

On the above date at 5:00 PM., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Joseph Loftus-Vergari, Director, Human Services; Noelle Kovaleski, Valley Crest; Michael L. Morreale, Treasurer; Stephen L. Flood, Controller; James J. Brozena, County Engineer; William P. Burke, Director of Property and Supply,; Adrian F. Merolli, Director of Planning; Sandra J. Russell, Director of Community Development; Salvadore Diaz, Chief of Budget and Finance.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak announced bids were received at 10:00 AM on February 15, 2005 in the Treasurers' Office and will be reviewed by the Controller later in the agenda.

Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak introduced Kathy Bozinski and Samuel Guesto for the presentation of the Proclamations.

Commissioner Skrepenak reminded everyone that if you wish to address the Commissioners to see Ms. Bozinski and sign in.

Commissioner Skrepenak called for Executive Session to discuss personnel issues.

COMMUNICATIONS – SAMUEL T. GUESTO, JR., CHIEF CLERK

Samuel Guesto, Jr., County Manager for Legislation and Chief Clerk, announced the Board of Commissioners held Executive Sessions at 3:00 PM on February 14, 2005 to discuss Personnel Issues.

“Rotary Month in Luzerne County” marking the Centennial of Rotary International

Request a Motion to approve the minutes of the Commissioner’s Meetings held on December 23, 2004, December 30, 3004 and January 5, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to approve ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 415307GF - 415998GF
County General Fund for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN

PNC Bank, Vouchers 500030LF – 500099LF
Liquid Fuels for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Wachovia Bank, Vouchers 400106WCF - 400110WC
Workman’s Compensation for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to adopt a Resolution continuing a declaration of a state of emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. (**Resolution No. 02022005** attached dated February 2, 2005 and **Resolution No. 02092005** attached dated February 9, 2005).

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion declaring a state of emergency as a result of damage caused by “Tropical Depression Ivan”. The Declarations are dated January 29th, February 5th, and February 12th, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to adopt a Resolution continuing a Declaration of Disaster Emergency due to the effects of the January 6, 2005 Ice Storm for Luzerne County dated February 2, 2005 and February 9, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to approve the following General Fund Budget Transfer:

1. \$5,700 from LEVEE – CLERICAL & OTHER SALARIES to SHERIFF – OVERTIME SALARIES.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to approve the attached refunds through the Assessor’s Office:

| | | |
|------------------------------------|---------------------|--------------|
| Christopher and Loretta Albanese | Hollenback Twp. | \$ 2,048.33 |
| Kane Properties | Pittston Twp. | \$ 17,277.31 |
| Edward and Keri Best | Jenkins Twp. | \$ 263.41 |
| Michael Connolly | Pringle Borough | \$ 203.73 |
| David Becker | Dennison Twp. | \$ 873.29 |
| Stella Hines | Shickshinny Borough | \$ 85.89 |
| Duryea Ambulance and Rescue Assoc. | Duryea Borough | \$ 2,957.90 |
| Mary Beth Sabitus | Jenkins Twp. | \$ 277.19 |
| Scott and Suzanne Warren | Jenkins Twp. | \$ 315.96 |

Total Refunds: \$24,303.01

It was moved by Commissioner Skrepenak, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to forgive County Real Estate Taxes for Tax Years 2002-2005 inclusive on real estate situated at 467 Carey Avenue, Wilkes-Barre, Pennsylvania PIN: H9SW3 044 019, which property is owned by the City of Wilkes-Barre and has been so owned since the year 2001

