

On the above date at 6:00 PM., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Joseph Loftus-Vergari, Director, Human Services; Noelle Kovaleski, Valley Crest; Michael L. Morreale, Treasurer; Stephen L. Flood, Controller; James J. Brozena, County Engineer; William P. Burke, Director of Property and Supply,; Adrian F. Merolli, Director of Planning; Sandra J. Russell, Director of Community Development; Salvadore Diaz, Chief of Budget and Finance.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak announced bids were received at 10:00 AM on April 20, 2005 in the Treasurers' Office and will be reviewed by the Controller later in the agenda.

Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak introduced Kathy Bozinski and Samuel Guesto for the presentation of the Proclamations.

Commissioner Skrepenak reminded everyone that if you wish to address the Commissioners to see Ms. Bozinski and sign in.

Samuel Guesto, Jr., County Manager for Legislation and Chief Clerk, announced the Board of Commissioners held Executive Sessions at 11:00 A.M. on April 6th, 1:00 P.M. on April 18th, 2005 to discuss personnel issues.

**RECOGNITIONS:..... Kathy Bozinski
Public Information Officer**

1. Resolution: The Freeland Business and Redevelopment Authority

- Donald Karpowich, Solicitor & Founder
- John Sessock, Chairman
- Katie Feissner, Secretary
- Carl Poppalardo, Treas.
- Ed Rossi
- Walter Golab

**2. Resolution: Gerald Gaffney, Commander
Freeland American Legion Post 473**

COMMUNICATIONS – SAMUEL T. GUESTO, JR..... 1

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 Hazleton and Hazle Township 1

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 Declaration of Disaster Emergency for Luzerne County – Ice Storm 2

 (RFP) for an Integrated Land Records Computer System / Data Processing 2

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 Mid-Atlantic Youth Services Corporation (MAYS)/Luzerne County Youth Facility 2

 Agreement between County of Luzerne & Comprehensive Health Care Solutions, Inc. 3

 Motion/Rescind Soft Ware Tax Claim Bureau 3

 Request for Proposals - 457 Plan 3

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COMMUNICATIONS – SAMUEL T. GUESTO, JR.

Vouchers

MOTION

Request a motion to ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 418483GF – 419311GF
County General Fund for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN

PNC Bank, Vouchers 500182LF – 500215LF
Liquid Fuels for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Wachovia Bank, Vouchers 400120WC- 400125WC
Worker’s Compensation for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Hazleton and Hazle Township

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF A STATE OF EMERGENCY WITHIN THE CITY OF HAZLETON AND HAZLE TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA. RESOLUTION DATED APRIL 6, 2005; APRIL 13, 2005 AND APRIL 20, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Declaration for State of Emergency for Luzerne County – Ivan

REQUEST A MOTION DECLARING A STATE OF EMERGENCY FOR LUZERNE COUNTY AS A RESULT OF DAMAGE CAUSED BY ‘TROPICAL DEPRESSION IVAN’. THE DECLARATIONS ARE DATED FEBRUARY 19TH, FEBRUARY 26TH, MARCH 5TH, MARCH 12TH, MARCH 19TH, MARCH 26TH, APRIL 2ND, APRIL 9TH, APRIL 16TH, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Declaration of Disaster Emergency for Luzerne County – Ice Storm

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF DISASTER EMERGENCY DUE TO EFFECTS OF THE ICE STORM, FOR LUZERNE COUNTY DATED MARCH 30TH, APRIL 6TH, APRIL 13TH, APRIL 20TH, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

(RFP) for an Integrated Land Records Computer System / Data Processing

Request a motion to issue a Request For Proposals (RFP) for an integrated Land Records computer system.

The RFP will specify the requirements to interface with related systems that are currently installed in Luzerne County:

- The ACS Financial System
- The ESRI Geographic Information System (GIS)
- The 21st Century Appraisals Computer Aided Mass Appraisals (CAMA) system

The RFP will specify the requirement to support the Administration’s goals for improved services and more efficient and effective government, particularly in relation to workflows that involve the following departments and offices:

- Budget and Finance
- Assessor
- Tax Claim
- Mapping/GIS
- Treasurer
- Controller
- Recorder of Deeds
- Data Processing

Finally, the RFP will specify the requirement for a phased implementation plan that addresses the priorities of the Administration while adhering to financial constraints.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Settlement in the case of Frank Pizzella v. Luzerne County

Request a motion to approve a settlement in the case of Frank Pizzella v. Luzerne County pending before the United States District Court for the Middle District of Pennsylvania the District Court for the Middle District of Pennsylvania (No. 3: CV-02-0908) in the amount of \$60,000.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Mid-Atlantic Youth Services Corporation (MAYS)/Luzerne County Youth Facility

Request a motion approving Mid –Atlantic Youth Services Corporation (MAYS) as Management Company of Luzerne County Youth Facility effective May 1, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

MOTION

Agreement between County of Luzerne & Comprehensive Health Care Solutions, Inc.

