

On the above date at 5:00 P.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Jim Miller, Valley Crest; Michael L. Morreale, Treasurer; Stephen L. Flood, Controller; James J. Brozena, County Engineer; William P. Burke, Director of Property and Supply; Sandra J. Russell, Director of Community Development; Salvadore Diaz, Chief of Budget and Finance.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak announced bids were opened earlier today in the Treasurers' Office.

Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak introduced Kathy Bozinski and Samuel Guesto for the presentation of the Proclamations.

Commissioner Skrepenak reminded everyone that if you wish to address the Commissioners to see Ms. Bozinski and sign in.

Commissioner Skrepenak called for Executive Session to discuss personnel issues.

**ANNOUNCEMENTS:..... Samuel T. Guesto, Jr.  
County Manager /Chief Clerk**

The Board of Commissioners held an Executive Session at 11:00 A.M. on September 1st, 2005 to discuss personnel issues.

**RECOGNITIONS:..... Kathy Bozinski  
Public Information Officer**

Kathy Bozinski announced the results of the second annual blood drive challenge between Luzerne and Lackawanna Counties unveiling a victory for Luzerne County, which collected 80 productive pints of blood, compared to Lackawanna's 62.

1. **Resolution: "FUNDRIVE 4 A CAUSE":  
To benefit research for Asperger Syndrome and other Autism Spectrum Disorders  
Tim Nulton, Wyoming Valley PT Cruisers**
2. **Check Presentation: Luzerne County Transportation Authority - \$250,000  
John Gruzenski  
Stanley Strelish**
3. **Brief Presentation: Luzerne County Homebuyers Fair  
Charles Kasko, Luzerne County Housing Partnership**  
Sandy Russell, Director, Office of Community Development and Charles Kasko, announced plans to hold an expo for first-time home buyers from 6 to 8 p.m. Sept. 15, 2005 at Luzerne County Community College's Educational Conference Center in Nanticoke. The county Community Development Department has revamped a program for first-time home buyers that is accessible to a family of four with \$51,300 maximum income and family of two with \$41,050 maximum income.

PUBLIC COMMENT

Tom Carl, Bear Creek Township, addressed safety concerns the residents of the Township have regarding the intersection of Meadow Run Road and state Route 115 and encourage the Commissioners push the Pennsylvania Department of Transportation (PennDOT) and other government officials to take action. Commissioner Skrepenak responded that although the County does not control that road the Board would contact state officials to get a status report. Mr. Carl also requested a status report of the current Reassessment including the correcting of the disproportion of assessment values in many of the communities throughout the County. Commissioner Skrepenak responded the new assessed values will take effect in 2007 after an appeal process for those property owners who feel their assessment may have been completed incorrectly. Commissioner Urban added the very reason for the Reassessment was to level the ratios throughout the County, citing the last county wide assessment was accomplished in 1965.

Dr. Gerald Reisinger, Rowing Coach, Wilkes University and advocate of the Museum Project, requested the Commissioners support for a proposed \$10 million American Indian living history museum and Boat House at the site of the former King's Department Store and later Reilly Classic Motorcars Museum in Kingston. Dr. Reisinger added several American Indian organizations plan to attend an upcoming meeting about the project because they are interested in contributing funds. Commissioner Skrepenak responded the Board will consider a request to contribute funds toward the project. Commissioners Vonderheid and Urban both agreed with Commissioner Skrepenak on the consideration of funding for this project. Several Wilkes University rowing students, including Kyle Haus, Secretary of the Wilkes University Rowing Team, attended the meeting to request the commissioners support for the project.

Ellie Adams, Courtdale resident and Valley Crest employee, addressed the concerns of the employees at Valley Crest Nursing Home, adding morale is suffering at the facility because she and other employees cannot get straight answers on what will happen with the facility. Commissioner Vonderheid responded the Board is waiting for a proposal to sell the facility's license and beds to an outside company which hinges on the terms of a union contract still under negotiation. Commissioner Skrepenak added the bottom line is the whole thing depends on negotiations. Ms. Adams also requested the Board clarify the early retirement incentive that will be offered noting there has also been some confusion. Commissioner Skrepenak responded the Board plan to discuss and adopt specifics at their next meeting.

Rose Andrews, Bear Creek Township, questioned the Board and asked if they could do anything to stop the construction of a wind farm around Crystal Lake on Penobscot Mountain citing the lake supplies water to Wilkes-Barre and other municipalities. Commissioner Urban responded township officials have not sought the Board's input on the usage of wind rights tied to the property. Commissioner Urban added he did not know about the wind rights when he approved the purchase. Commissioner Urban also noted he would like to explore whether this Board can condemn the wind rights to stop the project. Commissioner Vonderheid responded he did not believe this Board could do anything to stop the wind farm but assured the residents the Luzerne Conservation District will oversee environmental development issues, such as a plan on how much earth can be disturbed, adding Commissioner Urban sits on the district board.

Bonnie J. Wasilewski, Bear Creek Township, questioned the Board if township residents would be able to get tax reductions because their water supply was polluted by PennDOT, making their homes worthless to potential buyers. Commissioner Urban responded the residents could seek tax assessment reductions through individual appeals or a formal mass request to Board of Commissioners. Commissioner Skrepenak requested Ms. Wasilewski leave her contact information with his assistant, Patricia Llewellyn, so the Commissioners' office could follow up on the residents concerns.

COMMUNICATIONS – SAMUEL T. GUESTO, JR.....4  
 Minutes and Vouchers .....4  
 Hazleton and Hazle Township .....4  
 Declaration of Disaster Emergency for Luzerne County – Ice Storm .....4  
 Refunds of Taxes – Assessors Office .....5  
 Drug and Alcohol Program/Solicitor .....5  
 Hazleton Area School District – Tax Exempt .....5  
 Contract for Security Services /Domestic Relations – Hazleton .....5  
 2003 Capital Projects Bond Issue Series A - 2003A-28 .....5  
 2003 Capital Projects Bond Issue Series B – 2003B-23 .....6  
 2003 Capital Projects Bond Issue Series D – 2003D-04 .....6  
 2002 Capital Projects Bond Issue Series D – 2002-41 .....6  
 NEPA Comp. Economic Development Strategy Plan .....6  
 Luzerne County Recreation Study Steering Committee .....6  
 Luzerne County Recreation Study Steering Committee .....7  
 Budget Transfer .....7  
 Contract – Community Revitalization Assistance Program .....7  
 Cozen & O’Connor – Early Incentive Program.....7  
 Linebargar Goggan Blair and Sampson.....7  
 Addendum – County Debit Cards.....8  
 Adopt Resolution /Extensions of Credit .....8  
 Execute VISA Purchasing Card Agreement with PNC Bank, N.A.....8  
 Visa Purchasing Card Agreement Addendum with PNC Bank.....9  
 Annex Building – Lease Extension .....9  
 Luzerne County Community College Board of Trustees .....9  
 Re-Advertise Request for Proposals - 457 Plan.....9  
 TREASURER’S OFFICE – MICHAEL L. MORREALE .....10  
 FINANCIAL STATEMENT .....10  
 CERTIFICATES OF DEPOSIT .....11  
 CONTROLLERS REPORT- STEPHEN L. FLOOD .....12  
 DEPARTMENT HEAD REPORTS .....14  
 HUMAN SERVICES – SAMUEL T. GUESTO, JR., INTERIM DIRECTOR.....14  
 ENGINEER’S OFFICE – JAMES BROZENA.....24  
 ROAD & BRIDGE DEPARTMENT – JAMES BROZENA.....25  
 LUZERNE COUNTY PURCHASING DEPARTMENT – WILLIAM P. BURKE.....26  
 LUZERNE COUNTY OFFICE OF COMMUNITY DEVELOPMENT- SANDY RUSSELL29  
 PERSONNEL .....31

**COMMUNICATIONS – SAMUEL T. GUESTO, JR.**

**Minutes and Vouchers**

**MOTION**

Request a motion to approve the minutes of the Commissioner’s Meeting held on June 1<sup>st</sup>, 2005, June 17<sup>th</sup>, 2005 and July 13<sup>th</sup>, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request a motion to ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 422534GF – 424513GF  
County General Fund for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN**

PNC Bank, Vouchers 500405LF – 500550LF  
Liquid Fuels for 2005

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Wachovia Bank, Vouchers 400144WC - 400156WC  
Worker’s Compensation for 2005

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Hazleton and Hazle Township**

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF A STATE OF EMERGENCY WITHIN THE CITY OF HAZLETON AND HAZLE TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA RESOLUTION DATED JULY 20, 2005; JULY 27, 2005; AUGUST 3, 2005; AUGUST 10, 2005; AUGUST 17, 2005; AUGUST 24, 2005; AUGUST 31, 2005 AND SEPTEMBER 7, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Declaration of Disaster Emergency for Luzerne County – Ice Storm**

