

**COMMISSIONER'S MEETING**

**APRIL 16, 2008**

On the above date at 5:00 P.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Gregory Skrepenak, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; William G. Brace, Deputy Chief Clerk; James Blaum, County Solicitor; Joan Pusateri, Deputy Chief of Budget and Finance; Michael Morreale, Treasurer; Anthony J. Martinelli, Acting Controller; Joseph DeVizia, Director of Human Services; Andrew Reilly, Director of Community Development; Gregory Hunsinger, Director of Purchasing; Chris Belleman, Engineer; Adrian Merolli, Director of Planning.

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance. It is noted that all meetings are electronically recorded.

**ANNOUNCEMENTS:** ..... **Douglas A. Pape**

No Announcements

**RECOGNITIONS:**..... **Maryanne C. Petrilla, Chairman**

**1. Resolution: Child Abuse Prevention Month: Donna Vrhel and JoAnne Van Saun**

**PUBLIC COMMENT**

Walter Griffith began by chastising Commissioner Urban for being late to the meeting. Mr. Griffith stated that in January and February he had asked for the resignations of the seven people involved with the debit cards. He stated the commissioners needed to show their leadership by removing those people who have done wrong to the taxpayers of Luzerne County. Mr. Griffith went on to state a county employee steals money from the Recorder of Deeds Office, Sam Guesto allows seven employees to violate county policy, Luzerne County loses state funding for the Juvenile Detention Center, the President Judge asks for a new position that is not budgeted, the Prison Board votes unanimously to retain Gene Fischi as warden, Luzerne County taxpayers are told money is missing from the Treasurers' Office, the no bid issue at the prison, Luzerne County pays the same invoice twice, and Jim Blaum conducts the investigation into the bidding at the prison. Mr. Griffith stated that these were serious concerns that he would like addressed. Mr. Griffith asked the Chairman to go off of the agenda and call for a motion to remove Greg Hunsinger and Gene Fischi. Mr. Griffith stated that the commissioners should not allow these people to go against policy and not do anything about it.

George Race stated that the commissioners should have the meetings in the evening so more people can attend. Mr. Race went on to read the pledge made by Commissioners Skrepenak and Vonderheid to the people of Luzerne County. He questioned if anything he read applied or will ever apply in Luzerne County. Mr. Race questioned if the commissioners were looking into time clock for employees.

Bruce Marshall expressed his concern over the flooding problems in Exeter Park. Commissioner Petrilla stated that they have met with Exeter Counsel and they were trying to identify the problem.

Tom Barnard expressed his concerns over the flooding problems. Mr. Barnard requested that the county commissioners direct the Flood Protection Authority to implement the following: 1. Implement an active stakeholder participation process that identifies the representatives of all stakeholders, briefs them and solicits their participation in all future activities. 2. Provide a written response to all comments submitted on the draft Phase I report. 3. The Flood Protection Authority draft a letter to the Technical Advisory

Committee describing the roles and responsibilities of the advisory committee. 4. The Flood Protection Authority draft a statement to all stakeholders. 5. Stakeholders are provided with all documents produced in Phase I. 6. Whenever Hicks or Abrahams creeks are on the agenda for a Flood Protection Authority meeting, they be given prior notification, invited to the meeting and an opportunity to participate in the discussion.

Commissioner Urban responded that Hicks Creek was discussed at every Flood Protection meeting. He informed Mr. Barnard that the meetings are held at 11 A.M. on the third Tuesday of every month. Commissioner Urban stated it was an open meeting that everyone was welcome to attend. Commissioner Urban stated that they had his support on this project and they now needed to move forward and start securing the funds. Commissioner Urban stated that he would make sure all of Mr. Barnard's concerns were addressed.

Karen Szwest provided an update to commissioners on grants that were currently be applied for by West Wyoming Borough and Exeter Borough. Ms. Szwest commented that the last rain storm cost the taxpayers \$25,000. Mrs. Szwest questioned if a vote was taken in order for the county to take over the pumps in Exeter. Commissioner Urban responded no, there was not.

Richard Murawski, Chairman of the Exeter Borough Counsel, welcomed everyone to the borough. Mr. Murawski informed the commissioners that he spoke to Jim Brozena in regard to the county purchasing temporary pumps. Mr. Murawski stated that these pumps would be able to be used throughout the county once the permanent pumps were installed. Mr. Murawski stated that the last storm cost the borough \$23,000 and they were requesting that the county help pay this amount.

JoAnne Shiner stated on March 12, 2008 she e-mailed the commissioners requesting a vote be taken for Luzerne County to own, operate, and maintain the pumping station on Exeter Avenue as of January 1, 2008. She questioned when this would become the county's problem.

Commissioner Petrilla responded that they were doing everything possible to study the problem and make sure that it would be fixed properly.

COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK .....	4
Minutes.....	4
Vouchers .....	4
Hazleton and Hazle Township .....	4
Luzerne County State of Emergency - Bridges .....	4
Luzerne County State of Emergency –Flooding.....	5
Luzerne County State of Emergency – Flash Flooding.....	5
Condemnation Proceedings.....	5
Kimball Stop Proposal .....	5
Annual County Report - PEMA.....	6
Hazardous Materials Response Fund Grant Application.....	6
Luzerne County Radiological Emergency Response Plan.....	6
Luzerne County State of Emergency – Office of Community Development .....	6
Boiler – Office of Community Development .....	7
PHMC Grant Application .....	7
PennDot Electronic Access Agreement .....	7
Letter of Support .....	7
Assessment Appeals Office/ Tax Refunds.....	7
2003 Capital Projects Bond Issue – 2003D-30 (Appendix Page 28 thru 30) .....	8
Community Conservation Partnership Program Application/Moon Lake Park Master Plan .....	8
Presort Mailing Service.....	8
Theta Lands.....	9
TREASURER’S OFFICE – MICHAEL L. MORREALE .....	9
FINANCIAL STATEMENT .....	9
CERTIFICATES OF DEPOSIT .....	10
CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI .....	11
DEPARTMENT HEAD REPORTS .....	12
HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR .....	12
ENGINEER’S OFFICE – JOSEPH GIBBONS, ENGINEER.....	18
ROAD & BRIDGE DEPARTMENT – JOSEPH GIBBONS.....	18
PURCHASING DEPARTMENT-GREGORY HUNSINGER, DIRECTOR .....	19
PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR .....	21
PERSONNEL.....	22
APPENDIX SHEET .....	29

**COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK**

**Minutes**

**MOTION**

Request a motion to approve the minutes of the Commissioner’s Meeting held on March 26, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**Vouchers**

**MOTION**

Request a motion to ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 461462GF- 462373GF  
County General Fund for 2008

It was moved by Commissioner Urban, Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

PNC Bank, Vouchers 502379LF – 502426 LF  
Liquid Fuels Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Wachovia Bank, Vouchers 400317WC - 400319WC  
Worker’s Compensation for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:**

**Hazleton and Hazle Township**

Request a motion to adopt a resolution continuing a Declaration of a State of Emergency within the city of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated March 26, 2008; April 2, 2008; April 9, 2008 and April 16, 2008.

