopment Assistance Capital Program funds effective March 17, 2010. The County’s application will be for the amount of \$1,000,000 the purpose of which will be for costs related to the renovation of the Hazleton High School Castle Auditorium; and further authorizing the Chairman of the Board of Commissioners to execute any and all documents necessary for the application process including a Cooperative Agreement between Luzerne County and The Castle Auditorium Community Arts Center, Inc.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

DCNR Community Conservation Partnership Program Application (Appendix Page 29)

Request a Motion of the Luzerne County Board of Commissioners to adopt the attached resolution approving the submission of an application to the Pennsylvania Department of Conservation and Natural Resources, effective March 17, 2010, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of Department of Conservation and Natural Resources funding in regards to the Community Conservation Partnerships Program. This application will request funding for acquisition related to the Ashley Planes Heritage Park.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Advertise the Sale of Valley Crest Facility

Request a Motion to Authorize the Proper Officials to advertise the sale of Valley Crest Facility, 1551 East End Boulevard, Wilkes-Barre, PA 18702. The facility will be advertised for 3 weeks with a minimum bid of \$4.7 million. This minimum bid amount represents the fair market value of the property.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Lease Agreement with Freeman Realty Inc.

Request a Motion to Authorize the Proper Officials to execute a Lease Agreement with Freeman Realty Inc., RR #3, Box 85, Pole 277, Lakeside Drive, Harvey’s Lake, PA 18618 to provide for 3,000 square feet of occupancy space by Magisterial District Court 11-1-01 located at 100 Hazle Street, Wilkes-Barre, PA for the following terms and rates:

April 1, 2010 Thru March 31, 2010	\$3,125.00/mo.
April 1, 2011 Thru March 31, 2011	\$3,125.00/mo.

The Lease Agreement includes two additional 2-year optional renewals. Escalations of the rent for renewals will be limited by the lesser of 2% escalation over the previous rental rate or the National CPI. The lease will be subject to approval by the Luzerne County Solicitor.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Lease Agreement with Grande’ Inc.

Request a Motion to Authorize the Proper Officials to execute a Lease Agreement with Grande’ Inc., 5 Sydney Way, Sugarloaf, PA 18249 to provide for 3,469 square feet of occupancy space by Magisterial District Court 11-1-03 located at 615 East Broad Street, Hazleton, PA for the following terms and rates:

April 1, 2010 Thru March 31, 2010	\$5,222.92/mo.
April 1, 2011 Thru March 31, 2011	\$5,222.92/mo.

The Lease Agreement includes two additional 2-year optional renewals. Escalations of the rent for renewals will be limited to a 3% escalation over the previous rental rate. The lease will be subject to approval by the Luzerne County Solicitor.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Arbitration Award/LIUNA PSEU Local 1310 (Correctional Facility)

Request A Motion to ratify and approve the ACT 195 Interest Arbitration Award entered relative to LUZERNE COUNTY AND LIUNA PSEU LOCAL 1310 (CORRECTIONAL FACILITY) effective January 1, 2009 through December 31, 2013.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

END OF COMMUNICATIONS

TREASURER'S OFFICE – MICHAEL L. MORREALE

FINANCIAL STATEMENT

Request a motion to accept the following Treasurer's Report:

CHECKING ACCOUNT BALANCES

As of: March 08, 2010

WACHOVIA BANK

School, Road & Institutional (Old Account).....	\$744.60
Self Insured Workers Compensation Fund.....	331,136.88
Domestic Relations IV-D Fund	892,260.97
9-1-1 Construction Fund	351,030.10
9-1-1 Wire Fund	3,168,277.08
9-1-1 Wireless Fund	1,268,678.27
Hotel Room Rental Tax.....	119,897.05

