

On the above date at 10:00 A.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Jack McCutcheon, Personal Director; James Miller, Administrator of Valley Crest; Michael L. Morreale, Treasurer; Stephen L. Flood, Controller; James J. Brozena, County Engineer; John J. Glushefski, Director of Road & Bridge; William P. Burke, Director of Property and Supply,; Adrian F. Merolli, Director of Planning; Sandra Russell, Director of Community Development; Salvadore Diaz, Chief of Budget and Finance.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak announced bids are open in the Treasurers' Office.

Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak reminded everyone that if you wish to address the Commissioners to see Ms. Bozinski and sign in.

### **PUBLIC COMMENT**

Father Thomas O'Hara, President, King's College, thanked the Commissioners for the opportunity to speak today in support of the South Main Street Project. Father O'Hara noted he was speaking as a not only the President of a local college, but as a loyal citizen of Wilkes-Barre and Luzerne County in support of the revitalization of Downtown Wilkes-Barre. He reflected on his memories as a child who resided in Hazleton and the fond memories of visiting the downtown and the importance of the location of the County seat. Father O'Hara, citing the coalition of civic, business, educational, neighborhood and political groups' efforts to revitalize Downtown Wilkes-Barre and the awareness, as the president of a city college, of how the local environment influences a student's decision when choosing a college encouraged the Commissioners support for the South Main Street Project. He also pointed out the Riverfront Project and CityVest's efforts with the Hotel Sterling Project as signs of hope and momentum of a new downtown. Father O'Hara noted King's College, in the last five years, has invested an estimated \$20 million of its own money to play their own part in investing and improving downtown. He referred to a trip to Washington several months ago to encourage the Army Corps of Engineers to invest in our city by helping to fund an exciting Riverfront. Today, he respectfully stood before Board the Board of Commissioners and urged them to invest the future and join forces with others in helping make the South Main Street Project not just a dream but also a reality.

Bill Goldsworthy, Mayor, West Pittston, representing four other Mayors of the Greater Pittston/Wyoming Area and joined here today by the Mayor of Wyoming Borough and Jerry Mullarkey, Community Development, Pittston City, representing Mayor Mike Lombardo offered their encouragement and support to the Downtown Wilkes-Barre Revitalization Project and encouraged the County Commissioners to support this project. Mayor Goldsworthy added Wilkes-Barre is where the County seat is, this is where it all starts and therefore where it has to start. Noting all the organizations involved in this project stated this is not just a city project but will help build our community, our region and our County to what it was at one time and what it will be with the Commissioners working together with all of the municipalities of the County. He encouraged the Board of Commissioners and applauded their efforts for what they are about to do today and looked forward to working with them in the future.

Anthony English, Executive Director of the Catholic Youth Center and lifelong resident of Wilkes-Barre, spoke on behalf of the young people of this community who will benefit from the South Main Street Project. Citing that his agency currently provides recreational, social development and educational services for approximately 500 children a day he noted the advantages of this new project that will enhance the opportunities for so many families who use our facilities, including such basic needs of shopping areas, bus transportation and parking. Mr. English added his agency recently completed a \$4 million capital expansion project including a new aquatic educational center noting the new facility has brought to downtown Wilkes-Barre

four major swimming events this year to date. These events bring families together from the local area as well as from out of town sparking the questions of the location of dining facilities, theater, etc. This project will provide us with the answer that such facilities are conveniently located within walking distance of one and half blocks away. He stated to change with the times and plan for the future it takes sacrifice on the part of everyone, we must sacrifice for the sake of our children and their future, we must sacrifice for our young people to keep them home where they will have employment opportunities and we must sacrifice to provide the city with a new look to bring back the pride our parents and grandparents took when they said they lived in Wilkes-Barre. He respectfully requested the Commissioners' vote in favor of this project to protect the future of our young people of this area.

Lillian Cohen, a Wilkes-Barre City resident, present today as a representative of the Downtown Wilkes-Barre Resident Association, stated as a group, they are encouraged and delighted with the prospect of the South Main Street Redevelopment Project. Ms. Cohen added they do not only see this project as a Movie Complex but as a retail section and also as twenty-eight residential lofts which will encourage people to move back to Downtown Wilkes-Barre and increase the population in the Downtown which is important to the renaissance of the City of Wilkes-Barre and the County of Luzerne. Ms. Cohen urged the Commissioners support stating the project is long overdue and needs to move forward.

Ed Gustitus, questioned the financial viability of the South Main Street Project pointing out the financial support already provided by the County for the Riverfront Project and the Hotel Hotel Project. Mr. Gustitus questioned what the people of Luzerne County will be getting back from the investment of \$2.5 million for this project. Commissioner Skrepenak responded at the time this project proposal is presented for a vote, he would request Ms. Sandra Russell, Director, Office of Community Development, outline the process and the benefits of the project. He further noted that he understood this is an investment of \$2.5 million in the City of Wilkes-Barre, which in turn is then the responsibility of the developer to invest \$2.5 million of their own money in Downtown Wilkes-Barre for development and community orientated projects as the project continues. Commissioner Skrepenak commented today is not just an investment in this project but it is an investment in the Downtown and an investment in people and knowing we are going to get twice as much out of it.