Request a motion to approve and enter into an Agreement between the County of Luzerne and Comprehensive HealthCare Solutions Inc. to make available to County residents a prescription discount program.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Motion/Rescind Soft Ware Tax Claim Bureau

Request a motion to rescind a motion approved at the August 5, 2004 public meeting of the Luzerne County Board of Commissioner’s which approved the purchase of the 21st Century Appraisals Tax Claim’s Software System for which a contract has neither been negotiated nor entered into by the County of Luzerne.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request for Proposals - 457 Plan

REQUEST A MOTION TO AUTHORIZE THE ADVERTISING OF A REQUEST FOR PROPOSALS (RFP) FOR 457 PLAN ADMINISTARTORS FOR THE BENEFIT OF EMPLOYEES OF LUZERNE COUNTY.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Approval of Energy Conservation Services Provider

Request permission to approve CM3 Building Solutions to provide Energy Conservation Services as outlined in their proposal delivered to the County on March 31, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

2003 Capital Projects Bond Issue Schedule “A” 2003A-24 (Appendix Page 22 thru 24)

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$21,556.90 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES A FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003A-24.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

2003 Capital Projects Bond Issue Schedule “A” 2003B-19 (Appendix Page 25 thru 27)

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$179,270.04 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES B FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003B-19 .

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

2002-37 Capital Projects Bond Issue Schedule "A" 2002-37 (Appendix Page 28 thru 30)

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$\$148,382.50 FROM THE 2002 CAPITAL PROJECTS BOND ISSUE FOR ITEMS IDENTIFIED ON SCHEDULE "A" OF REQUISITION 2002-37.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

"AYES" SKREPENAK, VONDERHEID, URBAN

MOTION

Budget Transfer

REQUEST A MOTION TO APPROVE THE FOLLOWING GENERAL FUND BUDGET TRANSFER:

- 1. \$5,980 FROM LEVEE – CLERICAL & OTHER SALARIES TO SHERIFF – OVERTIME SALARIES

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

"AYES" SKREPENAK, VONDERHEID, URBAN

MOTION

Domestic Relations/Haz. – Extend contract for Security Svcs. (Appendix Page 31 thru 40)

Request a motion to extend the contract for Security Services at the Domestic Relations Section's Hazleton Branch Office with Intrepid Detective Agency for an additional 120 days, effective May 1, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

"AYES" SKREPENAK, VONDERHEID, URBAN

MOTION

Refunds of Taxes – Assessors Office (Appendix Page 41 thru 42)

Request a Motion to approve the following refunds through the Assessor's Office:

| | | |
|--------------------------------------|-------------|-----------|
| Sand Springs Development Corporation | Butler Twp. | \$ 703.51 |
| Joseph and Genevieve Lavix | Plains Twp. | 35.86 |

Total Refunds: \$ 739.37. (Appendix Page)

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

"AYES" SKREPENAK, VONDERHEID, URBAN

MOTION

VALLEY CREST-CONTRACTED SERVICES

Request a Motion to contract Therapy Services from Genesis Rehabilitation Services, Watsonstown, PA for Valley Crest Nursing Home. Cost of services is based on utilization and direct billing amounts to the Medicare and Medical Assistance Programs.

Commissioner Urban requested verification that contract services were advertised. Jim Miller, Executive Director, Valley Crest, confirmed it was advertised and that four (4) bids were received and Genesis Rehabilitation Services was not only qualified but was also the lowest bid.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

"AYES" SKREPENAK, VONDERHEID, URBAN

MOTION

Off the Agenda

Request a Motion to go off the agenda.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

Mr. Guesto read and provided an overview of the motion for a Financial Advisor as it pertains to the restructuring of the County’s current debt and associated interest structure.

Commissioner Skrepenak opened the floor to Public Comment.