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF DISASTER EMERGENCY DUE TO EFFECTS OF THE ICE STORM, FOR LUZERNE COUNTY DATED JULY 20, 2005, JULY 27, 2005, AUGUST 3, 2005, AUGUST 10, 2005, AUGUST 17, 2005, AUGUST 24, 2005, AUGUST 31, 2005 AND SEPTEMBER 7, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Refunds of Taxes – Assessors Office**

Request a Motion to approve the following refunds through the Assessor’s Office:

Sean Fogarty	Hazleton City	\$ 158.83
John and Karen Gaydosh	Hanover Twp.	\$ 173.49

Total Refunds: \$ 332.32

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Drug and Alcohol Program/Solicitor**

Request a motion to adopt a resolution of the Luzerne County Board of Commissioners authorizing a contemplated change from public executive commission to an independent commission for Drug and Alcohol Programs in Luzerne County, and, further, to authorize the formation of a related corporate entity.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Hazleton Area School District – Tax Exempt**

Request a motion to recognize the tax exempt status granted to Hazleton Area School District, parcel numbers 26-T7NE2-D-1, 26-T7NE2-D-2, 26-T7NE2-E-1, 26-T7NE2-F-1, 26-T7NE2-F-2, 26-T7NE2-G-1, 26-S7-A-51 by the Luzerne County Board of Assessment Appeals for the year 2006 and forgive outstanding past taxes as of September 2003.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Contract for Security Services /Domestic Relations – Hazleton**

Request a motion to extend the contract for Security Services at the Domestic Relations Section’s Hazleton Branch Office with Intrepid Detective Agency for an additional 90 days, effective September 1, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**2003 Capital Projects Bond Issue Series A - 2003A-28**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$675,217.50 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES A FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003A-28.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**2003 Capital Projects Bond Issue Series B – 2003B-23**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$242,025.80 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES B FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003B-23 .

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**2003 Capital Projects Bond Issue Series D – 2003D-04**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$200,000.00 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-04.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**2002 Capital Projects Bond Issue Series D – 2002-41**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$205,533.69 FROM THE 2002 CAPITAL PROJECTS BOND ISSUE FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2002-41.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**NEPA Comp. Economic Development Strategy Plan**

REQUEST A MOTION TO CONTINUE TO PARTICIPATE IN THE REGIONAL COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY PLAN OF THE NORTHEASTERN PENNSYLVANIA ECONOMIC DEVELOPMENT DISTRICT.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Luzerne County Recreation Study Steering Committee**

Request a motion to appoint the following individuals to the Luzerne County Recreation Study Steering Committee for a period of one year expiring July 12, 2006.

Michael Brewster, 105 Hill Street, Wilkes-Barre  
Vincent Cotrone, 16 Luzerne Avenue, West Pittston  
John J. Oliver Jr., 75 Huntsville Rd, Dallas

Commissioner Urban requested a motion to amend the abovementioned motion to include Jake Kislan, Drifton Sports Complex, 812 W 10th St, Hazleton.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Luzerne County Recreation Study Steering Committee**

Request a motion to approve the **Luzerne County Recreation Study Steering Committee motion** as amended.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Budget Transfer**

REQUEST A MOTION TO APPROVE THE FOLLOWING GENERAL FUND BUDGET TRANSFERS:

1. \$7,155 FROM LEVEE – SALARIES & WAGES PER DIEM TO SHERIFF - OVERTIME.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Contract – Community Revitalization Assistance Program**

Request a motion to ratify a Contract For Community Revitalization Assistance Program between Commonwealth of Pennsylvania (DCEB) and Luzerne County Commissioners for District Justice Association for grant funding approved in the amount of \$5,000.00 by PA Department of Community & Economic Development.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Cozen & O’Connor – Early Incentive Program**

Request a motion to accept the proposal of Cozen & O’Connor to assist the County of Luzerne in the development and implementation of a proposed Early Retirement Incentive Program and to enter into a Letter of Engagement Agreement with Cozen & O’Connor in accordance with the terms thereof.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN**

MOTION

**Linebargar Goggan Blair and Sampson**

Request a motion to withdraw and nullify the naming of the firm Linebarger Goggan Blair & Sampson, LLP and, further, to withdraw the RFP designated by the County Commissioners for such services due to the existing contract for such services with Commonwealth Financial Systems, Inc. DBA Northeast Credit and Collections.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Addendum – County Debit Cards**

Request a motion to approve an addendum to the Luzerne County Personnel Policy to be hereafter identified as Appendix F establishing a policy for use of County Debit Cards.

Appendix F  
County Debit Cards

Luzerne County makes available County debit cards to Elected Officials and County employees, as determined by the Board of Commissioners. Individuals receiving debit cards are responsible for the use of the card issued to them, and must report any loss or suspected loss of the card to the Chief Clerk or his/her designee and the issuing bank, as soon as possible, after the discovery of the loss. Whenever possible, expenses should be pre-approved, by a vote of the Board of Commissioners.

County Elected Officials and employees may use the debit card to pay for travel and work related expenses (see Section 7.5 of the County Personnel Policy). These may include meals, gratuities, conference fees, lodging, and other travel and work related expenses. Original receipts, accompanied by a properly completed and approved Expense Reimbursement form, shall be submitted to the Chief Clerk or his/her designee within 3 days upon return from travel. The business, nature of the expense and names of any guests should be indicated on the expense form. Once reviewed by the Chief Clerk, or his/her designee, the documentation will be forwarded to the Controller's Office for payment.

Elected Officials and County employees will not use the County debit card to charge personal items, except in the case of a travel emergency, when cash, or a personal debit card are not available or sufficient. Any such use must be reported to the Chief Clerk, or his/her designee, on the day of occurrence, and upon return to the office, a repayment plan will be established.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Adopt Resolution /Extensions of Credit**

Request a motion to adopt a Resolution for Extensions of Credit and Incumbency Certificate with PNC Bank, NA .

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Execute VISA Purchasing Card Agreement with PNC Bank, N.A.**

Request a motion: a) for Luzerne County to enter into and execute VISA Purchasing Card Agreement with PNC Bank, NA, and, b) to authorize the Chairman of the Board of Commissioners to execute said contract on behalf of Luzerne County and any and all documents necessary to effectuate the terms of said Agreement; and c) to appoint the Chief Clerk Samuel T. Guesto, Jr., and Deputy Chief Clerk Bill Brace, as Program Administrator and Alternate Program Administrator, respectively, under the terms of said VISA Purchasing Card Agreement pursuant with the Controller and Solicitor's review.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Visa Purchasing Card Agreement Addendum with PNC Bank**

Request a motion to approve an addendum to the previously authorized VISA Purchasing Card Agreement with PNC Bank, NA, and to authorize the Chairman of the Board of Commissioners to execute said addendum on behalf of Luzerne County and any and all documents necessary to effectuate the terms of said addendum to the VISA Purchasing Card Agreement.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Annex Building – Lease Extension**

Request a motion Authorizing the proper County Officials to extend the lease agreement with the City of Hazleton for the Hazleton annex on a month to month basis until January 31, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Luzerne County Community College Board of Trustees**

Request a motion to accept the resignation of Michael Kowalski, Trustee of the Luzerne County Community College Board of Trustees effective September 6, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a motion to go off the agenda.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Re-Advertise Request for Proposals - 457 Plan**

REQUEST A MOTION TO AUTORIZE THE RE-ADVERTISING OF A REQUEST FOR PROPOSALS (RFP) FOR 457 PLAN ADMINISTARTORS FOR THE BENEFIT OF EMPLOYEES OF LUZERNE COUNTY.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**END OF COMMUNICATIONS**

**TREASURER’S OFFICE – MICHAEL L. MORREALE  
FINANCIAL STATEMENT**

**Request a motion to accept the following Financial Statement:**

**WACHOVIA BANK**

General Fund.....	\$2,068,803.91
School, Road & Institution District.....	4,199,385.94
Real Estate Tax Sale Account .....	986,428.91
Self Insured Workers Compensation Fund .....	25,039.43
Court of Common Pleas - Domestic Relations IV-D Fund .....	889,986.46
Patients’ Personal Fund Account .....	73,015.61
911 Construction Fund.....	1,589,018.92
911 Operational Fund.....	254,741.34