Arlene Holloway, Sugarloaf, questioned the hiring practices and the accountability of the Judges of Luzerne County. Commissioner Skrepenak responded the Judges do consult with the Commissioners and right now the Courts have a hiring freeze in place. He added he has the President Judge's commitment that if the need arises to hire, they will consult with the Commissioners to see if it is needed and how it fits in financially. Ms. Holloway questioned if the Judges have to answer to anyone referencing recent verdicts she had found questionable. Commissioner Skrepenak responded they do have an Ethics Commission and also referred to Attorney James Blaum, County Solicitor to respond. Atty. Blaum responded the Appellate Courts oversee the County Courts and would review a verdict in the case of an appeal.

Tom Dombroski, Wilkes-Barre, provided comment in support of the South Main Street Project. He reflected on previous administrations failing to accomplish what is being accomplished today and again offered his support for this project going forward.

Fred Lohman, Executive Vice President, Greater Wilkes-Barre Development Corporation, spoke on behalf of the entity that is proposing to undertake the South Main Street Project. He commented the Development Corporation viewed the County, not as a one-time ally, but as a partner in Economic Development, having done numerous projects with the County over his seventeen years with the Development Corporation of the Chamber. He added the efforts of the Development Corporation are such that they will do a project that the private sector is unwilling or unable to do due to market conditions or a number of factors that would limit development. Mr. Lohman stated it is their intent that this project will be a success and will lead to other prime development that will not require any other public subsidies to spur the development of downtown. Finally, Mr. Lohman extended his thanks to this administration and to the previous administrations that have served as a development ally with the Chamber as they developed five industrial parks and the creation of many jobs.

**PUBLIC COMMENT (cont'd)**

Stephen Flood, Controller, commenting on the South Main Street Project, expressed his concern of the quality of the one hundred jobs that will be created. He cited a company location that was lost recently to Bucks County with over 800 high tech jobs with an average of \$70,000 with his understanding being the Chamber did not cooperate with them. Mr. Flood questioned who will be overseeing the \$2.5 million investment on the part of the County and will the developer be hiring local union. Adding, this is taxpayer money and he would like local taxpayers hired. Mr. Flood questioned Commissioner Skrepenak in reference the to the award of \$40,000 to the AJ Lupas Insurance Company to set process of reviewing the insurance the County has with Joyce and other agencies with a potential savings of \$125,000 to \$300,000, requesting if the Controller's office could begin working with them now. Commissioner Skrepenak responded absolutely.

Mike Mazza, President, Northeastern PA Building association, on behalf of his union and its affiliates, support the South Main Street Project 100% and all other projects in our area which create jobs for our members as well as the residents of Luzerne County. Commissioner Skrepenak thanked everyone for his or her comments.

**COMMUNICATIONS – SAMUEL T. GUESTO, JR., CHIEF CLERK**

Samuel T. Guesto, Jr., announced the Board of Commissioners held an Executive Session at 2:30 PM on August 2, 2004 to discuss personnel issues.

Request a motion to approve the minutes of the Commissioner's Meetings held on June 16, 2004 and July 8, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a motion to approve ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 408745GF-409608GF  
County General Fund for 2004

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN**

PNC Bank, Vouchers 400457LF – 400492LF  
Liquid Fuels for 2004

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Wachovia Bank, Vouchers 400051WC-400056WC  
Workman's Compensation

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to adopt a Resolution continuing a declaration of a state of emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. (**Resolution No. 07282004** attached dated July 28, 2004 and **Resolution No. 08042004** attached dated August 4, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**COMMUNICATIONS (cont'd)**

Request a Motion to adopt Resolution of the Board of Commissioners of the County of Luzerne in the Commonwealth of Pennsylvania, authorizing issuance of **Tax and Revenue Anticipation Note** in the **amount of 16,000,000** for participation in the **Nursing Home Intergovernmental Transfer Program**; and further granting authorization for any and all lawful actions necessary to effectuate Luzerne County's Participation in said program.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**"AYES" SKREPENAK, VONDERHEID, URBAN**

Request a Motion to rectify Luzerne County's joinder in a **lawsuit** instituted in Commonwealth Court by several Pennsylvania counties against the Commonwealth of Pennsylvania, Department of Corrections for a declaratory judgment on the issue of **reimbursement of cost associated with the prosecution of inmates for crimes committed while incarcerated at state prisons within Luzerne County's interest** in said declaratory judgment litigation.

Atty. Blaum provided a brief overview that an amendment to the law that took effect in January 2001 clearly imposes upon the State Bureau of Corrections the responsibility to reimburse counties for successful prosecutions of inmates in State Correctional Institutions within those counties for any and all prosecution costs including public defender costs. The State has taken a different position saying that the law, which appears clear on its face, does not mean what the counties believe it does. Montgomery County as well as the other twenty counties with State Correctional Institutions within its borders has instituted an action for declaratory judgment before the Commonwealth Court. Luzerne County would be a party whether it formally joined or not and he recommended to the Board take a positive position on this matter and Montgomery County is providing the legal services in this action and so he also asked the Board to approve Montgomery County's actions on behalf of Luzerne County. This will, if the action is successful, mean the County would be able to bill the State for all costs for prosecution for inmates of State Correctional Institutions who commit crimes within the institution itself.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.

**"AYES" SKREPENAK, VONDERHEID, URBAN**

Request a Motion to establish a **Standardized Copy Fee** that will be applicable to copies provided by each County Row Office and Department. This fee will be set at **twenty-five cents (\$.25) per page copied**. When it is necessary to the **Row Office or Department to prepare and mail** the copies the fee shall be **two dollars (\$2.00) per page copied**.

