

On the above date at 10:00 A.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Jack McCutcheon, Deputy Director, Human Services; James Miller, Administrator of Valley Crest; Michael L. Morreale, Treasurer; Stephen L. Flood, Controller; James J. Brozena, County Engineer; William P. Burke, Director of Property and Supply,; Adrian F. Merolli, Director of Planning; Andy Reilly, Deputy Director of Community Development; Salvadore Diaz, Chief of Budget and Finance.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak announced bids are open in the Treasurers' Office.

Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak introduced Kathy Bozinski and Samuel Guesto for the presentation of the Proclamations.

Commissioner Skrepenak reminded everyone that if you wish to address the Commissioners to see Ms. Bozinski and sign in.

**COMMUNICATIONS – SAMUEL T. GUESTO, JR., CHIEF CLERK**

Samuel Guesto, Jr., County Manager for Legislation and Chief Clerk, announced the Board of Commissioners held Executive Sessions at 3:30 PM on December 13, 2004 and on December 14, 2004 to discuss personnel issues.

Request a Motion to approve the minutes of the Commissioner's Meetings held on September 15 and October 3, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

Request a motion to approve ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 412910GF - 414033GF  
County General Fund for 2004

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID "ABSTAIN" URBAN**

PNC Bank, Vouchers 400693LF – 400754LF  
Liquid Fuels for 2004

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

Wachovia Bank, Vouchers 400081WCF - 400093WC  
Workman's Compensation

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

**COMMUNICATIONS (cont'd)**

Request a Motion to adopt a Resolution continuing a declaration of a state of emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. (**Resolution No. 11242004** attached dated November 24, 2004, **Resolution No. 1201004** attached dated December 1, 2004) and **Resolution No. 12082004** attached dated December 8, 2004).

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion declaring a state of emergency as a result of damage caused by “Tropical Depression Ivan”.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion of the Board of Commissioners authorizing the submission of two applications to the Pennsylvania Department of Community and Economic Development (PA DCED), effective December 15, 2004, as well as authorizing for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt for PA DCED funding in regards to the PA DCED’s Brownsfields for Housing Grant Program. The County’s two Brownsfields for Housing Applications are in the amount of \$360,000 and \$250,000 respectively.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve the following General Fund Budget Transfers:

1. \$5,000 from Valley Crest Nursing Services – Therapy Salaries to Valley Crest Nursing Services – Ostomy Supplies.
2. \$5,348 from Levee-Salaries to Sheriff – Overtime.
3. \$214 from Veteran Affairs – Material & Supplies to Recreation – MH/MR Adults – Supplies (\$107) and Recreation – MH/MR Children – Supplies (\$107).

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve the Citizens Voice/Hazleton Standard Speaker as the Advertiser for the 2005 Sheriff Sales at a cost of \$.85 per agate line. The proposal reaches a circulation of over \$54,000 Citizens.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN**

Request a Motion approving the Advertising of an RFP (Request for Proposal) for Stop Loss Insurance for Luzerne County.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approving the Advertising of an RFP (Request for Proposal) for a Consultant to Analyze Operations at Valley Crest.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**COMMUNICATIONS (cont'd)**

Request a Motion to approving the Advertising of an RFP (Request for Proposal) for Energy Conservation Service for Luzerne County.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion approving Luzerne County to join in Membership the Northeastern PA Diversity Education Consortium at a cost of \$3,000 for 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to advertise a RFP (Request for Proposal) for Luzerne County Tax and Revenue Anticipation Note on borrowing for the year 2005 in the amount of \$10,000.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to impose a purchasing freeze for Luzerne County Government for the balance of the year 2004 and all non-essential materials and supplies effective immediately. Any proposed purchases for essential materials and supplies must first be approved by the Chief of Budget and Finance.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve settlement of the case of Steinson v. County of Luzerne, Docket Number 3:03-CV-752 in the United States District Court for the Middle District of Pennsylvania in the total amount of \$15,000