PNC BANK

General Fund.....	\$8,350,223.40
Schools (New Account)	972,673.14
Towns (New Account).....	66,008.69
Real Estate Tax Sale	1,780,998.04
Transportation Department.....	708,171.10
Office for the Aging	2,296,392.63
Children & Youth Services	3,491,377.87
Mental Health/Mental Retardation.....	49,628.31
Human Services.....	234,478.58
Drug & Alcohol Program.....	34,354.91
Liquid Fuels Tax Fund	151,177.46
GWBIF Escrow Account.....	27,743.19
Juvenile Probation JCJC Grant-in-Aid.....	593,321.41
Juvenile Court Restitution.....	27,374.58
Act 44 Bridge Account.....	326,614.10
AID System to Roads & Bridges.....	8,405.08
2009 ARRA US DOE Entitlement.....	1.01
Coroner VSIA Act 2004-122 Account.....	70,584.81
Hicks/Abrahams Creek	0.00
PEMA Hazard Mitigation.....	0.00
Convention & Visitors Bureau.....	40,897.00
Series 2008 A Project Fund.....	20,916,594.88
Early Intervention.....	48.19
District Attorney Gun Buyback Program.....	2.33
HAVA Account.....	333,268.46
License Fee Account.....	3,169.80
Levee Account.....	366,190.64
Recorder of Deeds Restitution.....	5,497.01
Sheriff Real Estate Escrow.....	2,325,941.96
Sheriff Writs of Execution.....	26,485.76
Sheriff DCED Grant.....	0.00
2009 Government Study Commission.....	61,398.32
District Attorney Federal ICAC Grant.....	78,128.94
Sheriff K-9 Donations.....	674.08
Cash in lieu of Performance Bond.....	0.00
FY 2009 Recovery Act JAG Program.....	1.08

CITIZENS BANK

Adult Probation Special Account	\$317,469.38
Bridge Fund.....	794.69
Hazardous Material Emergency Response Account	140,991.84
EMA Radiation Emergency Response Fund.....	74,316.11

(cont'd, next page)

FIRST NATIONAL COMMUNITY BANK

Convention and Visitors Bureau	\$77,281.01
Agencies Account	928,010.28
Solid Waste Recycling/Landfill Administration	313,913.48
Property Tax Collection	3,988.82
Department of Probation (CPCMS System).....	389,115.76
Flood Protection Authority.....	3,188,915.65

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Grant Account	\$46,720.20
Tri-County Airport Feasibility Study	2,553.79
Series 2002 A&B Capital Projects.....	49,011.47
Series 2003 A&B Capital Projects.....	175,444.40
Series 2003 D Capital Projects.....	273,069.92
Series 2008 B Sinking Fund.....	770,080.09
Flood Protection Project Impact.....	4,392.29

M & T BANK

Adult Probation Drug & Alcohol RIP Program.....	\$147,078.71
District Attorney Bad Check Restitution Fund.....	4,197.71
Riverfront-GG2.....	2,619.50
Nesbitt Park-DCNR.....	350,893.62
RACP Redevelopment Assistance.....	5,179.00
Sheriff's Old Real Estate Account.....	17,592.64
2008 LCIDA Bond Fund.....	113,285.67
2008 LCIDA Debt Service Reserve.....	6,100,000.00
2008 Series A Courthouse Fund.....	12,596,908.85
2008 Series B LCCC Project Fund.....	14,656,520.26
2009 LCIDA Bond Fund.....	36,521.25

COMMUNITY BANK & TRUST

2008 Series A Project Fund.....	2,445,973.60
2008 Series A Sinking Fund.....	19.05

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

CERTIFICATES OF DEPOSIT & OTHER INVESTMENTS

(Principal Values only)

As of: March 08, 2010

Liquid Fuels Tax Fund	\$400,000.00
9-1-1 Construction Fund	\$300,000.00
Domestic Relations IV-D Fund	\$2,600,000.00
Hazardous Material Emergency Response Account	\$160,000.00
Solid Waste Recycle Account	\$900,000.00
Agencies Account	\$2,725,000.00
MH/MR Program	\$7,410,000.00
Human Services	\$400,000.00
Drug & Alcohol Program	\$885,000.00
	<hr/>
Total:	\$15,780,000.00

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MICHAEL L. MORREALE
Luzerne County Treasurer

CONTROLLERS REPORT- WALTER GRIFFITH

CONTROLLER'S REPORT

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$ 340,138.15 Community Development Block Grant Program
\$ 32,274.53 Emergency Shelter Grants Program
\$ 46,961.65 HOME Investment Partnership Program
\$ 20,160.00 Business Development Loan Program

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

2. Request a motion to ratify and confirm the payment of \$16,141.67 to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County's appropriation for the month of March 2010. The amount is based on the allocation approved in the 2010 adopted budget.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