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to forgive 2003 County Real Estate Taxes on real estate then owned by the Sewer Authority of the Township of Plains situated at 195 South River Street, Plains, Pennsylvania, PIN: G10SW2 010 03B. The Luzerne County Board of Assessment Appeals has granted tax-exempt status on the property commencing with the year 2004 and forward.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to adopt resolution amending the Schedule of Filing Fees of the Luzerne County Board of Assessment Appeals by adding a fee of \$5.00 for Assessment Appeals under Act 72 of 2004 (Homestead/Farmstead exclusions). In all other respects the schedule of filing fees of the Luzerne County Board of Assessment Appeals shall remain the same.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to approve Request by Data Processing to solicit Proposals for IT Networking Services for 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to approve request by Data Processing to Procure Computer Hardware and Case management Software through Agreement with CCAP.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to support a State Tax Fairness Initiative as presented by the County Commissioners Association of Pennsylvania.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to contract consulting services form PennMed Consultants, Inc., 199 Evergreen Mill Road, harmony, Penna. for Valley Crest Nursing Home. Cost for services is \$28,000.00 plus expenses. Total cost for services no to exceed \$34,880.00.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to authorize the transfer of \$272,160.62 from the 2002 Capital Projects Bond Issue for items identified on Schedule “A” of Requisition 2002-35 that is attached.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to authorize the transfer of \$27,388.33 from the 2003 Capital Projects Bond Issue Series A for items identified on Schedule “A” of Requisition 2003A-22 that is attached.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to authorize the transfer of \$159,324.12 from the 2003 Capital Projects Bond Issue Series B for items identified on Schedule “A” of Requisition 2003B-17 that is attached.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development (PA DCED), effective February 16, 2005, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PA DCED funding in regards to the Shared Municipal Services Program. The County’s Single Application for Assistance in regards to the Shared Municipal Services Program Application is in the amount of \$80,000.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, effective February 16, 2005, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of Department of Health and Human Services funding in regards to the Drug Free Communities Support Program. The County's Drug Free Communities Support Program Application is in the amount of \$100,000.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the U.S. Department of Justice, Bureau of Justice Assistance, effective February 16, 2005, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of Department of Justice funding in regards to the Drug Courts Discretionary Grant Program. The County's Drug Courts Discretionary Grant Program Application is requesting assistance to implement an Adult Drug Treatment Court in Luzerne County.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to approve the attached JOINT REQUEST FOR CERTIFICATION WITH THE TEAMSTERS LOCAL 401 RECOGNIZING THE TEAMSTERS AS THE EMPLOYEE REPRESENTATIVE OF PROFESSIONAL FIRST LEVEL SUPERVISORY EMPLOYEES in the Luzerne/Wyoming Counties MH/MR Program and the Luzerne/Wyoming Counties AREA AGENCY ON AGING and to authorize the Chairman of the Board of Commissioners to execute the certification on behalf of the County.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to approve the attached JOINT REQUEST FOR CERTIFICATION WITH THE TEAMSTERS LOCAL 401 RECOGNIZING THE TEAMSTERS AS THE EMPLOYEE REPRESENTATIVE OF NON-PROFESSIONAL FIRST LEVEL SUPERVISORY EMPLOYEES in the Luzerne/Wyoming Counties MH/MR Program and the Luzerne/Wyoming Counties AREA AGENCY ON AGING and to authorize the Chairman of the Board of Commissioners to execute the certification on behalf of the County.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to approve a lease agreement between Dom Forte Enterprises, Inc. and the County of Luzerne for lease of 3,600 square feet of office space at 701 North Church Street, Hazleton, Luzerne County, Pennsylvania for use as government offices for the Domestic Relations Section of the Luzerne County Court of Common Pleas.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepanak.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to approve and enter into a second amendment lease agreement between Hazleton St. Joseph's Medical Center and Luzerne County so as to change the expiration date of the lease agreement between St. Joseph's Medical Center and the County of Luzerne dated May 1990 and the First Amendment Lease Agreement between said parties dated October 10, 2000 from November 30, 2005 to December 31, 2004 with automatic renewals thereafter for additional one month periods until terminated by other party upon giving at least 30 days advance written notice thereof.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to go off the agenda.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepanak.
“AYES” SKREPENAK, VONDERHEID, URBAN

The was no Public Comment

Request a motion to approve the \$100,000 release of funds from 2003D Bond Issue Exeter Borough for a Flood Protection Project.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to approve travel expenses under the Drug & Alcohol Department for the following:

| | | | |
|----------------------|--------------------|------------------|--------------------------|
| A.J. Martinelli | Drug Court Seminar | 3/1/05 to 3/5/05 | Not to Exceed \$1,500.00 |
| Benefits Coordinator | Austin TX | | |