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion for approval to maintain Datom Products, Inc. as one of the County's Primary Response hazardous Materials teams.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the transfer of \$737,092.75 from the 2002 Capital Projects Bond Issue for items identified on Schedule “A” of Requisition 2002-33 that is attached.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the transfer of \$114,902.47 from the 2003 Capital Projects Bond Issue Series A for items identified on Schedule “A” of Requisition 2003A-20 that is attached.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the transfer of \$153,159.69 from the 2003 Capital Projects Bond Issue Series B for items identified on Schedule “A” of Requisition 2003B-15 that is attached.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**TREASURER'S OFFICE**

Request a Motion to accept the following Financial Statement as submitted:

**LUZERNE COUNTY TREASURER'S OFFICE  
FINANCIAL STATEMENT  
December 15, 2004**

**WACHOVIA BANK**

General Fund.....	\$ 17,982,771.10
School, Road & Institution District.....	991,582.08
Real Estate Tax Sale Account .....	585,094.51
Self Insured Workers Compensation Fund.....	269,474.96
Court of Common Pleas - Domestic Relations IV-D Fund .....	1,182,920.74
Patients' Personal Fund Account .....	98,150.63
911 Construction Fund.....	1,717,151.63
911 Operational Fund.....	266,262.36

**PNC BANK, NORTHEAST, PA.**

**Luzerne County Fiscal Agencies:**

Office for the Aging .....	\$ 873,821.09
Children & Youth Department.....	766,721.78
Mental Health/Mental Retardation.....	185,424.87
Drug & Alcohol Program.....	300,344.89
Office of Human Services.....	86,307.63
Human Services Agencies/Transportation Department.....	14,267.71
Liquid Fuels Tax Fund .....	697,692.75
Luzerne County GWBIF Escrow Account.....	27,279.84
1997 Series Parking & Office Relocation Fund .....	0.00

**CITIZENS BANK**

Adult Probation Special Account .....	\$ 1,899,612.08
Luzerne County Bridges.....	10,810.78
Hazardous Material Emergency Response Account .....	255,981.30
EMA Radiation Emergency Response Fund.....	31,847.98

**FIRST NATIONAL COMMUNITY BANK**

Luzerne County Convention and Visitors Bureau .....	\$ 35,162.93
Luzerne County Agencies Account .....	1,712,235.95
Luzerne County Solid Waste Recycle Account .....	173,890.72
Luzerne County Property Tax Collection .....	90,291.36

**FIDELITY DEPOSIT & DISCOUNT BANK**

Wyoming Valley Airport Account.....	\$ 15,056.80
Adult Probation/Offenders Supervision Fund .....	76,813.98
Tri-County Airport Feasibility Study .....	35,686.34
Luzerne County 2002 Capital Projects .....	506,608.71
Workmans' Compensation Insurance Reserve Account.....	38,083.40
Luzerne County 2003 Capital Projects .....	236,858.72
Luzerne County 2003 D Capital Projects .....	158,500.00

**LUZERNE COUNTY TREASURER’S OFFICE  
CERTIFICATES OF DEPOSIT  
December 8, 2004**

<b>Self Insured Workers Compensation Fund</b>	<b>\$755,000.00</b>
<b>Luzerne County Fiscal Agencies</b>	
<b>Mental Health/Mental Retardation</b>	<b>\$6,650,000.00</b>
<b>Office of Human Services</b>	<b>\$260,000.00</b>
<b>Transportation Department</b>	<b>\$985,000.00</b>
<b>Luzerne County Solid Waste Recycle Account</b>	<b>\$336,000.00</b>
<b>Total</b>	<b>\$8,896,000.00</b>

Request a Motion to accept the Treasurer’s report as presented.