3. Request a motion to ratify and confirm the payment of \$514,166.66 to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County's appropriation for the month of March, 2010.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

4. Request a motion to ratify and confirm pre-payment of the following vouchers:

Transportation Department:

Voucher No. 537271 to 537414 inclusive in the amount of \$ 387,788.92

Bureau for the Aging:

Voucher No. 730674 to 731131 inclusive in the amount of \$ 1,116,466.65

Children and Youth:

Voucher No. 752796 to 753654 inclusive in the amount of \$ 1,441,427.68

Mental Health / Mental Retardation:

Voucher No. 747342 to 747483 inclusive in the amount of \$ 1,526,060.05

Human Services:

Voucher No. 751379 to 751395 inclusive in the amount of \$ 962,491.10

Drug and Alcohol:

Voucher No. 761815 to 761837 inclusive in the amount of \$ 276,549.90

Drug and Alcohol - RIP:

Voucher No. 1057 to 1061 inclusive in the amount of \$ 12,990.43

Domestic Relations IV-D:

Voucher No. 400266 to 400267 inclusive in the amount of \$ 535,142.00

CONTROLLER'S OFFICE: (Continued)

Juvenile Court Restitution: Voucher 1016 to 1018 inclusive	in the amount of \$	450.00
Recorder of Deeds Archive,	in the amount of \$	6,636.00
Prothonotary Automation,	in the amount of \$	978.20
Register of Wills Automation	in the amount of \$	6,149.00
Housing Trust Fund: Voucher No. 401039 to 401043 inclusive	in the amount of \$	27,264.77
9-1-1 Construction: Voucher No. 400539 to 400545 inclusive	in the amount of \$	3,743.92
9-1-1 Wire: Voucher No. 1463 to 1489 inclusive	in the amount of \$	50,393.08
9-1-1 Wireless: Voucher No. 1038 to 1039 inclusive	in the amount of \$	22,728.00
Solid Waste Recycling: Voucher No. 400893 to 400896 inclusive	in the amount of \$	9,345.90
License Fees: Voucher No. 6053 inclusive	in the amount of \$	25,223.00
Schools: Voucher No. 405365 to 405379 inclusive	in the amount of \$	1,680,734.38
Towns: Voucher No. 407764 to 407841 inclusive	in the amount of \$	180,099.22
Real Estate Tax Sale: Voucher No. 401189 to 401201 inclusive	in the amount of \$	26,764.70
Hotel Rental Tax: Voucher No. 458 to 461 inclusive	in the amount of \$	113,851.51
Convention & Visitors Bureau: Voucher No. 403990 to 404033 inclusive	in the amount of \$	34,590.17
Sheriff Real Estate Escrow: Voucher No. 2970 to 3271 inclusive	in the amount of \$	222,816.78
Flood Protection Authority: Voucher No. 1128 to 1135 inclusive	in the amount of \$	13,829.54
Levees: Voucher No. 1166 to 1256 inclusive	in the amount of \$	19,735.64
Wyoming Valley Airport: Voucher No. 400174 inclusive	in the amount of \$	47,714.41
Nesbitt Park DCNR: Voucher No. 1000 to 1003 inclusive	in the amount of \$	285,000.00
Aid System to Road & Bridge: Voucher No. 1007 to 1008 inclusive	in the amount of \$	62,206.56
Government Study Commission: Voucher 1021 to 1023 inclusive	in the amount of \$	4,285.17

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT CAP</u>
<u>AREA AGENCY ON AGING:</u>			
Aaron North, Inc.	Direct Service Worker Initiative (DSWI)	7/1/09-6/30/10	\$500
Allied Services In-Home Services	DSWI	" "	\$1,600
A.R.N., Inc.	DSWI	" "	\$4,500
Associated Family Care Services, Inc.	DSWI	" "	\$7,300
Bayada Nurses	DSWI	" "	\$1,800
CareGivers America	DSWI	" "	\$14,000
CHC – Compassionate In-Home Personal Care	DSWI	" "	\$250
Comfort Keepers	DSWI	7/1/09-6/30/10	\$2,000
Commission on Economic Opportunity	DSWI	" "	\$22,549
Erwine’s Private Duty Healthcare, Inc.	DSWI	" "	\$10,000
Helpmates, Inc.	DSWI	" "	\$1,850
Home Instead Senior Care (CVIP Enterprises)	DSWI	" "	\$1,000
Home Instead Senior Care (VL Enterprises)	DSWI	" "	\$250
Home Sweet Home Personal Care, Inc.	DSWI	" "	\$100
Millennium Health Services Inc. (t/a Liberty Place)	DSWI	" "	\$3,000
NEPA Home Care Inc. d/b/a Visiting Angels	DSWI	" "	\$400
Personal Care Home Health Services, Inc.	DSWI	" "	\$1,300
R & L Helpmates	DSWI	" "	\$400
Senior Star LLC	DSWI	" "	\$500