**Luzerne County State of Emergency - Bridges**

Request a motion to adopt a Resolution declaring the existence of a state of emergency in the County of Luzerne relating to all County – owned bridges. Resolution dated: March 26, 2008; April 2, 2008; April 9, 2008 and April 16, 2008.

### **Luzerne County State of Emergency –Flooding**

Request a motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26<sup>th</sup>, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of April 21, 2008, April 28, 2008, May 5, 2008, May 12, 2008, and May 19, 2008.

### **Luzerne County State of Emergency – Flash Flooding**

Request a motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16<sup>TH</sup>, 2006 due to flash flooding. This motion is for the weeks of April 21, 2008, April 28, 2008, May 5, 2008, May 12, 2008, and May 19, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

#### **MOTION**

### **Condemnation Proceedings**

Request a motion to adopt a Resolution authorizing the exercise of authority under the Pennsylvania Eminent Domain Code, as amended, to commence condemnation proceedings against 107.3 acres of real estate situated in the Township of Hanover in the Borough of Ashley, Luzerne County, Pennsylvania known as the Ashley Planes property.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

#### **MOTION**

### **Kimball Stop Proposal**

Request a motion authorizing the Chairman to transmit a letter to L. Robert Kimball & Associates, designer of a proposed correctional facility for Luzerne County, directing it to immediately halt its services until further authorized by official public action of the Board of Commissioners pending Luzerne County’s internal review of county needs as it relates to a new correctional facility.

Commissioner Skrepenak stated he was passing out copies of the December 2007 Commissioners Meeting in which there was a motion that read: 2003 Capital Projects Bond Issue – 2003 D -26, Appendix Page 26 thru 28. That motion authorized the transfer of money from the Capital Projects Bond Issue for items identified on Schedule A of the requisition. Commissioner Skrepenak stated on page 4, Attachment D, it lists L. Robert Kimball & Associates for the purpose of the obligation incurred to change the scope and estimate of construction costs capacity plus/minus 1500 beds, LCCF. Commissioner Skrepenak stated this was approved by a 2-1 vote of the Board of Commissioners, with Commissioner Urban stating the numbers he would not support, which included item #4. Commissioner Skrepenak stated this suggested that Commissioner Urban did review the schedule and understood that the payment was a change of scope and estimate of construction costs. Commissioner Skrepenak deferred to Attorney Blaum if this would constitute an approval for the change of scope. Commissioner Skrepenak stated the contract was not changed because it was based on construction costs, however, it did suggest that the commissioners knew the purpose of the invoice.

Jim Blaum stated that he would need to review the language in the agreement. Mr. Blaum stated that he hesitates to say this would constitute an amendment to the contract.

Commissioner Urban stated he didn’t vote for this item because he didn’t have a chance to review the invoices before the meeting. Commissioner Urban said he felt the invoices needed to be reviewed by an engineer to determine if the work was being done and the costs involved. Commissioner Urban stated that there was no discussion at any Commissioners Meeting to change the scope of the contract.

Commissioner Skrepenak stated that it was in black and white why it was being paid. Commissioner Skrepenak stated this was not acted on by one individual. That it did come before the Board of Commissioners.

Commissioner Petrilla commented that the motion was an authorization to transfer money, not to pay the invoices.

Jim Blaum stated that he would have to review the invoices further to get a better understanding.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

#### MOTION

#### **Annual County Report - PEMA**

Request a motion to approve the Annual County Report on Hazardous Material Emergency Response Preparedness. This report is submitted to the Pennsylvania Emergency Management Agency (PEMA) for approval. Upon approval the Act 165 fees collected will be released for authorized expenditures.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

#### MOTION

#### **Hazardous Materials Response Fund Grant Application**

Request a motion to approve the Hazardous Materials Response Fund (HMRF) Grant Application. This grant is administered by the Pennsylvania Emergency Management Agency.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

#### MOTION

#### **Luzerne County Radiological Emergency Response Plan**

Request a motion of the Luzerne County Board of Commissioners to approve and ratify an update to the Luzerne County Radiological Emergency Response Plan. This plan directs the County's response to an emergency at the PPL Susquehanna, LLC Nuclear Power Plant located in Salem Township, Luzerne County.

These procedures supersede previous plans prepared by the Luzerne County Emergency Management Agency for response to an incident at the PPL Susquehanna, LLC Nuclear Power Plant. It conforms to the State EOP and Nuclear/Radiological Emergency Response Plan and complies with Federal guidance for radiological emergency response.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

#### MOTION

#### **Luzerne County State of Emergency – Office of Community Development**

Request a motion to approve/ratify a declaration of a state of emergency for the Office of Community Development, 54 West Union Street, Wilkes-Barre, relating to the breakdown of the HVAC system in the office on April 3, 2008. The emergency condition was resolved on April 7, 2008, with the purchase and installation of a new boiler.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Boiler – Office of Community Development**

Request a motion to ratify the emergency purchase of a Peerless SCT-07 boiler from Aircon Service Company in the amount of \$11,700 for the Office of Community Development.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**PHMC Grant Application**

Request a motion to adopt a Resolution authorizing the submission of an application to the Pennsylvania Historical and Museum Commission, effective April 16, 2008. This application will seek funding to aid in the preservation of the Luzerne County Courthouse, specifically the replacement of the stained glass windows.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**PennDot Electronic Access Agreement**