It was moved by Commissioner, Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**CONTROLLER’S OFFICE – STEPHEN L. FLOOD, CONTROLLER**

Request a Motion to ratify and confirm payment of the following vouchers:

<b>Transportation Department:</b>	
Voucher No. 400937TR to 401009TR inclusive	in the amount of <b>\$1,501,232.39</b>
<b>Patients; Personal Fund:</b>	
Voucher No. 400356PP to 400380PP inclusive	in the amount of <b>\$14,662.61</b>
<b>Bureau for the Aging:</b>	
Voucher No. 404583AG to 404914AG inclusive	in the amount of <b>\$941,882.04</b>
<b>Children and Youth:</b>	
Voucher No. 406910CY to 407743CY inclusive	in the amount of <b>\$1,811,749.83</b>
<b>Mental Health/Mental Retardation:</b>	
Voucher No. 402240MM to 402384MM inclusive	in the amount of <b>\$6,400,209.25</b>
<b>Human Services:</b>	
Voucher No. 400454HS to 400493HS inclusive	in the amount of <b>\$1,898,298.37</b>
<b>Drug and Alcohol:</b>	
Voucher No. 400532DA to 400564DA inclusive	in the amount of <b>\$721,440.32</b>

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects.

\$621,241.96	Community Development Block Grant Program
\$105,791.43	HOME Investment Partnership Program
\$47,912.81	Emergency Shelter Grant Program
\$560,921.69	Business Development Loan Program

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to Ratify and Confirm the payment of \$490,000 to the Luzerne County Community College, 1333 Prospect Street, Nanticoke, PA. This is the County’s December 2004 appropriation.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**CONTROLLER’S (cont’d)**

Request a Motion to Ratify and Confirm the payment of \$13,173.58 to the Penn State Cooperative Extension, 16 Luzerne Ave, Suite 200, West Pittston, PA. This is the County’s appropriation for the month of December

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to accept the following bids for tabulation subject to review by the county solicitor.

Luzerne County Court House:

**ADA & Security Upgrades (General Construction)**

1. G.C. Wall, Inc.	\$87,700.00	Bid Bond
	\$4,900.00 Alt A-1	
2. Panzitta Enterprise, Inc	\$69,000.00	Bid Bond
	\$4,800.00 Alt A-1	

**ADA & Security Upgrades (Electrical Work)**

3. Brennan Electric Inc.	\$61,875.00	Bid Bond
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It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**HUMAN SERVICE – JACK McCUTCHEON, DEPUTY DIRECTOR**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICES</u></b>	<b><u>TERM</u></b>	<b><u>RATE</u></b>
<b><u>CHILDREN &amp; YOUTH:</u></b>			
Catholic Social Services	Truancy Prevention	7/1/04 – 6/30/05	\$61,250
Program in Counseling	Drug & Alcohol Counseling Initial Evaluation	12/1/04	\$1,000
Communication Connection, Inc.	Sign Language Interpreting/ Translating Services	12/1/04	\$1,000
<b><u>DRUG &amp; ALCOHOL:</u></b>			
Clem-Mar House	Halfway House (Female)	7/1/04 – 6/30/05	\$80/day
Luzerne County Sheriff’s Dept.	Tobacco Services (Enforcement)	1/1/05 – 4/30/05	\$61,628
<b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>			
Dayspring Homes, Inc.	MR Residential	1/1/05-6/30/05	\$27,115
Threshold Rehab. Services	MR Day Program	“ “	\$4,637
Heritage Hill ADS	MR Day Program	12/10/04 – 6/30/05	\$7,400
Jonel Hoban	Spanish Interpreter	12/16/04 – 6/30/05	\$1,200

**HUMAN SERVICES (cont'd)**

**TRANSPORTATION:**

William Davis                      Personnel Training &                      1/1/05 – 3/31/05                      \$100/day

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICES</u></b>	<b><u>TERM</u></b>	<b><u>RATE</u></b>	
			<b><u>FROM</u></b>	<b><u>TO</u></b>
<b><u>AREA AGENCY ON AGING:</u></b>				
Abington Alert	Emergency Response	7/10/04 – 6/30/05	\$2,000	\$7,270
Personal Care Home Health	Personal Care	“ “	\$21,500	\$59,500
Caregivers America	Personal Care	“ “	\$50,000	\$113,000