Commissioner Urban expressed his concerns regarding the Motion for a Financial Advisor and his hesitation in supporting this motion.

Sam Diaz, Chief of Budget and Finance, provided comment citing three responses were received and he believed, given Public Financial Management’s (PFM) familiarity with the County’s Budget and Five Year Plan, as well as their qualified response to the Request for Proposals, were the best candidate to assist in the SCOOP process.

MOTION

FINANCIAL ADVISOR

Request a Motion to authorize Public Financial Management (PFM) to act as Luzerne County’s Financial Advisor as it pertains to the Restructuring of the County’s current debt and associated interest structure.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

END OF COMMUNICATIONS

TREASURER’S OFFICE – MICHAEL L. MORREALE

FINANCIAL STATEMENT

April 20, 2005

Request a motion to accept the following Financial Statement:

WACHOVIA BANK

| | |
|--|----------------|
| General Fund..... | \$5,652,507.60 |
| School, Road & Institution District..... | 3,033,556.94 |
| Real Estate Tax Sale Account | 666,820.97 |
| Self Insured Workers Compensation Fund..... | 42,559.64 |
| Court of Common Pleas - Domestic Relations IV-D Fund | 1,865,432.25 |
| Patients’ Personal Fund Account | 66,740.55 |
| 911 Construction Fund..... | 1,671,189.68 |
| 911 Operational Fund..... | 22,416.68 |

PNC BANK, NORTHEAST, PA.

Luzerne County Fiscal Agencies:

| | |
|--|--------------|
| Office for the Aging | \$720,079.83 |
| Children & Youth Department..... | 2,196,204.62 |
| Mental Health/Mental Retardation..... | 151,919.30 |
| Drug & Alcohol Program..... | 130,437.60 |
| Office of Human Services..... | 4,755.98 |
| Human Services Agencies/Transportation Department..... | 165,205.21 |
| Liquid Fuels Tax Fund | 897,683.44 |
| Luzerne County GWBIF Escrow Account..... | 27,311.80 |
| 1997 Series Parking & Office Relocation Fund | 0.00 |

CITIZENS BANK

| | |
|---|----------------|
| Adult Probation Special Account | \$1,580,863.65 |
| Luzerne County Bridges..... | 10,879.88 |
| Hazardous Material Emergency Response Account | 296,717.22 |
| EMA Radiation Emergency Response Fund..... | 26,919.92 |

FIRST NATIONAL COMMUNITY BANK

| | |
|---|--------------|
| Luzerne County Convention and Visitors Bureau | \$54,559.00 |
| Luzerne County Agencies Account | 1,543,968.69 |
| Luzerne County Solid Waste Recycle Account | 570,586.64 |
| Luzerne County Property Tax Collection | 403,422.35 |

FIDELITY DEPOSIT & DISCOUNT BANK

| | |
|---|-------------|
| Wyoming Valley Airport Account..... | \$15,859.95 |
| Adult Probation/Offenders Supervision Fund | 19,158.07 |
| Tri-County Airport Feasibility Study | 35,686.34 |
| Luzerne County 2002 Capital Projects | 345,597.99 |
| Workmans’ Compensation Insurance Reserve Account..... | 38,134.78 |
| Luzerne County 2003 Capital Projects | 42,213.70 |
| Luzerne County 2003 D Capital Projects | 33.86 |

MICHAEL L. MORREALE
Luzerne County Treasurer

LUZERNE COUNTY TREASURER'S OFFICE

CERTIFICATES OF DEPOSIT

April 12, 2005

| | |
|---|------------------------|
| General Fund | \$8,000,000.00 |
| Self Insured Workers Compensation Fund | \$850,000.00 |
| Luzerne County Fiscal Agencies: | |
| Mental Health/Mental Retardation | \$2,800,000.00 |
| Drug & Alcohol Program | \$300,000.00 |
| Office of Human Services | \$305,000.00 |
| Transportation Department | \$782,000.00 |
| Luzerne County Agencies Account | \$1,005,000.00 |
| Total | \$14,042,000.00 |

MICHAEL L. MORREALE
Luzerne County Treasurer

Mr. Morreale requested the Treasurer's report be accepted as presented.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
"AYES" SKREPENAK, VONDERHEID, URBAN

END OF TREASURER'S REPORT

CONTROLLERS REPORT

Request a motion to ratify and confirm payment of the following vouchers:

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$32,178.57 Community Development Block Grant Program
\$85,932.00 HOME Investment Partnership Program
\$4,109.41 Emergency Shelter Grants Program
\$469,278.82 Business Development Loan Program

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

2. Request a motion to ratify and confirm the payment of \$14,133.58 to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of April

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

3. Request a motion to ratify and confirm the payment of **\$490,000.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s April 2005 appropriation.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Bids Opened:

Valley Crest Nursing Home:

Beverages
Bread
Dairy Items
Groceries & Non-Perishables
Frozen Foods
Hi-Protein Drinks
Ice Cream
Seafood
Window Cleaning

Area Agency on Aging:

Medical Supplies
Janitorial Services

Prothonotary’s Office:

Folders

Request a Motion to reject Morgan’s Window Cleaning for Valley Crest Nursing Home Window Cleaning for lack of Bid Security.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to rebid for Valley Crest Nursing Home Window Cleaning.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to reject Janitorial Services for Area Agency on Aging for lack of Bid Security.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to accept all other bids for tabulation and review by the County Solicitor.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Luzerne County Commissioners’ Meeting, April 20,2005

Transportation Department:

Voucher No. 530245TR to 530339TR inclusive in the amount of \$1,748,170.85

Patients’ Personal Fund:

Voucher No. 500078PP to 500109PP inclusive in the amount of \$ 27,677.00

Bureau for the Aging:

Voucher No. 511426AG to 511712AG inclusive in the amount of \$ 663,269.07

Children and Youth:

Voucher No. 521991CY to 522242CY inclusive in the amount of \$ 4,850,655.79

Mental Health / Mental Retardation:

Voucher No. 540565MM to 540739MM inclusive in the amount of \$ 3,434,764.56

Human Services:

Voucher No. 550111HS to 550153HS inclusive in the amount of \$ 1,961,598.51

Drug and Alcohol:

Voucher No. 560111DA to 560114DA inclusive in the amount of \$ 1,560,876.74

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Stephen L. Flood, Controller

END OF CONTROLLERS REPORT

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – JOSEPH LOFTUS VERGARI

A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT FOR THE PROVIDER, SERVICE, TERM AND RATE SPECIFIED:

| <u>PROVIDER</u> | <u>SERVICE</u> | <u>TERM</u> | <u>RATE</u> |
|---|---|--------------------|-------------------------------------|
| <u>DRUG & ALCOHOL:</u> | | | |
| (Luzerne County) | | | |
| Maternal and Family Health Services, Inc. | Tobacco-Community-Based | 5/1/05-6/30/05 | \$ 4,256 |
| Rural Health Corporation | Tobacco-Community-Based Tobacco-Chronic Disease Tobacco-Cessation Programs | " " | \$ 6,399 1,873 19,572 |
| Wyoming Valley Alcohol & Drug Services, Inc. | Tobacco-Community-Based Tobacco-School Programs Tobacco-Enforcement | " " | \$ 2,128 3,500 5,250 |
| Tobacco-Counter-Marketing Tobacco-Cessation Programs | | 6,539 3,500 | |
| Serento Gardens | Tobacco-Community-Based Tobacco-School Programs Tobacco-Counter-Marketing Tobacco-Cessation Programs | " " | \$ 4,256 3,500 1,842 9,359 |
| Luzerne County Sheriff's Department | Tobacco-Enforcement | 5/1/05-6/30/05 | \$ 12,274 |
| Behavioral Health Services of Wyoming Valley | Tobacco-Chronic Disease Tobacco-Cessation Programs | " " | \$ 1,873 1,750 |
| Family Services of Wyoming Valley | Tobacco-Community-Based Tobacco-School Programs | " " | \$ 2,837 3,500 |
| Northeast Regional Cancer Institute | Tobacco-Surveillance & Eval | " " | \$ 6,748 |
| Luzerne County Co-op Ext. | Tobacco-School Programs Tobacco-Surveillance & Eval | " " | \$ 3,500 3,892 |
| Multi-Media Advertising Solutions, Inc. | Tobacco-Statewide Programs Tobacco-Counter-Marketing | " " | \$ 1,667 2,883 |
| (Wyoming County) | | | |
| Wyoming Valley Alcohol & Drug Services, Inc. | Tobacco-School Programs Tobacco-Counter-Marketing | " " | \$ 1,889 3,002 |
| Community Counseling of NEPA | Tobacco-Chronic Disease Tobacco-Cessation Programs | " " | \$ 293 2,021 |
| Wyoming County District Attorney's Office | Tobacco-Enforcement | " " | \$ 3,254 |
| Wyoming County Office of Human Services | Tobacco-Community-Based Tobacco-Cessation Programs | " " | \$ 4,079 2,021 |