Commissioner Urban requested clarification this is a per page copy and has nothing to do with those fees already imposed in the Mapping Department. Mr. Guesto concurred.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.

**"AYES" SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve a **General Fund Budget Transfer** of **\$2,400** from **General Fund – Contingency to Drug and Alcohol**.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**"AYES" SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve a **General Fund Budget Transfer** of **\$150,000** from **General Fund – Contingency to Courts – Selenski Case**.

Sam Guesto explained he met with Judge Olshefski and discussed the financing of different items in reference to the Hugo Selenski case. These funds would be used for such expenses as when a jury is sequestered or expert witnesses. The funds are dependent on what happens with the jury. The Judge has given his promise that he will make effort to cut costs wherever possible. This is a starting amount and additional funds, if needed, will be solicited after this money is exhausted.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**"AYES" SKREPENAK, VONDERHEID URBAN**

**PUBLIC COMMENT (cont'd)**

Request a Motion to approve a **General Fund Budget Transfer** of **\$50,000** from **General Fund – Contingency to Drug and Alcohol - Rent**.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to **Amend a Lease Agreement** for the **Wyoming County Senior Center** from one to two years – **term date 7-01-04 to 6-30-06**.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to **Amend all Wyoming County Tobacco Programs** to reflect **term ending dates of 4-30-05** rather than 6-30-05.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve the **purchase** of the **21<sup>st</sup> Century Appraisals Tax Claim Software System**. Fully integrated with CAMA (Computer Assisted Mass Appraisals) system being implemented as part of the Reassessment Project. This Tax Claim System will have a direct impact on County finances. The **total cost of \$90,500** consists of \$27,500 for the base software, \$45,000 for fifteen (15) user licenses, \$8,000 for conversion, \$4,500 for training and \$5,500 for installation. This \$90,500 purchase will be **funded through the Bond for GIS and Miscellaneous Computerization**.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to modify the contract between International Association of Assessing Officers (IAOL) and Luzerne County to reflect the following change:

**OLD VALUE STUDY DELIVERY DATE CHANGE FROM JULY 1, 2004 TO MARCH 1, 2006.**

**There is no increase to the County for this change.**

Commissioner Urban clarified the agreement being referenced is July 2, 2003 between Luzerne County and the IAOL.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to ratify and confirm the **disbursement of \$125,000.00** as an additional air service start up subsidy to **Aviation Technologies**.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to go off the agenda.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

No Public Comment

Request a Motion to approve a **General Fund Budget Transfer** of **\$20,000** from **General Fund – Contingency to Building and Grounds – Materials and Supplies**

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**COMMUNICATIONS (cont'd)**

Return to the Agenda.

**TREASURER'S OFFICE**

Request a Motion to accept the following Financial Statement as submitted:

**LUZERNE COUNTY TREASURER'S OFFICE  
FINANCIAL STATEMENT  
June 16, 2004**

**WACHOVIA BANK**

General Fund.....	2,284,106.70
School, Road & Institution District.....	249,019.81
Real Estate Tax Sale Account .....	629,908.92
Self Insured Workers Compensation Fund.....	46,050.18
Court of Common Pleas - Domestic Relations IV-D Fund .....	904,247.15
Patients' Personal Fund Account .....	99,805.99
911 Construction Fund.....	29,899.02
911 Operational Fund.....	1,980.71

**PNC BANK, NORTHEAST, PA.**

Luzerne County Fiscal Agencies:

Office for the Aging .....	\$ 138,641.27
Children & Youth Department.....	534,432.93
Mental Health/Mental Retardation.....	530,598.72
Drug & Alcohol Program.....	6,880.94
Office of Human Services.....	4,108.35
Human Services Agencies/Transportation Department.....	21,670.40
Liquid Fuels Tax Fund .....	55,127.19
Luzerne County GWBIF Escrow Account.....	27,261.66
1997 Series Parking & Office Relocation Fund .....	10,445.34

**CITIZENS BANK**

Adult Probation Special Account .....	\$ 774,982.79
Luzerne County Bridges.....	10,756.04
Hazardous Material Emergency Response Account .....	67,013.05
EMA Radiation Emergency Response Fund.....	10,520.51

**FIRST NATIONAL COMMUNITY BANK**

Luzerne County Convention and Visitors Bureau .....	\$ 30,460.71
Luzerne County Agencies Account .....	1,071,285.09
Luzerne County Solid Waste Recycle Account .....	131,400.63
Luzerne County Property Tax Collection .....	474,462.65

**FIDELITY DEPOSIT & DISCOUNT BANK**

Wyoming Valley Airport Account.....	\$ 46.56
Adult Probation/Offenders Supervision Fund .....	72,075.03
Tri-County Airport Feasibility Study .....	55,601.28
Luzerne County 2002 Capital Projects .....	211,485.19
Workmans' Compensation Insurance Reserve Account.....	342.78
Luzerne County 2003 Capital Projects .....	342,894.64