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT CAP</u>
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AREA AGENCY ON AGING: (Continued)

Silver Care, Inc.	DSWI	" "	\$8,000
UDS Independent Living Services	DSWI	" "	\$1,000
We Care Nurses, Inc.	DSWI	7/1/09-6/30/10	\$400
Wilkes-Barre Home Care Services LLC, d/b/a VNA Personal Care of NEPA	DSWI	" "	\$7,200

CHILDREN & YOUTH:

Diakon Lutheran Social Ministries	Professional Services for Paralegal	4/1/10 - 6/30/10	\$15,000
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It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>FROM</u>	<u>RATE TO</u>
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AREA AGENCY ON AGING:

Automated Security Alert, Inc.	PERS	7/1/09-6/30/10	\$1,500	\$3,000
Erwine's Private Duty Healthcare, Inc.	Personal Care	" "	\$78,000	\$120,000
Helpmates, Inc.	Personal Care	" "	\$83,000	\$130,000
Millennium Health Services Inc. (t/a Liberty Place)	Adult Day Care	" "	\$55,000	\$80,000
Valued Relationships, Inc.	PERS	" "	\$7,500	\$15,000

CHILDREN & YOUTH and JUVENILE PROBATION SERVICES:

Cornell Abraxas	Open Residential	" "	\$293.52/day	\$293.55/day
	Fire Setter/Sex Offender		\$307.72/day	\$307.73/day

MENTAL HEALTH/MENTAL RETARDATION:

Suncom Industries, Inc.	Employmt. Srvs., Home & Comm., Pre-Voc. Srvs., & Transport Srvs.	7/1/08-6/30/09	\$54,369	\$48,257
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CONTRACT AMENDMENTS: (Continued)**MENTAL HEALTH/MENTAL RETARDATION:** (Continued)

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>		<u>RATE</u>	
				<u>FROM</u>	<u>TO</u>
Jennifer Menichini D/B/A Keystone ADC	Comm. Hab. & Transport Svcs.	"	"	\$516,352	\$593,977
AVP Transport, Inc.	Transport Svcs.	"	"	\$55,640	\$43,280
Susan Gratalo D/B/A Castle Transp.	Transport Svcs.	"	"	\$165,455	\$148,785
Cori's Place, Inc.	Comm. Hab. Svcs.	"	"	\$267,568	\$265,172
United Rehab. Svcs.	Comm. Habilit., Employmt. & Pre-Voc Svcs.	"	"	\$2,452,230	\$2,625,122
Posten Taxi	Transport Svcs.	"	"	\$81,164	\$75,650
St. Joseph's Center	Comm. Hab. Svcs.	"	"	\$28,281	\$21,008
The ReDCo Group	Comm. Hab. Transport Svcs.	7/1/08-6/30/09		\$652,554	\$636,549
Valley Crest Nursing, Inc.	Comm. Hab. & Respite Svcs.	"	"	\$227,337	\$264,827
Glen & Gwen Transp.	Transport Svcs.	"	"	\$34,055	\$18,030
Impact Systems, Inc.	Home & Comm., Respite & Residential Svcs.	"	"	\$4,051,003	\$3,998,365
Step-By-Step, Inc.	Home & Comm., Housing Support, Employ., Comm. Hab., & Residential Svcs.	"	"	\$7,506,480	\$7,581,743
ARC of Wyoming County	Home & Comm., Residential Svcs.	"	"	\$1,143,230	\$1,147,151
Goodwill Industries NE PA	Employ., Transport, & Residential Svcs.	"	"	\$1,851,668	\$1,939,592
Nat'l Mentor Healthcare	Home & Comm., Respite & Residential Svcs.	"	"	\$1,503,042	\$1,366,406
Community Counseling Services	Comm. Svcs., ICM, OP, Day Treatment, CE, Soc. Rehab., Crisis, Res., RC, Adm. Mangmt., Emergency, Comm. Habilit., & P/FDS Wv.	"	"	\$4,752,906	\$4,876,747