**DRUG & ALCOHOL:**

(Luzerne County)  
 Multi-Media                      Tobacco-Counter-Marketing                      7/1/04 – 6/30/05                      \$14,900                      \$16,600  
 Solutions, Inc.                      Tobacco-Statewide Programs

**MENTAL HEALTH/MENTAL RETARDATION:**

Catholic Social Svs. Of Luzerne County	MH Comm. Srvs. & Admin Management	7/1/03 – 6/30/04	\$9,000	\$11,225
Community Res. Unit	MH Housing Support	“ “	\$250,000	\$290,046
Conyngnam Care Center	MH Housing Support	“ “	\$350,000	\$432,845
Children’s Mobile Team	MH Crisis Intervention	“ “	\$94,200	\$116,801
Institute for Human Resources	MH/MR Residential Srvs.	“ “	\$3,395,556	\$3,966,459
Impact Systems, Inc.	MR Independent Living & Residential Services	“ “	\$3,316,899	\$3,377,402
ARC of Wyoming County	MR Residential Services	“ “	\$908,715	\$906,313
Goodwill Industries	MH/MR Comm. Employ. & MR Residential	“ “	\$1,578,405	\$1,781,674
National Mentor Healthcare	MR. Residential Services	“ “	\$1,229,206	\$1,042,855

<u>PROVIDER</u>	<u>SERVICES</u>	<u>TERM</u>		<u>RATE</u>	
				<u>FROM</u>	<u>TO</u>
<b><u>MENTAL HEALTH/MENTAL RETARDATION (cont'd):</u></b>					
Family Care Consortium	MR Residential Services	“	“	\$102,321	\$107,144
Step-By-Step, Inc.	MH/MR Residential, MR Day Options, & MH Housing Support Svcs.	“	“	\$5,579,699	\$5,827,043
Posten Taxi	MR Transport Services	7/1/04 – 6/30/05		\$10,000	\$17,534
Fritingertown Sr.	MR ADT Services	7/1/04 – 12/11/04		\$18,437	\$4,000
Suncom Industries, Inc.	MR ADT, CE, & Voc. Rehab.	7/1/03 – 6/30/04		\$24,130	\$23,983
Keystone Adult Day Care	MR ADT & FSS	“	“	\$202,500	\$298,630
ARC of Luzerne Cty.	MR FSS, Residential & Indep. Monitoring Team	“	“	\$163,855	\$163,947
AVP Transport, Inc.	MR Transport Services	“	“	\$7,500	\$12,070
Valley Crest Adult Day Center	MR ADT & Res. Svcs.	“	“	\$34,000	\$74,259
United Cerebral Palsy	MR ADT Services	“	“	\$420,000	\$513,754
Luz.-Wyo. County Transportation	MH/MR Transport Svcs.	“	“	\$595,000	\$532,182
Fritzingertown Sr.	MR ADT Services	“	“	\$18,437	\$11,736
Castle Trans.	MR Transport Services	“	“	\$37,000	\$42,936
Cori's Place, Inc.	MR ADT Services	“	“	\$71,763	\$119,809
United Rehabilitation Services	MR ADT, MH/MR CE, & MH/MR Voc. Rehab.	“	“	\$2,105,655	\$2,730,463
The Advocacy Alliance	MH Community Svcs. & MH.MR Family Support	“	“	\$65,000	\$93,555
ACT	MR Comm. Employ Svcs.	“	“	\$4,500	\$4,365
Posten Taxi	MR Transport Services	“	“	\$10,000	\$13,152
Deutsch Institute	MR Comm. Employ.	“	“	\$23,100	\$23,960
St. Joseph's Center	MR ADT Services	“	“	\$21,227	\$19,706
The ReDCo Group	MR ADT Services	“	“	\$438,568	\$499,152
Gerald Gostynski	MR Early Intervention	“	“	\$30,000	\$35,688
Early Intervention Professionals	MR Early Intervention	“	“	\$275,000	\$279,592