**TREASURERS (cont'd)**

**LUZERNE COUNTY TREASURER'S OFFICE  
CERTIFICATES OF DEPOSIT  
June 11, 2004**

<b>General Fund</b>	<b>\$27,000,000.00</b>
<b>School, Road &amp; Institution District</b>	<b>\$5,290,000.00</b>
<b>Self Insured Workers Compensation Fund</b>	<b>\$500,000.00</b>
<b>Court of Common Pleas - Domestic Relations IV-D Fund</b>	<b>\$1,240,000.00</b>
<b>911 Construction Fund</b>	<b>\$1,950,000.00</b>
<b>Luzerne County Fiscal Agencies:</b>	
<b>Mental Health/Mental Retardation</b>	<b>\$9,675,000.00</b>
<b>Drug &amp; Alcohol Program</b>	<b>\$370,000.00</b>
<b>Office of Human Services</b>	<b>\$315,000.00</b>
<b>Transportation Department</b>	<b>\$704,920.00</b>
<b>Liquid Fuels Tax Fund</b>	<b>\$790,000.00</b>
<b>Adult Probation Special Account</b>	<b>\$1,100,000.00</b>
<b>Hazardous Material Emergency Response Account</b>	<b>\$190,000.00</b>
<b>Luzerne County Agencies Account</b>	<b>\$1,095,000.00</b>
<b>Luzerne County Solid Waste Recycle Account</b>	<b>\$401,000.00</b>
<b>Total</b>	<b>\$51,220,920.00</b>

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**CONTROLLER'S OFFICE – STEPHEN L. FLOOD, CONTROLLER**

Request a Motion to ratify and confirm payment of the following vouchers:

<b>Transportation Department:</b>	
Voucher No. 400593TR to 400624TR inclusive	in the amount of <b>\$846,901.88</b>
<b>Patients; Personal Fund:</b>	
Voucher No. 400242PP to 400253PP inclusive	in the amount of <b>\$3,628.36</b>
<b>Bureau for the Aging:</b>	
Voucher No. 402600AG to 402887AG inclusive	in the amount of <b>\$734,437.79</b>
<b>Children and Youth:</b>	
Voucher No. 404500CY to 404710CY inclusive	in the amount of <b>\$1,289,595.69</b>
<b>Mental Health/Mental Retardation:</b>	
Voucher No. 401408MM to 401553MM inclusive	in the amount of <b>\$11,190,017.14</b>
<b>Human Services:</b>	
Voucher No. 400270HS to 400293HS inclusive	in the amount of <b>\$1,221,782.65</b>
<b>Drug and Alcohol:</b>	
Voucher No. 400330DA to 400369DA inclusive	in the amount of <b>\$1,500,162.49</b>

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**CONTROLLERS (cont'd)**

Request a Motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects.

\$63,809.08 Community Development Block Grant Program  
 \$65,441.55 HOME Investment Partnership Program

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to accept the following bids for tabulation subject to review by the county solicitor.

**Luzerne County Courthouse:**

Janitorial Supplies  
 Office Supplies

**Valley Crest Nursing Home:**

Central Supply  
 Janitorial Supplies

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**HUMAN SERVICE – JOSEPH LOFTUS-VERGARI, DIRECTOR**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

**AREA AGENCY ON AGING:**

ARN	Personal Care	7/1/03 – 6/30/04	\$350,000	\$351,534
Associated Family Care	Personal Care	“	\$190,000	\$193,022
Bayada	Personal Care	“	\$31,500	\$32,127
Comfort Keepers Hazleton	Bridge Personal Care	“	\$8,500	\$8,603
Northeast Health & Hospice	Personal Care	“	\$59,500	\$59,828
Office of Human Services	Shared Personnel	“	\$54,000	\$55,343

**PROVIDER SERVICES TERM RATE**

**CHILDREN & YOUTH:**

Catholic Social Services	Shelter Care	7/1/04-630/05	\$140/day
The Gabriel House	Residential		\$140/day
Child First Services	Community Living/Group Home	“ “	\$140/day
	Treatment Foster Care		\$56/day
	Special Rate I		\$190/day
	Special Rate II		\$330/day
	Group Home		\$200/day
	Baby in Group Home (Mother/baby)		\$45/day

**HUMAN SERVICES (cont'd)**

<b><u>PROVIDER</u></b>	<b><u>SERVICES</u></b>	<b><u>TERM</u></b>	<b><u>RATE</u></b>
<b><u>CHILDREN &amp; YOUTH (cont'd):</u></b>			
National Mentor Healthcare	Foster Care	“ “	\$77/day
	MA 50 Eligible Foster Care		\$14.69/day
	Respite		\$105/day
	Treatment/Step Down		\$92/day
	Community Residential		\$145/day
St. Joseph’s Center	Foster Care-Level 1	“ “	\$35/day
	Foster Care-Level 2		\$42.50/day
	Foster Care-Level 3		\$65/day
Institute for Human Aid Services	Specialized Foster Care	“ “	\$40/day
	Supplemental Foster Care		\$30/day
	Medically Needy Foster Care		\$45/day
Volunteers of America	Traditional Care	“ “	\$36.15/day
	Mother/Baby/Infant		\$21.32/day
	Specialized Level I		\$47.33/day
	Specialized Level II		\$54.61/day
	Hartman Home-Residential		\$161.94/day
Spectrum Behavioral Management	Individual Psychotherapy with Social Worker	1/1/04 – 6/30/04	\$1,765
	Individual Psychotherapy With Social Worker	7/1/04 – 6/30/05	\$5,000

**MENTAL HEALTH/MENTAL RETARDATION:**

Early Years Intervention	MR Early Intervention Services	7/1/04 – 6/30/05	\$40,000
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**OFFICE OF HUMAN SERVICES:**

Rebecca G. Drazdowski	Accounting Services	“ “	\$3,000
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ENGINEERING DEPARTMENT – JAMES J. BROZENA, COUNTY ENGINEER**