**PNC BANK, NORTHEAST, PA.**

**Luzerne County Fiscal Agencies:**

Office for the Aging .....	\$2,279,647.74
Children & Youth Department.....	557,766.76
Mental Health/Mental Retardation.....	112,558.14
Drug & Alcohol Program.....	10,869.70
Office of Human Services.....	3,875.34
Human Services Agencies/Transportation Department.....	4,262.85
Liquid Fuels Tax Fund .....	670,992.96
Luzerne County GWBIF Escrow Account.....	27,351.89
1997 Series Parking & Office Relocation Fund .....	0.00

**CITIZENS BANK**

Adult Probation Special Account .....	\$2,068,366.70
Luzerne County Bridges.....	20,098.06
Hazardous Material Emergency Response Account .....	287,602.89
EMA Radiation Emergency Response Fund.....	12,617.19

**FIRST NATIONAL COMMUNITY BANK**

Luzerne County Convention and Visitors Bureau .....	\$76,633.81
Luzerne County Agencies Account .....	1,298,344.51
Luzerne County Solid Waste Recycle Account.....	135,153.78
Luzerne County Property Tax Collection .....	25,335.02

**FIDELITY DEPOSIT & DISCOUNT BANK**

Wyoming Valley Airport Account.....	\$20,938.07
Adult Probation/Offenders Supervision Fund .....	55,539.61
Tri-County Airport Feasibility Study .....	2,553.79
Luzerne County 2002 Capital Projects .....	1,043,863.55
Workmans’ Compensation Insurance Reserve Account.....	0.00
Luzerne County 2003 Capital Projects.....	979,541.09
Luzerne County 2003 D Capital Projects .....	200,180.44

**MICHAEL L. MORREALE  
Luzerne County Treasurer**

**LUZERNE COUNTY TREASURER'S OFFICE  
CERTIFICATES OF DEPOSIT**

<b>General Fund</b>	<b>\$30,250,000.00</b>
<b>Self Insured Workers Compensation Fund</b>	<b>\$625,000.00</b>
<b>Domestic Relations IV D Fund</b>	<b>\$1,500,000.00</b>
 <b>Luzerne County Fiscal Agencies:</b>	
<b>Mental Health/Mental Retardation</b>	<b>\$6,575,000.00</b>
<b>Drug &amp; Alcohol Program</b>	<b>\$145,000.00</b>
<b>Office of Human Services</b>	<b>\$315,000.00</b>
<b>Transportation Department</b>	<b>\$853,000.00</b>
 <b>Solid Waste Recycle Account</b>	 <b>\$400,000.00</b>
 <b>Luzerne County Agencies Account</b>	 <b>\$1,340,000.00</b>
<b>Total</b>	<b>\$42,003,000.00</b>

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**CONTROLLERS REPORT- STEPHEN L. FLOOD**

Request a motion to ratify and confirm payment of the following vouchers:

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$148,458.21 Business Development Loan Program  
\$182,757.94 Community Development Block Grant Program  
\$13,916.57 Emergency Shelter Grants Program  
\$432,278.99 HOME Investment Partnership Program

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

2. Request a motion to ratify and confirm the payment of **\$28,267.16** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the months of August & September.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Bids Opened on August 3, 2005:

**Luzerne County Court House:**

Copy Paper  
Laser Paper  
Janitorial Supplies

**Luzerne County Domestic Relations:**

New Lexmark Toners

Bids Opened on August 10, 2005:

**Luzerne County Convention & Visitors Bureau:**

Fall/Winter Visitors Guide

Bids Opened on August 17, 2005:

**Luzerne/Wyoming Counties Transportation Department:**

Sale of New (Never Used) Wheelchair Accessible Lift Van

**Data Processing:**

GIS Server Components

Bids Opened on August 24, 2005:

**Valley Crest Nursing Home:**

Beverages  
Bread  
Dairy Products  
Dry Goods & Non-Perishables  
Fresh & Frozen Foods  
Hi-Protein Supplements  
Ice Cream  
Seafood

Request a motion to reject the bid from Wyoming Equipment Sales for janitorial supplies to the Court House for lack of bid security.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a motion to accept all remaining bids for tabulation subject to final review by the county solicitor.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a motion to confirm the following:

Transportation Department:

Voucher No. 530538TR to 530707TR inclusive in the amount of \$3,408,689.39

Patients' Personal Fund:

Voucher No. 500195PP to 500227PP inclusive in the amount of \$ 19,137.36

Bureau for the Aging:

Voucher No. 513213AG to 514062AG inclusive in the amount of \$ 2,690,613.07

Children and Youth:

Voucher No. 524309CY to 525675CY inclusive in the amount of \$ 3,922,361.93

Mental Health / Mental Retardation:

Voucher No. 541311MM to 541709MM inclusive in the amount of \$ 18,108,251.18

Human Services:

Voucher No. 550262HS to 550335HS inclusive in the amount of \$ 2,920,668.08

Drug and Alcohol:

Voucher No. 560298DA to 560387DA inclusive in the amount of \$ 3,019,349.64

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**Stephen L. Flood, Controller**

**END OF CONTROLLERS REPORT**

**DEPARTMENT HEAD REPORTS****HUMAN SERVICES – SAMUEL T. GUESTO, JR., INTERIM DIRECTOR**

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>		<b><u>RATE/ CONTRACT/CAP</u></b>
<b><u>AREA AGENCY ON AGING:</u></b>				
Abington Alert	PERS	9/16/05-6/30/06		\$25/unit \$35/installation \$6,400
Abington Alert	PERS-Bridge	“	“	\$25/unit \$35/installation \$150.00
Action Software	MIS Programming Services	“	“	\$70.00/hr. \$2,500.00
Advocacy Alliance	Rep. Payee	“	“	\$21.00/client-full \$9.00/client-partial \$4,200.00
Allied Services	Attendant Care	“	“	\$19.31/client \$118,833.00
American Medical Alert Corp.	PERS	“	“	\$24.00/unit \$40.00/per installation \$22,600.00
Applied Data Solutions	MIS Hardware Serv.	9/16/05-6/30/06		\$85.00/hr. \$100.00/hr.sr. eng. \$4,000.00
ARN, Inc.	Personal Care	“	“	\$14.00/hr. \$243,700.00
Associated Family Care	Personal Care	“	“	\$17.30/hr. \$150,000.00
Bayada Nurses	Home Health	“	“	\$36.00/hr \$13,000.00
Bayada Nurses	Personal Care	“	“	\$17.00/hr. \$30,700.00
Berwick Adult Day Care Center	Adult Day Care	“	“	\$40.80/day \$25.50/half day \$12,800.00
Yvonne Borton	Janitorial Svcs. for Falls Senior Center	7/01/05- 6/30/06		\$ 3,000.00
CEO	Chore	9/16/05-6/30/06		\$13.34/hr. \$104,600.00

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>		<u>RATE/ CONTRACT/CAP</u>
<b><u>AREA AGENCY ON AGING (Cont.):</u></b>				
CEO	Environmental Mods.	“	“	\$25.95/hr. \$41,500.00
CEO	HDM	“	“	\$4.99/meal \$4.28/emerg.meal \$1,384,500.00
CEO	HDM/Bridge	“	“	\$4.99/meal \$2,500.00
CEO	Housing	“	“	\$15.63/hr \$34,700.00
CEO	Personal Care	9/16/05-6/30/06		\$17.05/hr. \$435,000.00
Caregivers America	Personal Care	"	"	\$15.00/hr. \$92,000.00
Columbia/Montour AAA	Congregate Meals	“	“	\$3.70/meal \$6,200.00
Columbia/Montour AAA	Transportation	“	“	\$4.85/trip \$1,800.00
Comfort Keepers	Bridge-PC	“	“	\$4.25/qtr.hr. \$2,040.00
Comfort Keepers	Personal Care	“	“	\$17.00/hr. \$30,700.00
Comfort Keepers (Hazleton)	Personal Care	“	“	\$17.52/hr. \$25,500.00
Community Counseling	Adult Day Care	“	“	\$43.36/day \$2,500.00
Community Counseling	Peer Counseling	“	“	\$1,190.00/mo. \$14,280.00
David Weinberger	Consultant FCSP State Support & Psych Consult	“	“	\$71.00/hr. \$1,250.00
Erwine's Private Duty	Personal Care	"	"	\$20.00/hr. \$135,000.00
Family Service Association	Guardianship	“	“	\$225.00/mo \$24,075.00
Family Service Association	Help Line	“	“	\$375.00/mo. \$4,500.00
Gr. Hazleton Senior Citi. Serv., Inc.	Rec./Soc.	9/16/05-6/30/06		\$453.82/day \$113,000.00