<u>PROVIDER</u>	<u>SERVICES</u>	<u>TERM</u>	<u>RATE</u> <u>FROM</u>	<u>TO</u>
<b><u>MENTAL HEALTH/MENTAL RETARDATION (cont'd):</u></b>				
Luz. Cty. Transp.	MH/MR Transport Svcs.	“ “	\$15,000	\$42,394
Salisbury Behavioral Health, Inc.	MR ADT Services	“ “	\$271,472	\$353,522

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ENGINEERING DEPARTMENT – JAMES BROZENA, COUNTY ENGINEER**

Request a Motion to authorize the proper officials to execute Change Order Number M-01 in the amount of \$76,743.00 for G. Weinberger Company Inc. for work on the Minimal Offenders Mechanical Construction Contract.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the proper officials to execute Change Order Number G-02 in the amount of \$73,393.00 for the Apollo Group Inc. for work on the for work on the Minimal Offenders General Construction Contract.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the proper officials to execute Amendment Number 4 to the Agreement between the County of Luzerne and the Pennsylvania GIS Consortium in the amount of \$88,726.00 to provide for GIS Management and Implementation and Administer and Maintain the County’s Enterprise Wide GIS. The Scope of services will terminate on December 31, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the proper officials to execute Agreement Number 048692 between the County of Luzerne and Borton-Lawson Engineering, Inc. in the in the amount of \$837,675.70 for the Preliminary Design, Environmental Studies, Final Design and Construction Services for County Bridge 24001 (T-860), Hanover Township and County Bridge 24203 (Cleveland Street), Plains Township.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the proper officials to execute Agreement Number 048693 between the County of Luzerne and Borton-Lawson engineering, Inc. in the amount of \$829,150.26 for Preliminary Design, Environmental Studies, Final Design and Construction Services for County Bridge 57305 (T-336), Sugarloaf township and County Bridge 57307 (T-388), Sugarloaf Township.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the proper officials to execute the Resolution for Luzerne County’s participation in the Commonwealth of Pennsylvania’s Agility Program to share services.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ROAD AND BRIDGE DEPARTMENT – JAMES BROZENA, ACTING DIRECTOR**

No Agenda

**VALLEY CREST – JAMES MILLER, ADMINISTRATOR**

No Agenda

**PROPERTY AND SUPPLY – WILLIAM P. BURKE, DIRECTOR**

**REQUEST PERMISSION TO ADVERTISE THE FOLLOWING:**

**LUZERNE COUNTY COURTHOUSE:**

Film

**LUZERNE/WYOMING TRANSPORTATION DEPARTMENT:**

Sale of Six (6) Used Vehicles

**REQUEST PERMISSION TO RE-ADVERTISE THE FOLLOWING FOR THE PURCHASING DEPARTMENT:**

**ROAD AND BRIDGE DEPARTMENT:**

ReAdvertise to Sell Used Equipment (Machinery)

**VALLEY CREST NURSING HOME:**

ReAdvertise E-Z Fall Mats  
Pressure Reduction Mattresses

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:**

**VETERANS AFFAIRS:**

Flags

**SUCCESSFUL BIDDER:**

Flagzone LLC	TOTAL BID:	\$42,640.00	WON COIN TOSS
313 Circle of Progress			
Pottstown, PA 19464			

**UNSUCCESSFUL BIDDERS:**

Display Flag Co.	Bid:	\$74,620.00	
Frank Detwiler & Sons Inc.		\$56,580.00	
Conserve Flag Co.		\$63,320.00	
Metro Flag Co.		\$47,970.00	
Eder Flag MFG. Co		\$47,560.00	
PA Correctional Ind.		\$42,640.00	LOST COIN TOSS

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**PROPERTY AND SUPPLY (Cont'd):**

**PERMISSION TO REJECT THE BIDS FOR BRONZE GRAVE MARKERS**

Due to surplus inventory at the warehouse, request permission to buy off contract.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**CENTRAL SUPPLY FOR VALLEY CREST**