Request a Motion to authorize the proper officials to execute **Reimbursement Agreement No. 048646** between the Commonwealth of Pennsylvania, Department of Transportation and the County of Luzerne for preliminary engineering and final design for the replacement of **County Bridge 24001** in **Hanover Township** in the amount of **\$510,600.00**.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the proper officials to execute **Reimbursement Agreement No. 048647** between the Commonwealth of Pennsylvania, Department of Transportation and the County of Luzerne for preliminary engineering and final design for the replacement of **County Bridge 24203** in **Plains Township** in the amount of **\$521,750.00**.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ENGINEERING (cont'd)**

Request a Motion to authorize the proper officials to execute **Reimbursement Agreement No. 048646=8** between the Commonwealth of Pennsylvania, Department of Transportation and the County of Luzerne for preliminary engineering and final design for the replacement of **County Bridge 57305** in **Sugarloaf Township** in the amount of **\$540,500.00**.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the proper officials to execute **Reimbursement Agreement No. 048649** between the Commonwealth of Pennsylvania, Department of Transportation and the County of Luzerne for preliminary engineering and final design for the replacement of **County Bridge 57307** in **Sugarloaf Township** in the amount of **\$526,700.00**.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the proper officials to execute **Reimbursement Agreement No. 048650** between the Commonwealth of Pennsylvania, Department of Transportation and the County of Luzerne for preliminary engineering and final design for the replacement of **County Bridge 45113** in **Dorrance Township** in the amount of **\$465,750.00**.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the proper officials to execute **Reimbursement Agreement No. 048651** between the Commonwealth of Pennsylvania, Department of Transportation and the County of Luzerne for preliminary engineering and final design for the replacement of **County Bridge 45111** in **Dorrance Township** in the amount of **\$385,250.00**.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the proper officials to execute **Reimbursement Agreement No. 048652** between the Commonwealth of Pennsylvania, Department of Transportation and the County of Luzerne for preliminary engineering and final design for the replacement of **County Bridge 26304** in **Kingston Township** in the amount of **\$419,750.00**.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the proper officials to execute **Reimbursement Agreement No. 048653** between the Commonwealth of Pennsylvania, Department of Transportation and the County of Luzerne for preliminary engineering and final design for the replacement of **County Bridge 26306** in **Kingston Township** in the amount of **\$511,750.00**.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to advertise for Natural Gas on a firm basis for Luzerne County.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ENGINEERING (cont'd)**

Request a Motion to adopt the following seven (7) Resolutions executed on August 5, 2004:

1. **WHEREAS**, Luzerne County owns and maintains the **County Bridge 24001 Hanover Township**; and

**WHEREAS**, Luzerne County is desirous of replacing the bridge; and

**WHEREAS**, The County of Luzerne and the Commonwealth of Pennsylvania wish to supplement an existing agreement to provide for the reimbursement of the design right of way and construction funds for the replacement of the bridge.

**NOW, THEREFORE BE IT RESOLVED:**

1. That the County of Luzerne pledge its share of the project costs; and,
2. That the Chairman of the Luzerne County Board of Commissioners is authorized to execute agreements and all other legal documents relative to this project; and,
3. That the Chief Clerk of the County is directed to attest to this Act of the County.

2. **WHEREAS**, Luzerne County owns and maintains the **County Bridge 24203 Plains Township**; and

**WHEREAS**, Luzerne County is desirous of replacing the bridge; and

**WHEREAS**, The County of Luzerne and the Commonwealth of Pennsylvania wish to supplement an existing agreement to provide for the reimbursement of the design right of way and construction funds for the replacement of the bridge.

**NOW, THEREFORE BE IT RESOLVED:**

1. That the County of Luzerne pledge its share of the project costs; and,
2. That the Chairman of the Luzerne County Board of Commissioners is authorized to execute agreements and all other legal documents relative to this project; and,
3. That the Chief Clerk of the County is directed to attest to this Act of the County.

3. **WHEREAS**, Luzerne County owns and maintains the **County Bridge 57307 Sugarloaf Township**; and

**WHEREAS**, Luzerne County is desirous of replacing the bridge; and

**WHEREAS**, The County of Luzerne and the Commonwealth of Pennsylvania wish to supplement an existing agreement to provide for the reimbursement of the design right of way and construction funds for the replacement of the bridge.

**NOW, THEREFORE BE IT RESOLVED:**

1. That the County of Luzerne pledge its share of the project costs; and,
2. That the Chairman of the Luzerne County Board of Commissioners is authorized to execute agreements and all other legal documents relative to this project; and,
3. That the Chief Clerk of the County is directed to attest to this Act of the County.

**ENGINEERING (cont'd)**

- 4. WHEREAS**, Luzerne County owns and maintains the **County Bridge 45113 Dorrance Township**; and

**WHEREAS**, Luzerne County is desirous of replacing the bridge; and

**WHEREAS**, The County of Luzerne and the Commonwealth of Pennsylvania wish to supplement an existing agreement to provide for the reimbursement of the design right of way and construction funds for the replacement of the bridge.

**NOW, THEREFORE BE IT RESOLVED:**

1. That the County of Luzerne pledge its share of the project costs; and,
2. That the Chairman of the Luzerne County Board of Commissioners is authorized to execute agreements and all other legal documents relative to this project; and,
3. That the Chief Clerk of the County is directed to attest to this Act of the County.