Request a motion to adopt a Resolution authorizing the execution of the Pennsylvania Department of Transportation Electronic Access to PennDot Systems Agreement, effective April 16, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Letter of Support**

Request a motion of the Luzerne County Board of Commissioners supporting two applications submitted by the Hazle Township Volunteer Fire & Rescue Company to the U.S. Department of Homeland Security and the Federal Emergency Management Agency and authorizing the corresponding letter of support. These applications are requesting funding for equipment including an air compressor and cascade system and diesel exhaust systems for both firehouses.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Assessment Appeals Office/ Tax Refunds**

Request a motion to approve the following refund through the Assessment Appeals Office:

NAME:	Draina Gregg M. and Dana Forture
ADDRESS	139 Fieldstone Way, Mountaintop, PA 18707
PROPERTY LOCATION:	139 Fieldstone Way, Fairview Twp.
AMOUNT DUE:	\$714.27

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**2003 Capital Projects Bond Issue – 2003D-30 (Appendix Page 28 thru 30)**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$212,415.44 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-30.

Commissioner Petrilla stated that this motion was not an authorization to pay invoices but to authorize the transfer the funds.

Jim Blaum stated historically when this was done the payments would be sent out with no further motions.

After some discussion, Commissioner Petrilla requested that future motions to read “to authorize the transfer and payment of”.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Community Conservation Partnership Program Application/Moon Lake Park Master Plan**

Request a motion of the Luzerne County Board of Commissioners to approve the submission of an application to the Pennsylvania Department of Conservation and Natural Resources, effective April 16, 2008, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of Department of Conservation and Natural Resources funding in regards to the Community Conservation Partnerships Program. This application will request \$40,000 for the completion of a Moon Lake Park Master Plan.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak

**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Presort Mailing Service**

Request a motion to solicit proposals for a “presort mailing service” for Luzerne County’s letter sized mail. The requirements are:

- Daily pickup of mail from the Courthouse
- Drivers must be uniformed, carry ID badges and be bonded
- Average daily volume is estimated to be 1,200 pieces
- Estimated annual mail volume estimated to be 300,000 pieces
- Delivery point barcode applied to qualifying pieces whenever possible
- Guaranteed next day delivery and mailing from U.S. Post Office
- Luzerne County will provide vendor with automated meter mail with the 3 digit automated letter rate
- Per piece fixed fee (all inclusive) required for automated letter
- Vendor must meet all U.S. Postal service preparation requirements including the USPS Move Update Standard
- Vendor must possess Certificate of Insurance and Liability Coverage

Commissioner Skrepenak questioned if positions were being eliminated. Stephen Englot stated that it would not have any impact on employees.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Theta Lands**

Request a motion to transfer to the Commonwealth of Pennsylvania, Department of Conservation and Natural Resources the approximately 4,805 acres of land that was acquired by Luzerne County from The Conservation Fund on June 18, 2004, excepting and excluding approximately 9.61 acres of land in Fairview Township that will be retained by Luzerne County, and to authorize the Chair of the Board of Commissioners of Luzerne County to execute on behalf of Luzerne County and for the Chief Clerk of Luzerne County to attest the Deed and any other documents necessary to transfer such land, subject to the review and approval by the Solicitor’s Office.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

“AYES” PETRILLA, SKREPENAK, URBAN

**END OF COMMUNICATIONS**

**TREASURER’S OFFICE – MICHAEL L. MORREALE**

**FINANCIAL STATEMENT**

Request a motion to accept the following Treasurer’s Report:

**CHECKING ACCOUNT BALANCES**

**As of: April 08, 2008**

**WACHOVIA BANK**

General Fund (Old Account) .....	\$1,226,939.42
School, Road & Institution District (Old Account) .....	743,539.67
Real Estate Tax Sale Account (Old Account).....	286,730.82
Self Insured Workers Compensation Fund.....	15,233.75
Domestic Relations IV-D Fund.....	974,739.08
Patients’ Personal Fund Account.....	7,551.89
9-1-1 Construction Fund .....	639,350.59
9-1-1 Operational Fund.....	11,426.83
9-1-1 Wire Fund.....	0.00
9-1-1 Wireless Fund.....	77,648.71

**PNC BANK**

General Fund (New Account).....	\$8,195,020.49
Schools (New Account).....	2,576,469.75
Towns (New Account).....	259,320.74
Real Estate Tax Sale (New Account).....	978,575.48
Transportation Department.....	108,754.41
Office for the Aging .....	1,306,189.51
Children & Youth Services.....	903,437.59
Mental Health/Mental Retardation.....	36,849.55
Office of Human Services.....	66,670.82
Drug & Alcohol Program.....	390,261.34
Liquid Fuels Tax Fund.....	155,502.92
Luzerne County GWBIF Escrow Account.....	27,600.26
Juvenile Probation JCJC Grant-in-Aid.....	318,664.55

**CITIZENS BANK**

Adult Probation Special Account .....	\$491,206.43
Luzerne County Bridges .....	94,344.00
Hazardous Material Emergency Response Account .....	89,143.91
EMA Radiation Emergency Response Fund.....	51,182.09

**FIRST NATIONAL COMMUNITY BANK**

Luzerne County Convention and Visitors Bureau .....	\$70,848.56
Luzerne County Agencies Account .....	1,107,725.84
Luzerne County Solid Waste Recycle Account.....	213,919.81
Luzerne County Property Tax Collection .....	661,250.31

**FIDELITY DEPOSIT & DISCOUNT BANK**

Wyoming Valley Airport Account .....	\$35,535.59
Offenders Supervision Fund.....	0.00
Tri-County Airport Feasibility Study .....	2,553.79
Luzerne County 2002 A & B Capital Projects.....	48,822.43
Luzerne County 2003 A & B Capital Projects.....	174,775.21
Luzerne County 2003 D Capital Projects.....	98,900.82