**SUCCESSFUL BIDDERS:**

Druzak Medical, Inc. 131 Pleasant Drive Aliquippa, PA 15001	TOTAL BID:	\$99,681.65	20 Items: #14-22-23-24-26- 27-29-31-32-53-54-55-56- 57-58-59-84-85-86-97
Medline Industries One Medline Place Mundelein, IL 60060	TOTAL BID:	\$39,850.85	38 Items: #2-3-4-5-6-8-9- 10-12-17-18-21-25-38-39- 40-41-42-43-44-45-46-47- 49-50-63-64-66-67-68-69- 70-81-82-83-90-91-96
Mercy Surgical 102 Rahway Road. McMurray, PA 15317	TOTAL BID:	\$37,365.00	14 Items: #16-36-51-52-60- 61-62-65-77-78-79-87-88- 89
Dailey Resources 1618 Coney Island Ave. Brooklyn, NY 11230	TOTAL BID:	\$27,883.75	20 Items: #1-7-11-13-15- 20-33-34-35-37-48-71-72- 73-74-75-76-80-92-93
XPEDX 211 House Ave Camp Hill, PA 17011	TOTAL BID:	\$23,059.50	3 Items: #30-94-95
Med Plus Supply Co. 75 W. Union Street Kingston, PA 18704	TOTAL BID:	\$1,870.00	2 Items: #19-28

**UNSUCCESSFUL BIDDER:**

Continental Health Equip.	TOTAL BID:	\$5,050.00
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It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**BIO-MEDICAL WASTE REMOVAL**

Steri-Cycle Ind. 260 Johnson Street Wilkes-Barre, PA 18702	TOTAL BID:	\$4,966.20
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**LINEN AND CLOTHING SUPPLIES – RE-BID**

M.D. Brown Co. 239 Schuyler Ave Kingston, PA 18704	TOTAL BID:	\$342.00	3 Items: #27-28-33
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It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**PROPERTY AND SUPPLY (Cont'd):**

NO BID ITEMS – SECOND TIME

ITEMS: #9-10-11-12-23

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**FILE CABINETS**

Phillips Supply Co. PO Box 30 Beade Street Plymouth, PA 18651-0030	TOTAL BID:	\$34,422.23	Items: #1-2-3-4-5 No Bid Item #6
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**STATIONARY**

Acumark Inc. 702 Exeter Ave. West Pittston, PA 18643	TOTAL BID:	\$28,957.22	14 Items: #1-2-3-4-5-6- 7-8-9-10-11-12-13-14
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**UNSUCCESSFUL BIDDERS:**

Blasi Printing	TOTAL BID:	\$33,704.90
Times Printing		\$29,523.70

**RUG RENTALS:**

Royal Carpet Rentals 100 Woodward Hill Road Edwardsville, PA 18704	TOTAL BID:	\$7,128.00	All Locations on List
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**UNSUCCESSFUL BIDDER:**

Tri-State Laundries	TOTAL BID:	\$9,464.78
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**PROPERTY AND SUPPLY: (cont.)**

**LUZERNE COUNTY PROTHONOTARY:**

Purchase off the PA State Contract

Eighteen (18) Opti-Plex GX280 SMT Computers	18X \$750	\$13,500.00
Eighteen (18)7-inch Flat Panel Monitors	18X \$400	\$ 7,200.00
Total Price:		\$20,700.00

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**RECORDER OF DEEDS & REGISTER OF WILLS:**

Funded through Bond Account:

Record Storage Devices & Tops for Shelving Units

Stone Office Equipment Inc. 321-327 Pear Street Scranton, PA 18505	TOTAL BID:	\$103,355.25
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**PROPERTY AND SUPPLY (Cont'd):  
UNSUCCESSFUL BIDDER:**

Creative Business Interiors      TOTAL BID:      \$105,223.00

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to lease the entire **SECOND, THIRD and FOURTH Floors of the THOMAS C. THOMAS Building, 64 East Union Street, Wilkes-Barre, PA**, which encompasses **11,000 square feet per floor at a cost of \$33,000.00 per floor**. The lease is for **TWO (2) Years, 2004 and 2005** with the monies to be paid under the condition set forth by the Records Detention Committee.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**PLANNING COMMISSION – ADRIAN F. MEROLLI, DIRECTOR**