Northeast Regional Cancer Tobacco-Surveillance & Eval " " \$ 1,931
Institute

HUMAN SERVICES – JOSEPH LOFTUS VERGARI

| <u>PROVIDER</u> | <u>SERVICE</u> | <u>TERM</u> | <u>RATE</u> |
|--|---|--------------------|--------------------|
| <u>DRUG & ALCOHOL (Continued)</u> | | | |
| Family Services of Wyoming Valley | Tobacco-School Programs | 5/1/05-6/30/05 | \$ 714 |
| Rural Health Corporation | Tobacco-Chronic Disease Tobacco-Cessation Programs | " " | \$ 358 2,021 |
| Multi-Media Advertising Solutions, Inc. | Tobacco-Statewide Programs | " " | \$ 730 |

MENTAL HEALTH/MENTAL RETARDATION:

Harold F. Smith, III Spanish Interpreter 4/21/05-6/30/05 \$ 1,000

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

| <u>PROVIDER</u> | <u>SERVICE</u> | <u>TERM</u> | <u>RATE</u> | |
|---|-------------------------------|--------------------|--------------------|------------------|
| | | | <u>FROM</u> | <u>TO</u> |
| <u>AREA AGENCY ON AGING:</u> | | | | |
| Atty. Joseph Van Jura, | Legal Consultant | 7/1/04-6/30/05 | \$7,500 | \$14,900 |
| <u>MENTAL HEALTH/MENTAL RETARDATION:</u> | | | | |
| Suncom Industries, Inc. | MR, ADT, CE, & Voc. Rehab. | " " | \$24,130 | \$27,860 |
| AVP Transport, Inc. | MR Transport Svcs. | " " | \$7,500 | \$18,563 |
| Castle Transportation | MR Transport Svcs. | " " | \$37,000 | \$82,203 |
| Posten Taxi | MR Transport Svcs. | " " | \$17,534 | \$17,884 |
| Deutsch Institute | MR Comm. Employ. | " " | \$23,100 | \$18,000 |

MENTAL HEALTH/MENTAL RETARDATION

| | | | | |
|-------------------------------------|-------------------------|----------------|----------|----------|
| Luzerne County Transportation Auth. | MH/MR Step Transport | 7/1/04-6/30/05 | \$15,000 | \$26,000 |
| Allied Health Services | MR Voc. Rehab. Services | " " | \$8,750 | \$10,900 |
| Glen & Gwen Transportation | MR Transport Svcs. | " " | \$11,500 | \$14,725 |

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

April 20, 2005

“AYES” SKREPENAK, VONDERHEID, URBAN

ENGINEER'S OFFICE – JAMES BROZENA

MOTION

RATIFY THE EXECUTION OF BLOCK GRANT AGREEMENT 7880130041 BETWEEN THE COUNTY OF LUZERNE AND THE COMMONWEALTH OF PENNSYLVANIA, BUREAU OF AVIATION IN THE AMOUNT OF \$116,000.00 FOR THE RUNWAY 7/25 PROFILE REPAIR, PHASE 2 AT THE WYOMING VALLEY AIRPORT.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Ratify the adoption of resolution (Appendix Page 43)

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

AWARD THE LEVEE SYSTEM LANDSCAPE MAINTENANCE CONTRACT TO GREEN VALLEY LANDSCAPING, PLAINS, IN THE AMOUNT OF \$23,261.50.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE CHANGE ORDER M-2 WITH G. WEINBERGER CO. IN THE AMOUNT OF \$5,466.26 FOR WORK ON THE MECHANICAL CONTRACT AT THE MINIMAL OFFENDERS PROJECT.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE CHANGE ORDER E-1 WITH T. J. CANNON, INC. IN THE AMOUNT OF \$7,214.20 FOR WORK ON THE ELECTRICAL CONTRACT AT THE MINIMAL OFFENDERS PROJECT.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

AUTHORIZE THE PROPER OFFICIALS TO EXECUTE CHANGE ORDER G-3 WITH THE APOLLO GROUP, INC. IN THE AMOUNT OF \$37,599.00 FOR WORK ON THE GENERAL CONSTRUCTION CONTRACT AT THE MINIMAL OFFENDERS PROJECT.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION
PERMISSION TO ADVERTISE THE FOLLOWING:

VALLEY CREST - MEAT

CHILDREN AND YOUTH SERVICES – COMPUTER EQUIPMENT

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

PLANNING COMMISSION – ADRIAN MEROLLI

Jim Brozena, County Engineer, read the Planning Commission Motions due to Mr. Merolli's approved absence from the meeting.