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

TREASURER'S OFFICE

Request a Motion to accept the following Financial Statement as submitted:

**LUZERNE COUNTY TREASURER'S OFFICE
FINANCIAL STATEMENT
January 26, 2005**

WACHOVIA BANK

| | |
|--|-----------------|
| General Fund..... | \$ 4,795,312.83 |
| School, Road & Institution District..... | 1,042,302.52 |
| Real Estate Tax Sale Account | 756,949.91 |
| Self Insured Workers Compensation Fund..... | 73,646.12 |
| Court of Common Pleas - Domestic Relations IV-D Fund | 1,912,953.46 |
| Patients' Personal Fund Account | 81,105.82 |
| 911 Construction Fund..... | 1,790,642.81 |
| 911 Operational Fund..... | 19,855.71 |

PNC BANK, NORTHEAST, PA.

Luzerne County Fiscal Agencies:

| | |
|--|--------------|
| Office for the Aging | \$ 42,143.47 |
| Children & Youth Department..... | 1,044,854.07 |
| Mental Health/Mental Retardation..... | 23,789.27 |
| Drug & Alcohol Program..... | 16,853.78 |
| Office of Human Services..... | 28,859.96 |
| Human Services Agencies/Transportation Department..... | 3,845.10 |
| Liquid Fuels Tax Fund | 437,742.85 |
| Luzerne County GWBIF Escrow Account..... | 27,296.35 |
| 1997 Series Parking & Office Relocation Fund | 0.00 |

CITIZENS BANK

| | |
|---|-----------------|
| Adult Probation Special Account | \$ 1,504,331.87 |
| Luzerne County Bridges..... | 10,849.50 |
| Hazardous Material Emergency Response Account | 258,236.99 |
| EMA Radiation Emergency Response Fund..... | 31,935.60 |

FIRST NATIONAL COMMUNITY BANK

| | |
|---|--------------|
| Luzerne County Convention and Visitors Bureau | \$ 47,609.69 |
| Luzerne County Agencies Account | 2,513,935.90 |
| Luzerne County Solid Waste Recycle Account | 236,111.09 |
| Luzerne County Property Tax Collection | 34,361.16 |

FIDELITY DEPOSIT & DISCOUNT BANK

| | |
|---|--------------|
| Wyoming Valley Airport Account..... | \$ 16,680.84 |
| Adult Probation/Offenders Supervision Fund | 84,325.30 |
| Tri-County Airport Feasibility Study | 35,686.34 |
| Luzerne County 2002 Capital Projects | 1,252,997.66 |
| Workmans' Compensation Insurance Reserve Account..... | 38,113.24 |
| Luzerne County 2003 Capital Projects | 42,036.24 |
| Luzerne County 2003 D Capital Projects | 33.86 |

**LUZERNE COUNTY TREASURER'S OFFICE
CERTIFICATES OF DEPOSIT
January 18, 2005**

| | |
|---|------------------------|
| Self Insured Workers Compensation Fund | \$1,000,000.00 |
| <hr/> | |
| Luzerne County Fiscal Agencies | |
| <hr/> | |
| Children & Youth Department | \$500,000.00 |
| <hr/> | |
| Mental Health/Mental Retardation | \$8,725,000.00 |
| <hr/> | |
| Drug & Alcohol Department | \$580,000.00 |
| <hr/> | |
| Office of Human Services | \$365,000.00 |
| <hr/> | |
| Transportation Department | \$1,069,000.00 |
| <hr/> | |
| Luzerne County Solid Waste Recycle Account | \$336,000.00 |
| <hr/> | |
| Total | \$12,575,000.00 |

Request a Motion to accept the Treasurer's report as presented.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
"AYES" SKREPENAK, VONDERHEID, URBAN