Request permission for approval of a **Memorandum of Agreement (MOA)** between the County of Luzerne and the **Back Mountain Area Council of Governments (MBACOG)** to provide funding assistance for the transportation component of their **multi-municipal comprehensive master plan**. The agreement will allow the pass-through of Federal funding in an amount, **not to exceed \$30,000, ending on June 30, 2005**.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**COMMUNITY DEVELOPMENT – SANDRA RUSSELL, DIRECTOR**

No Agenda

**PERSONNEL – SAMUEL T. GUESTO, COUNTY MANAGER FOR LEGISLATION  
AND CHIEF CLERK**

**APPOINTMENTS:**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS  
AT LUZERNE COUNTY SHERIFF’S DEPARTMENT:**

KATHERINE MARANCIK, Clerk Typist 1 at an annual salary of \$17,500.00 effective December 1, 2004. To fill vacancy.

**LUZERNE COUNTY BUREAU OF ELECTIONS:**

Karla Cibello, Clerk Typist 1 at an annual salary of \$16,300.00 effective December 15, 2004. To fill vacancy.

**AT VALLEY CREST:**

Jacqueline M. DeMoraes      RN – 7-3      Effective 1/3/05  
633 McKinley Street, Apt. 205      Salary \$38,660  
Hazelton, PA 18201

**AGING:**

Mildred Passeri, Shavertown as a Community Health Nurse 1 (ps# 10-G140-L1120-0004) at an annual salary of \$25,325 effective December 20, 2004.

**CHILDREN & YOUTH:**

Kathy Stamets, Tamaqua as a Caseworker 2 (ps# 21-Y740-L0624-0086) at an annual salary of \$26,825 effective December 20, 2004.

Andrea Stethers, Kingston as a Caseworker 2 (ps# 21-Y740-L0624-0083) at an annual salary of \$26,825 effective December 27, 2004.

**PERSONNEL (Cont'd):**

**MENTAL HEALTH/MENTAL RETARDATION:**

Linda Belardinelli, Trucksville as a Clerk 3 (ps# 21-M440-L0013-0004) at an annual salary of \$21,620 effective December 13, 2004.

Amy Buzinski, Pittston as a Caseworker 2 (ps# 21-M440-L0624-0019) at an annual salary of \$26,996 effective December 20, 2004.

Tiffany Tomasacci, Shickshinny as a Caseworker 2 (ps# 21-M440-L0624-0033) at an annual salary of \$26,996 effective December 20, 2004.

Jacque Hunter, Kingston as a Clerk Typist 2 (ps# 21-M440-L0032-0004) at an annual salary of \$20,072 effective December 20, 2004.

**TRANSPORTATION:**

George Conklin, Wyoming as a Part Time Driver (ps# 86-LWCTD-9202-0051) at an hourly rate of \$8 effective December 20, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS**

**AT AGING:**

The Reclassification of Penelope Cruttenden to Senior Center Manager 2 (ps# 10-G140-L0812-0005) at an annual salary of \$21,805 effective December 20, 2004.

The following employees to Alternate Senior Center Manager 1's at an hourly rate of \$10.40 effective December 20, 2004.

(ps# 10-G140-L0811-9016) Patricia McClellan  
(ps# 10-G140-L0811-9017) Doreen Grimes  
(ps# 10-G140-L0811-9018) Dorothy Evans  
(ps# 10-G140-L0811-9019) Karen Andrews  
(ps# 10-G140-L0811-9020) Eleanor Rezykowski

**RECLASSIFICATIONS:**

**AT CHILDREN & YOUTH:**

The Reclassification of Kate Comny to Caseworker 2 (ps# 21-Y740-L0624-0036) at an annual salary of \$26,825 effective December 20, 2004.