MOTION

1. Request a motion to approve the rezoning application of Nick Piccini, PLS, representing Philip Semenza, 45 Pittston Avenue, Yatesville, PA, for property at 1 & 3 Lincoln Street, Yatesville Borough, from the Single and Two Family Residence Districts (R-1 & R-2) to an Apartment Residence District (R-3), to build a 6 unit townhouse structure.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

2. Request a motion adopting the following statement: Be it ordained by the authority of the Luzerne County Commissioners, that the Zoning Ordinance of Luzerne County, be and the same, is hereby amended.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

1. Request a motion to approve a letter agreement between the County of Luzerne and Snyder & Clemente to perform a two (2) year audit of the Planning Commission's Federal and State Grants at a cost not to exceed \$ 5,500.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

2. Request a motion to approve a letter agreement between the County of Luzerne and Snyder & Clemente to perform a Close-out audit of the Planning Commission's DCED Open Space grant at a cost not to exceed \$ 1,750.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

3. Request a motion to approve the annual transportation grant agreement between the County of Luzerne and the Pennsylvania Department of Transportation for Fiscal Year 2005-2006. This agreement will provide \$ 231,264 in Federal and State funds which is 90% of our total cost to perform the required work activities.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

END OF DEPARTMENT HEAD REPORTS

PERSONNEL

MOTION

REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT

THE OFFICE OF COMMUNITY DEVELOPMENT:

Elizabeth Parsons, Wapwallopen, as Housing Manager at an annual salary of \$41,000, effective March 1, 2005.

Pamela Lipski, Shavertown, as Public Service Manager at an annual salary of \$45,000, effective March 1, 2005.

Joseph Zeller, Hazleton, as Development Specialist at an annual salary of \$33,850, effective April 20, 2005.

Mark Hurst, Pittston, as Municipal Coordinator at an annual salary of \$35,000, effective April 30, 2005.

Peter Dougherty, Mountaintop, as Municipal Projects Manager at an annual salary of \$41,000, effective March 1, 2005.

Catherine Hilsher, Kingston, as Deputy of Fiscal Affairs/Systems at an annual salary of \$45,000, effective March 1, 2005.

SOLID WASTE MANAGEMENT

Elaine Ashford, Wilkes-Barre and Albina Fonzo, Pittston as Temporary/Seasonal employees at the hourly rate of \$7.70. These individuals are furloughed employees from the Residual Union contract list.

COMMISSIONERS OFFICE

Doug Richards, 285 Parrish Street, Wilkes-Barre, Human Resources Officer, at an annual salary of \$65,000.00 effective April 22, 2005. To fill vacancy.

LUZERNE COUNTY 911:

NATHANIEL ALTMILLER -118 BIRCH STREET, DRUMS, TELECOMMUNICATOR AT AN ANNUAL SALARY OF \$21,500.00 EFFECTIVE APRIL 29, 2005. (TO FILL VACANCY.)

EUGENE KNELLY – 838 PINE STREET, FREELAND, TELECOMMUNICATOR AT AN ANNUAL SALARY OF \$21,500.00 - EFFECTIVE APRIL 29, 2005 (TO FILL VACANCY.)

MOON LAKE PARK

BOBBI ANN MASLOWSKI, Hunlock Creek, Marina at \$5.35 per hour. Effective April 20, 2005.

VALLEY CREST:

| | | |
|--------------------------|----------|-------------------|
| Tawana Smith | CNA-3-11 | Effective 3/28/05 |
| 400 C Indian Creek Drive | Per Diem | \$10.85/Hour |
| Wilkes-Barre, Penna. | | |

CHILDREN & YOUTH:

The Appointment of Kiley Sock, Coal Twp., as a Caseworker 2 (ps# 21-Y740-L0624-0037) at an annual salary of \$27,585 effective April 22, 2005.