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>		<u>RATE/ CONTRACT/CAP</u>
<b><u>AREA AGENCY ON AGING (Cont.):</u></b>				
Helpmates, Inc.	Personal Care	“	“	\$17.48/hr. \$6,500.00
Heritage Hill Day Care	Adult Day Care	“	“	\$46.35/day \$27.50/half day \$40,500.00
Home Sweet Home	Bridge PC	“	“	\$4.25/qtr.hr. \$11,577.00
Jewish Community Center	Cong. Meals/ Staff Support	“	“	\$4.42/meal \$12,000.00 \$56,000.00
Jewish Family Service	Kosher HDM	"	"	\$4.25/meal \$27,625.00
Joseph Van Jura, Esq.	Guardian/ PS Consultant	“	“	\$97.00/hr \$36.00/hr.paralegal \$7,500.00
Keystone Garden Estates	Adult Day Care	“	“	\$49.00/day \$38.00/half day \$7,000.00
Lawrence Meier & Assoc.	DC Home Inspec.	“	“	\$500.00/inspection \$5,000.00
Leadership Hazleton	Silver Leadership	“	“	\$3,750.00/yr. \$3,750.00
Leadership Wilkes-Barre	Masters Leadership	“	“	\$9,750.00/yr. \$9,750.00
Legal Services of Luzerne County	Legal Services	“	“	\$57,000.00/yr. \$57,000.00
Legal Services of Luzerne County	Ombudsman	9/16/05-6/30/06		\$49,000.00/yr. \$49,000.00
Luzerne County Human Services	Shared Personnel	“	“	\$54,000.00/yr. \$54,000
Luzerne/Wyoming Cty. Transportation Dept.	Transportation	“	“	\$44,000.00/yr. \$1.45 to \$14.95/trip \$44,000.00
Metz & Associates	Congregate Meals	“	“	\$2.96-\$4.11/meal \$537,000.00
North Penn Legal Services	Legal Services	"	"	\$37.00/hr. \$6,600.00
Nurses as Needed	Personal Care	“	“	\$18.00/hr. \$6,000.00

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>		<u>RATE/ CONTRACT/CAP</u>
<b><u>AREA AGENCY ON AGING (Cont.):</u></b>				
Personal Care Home Health	Bridge PC	“	“	\$5.00/qtr.hr. \$6,510.00
Personal Care Home Health`	Personal Care	“	“	\$20.00/hr. \$48,750.00
Riverside Adult Day Care Serv.	Adult Day Care	“	“	\$41.50/day \$33.66/half day \$123,750.00
Silver Care	Personal Care	“	“	\$16.45/hr. \$225,180.00
Silver Care	Bridge PC	“	“	\$4.25/qtr.hr. \$26,112.00
Timothy Henry, Esq.	Legal Services	“	“	\$95.00/hr. \$35.00/hr.paralegal \$7,500.00
Valley Crest Adult Day Center	Adult Day Care	9/16/05-6/30/06		\$44.00/day \$36.00/half day \$27,750.00
VNA/Personal Care	Personal Care	“	“	\$20.00/hr. \$355,000.00
VNA/Personal Care	Bridge PC	“	“	\$5.00/qtr.hr. \$8,880.00
<b><u>CHILDREN &amp; YOUTH:</u></b>				
WVHCS-Hospital D/B/A Pennant Laboratory	\$37.00 Drug/ Abuse; \$20.00 Confirmation of Positive Screen per Drug Confirmation	7/1/04-6/30/05		\$16,046.00
CYC Day Care	Infants	7/1/05-6/30/06		\$110.00/week
	New Beginnings ft			\$100.00/week
	New Beginnings pt			\$85.00/week
	Little Learners FT			\$95.00/week
	Little Learners PT			\$80.00/week
	Pre-School Prep FT			\$95.00/week
	Pre-School Prep PT			\$80.00/week
	Kindertots 2 Sessions			\$30.00
	Kindertots 3 Sessions			\$35.00
	Kindertots 4 Sessions			\$39.00
	Kindertots 5 Sessions			\$43.00
	Before or After School			\$55.00/week
	Before and After School			\$65.00/week
	Full Session/School Days Off			\$15.00/day

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<b><u>CHILDREN &amp; YOUTH:</u></b>			
CYC Evening Care (2PM-12 MIDNIGHT)	Infants FT	7/1/05-6/30/06	\$120.00/week
			\$30.00/evening
	Infants PT		\$105.00/week
			\$27.00/evening
	New Beginnings FT		\$110.00/week
			\$28.00/evening
	New Beginnings PT		\$95.00/week
			\$25.00/evening
	Little Learners FT		\$105.00/week
			\$27.00/evening
	Little Learners PT		\$95.00/week
			\$24.00/evening
	Pre-School Prep FT		\$105.00/week
			\$27.00/evening
	Pre-School Prep PT		\$95.00/week
		\$24.00/evening	
	School Age FT		\$95.00/week
			\$25.00/evening
	School Age PT		\$80.00/week
			\$22.00/evening
	Before or After School		\$55.00/week
	Before and After School		\$65.00/week
	Full Session/School Days Off		\$15.00/day
The Schoolhouse Day Care	Young Toddler FT	7/1/05-6/30/06	\$115.00/week
	Older Toddler FT		\$112.00/week
	Young Pre-School FT		\$95.00/week
	Older Pre-School FT		\$95.00/week
	School Age FT		\$95.00/week
	Toddlers Daily		\$40.00/day
	Pre-School Daily		\$33.00/day
	School Age Daily		\$33.00/day
	Classes 2 Days	Toddler	\$25.00/week
	Classes 2 Days	Pre-School	\$20.00/week
	Classes 3 Days	Toddler	\$35.00/week
	Classes 3 Days	Pre-School	\$30.00/week
	Classes 5 Days	Toddler	\$45.00/week
	Classes 5 Days	Pre-School	\$40.00/week
	School Age Shuttle Bus		
	Before or After		\$60.00/week
	School Age Shuttle Bus		
	Before and After		\$65.00/week
	Pixie Paradise Day Care	Infants FT	7/1/05-6/30/06
Infants PT			\$28.00/day
Infants Half Day			\$21.00/day
Young Toddler FT			\$125.00/week
Young Toddler PT			\$27.00/day
Young Toddler Half Day			\$20.00/day
Toddler FT			\$120.00/week
Toddler PT			\$26.00/day
Toddler Half Day			\$19.00/day
Preschool FT			\$110.00/week
Preschool PT			\$24.00/day
Preschool Half Day			\$18.00/day
School Age Summer			\$110.00/week
School Age PT		\$24.00/day	

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<b><u>CHILDREN &amp; YOUTH (Cont.):</u></b>			
	School Age Half Day		\$18.00/day
	School Age Before/After School		\$12.00/day
YMCA/YWCA Day Care	Infant FT	7/1/05-6/30/06	\$120.00/week
	Infant PT		\$24.00/day
	Toddler FT		\$120.00/week
	Toddler PT		\$24.00/day
	Preschool FT		\$95.00/week
	Preschool PT		\$19.00/day
	Holiday Camp		\$18.00/day
	School Age AM Care		\$47.00/week
	School Age PM Care		\$55.00/week
	School Age AM/PM Care		\$60.00/week
Magic Years Day Care	Infant 5 Days	7/1/05-8/26/05	\$143.00/week
	Infant 3 Days		\$108.00/week
	Infant 2 Days		\$86.00/week
	Toddler 5 Days FT		\$138.00/week
	Toddler 5 Days PT		\$111.00/week
	Toddler 3 Days FT		\$104.00/week
	Toddler 3 Days PT		\$88.00/week
	Toddler 2 Days FT		\$83.00/week
	Toddler 2 Days PT		\$67.00/week
	Twos 5 Days FT		\$133.00/week
	Twos 5 Days PT		\$107.00/week
	Twos 3 Days FT		\$100.00/week
	Twos 3 Days PT		\$85.00/week
	Twos 2 Days FT		\$80.00/week
	Twos 2 Days PT		\$64.00/week
Magic Years Day Care	Preschool 5 Days FT	7/1/05-8/26/05	\$124.00/week
	Preschool 5 Days PT		\$99.00/week
	Preschool 3 Days FT		\$93.00/week
	Preschool 3 Days PT		\$74.00/week
	Preschool 2 Days FT		\$74.00/week
	Preschool 2 Days PT		\$60.00/week
	Prekindergarten 5 Days FT		\$124.00/week
	Prekindergarten 5 Days PT		\$99.00/week
	Prekindergarten 3 Days FT		\$93.00/week
	Prekindergarten 3 Days PT		\$74.00/week
	Prekindergarten 2 Days FT		\$74.00/week
	Prekindergarten 2 Days PT		\$60.00/week
	Before and After School		\$82.00/week
	Before School		\$57.00/week
	After School Only		\$61.00/week
	Before & After Kindergarten		\$111.00/week
	Before Or After Kindergarten		\$93.00/week
	Club Charge		\$124.00/week
	Additional Charge/School Out		
	Before and After School Kids		
	All Day Enrolled		\$16.00
	All Day Not Enrolled		\$27.00
	Partial Day Enrolled		\$13.00
	Partial Day Not Enrolled		\$25.00

