

On the above date immediately following the regularly scheduled Luzerne County Board of Commissioners meeting the Salary Board convened their meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Joseph Loftus-Vergari, Director, Human Services; Jim Miller, Valley Crest; Michael L. Morreale, Treasurer; Stephen L. Flood, Controller; James J. Brozena, County Engineer; William P. Burke, Director of Property and Supply,; Adrian F. Merolli, Director of Planning; Sandra J. Russell, Director of Community Development; Salvadore Diaz, Chief of Budget and Finance.

PUBLIC COMMENT

No Public Comment

ANNOUNCEMENTS:

Samuel T. Guesto, Jr.
County Manager /Chief Clerk

The Salary Board met in an Executive Session at 10:00 A. M. on June 15, 2005 to discuss personnel issues

COMMUNICATIONS:

Samuel T. Guesto, Jr.
County Manager /Chief Clerk

REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD

ACTIONS:

**LUZERNE COUNTY WORKFORCE INVESMENT DEVELOPMENT AGENCY
LIST OF PEER MENTORS/ CLERICAL STAFF FOR AGENCY'S SUMMER YOUTH
PROGRAM**

16 Peer mentors at \$8.00 per hour, for 6 hours per day.

29 days of the Summer Youth Program, effective June 28th to August 8th, 2005.

Three Assistant Peer Mentors at \$7.00 per hour. Effective June 28, 2005 to August 18, 2005.

One Office Manager at \$10.00 per hour effective June 21, 2005 to September 30, 2005.

One Assistant Office Manager at \$9.00 per hour effective June 21, 2005 to September 30, 2005.

Eliminate: One (1) Administrative Secretary and Supervisor of Communication Components at \$32,957.00 effective June 15, 2005.

Create: One (1) Administrative Secretary and Supervisor of Communication Components at \$27,500.00 effective June 15, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

LUZERNE COUNTY RECREATION DEPARTMENT:

MH/MR SUMMER CAMP PROGRAM

Eliminate: One (1) Camp Director at \$7.00 per hour effective May 23, 2005.

Create: One (1) Camp Director at \$10.00 per hour effective May 23, 2005.

Eliminate: Two Supervisors positions at \$6.00 per hour effective June 27, 2005.

Create: Two Supervisors positions at \$8.00 per hour not to exceed 400 hours effective June 27, 2005.

SALARY BOARD:

LUZERNE COUNTY RECREATION DEPARTMENT:

MH/MR SUMMER CAMP PROGRAM (Continued)

Eliminate: One (1) Camp Nurse at \$12.50 per hour.

Create: One (1) Camp Nurse at \$13.00 per hour, effective July 5, 2005.

Create:

25 Recreation Aides for Moon Lake Summer Program, commencing the first Monday in June, June 6, 2005 and positions will not be funded by the General Fund.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN, KOEHLER (FLOOD)

REQUEST A MOTION TO RATIFY THE FOLLOWING SALARY BOARD ACTION OF JUNE 2, 2005.

OFFICE OF COURT ADMINISTRATION :

Create:

Thirty - Summer Interns at \$60 per day effective May 27, 2005 to August 18, 2005.

Commissioner Urban stated he could not support due to the \$17 million deficit the County faces.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, CONAHAN “NAYES” URBAN, KOEHLER (FLOOD)

REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION

OFFICE OF COURT ADMINISTRATION:

Eliminate:

Three (3) Court Reporters at \$50,294.00 effective January 1, 2005.

Create:

Three (3) Court Reporters at \$52, 294.00 effective January 1, 2005.

Eliminate:

Four (4) Court Reporters at \$50,294.00 effective January 1, 2005.

Create:

Four (4) Court Reporters at \$50,964.00 effective January 1, 2005.

Eliminate:

Three (3) Court Reporters at \$40,000.00 effective January 1, 2005.

Create

Three (3) Court Reporters at \$40,670.00 effective January 1, 2005.

Eliminate:

One (1) Sec/Steno 11 at \$32,989.00 effective January 1, 2005.