- 5. WHEREAS**, Luzerne County owns and maintains the **County Bridge 45111 Dorrance Township**; and

**WHEREAS**, Luzerne County is desirous of replacing the bridge; and

**WHEREAS**, The County of Luzerne and the Commonwealth of Pennsylvania wish to supplement an existing agreement to provide for the reimbursement of the design right of way and construction funds for the replacement of the bridge.

**NOW, THEREFORE BE IT RESOLVED:**

1. That the County of Luzerne pledge its share of the project costs; and,
2. That the Chairman of the Luzerne County Board of Commissioners is authorized to execute agreements and all other legal documents relative to this project; and,
3. That the Chief Clerk of the County is directed to attest to this Act of the County.

- 6. WHEREAS**, Luzerne County owns and maintains the **County Bridge 26304 Kingston Township**; and

**WHEREAS**, Luzerne County is desirous of replacing the bridge; and

**WHEREAS**, The County of Luzerne and the Commonwealth of Pennsylvania wish to supplement an existing agreement to provide for the reimbursement of the design right of way and construction funds for the replacement of the bridge.

**NOW, THEREFORE BE IT RESOLVED:**

1. That the County of Luzerne pledge its share of the project costs; and,
2. That the Chairman of the Luzerne County Board of Commissioners is authorized to execute agreements and all other legal documents relative to this project; and,
3. That the Chief Clerk of the County is directed to attest to this Act of the County.

7. **WHEREAS**, Luzerne County owns and maintains the **County Bridge 26306 Kingston Township**; and

**WHEREAS**, Luzerne County is desirous of replacing the bridge; and

**WHEREAS**, The County of Luzerne and the Commonwealth of Pennsylvania wish to supplement an existing agreement to provide for the reimbursement of the design right of way and construction funds for the replacement of the bridge.

**NOW, THEREFORE BE IT RESOLVED:**

1. That the County of Luzerne pledge its share of the project costs; and,
2. That the Chairman of the Luzerne County Board of Commissioners is authorized to execute agreements and all other legal documents relative to this project; and,
3. That the Chief Clerk of the County is directed to attest to this Act of the County.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**VALLEY CREST – JAMES MILLER, ADMINISTRATOR**

No Agenda

**ROAD AND BRIDGE DEPARTMENT – JOHN J. GLUSHEFSKI, DIRECTOR**

No Agenda

**PROPERTY AND SUPPLY – WILLIAM P. BURKE, DIRECTOR**

Request a Motion for permission to advertise for the Purchasing Department:

**Luzerne County Courthouse:**

New Lexmark Toners  
Laser Paper  
Copy Paper

**Bureau of Elections:**

Permission to advertise for delivery and re-delivery of voting machines.

It was moved by Commissioner Vonderheid seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve the following contracts for the provider for service specified:

Luzerne County Courthouse, Brominski Building and Penn Place Buildings:

1. PJ's Window Cleaning    \$18,440.00    Rejected

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**PROPERTY AND SUPPLY (cont'd)**

Bid for Window Cleaning rejected due to exceeding of budget amount.

Permission to re-Bid Window Cleaning with new specifications.

It was moved by Commissioner Vonderheid seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**PLANNING COMMISSION – ADRIAN F. MEROLLI, DIRECTOR**

No Agenda

**COMMUNITY DEVELOPMENT – SANDRA RUSSELL, DIRECTOR**

Request a Motion to adopt a resolution by the Board of Commissioners of the County of Luzerne, approving one deferred payment, forgivable loan totaling \$2,500,000.00 for activities to be carried out through the County’s Business Development Loan Program.

Sandra Russell, Director, Community Development, provided a detailed description of project with the following explanation: The Greater Wilkes-Barre Development Corporation, Inc. will be provided a \$2,500,000.00 deferred payment, forgivable loan to assist in financing of a \$17,675,187 project. Deferred payment, forgivable status will be contingent upon compliance with job creation requirements. The funds will be utilized for acquisition, professional/financial fees, and contingencies for the purpose of undertaking the South Main Street revitalization Project. In addition, the requirement of the Development Corporation, once they have satisfied all bank covenants and have access to the net profits that are generated, that they reinvest those net profits into community and economic development projects within the County. They will be required to provide yearly audits and reports on what reinvestments they have taken each year. The deferred payment status will be forgiven each for an equal amount each year as to what they have reinvested in this project. The contract will include specified number of years they have to accomplish this to reach a \$2.5 million reinvestment on top of the 100 jobs creation requirement and if they do not comply the balance of the funds would become immediately due and payable. The office of Community Development will be monitoring the Development Corporation. Ms. Russell responded to comments and questions from the public over the last several weeks that this money is not County General Fund money. These funds come from a revolving loan fund which was established by the Community Development office in the 1980’s and cannot be used to offset any of the financial issues being faced by the County now and cannot be utilized to prevent job layoffs. This is not the first time we have given out a forgivable loan, however it is the largest. This has been done after a very thorough review of the needs of this project and if we are going to turn around Downtown Wilkes-Barre it has to start with significant public investment. The State has made an investment in excess of double the amount we are putting in. Ms. Russell noted she had already seen improvement on the day of the announcement by the Commissioners that they would find the \$2.5 million for this project, the owners took down their “For Sale” sign the next day, also hearing positive comments of commitment to invest in their businesses in Downtown Wilkes-Barre. Commissioner Vonderheid questioned how many times has the County BDLP and the OCD partnered with the Development Corporation. Ms. Russell responded she could not provide the number of times but that it has been numerous and that their office would not even consider doing a project of this magnitude with someone we didn’t have a positive track record with or someone that wasn’t a non profit organization committed to future of the County. Commissioner Skrepenak questioned if Ms. Russell believed in this project. Ms. Russell acknowledged that she did believe in this project and would not have brought it to the Commissioners if she did not.