CONTRACT AMENDMENTS: (Continued):

MENTAL HEALTH/MENTAL RETARDATION: (Continued)

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
Western PA School for the Deaf (The Scranton School)	Early Intervention	7/1/09-6/30/10	\$15,000	\$32,000
Early Intervention Prof.	Early Intervention	“ “	\$340,000	\$340,000
<u>No change to final total – categorical funding changes</u>				
ARC of Luzerne County	Admin. & IM4Q Srv.	“ “	\$52,000	\$63,100
Impact Systems, Inc.	Home & Comm. Respite & Residential Srvs.	“ “	\$524,364	\$533,364
Nat’l Mentor Healthcare	Home & Comm. Respite & Residential Srvs.	“ “	\$193,704	\$155,041

It was moved by _____, seconded by _____
 _____ PETRILLA, _____ COONEY _____ URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE MEMORANDUM OF UNDERSTANDING FOR THE FOLLOWING:

AREA AGENCY ON AGING:

Request a Motion to Authorize the Chairman of the Board of Commissioners to execute a Memorandum of Understanding between Penn State Cooperative Extension, Nutrition Links of The Pennsylvania State University and Luzerne/Wyoming County Area Agency on Aging allowing the Penn State Nutrition Links to teach in the Senior Centers healthy lifestyles effective October 1, 2010 to September 30, 2012.

It was moved by _____, seconded by _____
 _____ PETRILLA, _____ COONEY _____ URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AUTHORIZATION FOR:

CHILDREN & YOUTH:

The Luzerne County Commissioners to authorize the Act 148 Statement of Receipts and Expenditures for the period 7/1/09-12/31/09 as of 2/19/10.

It was moved by _____, seconded by _____
 _____ PETRILLA, _____ COONEY _____ URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING APPLICATION AND AUTHORIZATION FOR:

OFFICE OF HUMAN SERVICES:

The Luzerne County Commissioners to authorize the grant application for year two and of a three-year grant through Pennsylvania Commission on Crime and Delinquency (PCCD), effective July 1, 2010 as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the modifications and receipt of Mental Health Court Funds. These funds do not require a county match.

**It was moved by _____, seconded by _____
 _____ PETRILLA, _____ COONEY _____ URBAN**

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENTS AND AUTHORIZATIONS FOR:

AREA AGENCY ON AGING:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>APPROX. COST</u>
Central Florida Coach Lines, Inc.	Transportation for Excursions to Mount Haven and Bloomsburg Fair	6/20/10, 9/27/10	No Cost to County
Wyoming Valley Mall	Space for Information Fair	5/7/10	No Cost to County
Genetti's Hotel & Conference Center	Foster Grandparent Annual Recognition Luncheon	6/18/10	No Cost to County
	Annual Senior Dinner Dance	5/6/10	\$1,000
Plains Township	Pavilion Rental for Senior Annual Picnic	7/23/10	\$125 Reimbursed through fundraising.
Comcast	Internet Service at Edwardsville Senior Center	3 Years	\$59.95/mo.*
Penteledata	Internet Service at Butler Township Senior Center	3 Years	\$99.95/mo*
Frontier	Internet Service at Dallas, Falls, Lake Winola, Mountaintop, Shickshinny, Tunkhannock Senior Centers	2 Years	\$64.98/mo/center*

AREA AGENCY ON AGING: (Continued)

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>APPROX. COST</u>
Verizon	Internet Service at Freeland, Kingston, Lee Park, Nanticoke, Pittston, Plains, Plymouth, Wilkes-Barre	1 Year	\$59.00/mo/center*
*Fees will be paid from \$38,000 state and federal grant.			
Frankie Carll Productions	Entertainment at Senior Dinner Dance	5/6/10	\$600
	Entertainment at Employee Recognition Luncheon	5/23/10	\$250