DRUG & ALCOHOL:

The Appointment of Jill Urban, Mountain Top as a Drug & Alcohol Case Management Specialist Trainee (ps# 007-K040-L0685-0003) at an annual salary of \$23,519 effective April 25, 2005.

TRANSPORTATION:

The Appointment of Edwin Jameson, Nanticoke as a Part Time Driver (ps#01-LWCTD-9202-0100) at an hourly rate of \$8 effective April 21, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS AT: CHILDREN & YOUTH:

The Reclassification of Jenipher Johnson to Caseworker 2 (ps# 21-Y740-L0624-0038) at an annual salary of \$31,570 effective April 8, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

REQUEST A MOTION TO APPROVE THE FOLLOWING TRANSFERS AT: LUZERNE COUNTY 9-1-1

BRIAN BLACK - FROM PSAP SUPERVISOR TO PSAP SUPERVISOR/TRAINER AT AN ANNUAL SALARY OF \$30,750.00 - EFFECTIVE APRIL 29, 2005 (TO FILL VACANCY).

JAMES NARDONE-FROM TELECOMMUNICATOR TO PSAP SUPERVISOR AT AN ANNUAL SALARY OF \$26,000.00-EFFECTIVE APRIL 29, 2005 (TO FILL VACANCY).

SALVATORE GIAMBER – FROM PSAP SUPERVISOR TO PSAP SUPERVISOR/LEAD SHIFT AT AN ANNUAL SALARY OF \$27,500.00 – EFFECTIVE APRIL 29, 2005 (TO FILL VACANCY).

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS AT: AGING:

A \$250 Masters Degree Pay Adjustment for Elaine Guanieri-Pucci, Distributed Systems Specialist 2 (ps# 10-G140-L0452-0001) at an annual salary of \$41,616 effective April 25, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATION AT: DRUG & ALCOHOL:

The Resignation of John Judge, Drug & Alcohol Case Management Specialist (ps# 007-K040-L0686-0002) effective April 6, 2005.

TRANSPORTATION:

The Resignation of Vincent Sicurella, Part Time Driver (ps# 01-LWCTD-9202-0100) effective April 8, 2005.

April 20, 2005

LUZERNE COUNTY 911:

MARY DEROLF, TELECOMMUNICATOR, EFFECTIVE MARCH 23, 2005.

VALLEY CREST:

| | | |
|--|----------------|----------------------------------|
| Christina Crawford 1222 Main Street Duryea, Penna. | LPN 7AM-7PM | Effective 3/12/05 Resignation |
| Amanda Grady 13 Hazleton Street Ashley, Penna. | CNA 7-3 | Effective 4/6/05 Resignation |
| Tawana Smith 400 C Indian Creek Drive Wilkes-Barre, Penna. | CNA 3-11 | Effective 3/27/05 Resignation |

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVE OF ABSENCES:
AGING:**

A Leave of Absence Without Pay for Shirley Kennedy, Senior Center Manager 1 (ps# 10-G140-L0811-0010) effective April 8, 2005.

CHILDREN & YOUTH:

A One Day Leave Without Pay for Autumn Norton, Caseworker 2 (ps# 21-Y740-L0624-0037) effective April 4, 2005.

TRANSPORTATION:

A One Day Leave Without Pay for Rose Capristo, Scheduler (ps# 89-LWCTD-0022-0003) effective April 7, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

**REQUEST A MOTION TO APPROVE THE TRAININGS AND SEMINARS FOR THE
FOLLOWING DEPARTMENTS/AGENCY’S:**

| <u>ATTENDEE</u> | <u>TITLE</u> | <u>LOCATION</u> | <u>DATE</u> | <u>APPROX. COST</u> |
|--|----------------------------|-----------------|--------------|-------------------------|
| <u>AREA AGENCY ON AGING:</u> | | | | |
| Vicki Kapral Brenda Lispi Linda Lucas | MR/Aging Cross Training | Grantville | 5/10-5/11/05 | \$725 |
| Mary Ellen Jendrey Erin Kasa Deborah Switzer | Options Core | Mechanicsburg | 5/17-5/18/05 | \$225 |
| Helene Mancuso Mildred Passeri | Protective Services | Grantville | 5/24-5/26/05 | \$353 |