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
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**CHILDREN & YOUTH (Cont.):**

Andras, Martha	Sign Language	7/1/05-10/15/05	\$25.00/hour
Greenwald-Czubek Janey	Interpreter For the Deaf	“ “	\$40.00/hour
Malesky, Yolanda	Spanish Interpreter	“ “	\$25.00/hour
Ramos, Amalia	Spanish Interpreter	“ “	\$25.00/hour
Performance Strategies	Marriage & Family Counseling	" "	\$60.00/hour
Lycoming Children And Youth Services	Shelter Care	7/2/05-7/7/05	\$138.80/day
St. Michael's School	Residential Diag/Evaluation Residential Treatment Day Treatment Short Stay	7/1/05-6/30/06	\$150.29/day 191.42/day 236.93/day 90.00/day 175.00/day

**DRUG & ALCOHOL:**

A Resolution authorizing the Luzerne County Commissioners to enter into an agreement with the Pennsylvania Department of Transportation for a "Regional Comprehensive Highway Safety Program" grant in the amount of \$111,927 to be directed by the Luzerne/Wyoming Counties Drug & Alcohol Program and subcontracted through Catholic Social Services.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepinak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MENTAL HEALTH/MENTAL RETARDATION:**

Luzerne County Recreation Department	FSS Adult Rec. FSS Children Rec.	7/1/05 to 6/30/06 “ “	\$1.06/qtr hr \$1.06/qtr hr \$75,000
David Liskov, M.D.	Inpatient Evaluation Inpatient Follow-Up	“ “ “ “	\$42.00/visit \$17.00/visit \$7,000
Mary Murphy, M.D.	Admin./Casemgmt. Review/Case Closure	“ “	\$50.00/unit \$1,000
Keystone Garden Estates	Respite – 8 Hrs Care Up to 12 Hrs Care 24 Hrs Care Emergency Transp.	“ “ “ “ “ “ “ “	\$55.00/day \$90.00/day \$140.00/day \$25.00/trip \$65,000
Keystone Garden Estates	Respite – 8 Hrs Care Up to 12 Hrs Care 24 Hrs Care Emergency Transp.	1/1/05 to 6/30/05 “ “ “ “ “ “	\$55.00/day \$90.00/day \$140.00/day \$5,000

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE CONSUMERS, SERVICES, TERMS AND RATES SPECIFIED:**

**TRANSPORTATION DEPARTMENT:**

<u>CONSUMER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
Community Counseling/ Behavioral Health Services	Transportation	7/1/05-6/30/06	\$9.65/\$11.85/\$14.95 per trip
Community Counseling/ Behavioral Health Services (Reimbursement)	Transportation	" "	\$8.05/trip
Childrens Service Center	Transportation	" "	\$9.65/\$11.85/\$14.95 per trip
Childrens Service Center (Reimbursement)	Transportation	" "	\$8.05/trip
Luzerne County Transportation Authority	Transportation	" "	\$9.65/\$11.85/\$14.95 per trip
Luzerne County Workforce Investment Development Agency	Transportation	" "	\$9.65/\$11.85/\$14.95 per trip
Northeast Counseling Services	Transportation	" "	\$9.65/\$11.85/\$14.95 per trip
Northeast Counseling Services (Reimbursement)	Transportation	" "	\$8.05/trip
Northeast Foster Care	Transportation	" "	\$9.65/\$11.85/\$14.95 per trip

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE CONSUMERS, SERVICES, TERMS AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<b><u>AREA AGENCY ON AGING:</u></b>				
Caregivers America	Direct Service Worker Initiative	7/1/04-6/30/05	\$5,500	\$ 9,500
Erwine's Private Duty	Direct Service Worker Initiative	" "	\$19,000	\$ 23,318.45
<b><u>CHILDREN &amp; YOUTH:</u></b>				
Loftus-Vergari & Associates	Individual Counseling	" "	\$73,350.00	\$75,468.75 \$75/session

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>		<u>RATE</u>	
				<u>FROM</u>	<u>TO</u>
<b><u>DRUG &amp; ALCOHOL:</u></b>					
Catholic Social Services (Wyoming County)	Outpatient	"	"	\$ 133,548.00	\$ 143,397.00
Serento Gardens	Prevention	"	"	\$ 121,105.00	\$ 159,701.00
Wyoming Valley Alcohol & Drug Services	Prevention	"	"	\$ 215,498.00	\$ 236,957.00
	Outpatient			\$ 232,417.00	\$ 242,617.00
<b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>					
Community Counseling Services	MH Comm. Srvs., 7/1/05-6/30/06 ICM, OP, Day Treatmt., CE, Soc. Rehab., Crisis, Res., RC, Adm. Mangmt., Emergency, MR ADT, HBW, PFDS Wv. & ISO			\$4,446,161	\$4,526,161
Valley Crest Adult Day Center	ADT & Respite	"	"	\$64,240	\$90,240
Nat'l Mentor Healthcare	Residential & Respite	"	"	\$1,235,294	\$1,267,794
Thomas Brennan	Special Therapy	"	"	\$6,000	\$11,000
Children's Service Center	MH Comm. Srvs., 7/1/04-6/30/05 ICM, OP, Day Treatmt., Crisis, RC, FB, Adm. Mgmt., & Emergency			\$1,687,720	\$1,729,487
Keystone Comm. Resources	Voc. Rehab. & Res.	"	"	\$75,000	\$75,230
AVP Transport	Transport Srvs.	"	"	\$18,563	\$19,163
Michael A. Shucosky, Esq.	Legal Srvs.	"	"	\$36,000	\$36,750
Emily B. Yeager, M.Ed.	Early Intervention	"	"	\$16,000	\$18,000
Drs. Chang & Shynn Assoc.	Inpatient Srvs.	"	"	\$7,500	\$8,500
Threshold Rehab. Srvs.	Voc. Rehab. Srvs.	"	"	\$4,637	\$5,057
Luzerne Intermediate Unit	MR Early Intervent.	"	"	\$32,000	\$32,680
Heritage Hill ADS	MR ADT	"	"	\$7,400	\$7,540

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<b><u>OFFICE OF HUMAN SERVICES:</u></b>				
Commission on Economic Opportunity	Housing	7/1/04-6/30/05	\$110,100	\$117,746
	CHORE	" "	\$90,000	\$97,822
	Homemaker	" "	\$75,000	\$69,385
	Home Delivered Meals	" "	\$58,020	\$55,507
Luzerne/Wyoming Counties Transportation Department	Transportation	" "	\$134,445	\$170,842

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**A MOTION TO APPROVE A THIRTY-DAY CONTRACT EXTENSION FOR THE FOLLOWING PROVIDERS EFFECTIVE 9/16/05 THROUGH 10/15/05:**

**CHILDREN & YOUTH**

- Advanced Psychological Behavioral Health Services
- Catholic Social Services-Drug & Alcohol
- Children’s Behavioral Health
- Children’s Service Center-Psy Services
- Children’s Service Center-Family Functional Therapy
- Comprehensive Psychological
- Family Enhancement Center
- Herrmann-Finn, Lenora
- Loftus-Vergari & Associates
- Mooney, Sheila
- Serento Gardens-Drug & Alcohol
- Wyoming Valley Drug & Alcohol
- Valley Counseling

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ENGINEER'S OFFICE – JAMES BROZENA**