**CERTIFICATES OF DEPOSIT**

**(Principal Values only)**

**As of: April 08, 2008**

Liquid Fuels Tax Fund	\$1,200,000.00
9-1-1 Construction Fund	\$700,000.00
Domestic Relations IV-D Fund	\$1,785,000.00
Mental Health/Mental Retardation	\$6,000,000.00
Office of Human Services	\$300,000.00
Adult Probation Special Account	\$1,650,000.00
Hazardous Material Emergency Response Account	\$160,000.00
Solid Waste Recycle Account	\$700,000.00
Luzerne County Agencies Account	\$2,450,000.00
Series 2003-D Capital Projects	<u>\$900,000.00</u>
<b>Total:</b>	<b>\$15,845,000.00</b>

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI**

Request a motion to ratify and confirm payment of the following vouchers:

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$592,424.05	Business Development Loan Program
\$222,779.36	Community Development Block Grant Program
\$ 16,824.77	Emergency Shelter Grant Program
\$ 33,000.74	HOME Investment Partnership Program

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

2. Request a motion to ratify and confirm the payment of **\$15,597.00** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of April 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

3. Request a motion to ratify and confirm the payment of **\$526,665.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s April 2008 appropriation.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Request a motion to confirm the following:

Transportation Department:

Voucher No. 533835 to 533954 inclusive in the amount of \$ 460,640.87

Bureau for the Aging:

Voucher No. 717652 to 718208 inclusive in the amount of \$ 1,131,303.36

Children and Youth:

Voucher No. 731819 to 732727 inclusive in the amount of \$ 3,397,311.49

Mental Health / Mental Retardation:

Voucher No. 743156 to 743335 inclusive in the amount of \$9,391,053.66

Human Services:

Voucher No. 750606 to 750639 inclusive in the amount of \$ 1,885,840.96

Drug and Alcohol:

Voucher No. 760918 to 760952 inclusive in the amount of \$ 392,885.07

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**DEPARTMENT HEAD REPORTS**

**HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
<b><u>AREA AGENCY ON AGING:</u></b>			
Community Revitalization Assistance Grant	Elder Abuse Task Force	7/1/07-6/30/10	\$5,000
<b><u>CHILDREN &amp; YOUTH:</u></b>			
Cornell Abraxas	Residential Treatment Billed to County	1/1/08-6/30/08	\$247.29/day -0-
<b><u>DRUG &amp; ALCOHOL:</u></b>			
<b>(Luzerne County)</b>			
Behavioral Health Services of Wyoming Valley	Tobacco-Cessation Tobacco-Second Hand Smoke	7/1/08-6/30/09	\$5,200.00 3,300.00
Family Services Association	Tobacco-Prevention Tobacco-Second Hand Smoke	“ “	\$21,500.00 3,300.00
Luzerne County Co-op Extension	Tobacco-Prevention	“ “	\$10,000.00
Luzerne County Sheriff’s Department	Tobacco-Prevention	“ “	\$48,276.00
Rural Health Corporation	Tobacco-Cessation	7/1/08-6/30/09	\$71,913.00
Serento Gardens	Tobacco-Prevention Tobacco-Cessation Tobacco-Second Hand Smoke Tobacco-Disparate Populations	“ “	\$21,600.00 9,300.00 27,900.00 7,900.00
Wyoming Valley Alcohol & Drug Services, Inc.	Tobacco-Prevention Tobacco-Cessation Tobacco-Second Hand Smoke Tobacco-Disparate Populations	“ “	\$33,360.00 10,000.00 34,500.00 7,900.00

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT CAP</u>
<b><u>DRUG &amp; ALCOHOL: (Continued)</u></b>			
<b>(Wyoming County)</b>			
Wyoming County District Attorney's Office	Tobacco-Prevention	" "	\$5,600.00
Wyoming County Office of Human Services	Tobacco-Cessation Tobacco-Second Hand Smoke	" "	\$18,156.00 16,700.00
Wyoming Valley Alcohol & Drug Services, Inc.	Tobacco-Prevention	" "	\$15,300.00
A Better Today	Outpatient (Luzerne Cty.)	7/1/08-6/30/09	Individual 73.00/Unit Group 31.00/Unit IOP 35.00/Unit \$10,000.00 Cap
A Better Today	Outpatient (Wyoming Cty.)	" "	Individual 73.00/Unit Group 31.00/Unit IOP 35.00/Unit \$133,548.00 Cap
Catholic Social Services	Intervention  Outpatient	" "	\$50.00/Unit \$20,000.00 Cap Individual 73.00/Unit Group 31.00/Unit \$212,602.00 Cap
Family Service Association	Information & Referral Crisis Intervention	" "	\$8,750.00 Cap
New Directions	Methadone Maintenance	" "	Dosage 7.50/Unit Individual 52.20/Unit Group 10.44/Unit \$8,000.00 Cap
Serento Gardens	Prevention  Intervention  Partial Hospitalization  Outpatient	" "	Comm- 54.00/Unit School- 54.00/Unit \$86,105.00 Cap SAP- 50.00/Unit \$48,000.00 Cap 100.00/Unit \$31,940.00 Cap Individual 73.00/Unit Group 31.00/Unit \$163,601.00 Cap
Wyoming Valley Alcohol & Drug Services	Prevention  Intervention  Partial Hospitalization  Outpatient	7/1/08-6/30/09	Comm- 65.00/Unit School- 36.00/Unit \$235,682.00 Cap SAP- 50.00/Unit \$50,000.00 Cap 100.00/Unit \$78,000.00 Cap Individual 73.00/Unit Group 31.00/Unit OP 35.00/Unit \$212,417.00 Cap

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT CAP</u>
<b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>			
Institute for Human Resources & Services	Residential	7/1/08- 6/30/09	\$4,411,941/yr <b>\$4,411,941</b>
Impact Systems, Inc.	Residential	“ “	\$3,486,189/yr <b>\$3,486,189</b>
	Home & Comm. Hab.	“ “	\$465,996/yr <b>\$465,996</b>
	Respite Svcs.	“ “	\$39,713/yr <b>\$39,713</b>
ARC of Wyoming County	Residential	“ “	\$1,078,230/yr <b>\$1,078,230</b>
Goodwill Industries of NE PA	Employment Svcs.	“ “	\$7.72/qtr hr <b>\$26,370</b>
	Transport Svcs.	“ “	\$9.00/trip <b>\$4,320</b>
	Residential	“ “	\$1,747,164/yr <b>\$1,747,164</b>
Nat'l Mentor Healthcare	Home & Comm. Hab.	7/1/08-6/30/09	\$300,268/yr <b>\$300,268</b>
	Respite Svcs.	“ “	\$33,150/yr <b>\$33,150</b>
	Residential	“ “	\$1,031,224/yr <b>\$1,031,224</b>
Woods Services	Pre-Voc. Svcs.	“ “	\$29,911/yr <b>\$29,911</b>
	Residential	“ “	\$113,548/yr <b>\$113,54</b>
Valley Crest Nursing, Inc.	Comm. Habilit.	“ “	\$2.01/qtr hr <b>\$220,942</b>
	Respite Svcs.	“ “	\$230.00/day <b>\$11,500</b>