| <u>ATTENDEE</u> | <u>TITLE</u> | <u>LOCATION</u> | <u>DATE</u> | <u>COST</u> |
|---|--|------------------|--------------|-------------|
| <u>CHILDREN & YOUTH:</u> | | | | |
| Bethany Thomas | Ending Violence Against Women | Scranton | 4/4/05 | \$140 |
| Jennifer Hudock | Resilient Child & Family | Wilkes-Barre | 4/7/05 | \$94 |
| Mark Malkemes | Spirit & Strength | Forty-Fort | 4/21/05 | \$27 |
| Karen Daywood Jackie Stapleton Marijo Sullivan Judi Newman Theresa BirthMarcia Barnes Ann Marie Black Cindy Jones Michele O'Malley Cheryl Klimek Emily Intelicato Lisa Wall | Celebrating Families 2005 | Wilkes-Barre | 5/10/05 | \$990 |
| <u>DRUG & ALCOHOL:</u> | | | | |
| Steven Ross | SCA Fiscal Officers Conference | Seven Springs | 5/11-5/13/05 | \$300 |
| Michael Donahue | PACDAA Qrtly. Meeting | State College | 4/13-4/15/05 | \$140 |
| Martha Dempsey | Dancing With the Shadow in Recovery | Eagleville | 5/6/05 | \$50 |
| Michael Donahue Martha Dempsey | CSS Dinner | Wilkes-Barre | 4/29/05 | \$80 |
| <u>OFFICE OF HUMAN SERVICES:</u> | | | | |
| Carlie Wetzel | HSDf Statewide Meeting | Mechanicsburg | 4/12/05 | \$10 |
| Carlie Wetzel | Spirit & Strength Presentation by VRC | Forty-Fort | 4/21/05 | \$15 |
| Joseph Loftus-Vergari Jack McCutcheon Carlie Wetzel Kathy Fiske | CSS Dinner | Wilkes-Barre | 4/29/05 | \$160 |
| <u>TRANSPORTATION DEPARTMENT:</u> | | | | |
| Frank DeSanto Eric Hollock | PPTA Conference and EXPO | Hershey | 4/26/05 | \$198 |

OFFICE OF BUDGET AND FINANCE
AT A COST OF APPROXIMATELY \$580.

| <u>ATTENDEE</u> | <u>TRAINING SEMINAR</u> | <u>LOCATION</u> | <u>DATE(S)</u> | <u>APPROX. COST</u> |
|-----------------------------|------------------------------------|------------------|----------------|---------------------|
| Al Tossi | Act 28 Continuing Education Course | Wilkes-Barre, PA | 4/28/05 | \$40 |
| Assessment Dept. Staff (13) | Act 28 Continuing Education Course | Wilkes-Barre, PA | 4/28/05 | \$540 |

MOON LAKE PARK

Clif Madrack and Paul Dietrich to attend the 2005 Swimming Pool Management Workshop on May 24th at the Ramada Inn in Wilkes-Barre. The cost is \$158.00

VALLEY CREST:

Jim Miller, Administrator and Noelle Kovaleski, Assistant Administrator to attend a two day seminar sponsored by CCAP in State College, Penna., on April 19, 20, 2005. The programs provide required continuing education Credits for Nursing Home Administrators based on symposiums/conferences relative to State initiatives. Cost of seminar: \$235.00, plus expenses. Total amount not to exceed \$825.00.

LUZERNE COUNTY WORKFORCE INVESTMENT DEVELOPMENT AGENCY

Marie Kay LCWIDA - Intake Specialist

To: Sheraton Park Village, Valley Forge, Pa

Date: 04/19/05 to 04/20/05

Re: CareerLink Management Team Symposium/PA Partners Sponsosred

APPROXIMATE COST - \$294

Ms. Paula Bianchino, LCWIDA - Job Developer for travel:

To: PIC of Lehigh Valley - 1601 Union Blvd, Lehigh Valley , PA

Re: Annual Guideline Training

Date: 04/20/05 - Return: 04/21/05

APPROXIMATE COST - \$227

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

REQUEST A MOTION TO APPOINT TO THE LUZERNE COUNTY CONVENTION AND VISITORS BOARD FOR A TERM OF FOUR (4) YEARS EFFECTIVE APRIL 20, 2005 TO APRIL 20, 2009.

JEFFREY PIAZZA
102 ARMSTRONG DRIVE
SHAVERTOWN, PA

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

A Motion was entertained to adjourn the Commissioners' Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Respectfully,



Patricia Wilk, Recording Secretary