**MOTION**

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE CHANGE ORDER NUMBER 1 IN THE AMOUNT OF \$38,039.71 FOR PANZITTA ENTERPRISES INC. FOR WORK ON THE LUZERNE COUNTY ADA IMPROVEMENTS PROJECT.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE CHANGE ORDER NUMBER 1 IN THE AMOUNT OF \$32,609.50 FOR LAGANA CONSTRUCTION SERVICES INC. FOR WORK ON THE MOON LAKE WATER AND SEWER REHABILITATION PROJECT.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE DEDUCT CHANGE ORDER NUMBER 1 (FINAL) IN THE AMOUNT OF \$22,590.98 FOR LINDE ENTERPRISES INC. FOR WORK ON THE WYOMING VALLEY AIRPORT RUNWAY 7/25 PROFILE REPAIR PROJECT.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE CHANGE ORDER NUMBER 1 IN THE AMOUNT OF \$27,000.00 FOR MASONRY PRESERVATION SERVICES INC. FOR WORK ON THE LUZERNE COUNTY COURTHOUSE EXTERIOR RESTORATION PHASE 1A PROJECT.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE CHANGE ORDER NUMBER 2 IN THE AMOUNT OF \$28,000.00 FOR MASONRY PRESERVATION SERVICES INC. FOR WORK ON THE LUZERNE COUNTY COURTHOUSE EXTERIOR RESTORATION PHASE 1A PROJECT.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH EYERMAN CSALA HAPEMAN & HANDMAN IN THE AMOUNT OF \$9,000.00 FOR ADDITIONAL SERVICES ON THE LUZERNE COUNTY COURTHOUSE EXTERIOR RESTORATION PHASE 1A PROJECT.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH LENHARDT LOLLI & ROGERS IN THE AMOUNT OF \$9,500.00 FOR ADDITIONAL SERVICES ON THE VALLEY CREST RENOVATIONS PROJECT.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH SA ARCHITECTS IN THE AMOUNT OF \$12,950.00 FOR ADDITIONAL SERVICES ON THE LUZERNE COUNTY COURTHOUSE ANNEX PROJECT.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH THE APOLLO GROUP INC. IN THE AMOUNT OF \$12,000.00 FOR ADDITIONAL SERVICES ON THE LUZERNE COUNTY COURTHOUSE ANNEX PROJECT.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

REQUEST PERMISSION TO ADVERTISE FOR STRUCTURE DEMOLITION AT MOON LAKE.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request permission to advertise the following contracts for the Annex Renovation Project.

- General Construction
- Mechanical Construction
- Plumbing Construction
- Electrical Construction

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ROAD & BRIDGE DEPARTMENT – JAMES BROZENA**

**MOTION**

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE CHANGE ORDER NUMBER 1(FINAL) IN THE AMOUNT OF \$5,543.65 FOR BARLETTA MATERIALS INC. FOR WORK ON THE 2005 LUZERNE COUNTY ROAD & BRIDGE ROAD RESURFACING PROJECT.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

AUTHORIZE THE PURCHASE OF ONE NEW CATERPILLAR BACKHOE/LOADER FROM CLEVELAND BROTHERS EQUIPMENT COMPANY AT THE STATE CONTRACT PRICE OF \$76,901.00.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**LUZERNE COUNTY PURCHASING DEPARTMENT – WILLIAM P. BURKE**

REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

**VALLEY CREST- JANITORIAL SUPPLIES:**

XPEDX 211 HOUSE AVE., CAMP HILL, PA 17011	TOTAL BID: \$35,771.35 27 ITEMS: 1-8-10-11-12-24-25-26-28-57-58-59- 60-62-63-64-66-67-68-69-70-71-72- 73-75-76 -78
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WHITEMAN TOWER 1100 HANOVER STREET WILKES-BARRE, PA 18706	TOTAL BID: \$13,125.75 13 ITEMS: 2-9-13-14-16-18-22-32-37-38-42-55-77
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MASTER CHEMICAL PRODUCTS PO BOX 1185 201 CAREY AVE., WILKES-BARRE, PA 18703-1185	TOTAL BID: \$10,492.91 22 ITEMS: 17-19-21-23-29- 30-35-41-43-44-45- 46-47-48-49-50-51-52-53-54-65-80
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PHILIP ROSENAU CO. 700 JACKSONVILLE RD C-5000 WARMINSTER, PA 18974	TOTAL BID: \$5,893.65 11 ITEMS: 7-20-31-33-34-36-39-40-61-74-79
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SCHIFF’S FOOD SERVICE STAUFFER IND. PARK TAYLOR, PA 18517	TOTAL BID: \$4,005.80 4 ITEMS: 3-4-5-6
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PHILLIPS SUPPLY CO., PO BOX 30 BEADE STREET, PLYMOUTH, PA 18651-0030	TOTAL BID: \$656.00 2 ITEMS: 15-27
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**SHERIFFS DEPARTMENT – COMPUTER EQUIPMENT:**

COMPUTER VISIONARIES INC. 1258 HIGHWAY 315 WILKES-BARRE, PA 18702	TOTAL BID: \$44,307.00
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**UNSUCCESSFUL BIDDERS:**

GOLDEN BUSINESS MACHINES INTELLACOM	TOTAL BID: \$50,534.00 TOTAL BID: \$48,670.00
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**JANITORIAL SUPPLIES –COURTHOUSE:**

WHITEMAN TOWER  
1100 HANOVER STREET  
WILKES-BARRE, PA 18706

TOTAL BID: \$6,028.75 1 ITEM # 2

**SECOND TIME BID – NO OTHER BIDDERS NO BID ON ITEM #48 HAND**

**SOAP**

**COPY PAPER – COURTHOUSE:**

WHITEMAN TOWER  
1100 HANOVER STREET  
WILKES-BARRE ,PA 18706

TOTAL BID: \$18,580.00 2 ITEMS #1-2

**LASER PAPER – COURTHOUSE:**

AUTOMATION AIDS, INC.,  
420 BABYLON ROAD, SUITE B  
HORSHAM, PA 19044

TOTAL BID: \$29,450.00

**FALL/WINTER VISITORS GUIDE – LUZERNE CO. CONVENTION & VISITORS BUREAU:**

TIMES PRINTING, INC.,  
1209 MAIN STREET  
SWOYERSVILLE, PA 18704

TOTAL BID: \$14,900.00

**ICE CREAM – VALLEY CREST**

JACK & JILL ICE CREAM CO.,  
101 COMMERCE DRIVE  
MOORESTOWN, NJ 08057

TOTAL BID: \$5,039.24 6 ITEMS  
#1-2-3-4-5-6

**NO OTHER BIDDERS.**

**BREAD – VALLEY CREST:**

BUTTER KRUST BAKING CO.  
249 NORTH ELEVENTH ST.  
SUNBURY, PA 17801-2450

TOTAL BID: \$3,935.60 15 ITEMS  
1-2-3-4-5-6-8-9-11-12-13-14-15-16-17

STROEHMANN BAKERIES  
O'HARA INDUSTRIAL PARK  
131 ARMSTRONG ROAD  
PITTSTON, PA 18640

TOTAL BID: \$308.00 1 ITEM  
#7

**NO BID ON ITEM #10 – SLICED RAISEN BREAD**

Request a motion to buy off contract:  
Janitorial Supplies – Courthouse: Item #10 Hand Soap  
Valley Crest – Bread: Sliced Raisin Bread

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to approve all other contracts listed.

It was moved by Commissioner Urban, seconded by Commissioner Skrepnak  
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO ADVERTISE FOR BIDS:**

VALLEY CREST NURSING HOME - BIO-MEDICAL WASTE REMOVAL AND  
CENTRAL SUPPLIES  
COURT HOUSE & AGENCIES – CARPET RENTALS AND DRINKING WATER  
SOLID WASTE MANAGEMENT – COUNTY WASTE AND RECYCLING  
RECORDER OF DEEDS-DIGITAL MICROPRINTER  
ENGINEERING & MAPPING DEPARTMENTS-COMPUTERS FOR GIS AND CAD  
SOUND SYSTEM FOR THE COURT ROOM AT PENN PLACE

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

REQUEST A MOTION TO RESCIND BIDS FOR NEW LEXMARK TONERS FOR  
DOMESTIC RELATIONS FOR 2005/2006. MERCHANDISE NOT NEEDED DUE  
TO EXCESS SUPPLY AT PRESENT TIME.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

REQUEST A MOTION TO REJECT BID FOR SALE OF THREE (3) WHEELCHAIR  
ACCESSIBLE LIFT VANS, DUE TO INSUFFICIENT BID AMOUNTS.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

REQUEST A MOTION TO RE BID FOR SALE OF THREE (3) WHEELCHAIR  
ACCESSIBLE LIFT VANS, DUE TO INSUFFICIENT BID AMOUNTS – FIRST  
BIDDING..

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

REQUEST A MOTION TO REBID BEVERAGES FOR THE VALLEY CREST  
NURSING HOME. NO BIDS FROM VENDORS - FIRST BIDDING.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

PERMISSION TO AWARD FOR LUZERNE COUNTY 911-	
MONITORS FOR DISPATCH SYSTEMS	\$10,716.00
PARTS FOR DISPATCH SYSTEMS INTEGRATION	\$16,068.36
UPGRADE OF CML ECS-1000 SYSTEM FOR PHASE 11 WIRELESS	\$48,144.00

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**LUZERNE COUNTY OFFICE OF COMMUNITY DEVELOPMENT- SANDY RUSSELL**

**MOTION**

Request a motion to accept the 2005 Housing Trust Fund Report and announce the availability of the County’s new Growing Homeowners Program.