Commissioner Urban provide comment, particularly to the Chamber, that he had never voted against an Economic Development package in his four and half years as a County Commissioner but there is always going to be a first time and he applaud everyone’s efforts coming here today to lobby for a 3-0 vote. Unfortunately, Commissioner Vonderheid sent him a loud message in May 2004, when he knew he would be out of town and made a hasty announcement, while he was away visiting his daughter, without any input from me, he told me he didn’t need my support for this project. Commissioner Urban questioned if the project has merit, he agreed it does but noted there are many Economic Development projects in Wilkes-Barre and in Luzerne County that do not get funded. He also questioned will this project spark the revitalization of

Wilkes-Barre, reflecting that a few years ago when approached about the purchase of Sterling Hotel and turning it over to CityVest , was told that would spark revitalization of Wilkes-Barre. He supported and continues to support the Riverfront Project and believes that will spark the revitalization of Downtown Wilkes-Barre. He added he has to remember he is not the Mayor of Wilkes-Barre but a Commissioner in Luzerne County and his interests go beyond the City of Wilkes-Barre and yes, it is the County Seat, and yes it is a very important part of the County, but there are a lot of other projects in this County that he believes merit his support. Commissioner Urban questioned whether this project will compete with other private development. He referenced a private developer who wants to build a ten screen theater on the West Side and he believes the Board of Commissioners needs to welcome, with open arms, private capital, particularly private capital coming from outside the County, and he believes this project is interfering with the private market place. Commissioner Urban, reflecting on his comments from an earlier meeting of the Commissioners, that he would not openly support every Economic Development Package unless it was going to create quality jobs. We are using Economic Development money to create housing, more retail space and a theater. Referring to approximately fourteen vacant quality retail spaces in Downtown Wilkes-Barre, Commissioner Urban questioned if the key is building more retail space or using the money to attract people to fill up the space we already have. Commissioner Urban added he did not believe that this project would not create the type of quality jobs like those that were lost two days ago at Techneglas. Commissioner Urban questioned whether this would present a conflict of interest to anyone. He believes it does, noting that we have an Economic Developer, the Chamber of Commerce, that in the past has backed a lot of projects and helped others succeed in building factories and bringing jobs to the area. In this case we have an arm of the Chamber that will be an owner of retail space, a movie theater and loft apartments. He expressed his concern that the Chamber will be competing with private investors. Commissioner Urban stated he will continue to support the Riverfront and Hotel Sterling Projects. Ms. Russell responded, for the record, the Development Corporation will sell the loft apartments.

Commissioner Skrepenak responded that he too has concerns that there any project has its risks. He referred to comments expressed during his campaign of the importance of bringing back Downtown. He reflected on the Downtown he remembered in his youth. Commissioner Skrepenak stressed the importance of the support of the State and County, noting without that type of support, how can the private sector believe in investing and noting a vacant, desolate downtown encourages the crime element. He also pointed out his interest in the loft apartments and the convenience of living in such a central location. Commissioner Skrepenak reflected on Father O'Hara's comments of not what the Downtown once was but what it could be and his confidence in the Director of Community Development, Sandra Russell, and her commitment and confidence in this project. Commissioner Skrepenak committed the Board of Commissioners will continue to pursue Economic Development projects that will have this type of impact throughout the County. He thanked everyone coming and offering his or her opinions and concerns. He congratulated Ms. Russell and her staff including Andy Reilly. He hope that we continue to bring out this type of interest be it for or against, and that has been lacking for a long time and it is good to see people caring.

Ms. Holloway questioned what assistance was available to Hazleton, West Hazleton, Freeland, Commissioner Skrepenak responded he has been actively working with representatives of Freeland and the Mayor of Hazleton on possible projects. Commissioner Urban responded he has requested Michele Sparich, County Grant Writer, go out and visit with Freeland, Edwardsville, Duryea and other communities the County represents to review what financial opportunities may be available to them. Commissioner Urban also noted the County did assist Wilkes-Barre and Hazleton apply for the Elm Street Grant and should hear something on that shortly.

Commissioner Vonderheid expressed his appreciation for Commissioner Skrepenak's comments and everyone's comments who came here today. He added he respectfully understands Commissioner Urban's disagreement to date but he knows the Commissioner is a man who is concern about future of this community and the future of his home and he is sure they will be able to work in a collaborative fashion going forward. Commissioner Vonderheid added the first thing this Board did was make good on the promises and pledges of the previous administration in communities like Hazleton including the Drifton Softball Complex, the Back Mountain Soccer Fields and the Mountaintop Recreation Complex. This Board is unanimously committed to the future of this entire region.