**OFFICE OF HUMAN SERVICES:**

Family Service Association	Safe Haven Visitation	10/1/07-9/30/09	\$200,000.00
Snyder & Clemente	Completion of Single Audit 6/07 and 12/07	7/1/07-6/30/08	\$19,000.00
Commission on Economic Opportunity	Housing	7/1/08-6/30/09	\$99,000.00
	Homemaker		\$65,000.00
	CHORE		\$81,000.00
	Home Delivered Meals		\$53,000.00
Luzerne/Wyoming Counties Transportation Dept.	Transportation	" "	\$80,000.00
Victims Resource Center	Court Related Services	" "	\$24,000.00

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT CAP</u>
<b><u>OFFICE OF HUMAN SERVICES: (Continued)</u></b>			
Creating Unlimited Possibilities	In-Home Life Skills	7/1/08-6/30/09	\$27,500.00
ReDCO Group	Adult Day Care	" "	\$16,250.00
Family Service Association	Information & Referral	" "	\$140,000.00
Child Development Council of NE PA	"Unconditional" Child Care	" "	\$17,000.00
Reach, Inc.	Family Advocacy Program	" "	\$17,000.00
Volunteers of America	Youth Transitional Housing	" "	\$15,000.00
Project Remain	High-Rich Outreach	" "	\$23,000.00
Catholic Social Services	Homeless Emergency Shelter	7/1/08-6/30/09	\$18,000.00
Luzerne/Wyoming Counties Drug & Alcohol Program	Inpatient Non-Hospital	" "	\$10,000.00

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>FROM</u>	<u>TO</u>
<b><u>AREA AGENCY ON AGING:</u></b>				
Associated Family Care	Personal Care	7/1/07-6/30/08	\$188,000	\$243,000
Personal Care Home Health	Personal Care	" "	\$60,000	\$80,000
Silver Care	Personal Care	" "	\$260,000	\$325,000
<b><u>OFFICE OF HUMAN SERVICES:</u></b>				
Snyder & Clemente	Auditing Services Single Audit 2006	7/1/07-6/30/08	\$16,000.00	\$17,000.00

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>FROM</u>	<u>TO</u>
<b><u>DRUG &amp; ALCOHOL:</u></b>				
Rural Health Corp.	Tobacco – Cessation Tobacco – Second- Hand Smoke	10/1/07-6/30/08	\$51,435.00 \$ 2,500.00	\$63,935.00 \$ 0.00
Wyoming Cty. Office of Human Services	Tobacco - Cessation Tobacco - Second- Hand Smoke	" "	\$13,586.00 \$12,546.00	\$9,586.00 \$6,546.00

**MENTAL HEALTH/MENTAL RETARDATION:**

Community Counseling Services	MH Comm. Svcs., ICM, OP, Day Treatmt., CE, Soc. Rehab., Crisis, Res., RC, Adm. Mangmt., Emergency, MR Comm. Habilit., & P/FDS Wv.	7/1/07-6/30/08	\$5,216,757	\$5,971,192
Northeast Counseling Services	Comm. Svcs., ICM, OP, Day Treatmt., Crisis, CE, Soc. Rehab., RC, Adm. Mangmt. & Emergency	" "	\$2,267,748	\$3,213,300
Children's Service Center	Comm. Svcs., ICM, OP, Day Treatment, Crisis, RC, FB, Adm. Mgmt. & Emergency	" "	\$1,166,479	\$1,342,200
Step-By-Step, Inc.	Residential, Comm. Habilit., Employmt. Srv. & Housing Support	" "	\$6,867,450	\$6,983,130
Bayada Nurses, Inc.	Respite In-Home, Home & Comm. Svcs., & Specialized Supports	" "	\$243,100	\$250,050
Community Res. Unit	Housing Support	" "	\$250,000	\$325,000
Conyngham Care Center	Housing Support	" "	\$350,000	\$500,000
Wyoming Valley Children's Association	Early Intervention	7/1/07-6/30/08	\$135,000	\$135,000

**(Transfer Base dollars to Waiver funding – No change to total contract)**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>FROM</u>	<u>TO</u>
<b><u>MENTAL HEALTH/MENTAL RETARDATION: (Continued)</u></b>				
Scranton State School for the Deaf	Early Intervention	“ “	\$15,000	\$15,000
<b><u>(Transfer Base dollars to Waiver funding – No change to total contract)</u></b>				
Nat’l Mentor Healthcare	Residential Svcs.	“ “	\$1,317,869	\$1,332,301
Valley Crest. Nursing, Inc.	Respite Svcs.	12/1/07-6/30/08	\$214.00/Day	\$230.00/Day

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENTS, REPORTS, APPLICATIONS/SUBMISSIONS FOR:**

**MENTAL HEALTH/MENTAL RETARDATION:**

Amended County Income and Expenditures Report for Mental Retardation Services, for fiscal year 2006-2007 submitted to the Department of Public Welfare (DPW), Bureau of Financial Operations (BFO).

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

The Submission of an application to the US Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, effective April 16, 2008, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application and receipt of Mental Health Court Funds. The grant application is a request to assist in the development of a Mental Health Court.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Submission of the Annual County Mental Health Plan for fiscal year 2009-2010 to the Department of Public Welfare, Office of Mental Health and Substance Abuse Services (OMHSAS)

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**CHILDREN & YOUTH:**

Request a motion to approve Joyce Insurance Group, as general, professional and employee benefits liability insurance provider for a total of \$99,258.00, effective March 15, 2008 to March 15, 2009 with optional one year renewal based on yearly percentage increases. This would be subject to the solicitor's review and approval.