**AT MENTAL HEALTH/MENTAL RETARDATION:**

The following employees to Casework Supervisor at an annual salary of \$30,592 effective December 16, 2004:

(ps# 21-M440-L0626-0005) Tami Kester  
(ps# 21-M440-L0626-0007) Gail Matushek

**AT TRANSPORTATION:**

A Change in Effective Date from Part Time to Full Time Driver for Daniel Schramm (ps# 88 LWCTD-9202-0088) at an annual salary of \$17,680 effective December 17, 2004.

A Change of Status for Robert Steiner from Substitute Full Time Driver (ps# 86-LWCTD-9201-9023) to Part Time Driver (ps# 86-LWCTD-9202-0055) at an hourly rate of \$8 effective November 19, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**





**PERSONNEL (Cont'd):****APPROX.**

<b><u>ATTENDEE</u></b>	<b><u>TITLE</u></b>	<b><u>LOCATION</u></b>	<b><u>DATE</u></b>	<b><u>COST</u></b>
Mary Ellen Jendry				
Andrea Dougherty	How to Get More Organized	Wilkes-Barre	1/31/05	\$169
<b><u>DRUG &amp; ALCOHOL:</u></b>				
Michael Donahue Ralph Gayoski	PA Assoc. of Drug & Alcohol Administrators	Hershey	1/12-1/14/05	\$1,165
Michael Donahue Ralph Gayoski Sharon Lubinski	Services to Individuals Experiencing Post Traumatic Syndromes	Wilkes-Barre	10/29/04	\$30
Jeff Kimmel Ralph Gayoski Sharon Lubinski Lynda Frushon	Cultural Competency	Wilkes-Barre	11/17/04	\$40
Lynda Frushon Mandy Wallace Sharon Lubinski Ralph Gayoski	Ethics	Wilkes-Barre	11/30/04	\$40
Mandy Wallace	Parenting Communication & Discipline	Wilkes-Barre	12/1/04	\$10

**MENTAL HEALTH/MENTAL RETARDATION:**

Fran Moriarty	Power Point Level II	Scranton	12/10 & 12/17/04	\$150
James Gallagher Joseph Petrizzi Jean Noss Gina Galli	MH/MR Administrators' Winter Meeting	Hershey	1/12-1/14/05	\$1,630

**OFFICE OF HUMAN SERVICES:**

Joseph Loftus-PACHSA Vergari	Winter Meeting	Reading	12/2-12/3/054	\$175
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It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING BOARD RE-APPOINTMENTS AND APPOINTMENTS:****LUZERNE COUNTY CONSERVATION DISTRICT BOARD REAPPOINTS:**

Joseph Boiwka, 112 Old Country Road, Benton as a Farmer Director. Effective December 31, 2004 and expiring on December 31, 2008.

Marianne Karalunas, 70 Krispin Road, Wyoming as a Farmer Director. Effective December 31, 2004 and expiring on December 31, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepentak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**PERSONNEL (Cont'd):**

**LUZERNE-WYOMING COUNTIES MENTAL HEALTH/MENTAL RETARDATION PROGRAM ADVISORY BOARD:  
TO APPOINT THE FOLLOWING INDIVIDUALS TO THE LUZERNE-WYOMING COUNTIES MENTAL HEALTH/MENTAL RETARDATION PROGRAM ADVISORY BOARD FOR A THREE (3) YEAR TERM BEGINNING JANUARY 1, 2005 THROUGH DECEMBER 31, 2007:**

Thomas O'Neill, Wilkes-Barre  
William Sukus, Jenkins Township  
Thomas Tinsley, Mountaintop

Commissioner Urban requested a motion to table this motion.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

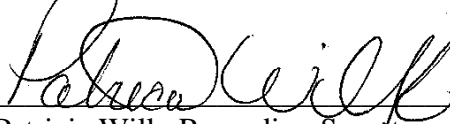
**“AYES” SKREPENAK, VONDERHEID, URBAN**

A Motion was entertained to adjourn the Commissioners' Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Respectfully,



Patricia Wilk, Recording Secretary