CONTROLLER'S OFFICE

Request a Motion to ratify and confirm payment of the following vouchers:

| | |
|--|---|
| Transportation Department: | |
| Voucher No. 530045TR to 530111TR inclusive | in the amount of \$2,078,058.90 |
| Patients; Personal Fund: | |
| Voucher No. 500014PP to 500041PP inclusive | in the amount of \$17,472.80 |
| Bureau for the Aging: | |
| Voucher No. 510306AG to 510621AG inclusive | in the amount of \$1,039,052.26 |
| Children and Youth: | |
| Voucher No. 520628CY to 520817CY inclusive | in the amount of \$1,186,170.50 |
| Mental Health/Mental Retardation: | |
| Voucher No. 540112MM to 540248MM inclusive | in the amount of \$11,886,725.42 |
| Human Services: | |
| Voucher No. 550020HS to 550048HS inclusive | in the amount of \$1,494,537.33 |
| Drug and Alcohol: | |
| Voucher No. 560016DA to 560053DA inclusive | in the amount of \$999,156.50 |

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
"AYES" SKREPENAK, VONDERHEID, URBAN

Request a Motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects.

| | |
|----------------|---|
| \$251,403.14 | Community Development Block Grant Program |
| \$90,536.00 | HOME Investment Partnership Program |
| \$18,101.66 | Emergency Shelter Grant Program |
| \$1,280,279.58 | Business Development Loan Program |

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
"AYES" SKREPENAK, VONDERHEID, URBAN

Request a Motion to Ratify and Confirm the payment of \$14,133.58 to the Penn State Cooperative Extension, 16 Luzerne Ave, Suite 200, West Pittston, PA. This is the County's appropriation for the month of January.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to Ratify and confirm the payment of \$490,000 to the Luzerne County Community College, 1333 Prospect Street, Nanticoke, PA. This is the County’s January 2005 appropriation.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to accept the following bids for tabulation subject to review by the county solicitor.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

HUMAN SERVICE – JOE LOFTUS-VERGARI, DEPUTY DIRECTOR

A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

| <u>PROVIDER</u> | <u>SERVICE</u> | <u>TERM</u> | <u>RATE</u> |
|-------------------------------------|--|---------------------------|---|
| <u>AREA AGENCY ON AGING:</u> | | | |
| St. Michaels Greek Orthodox Church | Lease Agreement for Freeland Senior Center | 01/10/05 (Month to Month) | \$300/January \$400/month thereafter |

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

MENTAL HEALTH/MENTAL RETARDATION:

| | | | |
|-----------------------------------|--------------------------------|-----------------|---------|
| Service Access & Management, Inc. | MR Targeted Service Management | 1/3/05-6/30/05 | \$2,000 |
| Welcome Change Management, Inc. | MR Annual Workshop Management | 3/16/05-3/17/05 | \$1,600 |

OFFICE OF HUMAN SERVICES:

| | | | |
|--------------------------------|---------------------------------------|---------------|----------|
| Volunteers of Management, Inc. | Specialized Transportation Management | 11/04-6/30/05 | \$70,147 |
|--------------------------------|---------------------------------------|---------------|----------|

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

| <u>PROVIDER</u> | <u>SERVICE</u> | <u>TERM</u> | <u>RATE</u> | |
|------------------------------------|----------------------|--------------------|-------------|-----------|
| | | | <u>FROM</u> | <u>TO</u> |
| <u>AREA AGENC ON AGING:</u> | | | | |
| Bayada | Personal Care | 07/01/04 – 6/30/05 | \$19,000 | \$39,000 |
| Home Sweet Home | Bridge Personal Care | 07/01/04 – 6/30/05 | \$5,500 | \$10,200 |

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

OFFICE OF HUMAN SERVICES:

Commission on Economic Rental 7/1/04-6/30/05 \$668,419 \$672,991
Management, Inc. Management

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

ENGINEERING DEPARTMENT – JAMES BROZENA, COUNTY ENGINEER

No Agenda

ROAD AND BRIDGE DEPARTMENT – JAMES BROZENA, ACTING DIRECTOR

No Agenda

VALLEY CREST – JAMES MILLER, ADMINISTRATOR

No Agenda

PROPERTY AND SUPPLY – WILLIAM P. BURKE, DIRECTOR

LUZERNE COUNTY PURCHASING DEPARTMENT AGENDA:

REQUEST PERMISSION TO ADVERTISE THE FOLLOWING:

SHERIFF’S DEPARTMENT:

Purchase of Computer Equipment

LUZERNE COUNTY COURTHOUSE:

Copy Paper
Laser Paper

VOTER SERVICES:

Ballots, Cards, Books, Delivery & Re-Delivery of Machines

LUZERNE COUNTY CONVENTION AND VISITORS BUREAU:

2005-Luzerne County Visitors Guide (Spring/Summer Version)

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

TRANSPORATION - USED VEHICLES

Old Forge Auto Exchange TOTAL BID: \$1,803.00 Items: #1-3-6
912 Sibely Ave
Old Forge, PA 18518

UNSUCCESSFUL BIDDER:

Grace Quality Used Cars TOTAL BID: \$7,130.00 All Six (6) Vehicles

LUZERNE COUNTY COURTHOUSE - FILM

Focus Camera, Inc. TOTAL BID: \$16,117.20 Item: #1
 905 McDonald Ave
 Brooklyn, NY 11218

HPI International TOTAL BID: \$30,468.25 Item: #2
 186 21st Street
 Brooklyn, NY 11232

UNSUCCESSFUL BIDDER:

J&L Photo TOTAL BID: \$50,502.00

ENVIRONMENTAL SPECIAL PROJECTS - LARAVICIDING

J C Erlich Co., Inc. TOTAL BID: \$17,670.00@\$3.10 EA Catch Basin
 500 Spring Ridge Drive
 Reading, PA

UNSUCCESSFUL BIDDERS:

Valley Pest Control TOTAL BID: \$18,000@\$3.50 EA Catch Basin

Clarke Environmental TOTAL BID: \$20,520.00@\$3.50 EA Catch Basin
 Mosquito Mgt., Inc.

PURCHASING DEPARTMENT – COPY MACHINE

Bodnar Sales and Service TOTAL BID: \$18,511.20 \$308.52 Monthly
 204 W. Front Street
 Berwick, PA 18603

UNSUCCESSFUL BIDDERS:

Edwards Business Systems TOTAL BID: \$30,618.60 \$510.31 Monthly
 Unified Office Equipment TOTAL BID: \$28,140.00 \$469.00 Monthly
 Imagistics International TOTAL BID: \$20,880.00 \$348.00 Monthly
 Bodnar Sales and Service TOTAL BID: \$16,003.20 \$266.72 Monthly

(Bid was for under minimum copies)

J&D Copy Center TOTAL BID: \$15,333.60 \$255.56 Monthly
 XEROX REJECTED – NO BID SECURITY
 Toshiba Business Solutions REJECTED – NO BID SECURITY

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

PERMISSION TO PURCHASE OFF CONTRACT

EMERGENCY MANAGEMENT AGENCY

80 Pages for Municipal E.M.A. Coordinator in Luzerne County from
Purosky & Tuckerman TOTAL: \$28,356.00
(Grant Money)

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

PLANNING COMMISSION – ADRIAN F. MEROLLI, DIRECTOR

Request approval of a Letter Agreement between the County of Luzerne and Van Fleet Appraisal Service to provide appraisal services to the County’s Agricultural Land Preservation Program for 2005 at a cost of \$1,200 per appraisal with a maximum of three (3) appraisals per year. This cost is reimbursable at the 100% level.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

Request approval of a Letter Supplement Agreement between the County of Luzerne and PaDOT to amend our FY 2004-05 Annual Grant Agreement and extend the funding and completion date for the back Mt. Regional Comprehensive Plan to June 30, 2006. This was requested by the Back Mt. Council of Governments due to an administrative delay and will have no financial impact upon the County.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

COMMUNITY DEVELOPMENT – SANDRA RUSSELL, DIRECTOR

Request a motion to adopt a resolution by the Board of Commissioners of the County of Luzerne, authorizing and approving filing an amendment to the County’s Fiscal Years 2000, 2002, 2003, and 2004 Community Development Programs. Amended Activities are as follows:

Planning Activities:

- Costs related to completion of a feasibility study to implement a County-Wide Open Space, Greenway and Outdoor Recreation Plan - \$64,800 (transferred from Unprogrammed Funds)
- Nescopeck Township Master Plan and wetlands analysis for municipal recreation complex - \$15,000 (transferred from Unprogrammed Funds)
- Nescopeck Township Review and amendments to Subdivision and Land Development Ordinances - \$5,000 (transferred from FY '04 street improvement grant)
- Back Mountain Council of Governments Traffic Study - \$7,500 (transferred from Unprogrammed Funds)

Street/Infrastructure Improvements:

- Hanover Township: Activities relative to creation of safe routes to school in income eligible areas - \$55,286 (transfer \$42,000 from FY 2000 grant for street improvements, and \$13,826 form Unprogrammed Funds)
- Edwardsville Borough – Additional street improvements in income eligible areas - \$42,765.35 (balance of FY '02 grant)
- Fairview Township – Additional street improvements in income eligible areas - \$23,225.85 (balance of FY '03 grant) additional
- Newport Township – Additional street improvements in income eligible areas - \$20,000 form FY '02 grant)
- Foster Township – Street improvements in income eligible areas - \$20,000 (transfer \$20,000 form FY '03 grant for Removal of Architectural Barriers)

- Butler Township – Additional street improvements in income eligible areas - \$23,077 (balance of FY '04 grant)

Removal of Architectural Barriers:

- Wright Township – ADA improvements to municipal park - \$15,630.87 (transferred from FY '03 grant for street improvements)

Public Service

- Commission on Economic Opportunity – transfer \$120,000 FY '03 grant from general improvements to a community center to purchase of equipment for a community kitchen.
- Legal Services of Luzerne County – cancel FY '04 grant in the amount of \$10,000 and transfer funds to Unprogrammed Funds.

Recreation:

- Conyngham Borough – Recreational improvements to borough park - \$26,225.60 (transferred from FY '03 street improvement grant)
- Wilkes-Barre Township – Recreational improvements to township playground income eligible area - \$42,137.38 (transferred from FY '03 street improvement grant)

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion authorizing the adoption of a resolution by the Board of Commissioners of the County of Luzerne, approving one loan totaling \$10,000 for activities to be carried through the County’s Business Development Loan Program.

Description of Project:

The Greater Wilkes-Barre Industrial Fund, Inc. - \$100,000 forgivable loan to assist in financing a \$33,136,000 project. The funds will be utilized for working capital by the Gruma Corporation, a food manufacturer located in the Crestwood Industrial Park, Wright Township.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

PERSONNELL – SAMUEL T. GUESTO, JR.

REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT MENTAL HEALTH/MENTAL RETARDATION:

Barbara A. Radzwill, Hanover Township as an Accountant 2 (ps#21-M440-L0312-0002) at an annual salary of \$31,532 effective March 7, 2005.

AT RECREATION DEPARTMENT:

Shatner Barrett, Exeter as a Recreation Aide at an hourly rate of \$6 effective February 16, 2005.

AT VALLEY CREST NURSING HOME:

| | | |
|--|----------|----------------------------------|
| Barbara Craige 276 Snow Valley Drive Drums, Penna. | LPN-3-11 | Effective 2/21/05 \$30,008.00 |
|--|----------|----------------------------------|

| | | |
|---|----------|----------------------------------|
| Carol Zalutko P.O. Box 71 Wapwallopen, Penna. | LPN-3-11 | Effective 2/28/05 \$30,008.00 |
|---|----------|----------------------------------|

| | | |
|--|----------|----------------------------------|
| Jean Wolfe 44 Parrish St. Plymouth, Penna. | LPN-3-11 | Effective 2/28/05 \$30,008.00 |
|--|----------|----------------------------------|

| | | |
|----------------|----------|-------------------|
| Francine Brown | CNA-3-11 | Effective 2/21/05 |
|----------------|----------|-------------------|