Commissioner Skrepenak questioned if this was put out for bid. Doug Pape responded that it had and it was the first year renewal.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Request a motion to approve/ratify the Title IV-E Independent Living Grant agreement between the Commonwealth of Pennsylvania and Luzerne County Children and Youth Services for \$117,946. The agreement is for the fiscal year July 1, 2008 to June 30, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**ENGINEER’S OFFICE – CHRIS BELLEMAN, ENGINEER**

**MOTION**

Request a motion to authorize the proper officials to award the EMA Re-Roofing project to the lowest bidder Pinnacle Roofing and Sheet Metal, Inc., 100 Hay Street, Nanticoke, PA 18634, in the amount of \$31,200.00.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

Request a motion to authorize the proper officials to award the Boiler Plant Re-Roofing project to the lowest bidder Hutchison Construction, LLC, RD #2, Box X-6, Hazleton, PA 18201, in the amount of \$16,510.00.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**ROAD & BRIDGE DEPARTMENT – CHRIS BELLEMAN**

**MOTION**

Request a motion to authorize the proper officials to advertise for the construction of the emergency bridge replacement of Old State Road (T-575, County Bridge #17006) in Ross Township and Reese Road (T-529, County Bridge #17416) in Union Township. These structures were destroyed as a result of the June 2006 Flood.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**PURCHASING DEPARTMENT-GREGORY HUNSINGER, DIRECTOR**

**MOTION**

Request a motion to reject the bid for the Recreation Department for bus service for Moon Lake Summer Camp from White Transit School Buses, Inc. to revise bid specifications.

Commissioner Petrilla questioned why there was a revision in the bid specifications. Doug Pape responded that he spoke with Andy Gegaris and Greg Hunsinger because similar RFP's were done in the Transportation Department. Mr. Pape stated that a few things were eliminated that were not put into the specs, like background checks for the drivers. Mr. Pape stated after consulting with Jim Blaum they decided that the RFP should be redone.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

Request a motion to re-advertise for the Recreation Department for bus service for Moon Lake Summer Camp.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Jim Blaum commented that there would be no interruption of service for the Moon Lake summer camp.

**MOTION**

**REQUEST A MOTION TO ADVERTISE FOR BIDS:**

- |                                    |  |
|------------------------------------|--|
| <b>AREA AGENCY ON AGING:</b>       | MEDICAL SUPPLIES<br>JANITORIAL SERVICES FOR SENIOR CENTERS |
| <b>MAGISTRATES OFFICE:</b>         | NEOPOST INK CARTRIDGES                                     |
| <b>CHILDREN &amp; YOUTH:</b>       | RFP – OFFICE SPACE IN HAZLETON                             |
| <b>AREA AGENCY ON AGING:</b>       | RFP- SPACE FOR SENIOR CENTER IN NANTICOKE                  |
| <b>LUZERNE COUNTY COURT HOUSE:</b> | INK TONER CARTRIDGES                                       |

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:**

**LUZERNE COUNTY COURT HOUSE: COPY PAPER**

OFFICE DEPOT 19 FAIRFIELD DRIVE WILKES BARRE, PA 18702	TOTAL BID \$22,664.00
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**UNSUCCESSFUL BIDDERS:**

WHITEMAN TOWER

TOTAL BID \$23,775.00

**LUZERNE COUNTY COURT HOUSE: LASER PAPER**

AUTOMATION AIDES

2929 WILLOW PIKE

WILLOW STREET, PA 19044

TOTAL BID \$28,850.00

**UNSUCCESSFUL BIDDERS:**

WHITEMAN TOWER

TOTAL BID \$29,780.00

**RECREATION DEPARTMENT: RESEEDING & FERTILIZATION OF ATHLETIC  
FIELDS (FORTY FORT SPORTS COMPLEX)**

GRASSHOPPER LAWNS

227 JACKSON STREET

EDWARDSVILLE, PA 18704

TOTAL BID \$12,475.50

**UNSUCCESSFUL BIDDERS:**

LAWN SPECIALTIES

BEAR CREEK NURSERY

TOTAL BID \$15,098.00

15,380.00

**ROAD & BRIDGE DEPARTMENT: LEVEE MAINTENANCE**

GREEN VALLEY

52 REESE STREET

PLAINS, PA 18702

TOTAL BID \$17,475.00

**UNSUCCESSFUL BIDDERS:**

EVERGREEN LANDSCAPING

TOTAL BID \$24,175.00

**ROAD & BRIDGE DEPARTMENT: MULCH**

GREEN VALLEY

52 REESE STREET

PLAINS, PA 18702

TOTAL BID \$ 3,675.00

**UNSUCCESSFUL BIDDERS:**

EVERGREEN LANDSCAPING

TOTAL BID \$ 9,750.00

**ROAD & BRIDGE DEPARTMENT: HYDRO SEEDING**

GREEN VALLEY

52 REESE STREET

PLAINS, PA 18702

TOTAL BID \$15,300.00

**UNSUCCESSFUL BIDDERS:**

EVERGREEN LANDSCAPING

VALLEY SEEDING

TOTAL BID \$18,000.00

24,000.00

**ROAD & BRIDGE DEPARTMENT: GRASS SEED, FERTILIZER AND LIMESTONE**

PENN STATE SEED

RR1 BOX 390

ROUTE 309

DALLAS, PA 18612

TOTAL BID \$18,916.40

**UNSUCCESSFUL BIDDERS:**

GREEN VALLEY VALLEY SEEDING TOTAL BID \$28,020.00  
28,960.00

**ROAD & BRIDGE DEPARTMENT: LUBRICANTS**

CRAFT OIL COMPANY SAE 5W30 MOTOR OIL TOTAL BID \$ 324.50/DRUM  
837 CHERRY STREET SAE 10W30 MOTOR OIL \$ 324.50/DRUM  
AVOCA, PA 18641 SAE 15W40 MOTOR OIL \$ 344.85/DRUM  
46 HYDRAULIC OIL \$ 268.95/DRUM  
MULTI PURPOSE LITHIUM (KEG) \$ 139.20/KEG  
MULTIPURPOSE LITHIUM (CARTRIDGE) \$ 1.097/CART.