Create:

One (1) Sec/Steno 11 at \$35,989.00 effective January 1, 2005.

Eliminate:

One (1) Adm. Assistant at \$23,363.00 effective January 1, 2005.

Create:

One (1) Adm. Assistant at \$26,363.00 effective January 1, 2005.

Eliminate:

One (1) Executive Secretary at \$33,881.00 effective January 1, 2005.

Create:

One (1) Executive Secretary at \$36,881.00 effective January 1, 2005.

President Judge Michael Conahan explained the change in salaries is due to Certification Documentation.

Commissioner Urban stated he could not support without any documentation.

SALARY BOARD:
OFFICE OF COURT ADMINISTRATION (Cont'd):

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
**“AYES” SKREPENAK, VONDERHEID, CONAHAN “NAYES” URBAN,
KOEHLER (FLOOD)**

DISTRICT ATTORNEYS OFFICE:

Create:

One (1) Case Manager Position at a salary range of \$35,000 to \$40,000 per annum.
Effective June 17, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN, KOEHLER (FLOOD), LUPAS

DEPARTMENT OF PARKS AND RECREATION

Eliminate: One (1) Director of Parks & Recreation at \$54,243.00 effective June 17, 2005.

Create: One (1) Director of Parks & Recreation at \$45,000.00 effective June 17, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN, KOEHLER (FLOOD)

Eliminate: One (1) Deputy Director of Parks & Recreation at \$34,114.00 effective June 17, 2005.

Create: One (1) Deputy Director of Maintenance for Parks and Recreation at \$39,250.00 effective June 17, 2005.

The rationale for this request is the tedious maintenance requirements for Moon Lake and the Tubs.

Commissioner Urban stated he would not support this motion.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
**“AYES” SKREPENAK, VONDERHEID, CONAHAN “NAYES” URBAN,
KOEHLER (FLOOD)**

District Attorney David Lupas requested the Salary Board discuss and entertain a motion regarding an October 19, 2004 memo from his office. Mr. Guesto, responded for the record, these issues were never formally requested to be brought before the Chairman. DA Lupas argued cited he brought his concerns to the Salary Board on June 9, 2004 and believed that request and the October memo were sufficient. DA Lupas cited the four (4) increases outlined in his October memo would have a financial impact to his budget of \$17,000 and requested he be allowed to make the motion.

Commissioner Skrepenak stated his concern with this tactic to bring proposed raises to the Salary Board adding this could open the door to other Row Officers utilizing this action to implement raises for personnel in their offices. Commissioner Urban defended DA Lupas' actions adding if the positions are legitimate and warrant salary review he will support the action being brought before the Salary Board.

DISTRICT ATTORNEY:

Request a motion to:

Eliminate:

One (1) First Assistant District Attorney at \$70,000 effective July 1, 2005.

One (1) Office Manager at \$35,000 effective July 1, 2005

One (1) Executive Secretary at \$29,500 effective July 1, 2005

One (1) Crime Awareness at \$28,000 effective July 1, 2005

SALARY BOARD:
DISTRICT ATTORNEY (Cont'd):

Create:

- One (1) First Assistant District Attorney at \$80,000 effective July 1, 2005.
- One (1) Office Manager at \$45,000 effective July 1, 2005
- One (1) Executive Secretary at \$37,000 effective July 1, 2005
- One (1) Crime Awareness at \$34,000 effective July 1, 2005

It was moved by District Attorney Lupas, seconded by Commissioner Urban.
“AYES” URBAN, KOEHLER (FLOOD), LUPAS “NAYES” SKREPENAK, VONDERHEID

Commissioner Skrepenak requested a motion be made to give a three percent (3%) raise to all Luzerne County Non-Union Management personnel effective June 1, 2005.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN “NAYES” KOEHLER (FLOOD)

A Motion was entertained to adjourn the Salary Board Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN, KOEHLER (FLOOD)

Respectfully,



Patricia Wilk, Recording Secretary