**COMMUNITY DEVELOPMENT (cont'd)**

Personally, he believed himself and Commissioners Skrepenak and Urban were elected to make critical investments in the future of our community. To make this a place that we can all be proud of and can attract people to. We will continue to do dream and dream about things we just didn't think Luzerne County could do. This has been a trying six or seven months of our lives but we are not going to stop paying attention to future of this place. Everyone here today are here because you are dedicated to that future your businesses, livelihood and faith are dependent on that future. Commissioner Vonderheid added he is thrilled to support this project today, proud of his previous affiliation, past career with the Wilkes-Barre Development Corporation and its parent the Wilkes-Barre Chamber. He thanked the leadership of the new administration of the City of Wilkes-Barre and recognized the representatives present today. The Commissioner thanked the Governor and the State Delegation for their support. He noted the Governor believes in Luzerne County and we need to send a clear message to the Governor that Luzerne County is united, cares about its future, will find ways to put its people to work, will find ways to attract new investment and private investment in its community and it is going to build a place where its children want to live, stay or come back to.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN**

Ms. Russell commented the Office of Community Development has contributed significant investment in the Greater Hazleton area with Hazleton CAN DO and also assisted the City of Hazleton in one of their more troubled neighborhoods.

Ms. Russell, in adherence with federal regulations, inquired with counsel, if there would be any conflict in conjunction with Commissioner Vonderheid's previous employment and was advised there was not.

Request a Motion of the Board of Commissioners approving entering into a **one year contract with Training and Development Associates of Laurinburg, North Carolina and Tafton, PA**, for the provision of consulting services **on an as-needed basis** to the **Luzerne County Office of Community Development** for an amount **not to exceed \$45,000 per annum**. Said services shall be provided in accordance with the hourly rate scale contained in their proposal, and the contract will carry a one year renewal option at the same rates, contingent upon mutual agreement by the parties to the contract.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**PERSONNEL – SAMUEL T. GUESTO, COUNTY MANAGER FOR LEGISLATION AND CHIEF CLERK**

Request a Motion to approve the following Personnel actions:

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:**

**MOON LAKE PARK**

Brandon Schaffner, Sheffield Road, Shavertown, MARINA ATTENDANT @\$5.35 per hour, EFFECTIVE JULY 26, 2004.

**VALLEY CREST NURSING HOME**

Michelle Knorr R 108 Market Street Pittston, Penna.	CNA-11-7	Effective 7/19/04 \$19,639.00
Mary Fowler 179 E. Thomas Street Wilkes-Barre, Penna.	CNA-11-7	Effective 7/19/04 \$19,639.00

**PERSONNEL (cont'd)**

Cynthia Varvaglione 17 Green Street Pittston, Penna.	LPN-3-11	Effective 7/19/04 \$30,008.00
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENT AT:**

**CHILDREN & YOUTH**

A \$250 MASTERS DEGREE PAY ADJUSTMENT for Christine McLaughlin, Caseworker 2 (ps#21-Y740-L0624-0034) at an annual salary of \$30,474, EFFECTIVE MAY 21, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING PERSONNEL TRANSFERS AT:**

**VALLEY CREST NURSING HOME**

Willie Wallace 40 Govier Street Wilkes-Barre, Penna.	CNA-7-3	Eff. 6/23/04-Transferred to Restorative Nursing
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It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST: A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:**

**AGING**

Jean Levi, Senior Center manager 1 (ps#10-G140-L0811-0015) EFFECTIVE JULY 30, 2004.

John Tierney, Alternate Food Service Worker 1 (ps#10-G140-L1031-9001) EFFECTIVE JULY 30, 2004.

**VALLEY CREST NURSING HOME**

Kimberly Williams 244 Madison Street Wilkes-Barre, Penna.	CNA-3-11	Effective 7/18/04 Resignation
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Cynthia Varvaglione 17 Green Street Pittston, Penna.	LPN-3-11	Effective 7/19/04 Resignation
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Chere Simon 135 Nicholson Street Wilkes-Barre Twp.	LPN-3-11	Effective 7/8/04 Resignation
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It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**PERSONNEL (cont'd)**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RETIREMENT AT:**

**AGING**

Norma Zurner, Aging Case Aide 2 (#10-G140-:069-003) effective august 27, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVES OF ABSENCE AT:**

**CHILDREN AND YOUTH**

A Leave of Absence Without Pay for Nicole DePriest, Caseworker 2 (ps# 21-Y740-L0624-0029) effective July 27, 2004 through August 5, 2004.

A One Day Leave of Absence for Linda Shupp, Social Services Aide 3 (ps# 21-Y740-L0622-0012) effective June 30, 2004.

**MENTAL HEALTH/MENTAL RETARDATION**

A Leave Without Pay for Jennifer Marzzacco, Caseworker 2 (ps# 21-M440-L0624-0012) effective July 23, 2004.

**TRANSPORTATION:**

A Leave Without Pay for Timothy Cerullo, Driver (ps# 86-LWCTD-9201-0014) effective July 26, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLWOING SEMINARS FOR VALLEY CREST NURSING EMPLOYEES:**

Request approval for Terry Fisch, RNAC to attend a one-day conference in Scranton, Penna., On September 13, 2004. Total Cost: \$139.00

Request approval for Elaine Pachamovitch, LPN, Restorative Coordinator Manager to attend a one-day conference in Scranton, Penna., on October 27, 2004. Total Cost: \$139.00

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING TRAINING AT A TOTAL COST OF APPROXIMATELY \$360:**

**COMMISSION FOR WOMEN**

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
Dawn Seidel 3 Advisory Board Members	Governor’s Conference for Women	Philadelphia	9/14/04	\$360

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak

**“AYES” SKREPENAK, VONDERHEID, URBAN**

August 5, 2004

A Motion was entertained to adjourn the Commissioners' Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**"AYES" SKREPENAK, VONDERHEID, URBAN**

Respectfully,



Patricia Wilk, Recording Secretary