PETROLEUM SERVICE MED. TURBINE OIL TOTAL BID \$ 459.80  
454 SOUTH MAIN ST. LIGHT TURBINE OIL \$ 459.80  
WILKES BARRE, PA 18703

**UNSUCCESSFUL BIDDERS:**

PETROLEUM SERVICE SAE 5W30 MOTOR OIL TOTAL BID \$ 340.34/DRUM  
SAE 10W30 MOTO OIL 333.19/DRUM  
46 HYDRAULIC OIL 355.36/DRUM  
MULTI PURPOSE LITHIUM (KEG) 162.86/KEG  
MULTIPURPOSE LITHIUM 1.39/CART.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

**“AYES” PETRILLA, SKREPENAK, URBAN**

**PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR**

**MOTION**

Request a motion to approve the annual Memorandum of Agreement (MOA) between the County of Luzerne and the Northeastern Pennsylvania Alliance (NEPA) to provide funding assistance for the work activities of the Focus 81 Committee. The Agreement will allow the pass-through of Federal and State funding in an amount not to exceed \$ 32,200 for Fiscal Year 2008-09 and therefore will have no net effect upon the County’s budget.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

**“AYES” PETRILLA, SKREPENAK, URBAN**

**END OF DEPARTMENT HEAD REPORTS**

**PERSONNEL**

**APRIL 16, 2008**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:**

**PUBLIC DEFENDERS:**

Margaret A. Tomko, Ashley, Clerk Steno II at an annual salary of \$21,500.00 effective April 14, 2008 to fill a vacancy.

**AGING:**

Ann Marie Carroll, Duryea, as a Clerk Typist 2 at an annual salary of \$20,793 effective April 21, 2008.

**CHILDREN & YOUTH:**

The Appointment of the following Caseworker 2's at an annual salary of \$30,456:

Amy Talipski, Taylor, effective May 16, 2008  
Kerin Dellasala, Scranton, effective April 21, 2008  
Allison Rebarchick, Hazleton, effective May 2, 2008  
Nicole Moore, Lake Ariel, effective May 2, 2008  
Rosalyn Hnasko, Hazleton, effective May 16, 2008  
Robert Farley, Falls, effective May 2, 2008

**TRANSPORTATION:**

Anthony DePolo, Shavertown, Director of Luzerne/Wyoming Counties Transportation at an annual salary of \$50,000 effective April 21, 2008 to fill a vacancy.

Nancy Olson, Wyoming, as a Part Time Child Care Aide at an hourly rate of \$7.50 effective March 14, 2008.

The Appointment of the following as Schedulers at an annual salary of \$19,096 effective April 7, 2008:

David Kotyk, Shavertown  
Geraldine Briggs-Avery, Wilkes-Barre

The Appointment of the following Part-Time drivers at an hourly rate of \$8.00 per hour effective April 8, 2008.

Eugene Simmons, Kingston  
James Shaffer, Shavertown  
Christopher Glasgow, Pittston

Harold Williams, Nanticoke, Child-Care Aide, at \$7.50/hour, effective April 7, 2008.

**ASSESSORS OFFICE:**

Kathryn Mangan-Keezer, Exeter, as a Clerk Typist I at an annual salary of \$18,800 effective April 11, 2008 to fill a vacancy.

**COMMISSIONERS:**

Jason Jarecki, Wilkes-Barre, as a Communications Director at an annual salary of \$47,500 effective April 19, 2008 to fill a vacancy.

Thomas Pribula, Wapwallopen, Chief of Budget & Finance at an annual salary of \$68,000 effective April 21, 2008 to fill a vacancy.

**WORKFORCE INVESTMENT DEVELOPMENT AGENCY:**

Carl Pollard, Dupont, Information Technology Administrator at an annual salary of \$35,000 effective April 19, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING PROMOTIONS AT:**

**CHILDREN & YOUTH:**

Tina Kennedy to Fiscal Technician at an annual salary of \$25,827 effective May 16, 2008.

**EMERGENCY MANAGEMENT AGENCY:**

Lucille Lake-Morgan from ACT 165 Coordinator/Safety Officer to Deputy Director at an annual salary of \$37,000 effective April 18, 2008.

**ROAD AND BRIDGE DEPARTMENT:**

Angelo Salerno, Sr., from Truck Driver to Equipment Operator at an annual salary of \$22,500 effective March 2, 2008.

Kevin J. Baran, from Truck Driver to Equipment Operator at an annual salary of \$22,500 effective April 13, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA URBAN “ABSTAIN” SKREPENAK

**REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE IN STATUS AT:**

**AGING:**

Jean Spindler from Part Time to Full Time Senior Center Manager 1 at an annual salary of \$22,381 effective April 21, 2008.

**TRANSPORTATION:**

Fatieem Grady from Full Time to Part Time Driver at an hourly rate of \$8.25 effective April 7, 2008.

Marlene Bartosiewicz from Part Time to Full Time Driver at an annual salary of \$19,240 effective April 7, 2008.

**LUZERNE COUNTY 911:**

Louis Romanelli, from Data Control Specialist to Data Mapping Specialist at an annual salary of \$31,750 effective April 16, 2008.

**PUBLIC DEFENDERS OFFICE:**

Angelina Davis from Clerk Steno II to Investigator at an annual salary of \$23,900 effective April 14, 2008.

Jonathan Ursiak, Esq., from Part Time Assistant Public Defender to Full Time Assistant Public Defender at an annual salary of \$44,777.25 effective April 4, 2008.

**WORKFORCE INVESTMENT DEVELOPMENT AGENCY:**

Jessica Cronouer from Assessment Coordinator to Programs Manager at an annual salary of \$39,000 effective April 4, 2008.

Maura Walsh from Customer Support Specialist to Earn Technician at an annual salary of \$28,300 effective April 4, 2008.

Ellen Stefanski from Customer Support Specialist to Earn Technician at an annual salary of \$28,300 effective April 4, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:**

**CHILDREN & YOUTH:**

Jocelyn Reese, Clerk 2, effective April 4, 2008.  
Kimberly Luck, Caseworker 2, effective May 21, 2008.

**MENTAL HEALTH/MENTAL RETARDATION:**

Laurie Scarbrough, Distributed Systems Specialist 1, effective April 25, 2008.