18 S. Warren Street
W. Hazleton, Penna.

\$19,948.00

AT ROAD & BRIDGE DEPARTMENT:

Michael Manganeli, 320 Scotch Hill, Lattimer, Equipment Operator @ \$20,000.00 per annum.
Effective January 1, 2005 to fill a vacancy.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE REINSTATEMENT FROM LAYOFF
AT VALLEY CREST**

| | | |
|---------------------|-------------|--------------------|
| Michael Walsh | Maintenance | Effective 2/21/05 |
| 512 Exeter Avenue | | Reinstatement from |
| W. Pittston, Penna. | | Layoff |

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO RESCIND THE APPOINTMENT OF:

| | | |
|----------------------|----------|-------------------|
| Amanda Tanski | CNA-3-11 | Effective 1/31/05 |
| 1135 R. Grove Street | | Did Not Accept |
| Avoca, Penna. | | Position |

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS

AT AGING:

The Reclassification of Cheryl Yardchik to Clerk Typist 2 (ps# 10-G140-L0032-0010) at an annual salary of \$19,845 effective January 31, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

AT MENTAL HEALTH/MENTAL RETARDATION:

The Reclassification of Florence Muth to Fiscal Operations Officer 2 (ps#21-M440-L0316-0001) at an annual salary of \$61,069 effective October 1, 2004.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING TRANSFER

AT VALLEY CREST:

| | | |
|-----------------|---------------------|--------------------|
| Janice Coviello | Auxiliary Aide 3-11 | Effective 2/7/05 |
| 525 Penn Avenue | | Transferred to CNA |
| Dupont, Penna. | | 3-11 |

| | | |
|---------------|----------|---------------------|
| Dianne Mack | RN-3-11 | Effective 1/31/05 |
| RR#1, Box 179 | Per Diem | Transferred to Full |
| Harvey’s Lake | | Time |

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE IN STATUS

AT AGING:

A Change in Status from Alternate Senior Center Manager 1 to Part Time Senior Center Manager 1 (ps# 10-G140-L0811-0002) for Karen Andrews at an hourly rate of \$10.71 effective February 22, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS

AT CHILDREN & YOUTH:

A 1,000 Certification Pay Adjustment for the following Caseworker 2’s at an annual salary of \$27,825 effective December 17, 2004:

- (ps# 21-Y740-L0624-0004) Sabrina Pall
- (ps# 21-Y740-L0624-0026) Deanne Reese

A 1,000 Certification Pay Adjustment for Deborah Guziejka, Caseworker 2 (ps# 21-Y740-L0624-0094) at an annual salary of \$28,441 effective November 5, 2004.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS

AT AGING:

Janet Johnson, Senior Center Manager 1, (ps# 10-G140-L0811-0008) effective February 1, 2005.

Judith Strish, Aging Care Manager 2, (ps# 10-G140-L0635-0036) effective February 11, 2005.

AT RECORDER OF DEEDS OFFICE:

Robert J. Pritchard, Clerk II, effective January 27, 2005.

AT DRUG & ALCOHOL:

Lynda Frushon, Drug & Alcohol Case Management Specialist (ps# 007-K040-L0686-0004) effective February 11, 2005.

AT VETERANS AFFAIRS:

Samuel Marranca, Director, effective February 11, 2005.

AT VALLEY CREST:

| | | |
|--|----------------------|----------------------------------|
| Sheryl Kocher 233 Country Club Drive Mountaintop, Penna. | LPN-3-11 Per Diem | Effective 1/23/05 Resignation |
|--|----------------------|----------------------------------|

| | | |
|---|---------|----------------------------------|
| Patti Amos 51 W. Poplar Street W. Nanticoke, Penna. | CNA-7-3 | Effective 1/21/05 Resignation |
|---|---------|----------------------------------|

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING TERMINATIONS

AT WORKFORCE INVESTMENT OFFICE

Richard Heffron, Executive Director, effective February 4, 2005.

Donna Slakis, Executive Secretary, effective, February 4, 2005.