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

ENGINEER'S OFFICE – JOSEPH GIBBONS, ENGINEER

MOTION

Request a Motion to Authorize the Proper Officials to ratify the Amendment of the Agreement with Eyerman, Csala, Hapeman & Handman, 69 Public Square, Suite 100, Wilkes-Barre, PA 18701-2505 in the amount of \$1,300.20 for additional design services work for Luzerne County Courthouse Exterior Restoration Project. The additional design work includes hazardous materials sampling, testing and specification development.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER

MOTION

Request a Motion to Authorize the Proper Officials to award the Truss Repair Contract for the Walp Road Bridge (County Bridge #57312) to XXXXXXXXXXXXXXXX, in the amount of XXXXXXXXXXXX.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR

MOTION

Request a Motion to enter into a contract with The Greater Wilkes-Barre Development Corporation to lease 10 parking spaces at the Irem Temple Parking Lot on South Franklin Street for the Office of Community Development. The contract period is from January 1, 2010 – December 31, 2010 and is \$324 per month.

It was moved by _____, seconded by _____

_____ **PETRILLA**, _____ **COONEY** _____ **URBAN**

MOTION

Request a Motion to allow the Luzerne County Redevelopment Authority to sell property at the Market Street Square for the purpose of an adjacent property owner’s continued development. The property will be surveyed and appraised and offered at fair market value.

It was moved by _____, seconded by _____

_____ **PETRILLA**, _____ **COONEY** _____ **URBAN**

PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR

MOTION

Request action on the rezoning application of Earth Conservancy, Michael Dziak, President/CEO, 101 So. Main St., Ashley, Pa., requests the rezoning of a portion of property on the North side of Chestnut St., Warrior Run Borough, from a Mining District to a Two Family Residence District to allow for residential uses.

It was moved by _____, seconded by _____

_____ **PETRILLA**, _____ **COONEY** _____ **URBAN**

MOTION

Request a Motion to approve a Memorandum of Agreement for Fiscal Year 2010- 2011 between the County of Luzerne and the Northeastern Pennsylvania Alliance (NEPA) to provide funding assistance for the work activities of the Focus 81 Committee. The Agreement will allow the pass-through of Federal and State funding in an amount not to exceed \$ 32,200.

It was moved by _____, seconded by _____

_____ **PETRILLA**, _____ **COONEY** _____ **URBAN**

PLANNING COMMISSION: (Continued)

MOTION

Request a Motion to approve a letter agreement between the County of Luzerne and Van Fleet Appraisal Service to provide appraisal services for the County’s Agricultural Land Preservation Program for 2010 at a total cost of \$ 1,200 per appraisal with a limit of three (3) appraisals for the year. The cost of this agreement is reimbursable by the State at the 100% level.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

Request a Motion to approve a letter agreement between the County of Luzerne and Centurion Abstract Inc. to provide Title Insurance Services for the County’s Agricultural Land Preservation Program for 2010 using the Pennsylvania established rates. The cost of this agreement is reimbursable by the State at the 100% level.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

PURCHASING DEPARTMENT –FRANK PUGLIESE, JR., DIRECTOR

MOTION

REQUEST A MOTION TO ADVERTISE FOR BIDS:

TRANSPORTATION DEPARTMENT:

SALE OF 10 SURPLUS VEHICLES

CHILDREN & YOUTH:

- 10 NOTEBOOK COMPUTERS**
- 10 SMALL FORM FACTOR COMPUTERS**

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

PURCHASING DEPARTMENT: (Continued)

MOTION

REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

COURT HOUSE:

OFFICE EQUIPMENT MAINTENANCE:

UNIFIED OFFICE EQUIPMENT
1030 RUTTER AVENUE
FORTY FORT, PA 18704

TOTAL BID: \$65.00 @ HR.
20% DISCOUNT

COPITECH ASSOCIATES
336 ADAMS AVENUE
SCRANTON, PA 18503

TOTAL BID \$65.00 &
\$95.00@ HR. – 15%
DISCOUNT

UNSUCCESSFUL BIDDER:

GBM

TOTAL BID: \$85.00 &
\$95.00 @ HR. – 20%
DISCOUNT

AREA AGENCY ON AGING:

JANITORIAL SERVICES FREELAND SENIOR CENTER:

JAN-PRO
1108 ROUTE 315
WILKES BARRE, PA 18702

TOTAL BID: \$7,023.00

BUREAU OF ELECTIONS:

DELIVERY & RE-DELIVERY VOTING MACHINES PRIMARY & GENERAL ELECTION:

MATHESON TRANSFER COMPANY
PO BOX 1324
FORTY FORT, PA 18704

TOTAL BID: \$49,000.00

POLL BOOKS:

NTS
1342 MILITARY ROAD
NIGARA FALLS, NEW YORK 14304

TOTAL BID: \$.04 PER
VOTER PER ELECTION
PLUS \$2,000.00 FLAT FEE

OPTICAL SCAN BALLOTS:

CPS DIRECT
WHITNEY POINTE INDUSTRIAL PARK
65 INDUSTRIAL DRIVE
NANTICOKE, PA 18634

TOTAL BID \$17,145.00

It was moved by _____, seconded by _____

_____ PETRILLA, _____ COONEY _____ URBAN

PURCHASING DEPARTMENT: (Continued)

MOTION

MAGISTRATE HALESEY:

REQUEST A MOTION TO AWARD BUSINESS OFFICE SYSTEMS, INC. THE CONTRACT FOR YEARLY PHOTO COPIER MAINTENANCE AGREEMENT FOR THE GESTETNER G1302 COPIER S/N (DRUM AND SIKLICONE ROLLERS NOT COVERED). CONTRACT PRICE \$245.00

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

COURT HOUSE:

REQUEST A MOTION TO START AN E-Z PASS ACCOUNT WITH THE PENNSYLVANIA TURNPIKE COMMISSION FOR USE BY SHERIFF AND OTHER DEPARTMENTS. CONTRACT PRICE \$35.00 PER RESPONDER PLUS \$3.00 ANNUAL FEE PER RESPONDER.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

ROAD & BRIDGE:

REQUEST A MOTION TO AWARD GILBARCO, INC. THE CONTRACT FOR THE GAS PUMP SOFTWARE ANNUAL MAINTENANCE AGREEMENT. CONTRACT PRICE \$175.00.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

CLERK OF COURTS:

REQUEST A MOTION TO AWARD IMR INFORMATION AT WORK THE CONTRACT FOR THE UPGRADE TO ONBASE SOFTWARE FROM VERSION 6.2 TO VERSION 9.2 MAINTENANCE AGREEMENT. CONTRACT PRICE \$1,000.00.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

PURCHASING DEPARTMENT: (Continued)

MOTION

ASSESSORS OFFICE:

REQUEST A MOTION TO AWARD 21ST CENTURY FOR THE COMPUTER ASSISTED MASS APPRAISAL MAINTENANCE (CAMA) AGREEMENT. CONTRACT PRICE \$3,370.00 @ MONTH.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

DOMESTIC RELATIONS:

REQUEST A MOTION TO AWARD HILLMAN TIME SYSTEMS, INC. FOR THE MAINTENANCE OF THE TIME CLOCKS IN THE DOMESTIC RELATIONS BUILDING. CONTRACT PRICE \$798.00 @ MONTH.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

BUREAU OF ELECTIONS:

REQUEST A MOTION TO AWARD HILLMAN TIME SYSTEMS, INC. FOR THE MAINTENANCE OF THE TIME CLOCK IN THE BUREAU OF ELECTIONS. CONTRACT PRICE: \$270.00 @ MONTH.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

COURTHOUSE:

REQUEST A MOTION TO RATIFY THE SIGNATURE OF THE COUNTY MANAGER CHIEF CLERK ON EXEMPTION CERTIFICATE TO JERRY'S SPORTING GOODS FOR AMMUNITION PURCHASE.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

PURCHASING DEPARTMENT: (Continued)

MOTION

REQUEST A MOTION TO REJECT ALL BIDS FOR THE STATIONARY BID DUE TO NUMEROUS ERRORS IN VENDOR RESPONSES.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

MOTION

REQUEST A MOTION TO RE-ADVERTISE FOR STATIONARY.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ COONEY _____ URBAN

END OF DEPARTMENT HEAD REPORTS

APPENDIX SHEET

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