Commissioner Urban requested Sandy Russell

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request a motion approving the following activities through the County’s Economic Development Programs:

\$100,000 Industrial/Business Park Incentive Program Grant to Cardinal Glass, for establishment of a glass manufacturing facility in the Crestwood Industrial Park, Wright Township

\$125,000 Business Development Loan to G & P Inc. d/b/a Gelpia’z Restaurant, for expansion of a restaurant located at 247 Wyoming Avenue, Kingston Borough.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request a motion authorizing the execution of cooperation agreement with each Luzerne County Borough and Township, for participation in the County’s Urban County Community Development Block Grant Program for Fiscal Years 2006 through 2008.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request a motion authorizing the following funding increases, due to costs exceeding available funds:

Commission on Economic Opportunity – community center	\$75,000
Franklin Township – street improvements	\$28,537
Kingston Borough – recreation	\$16,500
Kingston Township – planning	\$ 889
Swoyersville Borough – street improvements	\$45,855

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request a motion approving the provision of grants under the Luzerne County Scattered Site Demolition Program to the following municipalities, contingent upon compliance with all Community Development regulations and completion of a valid bidding process:  
Plains Township – privately owned property located at 145 N Main Street; Dupont Borough – privately owned property located at 209-211 Lincoln Street; Plymouth Township – municipally owned property located at 925 W Main Street.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

Request a motion authorizing the execution of mortgage releases for the following properties:

Humboldt Industrial Park, Hazle Twp – 2.48 acre site, resulting in repayment to BDLP Revolving Loan Fund of \$20,493

Humboldt Industrial Park, Hazle Twp – 27.8 acre site, repayment to BDLP Revolving Loan Fund of \$79,080

Crestwood Industrial Park, Wright Twp – 38.59 acre site, repayment to BDLP Revolving Loan Fund of \$1,099,660 – approval retroactive to August 4, 2005

Crestwood Industrial Park, Wright Twp – 30.6 acre site, repayment to BDLP Revolving Loan Fund of \$498,416

Residential property located at 824 Linden St., Avoca Borough, \$25,000 proceeds to be deposited in reserve account for rehabilitation of other residential rental properties covered by this remaining mortgage

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

Request a motion authorizing the execution of a Subordination of Mortgage Agreement for property owned by Michael and Courtney Sczyrek, 976 Chase Road, Shavertown.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**END OF DEPARTMENT HEAD REPORTS**



Ryan Gibbons 151 Stanton Street Wilkes-Barre, Penna.	Auxiliary Aide 3-11	Effective 7/27/05 \$16,268.00
Erica Banicky 142 Abbott Street Plains, Penna.	Auxiliary Aide 3-11	Effective 7/25/05 \$16,268.00
Darlene Burt 321 Kidder Street Wilkes-Barre, Penna.	Auxiliary Aide 3-11	Effective 7/25/05 \$16,268.00
Geneva Martin 40 Haldeman Avenue Wilkes-Barre, Penna.	Auxiliary Aide 3-11	Effective 7/25/05 \$16,268.00
Crystal Neal 36 Irving Place, Apt. 5 Wilkes-Barre, Penna.	Auxiliary Aide 3-11	Effective 7/25/05 \$16,268.00
Bonnie Parks 64 Kennedy Blvd. Taylor, Penna.	Auxiliary Aide 7-3	Effective 7/25/05 \$14,500.00
Jessica Peluszak 147 A W. Church Street Nanticoke, Penna.	Auxiliary Aide 3-11	Effective 8/29/05 \$16,268.00
Deborah Stiles 306 Pond Hill Mountain Road Wapwallopen, Penna.	Auxiliary Aide 3-11	Effective 8/29/05 \$16,268.00
Crystal Gyle 56 San Souci Trailer Court Hanover Township, Penna	Auxiliary Aide 3-11	Effective 8/29/05 \$16,268.00
Richard Rinker 4 Winter Street Inkerman, Penna.	Auxiliary Aide 3-11	Effective 8/29/05 \$16,268.00
Anita Boyanowski 82 E. Columbus Avenue Pittston, Penna.	RN-7-3	Effective 8/29/05 \$38,660.00
Erica Banicky 142 Abbott Street Plains, Penna.	Auxiliary Aide 3-11 Per Diem	Effective 8/29/05 \$8.87/Hour

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING VOLUNTARY  
TRANSFER AT :  
SECURITY DEPARTMENT**

Richard Joseph, Security Officer to Luzerne County Correctional Facility, effective August 8, 2005.

Commissioner Urban noted this is a voluntary transfer, adding the appointment to the Luzerne County Correctional Facility has to be approved by the Prison Board.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING TEMPORARY ASSIGNMENT AT:**

**AGING:**

A Temporary Assignment for Karen Camasse, Administrative Assistant 1 at an annual salary of \$30,627 effective June 2, 2005 through August 5, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CHANGE IN STATUS AT:**

**TRANSPORTATION:**

A Change in Status for Rebecca Dennis from Part Time Child Care Aide to Part Time Driver at an hourly rate of \$8 effective August 12, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CERTIFICATION PAY ADJUSTMENT AT:**

**CHILDREN & YOUTH:**

\$550 for Jenipher Johnson, Caseworker 2 at an annual salary of \$32,120 effective April 5, 2005.

\$1,000 for Cathy Stamets, Andrea Stethers and Tara McCutcheon, Caseworker 2’s at an annual salary of \$28,898 effective June 17, 2005.

\$1,000 for Sara Kwarcinski, Caseworker 2, at an annual salary of \$28,585 effective July 1, 2005.

\$1,000 for Renee Demko, Caseworker 2 at an annual salary of \$28,898 effective July 29, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CORRECTED PAY ADJUSTMENTS EFFECTIVE JULY 1, 2005 AT:**

**AGING:**

A MOTION TO APPROVE/RATIFY THE FOLLOWING CORRECTED PAY ADJUSTMENTS EFFECTIVE JULY 1, 2005 AT:

**AGING:**

	<b><u>FROM</u></b>	<b><u>TO</u></b>
Lynn Brown, Senior Center Manager 2 at an annual salary of:	\$40,347	\$40,355
Anne Rappaport, Volunteer Resource Coordinator 1 at an annual salary of:	\$52,214	\$52, 208
Paul Richelmi, Social Work Supervisor at an annual salary of:	\$59,466	\$59,465
Linda Rondinella, Senior Center Manager 2 at an annual salary of:	\$40,347	\$40,355
Karen Weed, Senior Center Manager 2 at an annual salary of:	\$40,347	\$40,355
Ronald Williams, Administrative Officer 1 at an annual salary of:	\$52,214	\$52,208

**CHILDREN & YOUTH:**

Judith Newman, Casework Supervisor at an annual salary of: \$59,466 \$59,465

Rosemary Ostrosky, Casework Manager 1 at an annual salary of: \$59,466 \$59,465

Marijo Sullivan, CY&F Program Specialist 1 at an annual salary of: \$59,466 \$59,465

**MENTAL HEALTH/MENTAL RETARDATION:**

Florence Muth, Fiscal Operations Officer 2 at an annual salary of: \$63,364 \$63,362

Joan Vitkoski, Administrative Assistant 1 at an annual salary of: \$48,858 \$48,812

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:  
TAX CLAIM BUREAU:**

Lorraine Raspen, Clerk 11, effective May 26, 2005.

**MAPPING OFFICE:**

Joseph Ruddy, Cadastral Draftsman, effective September 6, 2005.

**CHILDREN & YOUTH:**

Kristi Snyder, Caseworker 2 effective August 25, 2005.

**MENTAL HEALTH/MENTAL RETARDATION:**

Carla Kringer, Caseworker 2 effective August 25, 2005.

**TRANSPORTATION:**

James Muldoon, Part Time Driver effective August 5, 2005.

John Pickle, Dispatcher, effective August 29, 2005.

