

**FEBRUARY 18, 2009**

On the above date at 10:00 A.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Gregory Skrepenak, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; Vito DeLuca, County Solicitor; Tom Pribula, Chief of Budget and Finance; Dominic DePolo, Deputy Treasurer; Anthony J. Martinelli, Acting Controller; Joseph DeVizia, Director of Human Services; Gregory Hunsinger, Director of Purchasing; Joseph Gibbons, Engineer; Andrew Reilly, Office of Community Development; Adrian Merolli, Planning Commission;

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance.

It is noted that all meetings are electronically recorded.

**BID OPENINGS: No Bids**

**ANNOUNCEMENTS:.....Douglas A. Pape  
County Manager/Chief Clerk**

**No Announcements**

**RECOGNITIONS:.....Maryanne C. Petrilla  
Commissioner/Chairman**

**MARCH IS RED CROSS MONTH**

Joanne Schloss, Development Coordinator, Wayne Wolfe, Volunteer Services Director, and Michael Zimmerman, Executive Director accepted the proclamation presented to the Red Cross

**PUBLIC COMMENT:**

Drew Magill of Sugarloaf requested that the Commissioners petition the Attorney General and Auditor General to perform a forensic audit on KOZ Zones in Luzerne County. Mr. Magill commented on a report from the Commonwealth Foundation in Harrisburg. Mr. Magill stated that Pennsylvania is one of the leading states in terms of money spent and incentives for business development. He also stated at the same time Pennsylvania is one of the least successful states in creating economic development. He stated one of the least effective programs is the KOZ in terms of the quality of jobs and the impact on communities.

Mr. Magill commented on the involvement of Robert Mericle in the Juvenile Detention scandal. Mr. Magill stated that Mr. Mericle was a major participant in the KOZ program. He stated that the Attorney General and Auditor General have the subpoena power to obtain records to determine the legitimacy of some of the KOZ programs. Mr. Magill stated that he believed the KOZ was a form of corporate welfare, in which the taxpayers are subsidizing the developers such as Robert Mericle.

Commissioner Skrepenak questioned the author of the article Mr. Magill spoke of. Mr. Magill stated it was by Nathan Benefield of the Commonwealth Foundation. Mr. Magill stated that the article could be found online.

Mr. Magill stated that The Commonwealth Foundation made a specific point of issuing a statement on the cargo airport. He stated that the article claimed this was an example of pork barrel spending. Mr. Magill stated that he was thankful that the proposal crashed landed and hopefully would never be brought up again.

Wil Toole of Pittston stated at the work session he requested a copy of the research that was done in regard to the 27<sup>th</sup> pay. Mr. Toole stated that he never received the information he requested. Mr. Toole stated that he spoke with Mr. Antall from the union and was informed that no conversation took place with him in regard to the 27<sup>th</sup> pay. Mr. Toole stated that he also contacted the Department of Labor who stated that they did not mandate the 27<sup>th</sup> pay. Mr. Toole questioned the 27<sup>th</sup> pay in regard to the elected officials. Commissioner Petrilla responded that an elected officials pay is less this year because it has to be spread out over the 27 pays. Mr. Toole responded that the county may want to consider going back to 24 pays. Commissioner Petrilla responded that she told Mr. Toole at the work session that this issue would be addressed going forward with all contract negotiations. Doug Richards stated that the county contacted their legal team in September regarding this issue. He stated there was a recent case with the fire fighters in Scranton, in which the city changed the payroll dates. Mr. Richards stated that it was recommended to the county that they abide by past practice and move forward with the 27<sup>th</sup> pay. Mr. Richards stated if it was not done in 2009 then the county would need to do it in 2010. Mr. Richards explained that the last pay for 2009 is dated January 1, 2010, however because all prior holidays that fell on a pay date were paid to employees the day before that would be a December 31, 2009 paycheck. Mr. Toole stated that the county needed to contact the unions and discuss the pay dates being changed to twice a month. Mr. Richards responded that was the goal.

Mr. Toole provided comment in regard to the LCCF and home confinement. Mr. Toole also commented on the staff in the Controller's Office. Mr. Toole stated that he felt that department should be beefed up. He stated that maybe the county wouldn't have so many problems such as the debit cards. He commented that Commissioner Petrilla got rid of the person in charge of contracts when she took office as the Controller. Commissioner Petrilla responded that she was within her right to hire who she wanted. Mr. Toole responded that the county was now in jeopardy with no one reviewing the contracts. Commissioner Petrilla responded that she did not put the county in jeopardy. Commissioner Petrilla informed Mr. Toole that he was over the 10 minutes allotted for public comment. Mr. Toole stated that they were not managing the county. Commissioner Petrilla responded that she took umbrage to that comment. Commissioner Petrilla stated that she felt they have made great strides in Luzerne County. Mr. Toole responded by stating that they reduced the number of employees and destroyed lives.