AT SHERIFF’S OFFICE

GEORGE KAMAGE, CHIEF DEPUTY SHERIFF, effective February 11, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVE OF ABSENCES

AT CHILDREN & YOUTH SERVICES:

A Return from Leave of Absence Without Pay for Brenda Kocher, Caseworker 2 (ps# 21-Y740-L0624-0021) effective January 31, 2005.

A Leave Without Pay for Lori Overa, Caseworker 2 (ps# 21-Y740-L0624-0049) effective January 27, 2005.

A Leave of Absence Without Pay for Corrine Griffith, Caseworker 2 (ps# 21-Y740-L0624-0010) effective February 4, 2005.

AT MENTAL HEALTH/MENTAL RETARDATION:

A Leave of Absence Without Pay for Lois Johnson, Data Analyst 2 (ps# 21-M440-L0042-0001) effective February 9, 2005.

AT TRANSPORTATION:

A One Day Leave Without Pay for Timothy Cerullo, Driver (ps# 86-LWCTD-9201-0014) effective January 24, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR A TOTAL COST OF APPROXIMATELY \$2,367:

| <u>ATTENDEE</u> | <u>TITLE</u> | <u>LOCATION</u> | <u>DATE</u> | <u>APPROX. COST</u> |
|-------------------------------------|--------------------------------------|-----------------|--------------|---------------------|
| <u>AREA AGENCY ON AGING:</u> | | | | |
| Chris Perkoski | Confidentiality Training | Wilkes-Barre | 2/23/05 | \$30 |
| Mary Ellen Jendry | | | | |
| Deborah Switzer | | | | |
| <u>CHILDREN & YOUTH:</u> | | | | |
| James Ferry | Child Welfare Law 2005 | State College | 3/24/05 | \$1,049 |
| Donna Barnes | | | | |
| Victor Drosey | | | | |
| Anthony Lumbis | | | | |
| Elaine Altoe | Building Bridges PA CASSP Conference | State College | 5/3-5/6/05 | \$778 |
| Eugene Caprio | PCYA | State College | 5/23-5/24/05 | \$510 |
| Gerard Muth | | | | |

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO REAPPOINT:

THE FOLLOWING LUZERNE COUNTY RESIDENTS TO THE LUZERNE-WYOMING COUNTIES MENTAL HEALTH/MENTAL RETARDATION ADVISORY BOARD FOR A THREE (3) YEAR TERM BEGINNING JANUARY 1, 2005 THROUGH DECEMBER 31, 2007:

- Paul Gritman, Dallas
- Thomas O’Neill, Wilkes-Barre
- William Sucus, Jenkins Township
- Thomas Tinsley, Mountaintop

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

TO REAPPOINT THE FOLLOWING INDIVIDUAL TO THE LUZERNE-WYOMING COUNTIES DRUG AND ALCOHOL EXECUTIVE COMMISSION FOR A THREE (3) YEAR TERM BEGINNING FEBRUARY 1, 2005 THROUGH JANUARY 31, 2008:

- John S. Barnes, Mountaintop

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO REAPPOINT:

THE FOLLOWING INDIVIDUAL TO THE LUZERNE COUNTY TRANSPORTATION AUTHORITY BOARD EFFECTIVE JANUARY 1, 2003 THROUGH DECEMBER 31, 2007.

WILLIAM RICCETTI, 324 MCCLEAN STREET, DUPONT

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

TO APPOINT THE FOLLOWING INDIVIDUAL TO THE LUZERNE COUNTY TRANSPORTATION AUTHORITY BOARD EFFECTIVE JANUARY 21, 2004 THROUGH DECEMBER 31, 2008.

ROBERT TURINSKI, 28 GORE STREET, WILKES-BARRE

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

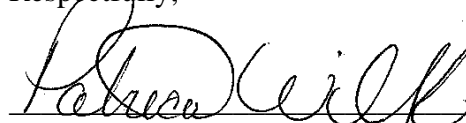
“AYES” SKREPENAK, VONDERHEID, URBAN

A Motion was entertained to adjourn the Commissioners' Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

Respectfully,



Patricia Wilk, Recording Secretary