**VALLEY CREST**

Roseann Corrigan 76 New Street Hudson, Penna.	CNA-7-3	Effective 8/23/05 Resignation
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Judith Beczek 30 Hill Street Ashley, Penna.	CNA-7-3	Effective 7/12/05 Resignation
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Denise Shaver 13 Tennant Street Pittston, Penna.	LPN-3-11 Per Diem	Effective 8/8/05 Resignation
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Mary Fowler 179 E. Thomas St. Wilkes-Barre, Penna.	CNA-3-11	Effective 7/12/05 Resignation
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MaryAnn Shovlin 201 Almond Lane Wilkes-Barre, Penna.	CNA-3-11	Effective 7/7/05 Resignation
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Victoria Niare 326 Carey Avenue Wilkes-Barre, Penna.	CNA-3-11 Per Diem	Effective 7/7/05 Resignation
Michelle Knorr R 108 Market Street Pittston, Penna.	CNA-3-11	Effective 7/15/05 Resignation
Ryan Gibbons 151 Stanton Street Wilkes-Barre, Penna.	Auxiliary Aide 3-11	Effective 8/17/05 Resignation
Bonnie Parks 64 Kennedy Blvd. Taylor, Penna.	Auxiliary Aide 3-11	Effective 8/9/05 Resignation
Erica Banicky 142 Abbott St. Plains, Penna.	Auxiliary Aide 3-11	Effective 8/28/05 Resignation
Deborah Zalepa 357 Baltimore Avenue W. Pittston, Penna.	RN-7-3	Effective 8/13/05 Resignation
Kelly Ungvarsky 706 Main Street Swoyersville, Penna.	Clinical Service Coordinator	Effective 7/31/05 Resignation
Karen Tombasco 146 Church Street Mountaintop, Penna.	Scheduling Manager	Effective 7/24/05 Resignation
Kathleen Donlin 52 Church Street Plymouth, Penna.	Dietary Aide	Effective 8/15/05 Resignation
Jacqueline Orkisz 155 Willow Street Wilkes-Barre, Penna.	Human Resource Director	Effective 8/27/05 Resignation

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RETIREMENTS AT VALLEY CREST NURSING HOME**

Dorothy O'Donnell 266 Kidder Street Wilkes-Barre, Penna.	CNA-3-11	Effective 9/16/05 Retirement
Clementine Klug 114 Oxford Street Wilkes-Barre, Penna.	CNA-11-7	Effective 9/13/05 Retirement

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING  
SUSPENSION AT:  
CHILDREN & YOUTH:**

A One Day Suspension Without Pay for Joseph Kloss, Caseworker 2 effective September 8, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING LEAVE OF  
ABSENCE AT:  
AGING:**

A Two Day Leave Without Pay for Helene Mancuso, Aging Care Manager 2, effective August 4 and 5, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING FAMILY MEDICAL  
LEAVE OF ABSENCES AT:  
CHILDREN & YOUTH:**

A FMLA Without Pay for Jamie Harden, Caseworker 2 effective August 26, 2005.

A Return from FMLA Without Pay for Randi Setta, Social Services Aide 3 effective September 12, 2005.

**MENTAL HEALTH/MENTAL RETARDATION:**

A One Day FMLA Without Pay for William Johnson, Caseworker 2, effective August 12, 2005.

A FMLA Without Pay for Heidi Seeherman, Caseworker 2 effective August 23, 2005.

**VALLEY CREST:**

Karen Beckley 613 Luzerne Avenue W. Pittston, Penna.	Scheduling Clerk	Effective 6/2/05-7/6/05 Effective 7/7/05
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Carol Paglianite 211 Exeter Avenue W. Pittston, Penna.	Environmental Services	Effective 5/9/05-5/22/05 Effective 6/27/05-7/20/05
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Tammy Solomon 187 New Elizabeth St. Wilkes-Barre, Penna.	Clinical Services Coordinator	Effective 8/29/05
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It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING TRAININGS /  
SEMINARS:  
LUZERNE COUNTY PLANNING COMMISSION**

<u>ATTENDEE(S)</u>	<u>TRAINING SEMINAR</u>	<u>LOCATION</u>	<u>DATE(S)</u>	<u>APPROX. COST</u>
Nancy Snee	PaDOT Transportation Planning Partners' Meeting	Pittsburgh, PA	10/17/05 thru 10/19/05	\$550

**COMMISSIONERS OFFICE**

Samuel T. Guesto, Jr. CCAP

Bill Brace	Workshop/Collective Bargaining	State College, PA	09/14/05 thru 09/16/05	\$2,000
Doug Richards	And Leadership			
Max Blaskiewicz				

**COMMISSION FOR WOMEN**

Dawn Seidel	PA Governor's Conference For Women	Philadelphia	11/15/05	\$400
Cheryl Perugino, Chair				
Laura Katrenicz, Vice Chair				

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

<u>ATTENDEE(S)</u>	<u>TRAINING SEMINAR</u>	<u>LOCATION</u>	<u>DATE(S)</u>	<u>APPROX. COST</u>
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**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR A TOTAL COST OF APPROXIMATELY \$2,698:**  
**AREA AGENCY ON AGING:**

Mary Lou Zerfoss	Senior Corp. of PA	Farmington	9/21-9/23/05	\$312
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**CHILDREN & YOUTH:**

Marijo Sullivan Cheryl Klimek Jacqueline Stapleton Judi Newman	Stress, Depression & Pain	Wilkes-Barre	9/8/05	\$296
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Nancy O'Kane	Protecting Children from Harm	Scranton	9/23/05	\$112
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Peggy Peterson Marcia Barnes Jennifer Yarnal	Bipolar Disorder in Children	Scranton	9/8/05	\$256
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**MENTAL HEALTH/MENTAL RETARDATION:**

Carol Wilkes Marilee McDonough Tammy Barber	National Autism Conf.	State College	8/3-8/5/05	\$538
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Sandra Tamanini Joan Vitkoski	Conference for Administrative Assistants	Wilkes-Barre	9/19/05	\$390
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Judy Kresky Gail Stredny	Early Childhood Partnership Conference	Hershey	9/28-9/30/05	\$492
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Surana Henry	Sign Language Beginner 1 Workshop	Wilkes-Barre	9/20-11/22/05	\$85
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Amy Buzinski	Benefits & Employment: Medicaid, Medicare, Social Security & SSI	Whitehall	9/7/05	\$89
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**COMMUNITY DEVELOPMENT**

Attendance of the following individuals at the National Association for County and Community Economic Development Conference from September 19<sup>th</sup> through 21<sup>st</sup>, Salt Lake City, Utah, at an approximate cost of \$1,100 per person. All costs to be defrayed from the Community Development Budget: Sandra Russell, Executive Director; Andrew Reilly, Deputy Director; Joseph Zeller, Economic Development Specialist; Elizabeth Parsons, Housing Manager.

**VALLEY CREST:**

Four employees to attend a 3 day symposium/conference presented by CCAP on Pennsylvania Nursing Home Directives on October 3, 4, 5, 2005. Conference not to exceed \$940.00.

**OFFICE OF BUDGET & FINANCE:**

Anthony Alu and other members of the Assessors Staff (14 total)	Northeast Chapter of the Assessors Association of PA	Honesdale, PA	9/16/05	\$150
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It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**BOARD APPOINTMENTS**

**REQUEST A MOTION TO APPOINT TO:**

**THE LUZERNE COUNTY CHILDREN AND YOUTH ADVISORY BOARD  
FOR A 3-YEAR TERM  
EFFECTIVE SEPTEMBER 2005 THROUGH APRIL 2008.**

HARRY E. HAMILTON, 9 EAST ENTERPRISE STREET, GLEN LYON,  
BERNADETTE E. MARTIN, 157 HIGHLAND BOULEVARD, DALLAS,  
DR. JEFFREY T. NAMEY, 134 CRESCENT AVENUE, WILKES BARRE  
ANN M. SCHNEIDER, 627 WEST DIAMOND AVENUE, HAZLETON,  
EDWARD BLAZEJEWSKI, P.O. BOX 734, WILKES BARRE,  
WILLIAM E. WALTHOUR D.D.S, 213 E. MARKET STREET, WILKES-BARRE,

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**TOTHE LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF  
TRUSTEES.**

GREGORY A. SKREPENAK, 325 WEST CENTER HILL ROAD, DALLAS,  
EFFECTIVE SEPTEMBER 1, 2005 THROUGH SEPTEMBER 1, 2011

JOSEPH CAPECE, 1481 HANOVER STREET, NANTICOKE,  
EFFECTIVE SEPTEMBER 6, 2005 THROUGH MARCH 14, 2007

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**TO THE LUZERNE COUNTY HOUSING AUTHORITY BOARD.**

FRANK HOEDL, 48 CRESCENT AVENUE, WILKES-BARRE  
EFFECTIVE AUGUST 19, 2005 THROUGH AUGUST 19, 2009

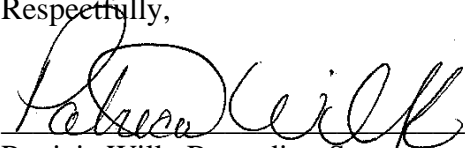
It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**END OF PERSONNEL**

A Motion was entertained to adjourn the Commissioners Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Respectfully,

  
\_\_\_\_\_  
Patricia Wilk, Recording Secretary