**COMMISSIONERS OFFICE:**

Salvadore W. Diaz, Chief of Budget & Finance, effective March 14, 2008.

**WORKFORCE INVESTMENT DEVELOPMENT AGENCY:**

June DeSalvo, Employment Counselor, effective May 22, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVE OF ABSENCE AT:**

**LUZERNE COUNTY 911:**

A Family Medical Leave of Absence for John Emmert, PSAP Manager, effective May 12, 2008 to July 3, 2008.

**TAX CLAIM BUREAU:**

A Family Medical Leave of Absence for Beth Ann Christian, Deputy Director, effective April 16, 2008.

**AGING:**

A Family Medical Leave of Absence for Colleen Jones, Aging Care Management Supervisor, effective April 7, 2008.

A Family Medical Leave of Absence for Robert Artim, Accountant 1, effective March 24, 2008.

**CHILDREN & YOUTH:**

A Family Medical Leave of Absence for Gloria Migatulski, Social Services Aide 3, effective April 10, 2008.

**MENTAL HEALTH/MENTAL RETARDATION:**

An Intermittent Family Medical Leave of Absence for Tammy Kester, Casework Supervisor, effective March 14, 2008.

**TRANSPORTATION:**

A Leave Without Pay for Fatieem Grady, Driver, effective March 11, and March 28, 2008.

A Leave Without Pay for Emil Johnson, Driver, effective March 19, and April 2, 2008

A Leave Without Pay for Heather Dourand, Driver, effective March 27 and 28, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
"AYES" PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:**

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
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**LUZERNE COUNTY PLANNING COMMISSION:**

Nancy Snee	County Indicators Report & Regional Forum	Scranton	5/8/08	\$70
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**AREA AGENCY ON AGING:**

Philip C. Semenza	SCSEP Training	Harrisburg	4/3-4/4/08	\$334
Anne Rappaport	APPRISE-Planning	Harrisburg	4/15-4/17/08	\$416
Mary Beth Farrell	PA Assoc. of AAA PDA Membership	Harrisburg	4/16-4/17/08	\$300

Mtg. + Newer  
Directors' Orientation

Linda Kohut	PA Assoc. of AAA New Directors' Mtg.	Harrisburg	4/17/08	\$145
Annette Grella	Prime Time Health State Conference	Harrisburg	4/23-24/08	\$316
Brenda Lispi	PASC-Performance Management	Harrisburg	4/24-25/08	\$306
Mary Beth Farrell	Care Management 2008 Enrichment Symposium	Grantville	4/28-4/29/08	\$265

**DRUG & ALCOHOL:**

Jill Urban	Sexual Assault & Predatory Rape Drugs	Nanticoke	4/18/08	\$10
Steven Ross	SCA Fiscal Officer's Conference	State College	4/1-4/2/08	\$202

**CHILDREN & YOUTH:**

Donna Barnes Victor Drosey Bernard Podcasy Anthony Lumbis	Child Welfare Law 2008	State College	3/27/08	\$1,004
Diane Sergi Joanne Meshanski Yurii Harden	Personality Disorders in Social Work and Health Care	Wilkes-Barre	3/19/08	\$485
Charles Thomas Diane Nardone	Substance Abuse Education & Training Institute	Nanticoke	4/18/08	\$40

<b><u>ATTENDEE</u></b>	<b><u>TITLE</u></b>	<b><u>LOCATION</u></b>	<b><u>DATE</u></b>	<b><u>APPROX. COST</u></b>
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**CHILDREN & YOUTH: (Continued)**

Janice Reindel	Services for Teens at Risk	Valley Forge	3/13/08	\$170
Ann Marie Black	Navigating the Ethics Jungle	Scranton	3/31/08	\$30

**MENTAL HEALTH/MENTAL RETARDATION:**

Mark Grohowski	Walking the Path: Guiding Youth with Autism Spectrum Disorder Through the	King of Prussia	4/23/09	\$103
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Transition Process

Gina Galli Jean Noss Joe Petrizzi Grace Bradshaw	DPW, ODP Academy	Allentown	5/13/08	\$93
Antoinette Cisowski Tara Gallagher	Office of MH & Substance Abuse Services Peer Supports Older Adult Training Curriculum Workgroup Meeting	Harrisburg	5/22/08	\$116

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**BOARD APPOINTMENTS**

**WYOMING VALLEY AIRPORT ADVISORY BOARD:**

Request a motion to appoint the following to the Wyoming Valley Airport Advisory Board:

3 Year Terms expiring June 30, 2011:

Harold Flack  
Ron Gitkos  
Frank Yamrick

2 Year Terms expiring June 30, 2010:

Paul Wasserott  
Robert Fortinsky  
Richard Disque

1 Year Terms expiring June 30, 2009:

James Panzitta  
Jim Sample  
Alan Kluger

Forty Fort Borough, Wyoming Borough and the Commonwealth of Pennsylvania to appoint individuals annually.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Jackie O’Brien from Exeter Twp questioned who was responsible the past three/four years for authorizing the payment on items that were piece mailed. Commissioner Petrilla responded that the bills were paid monthly at a commissioners meeting. Mrs. O’Brien questioned if the bills were reviewed monthly by the commissioners. Commissioner Petrilla responded that the current practice is invoices are reviewed by staff members. Mrs. O’Brien questioned why in the past no one questioned the bills. She also questioned why Commissioner Urban didn’t review them. Commissioner Urban explained that the Purchasing Department makes a motion to the Prison Board to advertise for goods. Commissioner Urban stated the Board was not notified that they were removing items from the bid list. Commissioner Urban stated that they were intentionally deceiving board members. Mrs. O’Brien responded if she was in his position she would check the list to verify what was being ordered and coming in. She stated the media keeps blaming Greg Skrepenak’s friends. Mrs. O’Brien questioned why Greg Skrepenak was the only person being blamed.

**MOTION TO ADJOURN**

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Respectively submitted,

A handwritten signature in cursive script that reads "Jennifer Thomas". The signature is written in black ink and is positioned above the typed name.

Jennifer Thomas, Recording Secretary

APPENDIX SHEET

2003 CAPITAL PROJECTS BOND ISSUE – 2003D-30.....28 – 30