Jason Miller of Harveys Lake stated his concerns in regard to the county paying GeoCom for the project of addressing streets in Luzerne County. He stated that there were other ways to complete the project without hiring an outside firm. Mr. Miller stated that the information should be available from the school districts, post offices, and the county reassessment. He stated that it was a matter of coordinating all these entities to come to a solution. Fred Rosencrans from 911 responded that this has been a persistent problem for the past ten years. He stated that it was a tremendous amount of work to be done. He stated that they have ten municipalities that need to be done which includes Harveys Lake. He stated that his staff has readdressed Harveys Lake three times. He stated that it is up to the individual municipalities to do their addressing but it is 911's responsibility to maintain a data base of addresses. He stated that with a staff of three individuals they cannot complete this project on their own. Mr. Rosencrans explained that this was more than data collection. He stated that this was completing the entire county, which has over 181,000 parcels. Mr. Rosencrans stated once Phase I was complete which was finishing the ten municipalities, they are going to collect parcel data for the entire county. Mr. Miller responded that the county has all the information from the reassessment. He stated that he understood someone would have to input all the information. Mr. Rosencrans responded that he didn't have the staff to do that. He stated that it would cost the county well over \$1 million dollars to hire a staff for this project. He stated that this will save the county money in the long run. Mr. Miller stated that the municipalities should be paying for addressing their district. Mr. Rosencrans responded for public safety with 911 it was a necessity. Mr. Rosencrans stated that the county would be eligible for a 50% refund on this expense through the FEMA Funding.

Nicole Pimenta of Wilkes Barre stated that she was a resident of Ruth's Place, a homeless shelter, in Wilkes Barre. Prior to becoming homeless she was college educated, rented her own apartment, and had a career in broadcasting communications. On January 29, 2008 she stated that she fell 40 feet out of a window. After spending four months in hospitals and spending her life savings on medical bills she was left with no where to go. Ms. Pimenta stated that she stood before everyone today to give a face to the homeless and to let the voices be heard for those who could not be here today. She stated that the community needs to realize that the people who sleep next to her at night could be their mothers, daughters, or sisters. She stated with the economic crisis we are all facing, people are clinging to their rooftops. One missed paycheck, one hospital visit, or one unforeseen emergency and anyone can be where I am today. Without a place like Ruth's Place where would our women go? On March 1<sup>st</sup> I will be signing a lease to my own apartment, which would not be possible without the care, guidance, and resources from

Ruth's Place. I thank you for allowing me to speak on behalf of the twenty plus women who benefit from the wonderful work and service Ruth's Place provides to the public. I ask you to keep all of this in mind as Ruth's Place submits their application for Emergency Grant Funding.

Commissioner Petrilla responded that the county has a task force in place that meets regularly to discuss these issues so places like Ruth's Place do not slip through the cracks. She stated that they realize how essential this service is and it is first and foremost in their mind.

Janet Szymanski stated that she has been a resident of Ruth's Place on four different occasions. Ms. Szymanski stated that last Friday she signed a lease for the second year. She stated that Ruth's Place helped her. Ms. Szymanski stated that the women need help and stability. She thanked the commissioners for listening and asked that they fight for the girls.

William Bolan, President of Ruth's Place began by thanking Nicole and Janet for their moving testimony. He stated that these were two of thirty women in the last year that have been helped to find permanent housing. He stated that the numbers in the shelter are going up. In the last year there have been ten people who have gone through the shelter system and have died. He stated that he believed these deaths can be prevented. Mr. Bolan stated he was here to ask for the support for the Emergency Shelter Grant item on the agenda and for continued support of Ruth's Place. He stated that they were faced with many setbacks such as the working agreement on the Market Street Site lease. He stated that they have researched what the most effective way was to provide services to women. He stated that they needed a permanent and stable environment for them to live in. He stated that they needed to get them counseling and outreach workers to address drug and alcohol problems along with the tragic events most of these women have in their past. Mr. Bolan stated that the wonderful thing is a place like Ruth's Place can very quickly get women off the streets and into permanent housing. He stated that they believed the task force Commissioner Petrilla mentioned has been enormously supportive of their efforts and they applaud and encourage them to work together on a solution. Mr. Bolan thanked the commissioners for their support and continued encouragement.

COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK .....	5
Minutes.....	5
Vouchers .....	5
Hazleton and Hazle Township .....	6
Luzerne County State of Emergency – Bridges.....	6
Luzerne County State of Emergency – EMA Flooding.....	6
Luzerne County State of Emergency – EMA Flash Flooding .....	6
Tax Refund-Assessment Appeals Office .....	6
EMA Agreement/ Recertification of DATOM Products .....	7
Roadside Advertisements.....	7
Ordinance/General Obligation Bonds and Notes.....	8
Request for Proposals/Bond Issues .....	8
2003 Capital Projects Bond Issue — 2003D-40 Transfer (Appendix Page 32) .....	9
2003 Capital Projects Bond Issue — 2003D-40 Payment (Appendix Page 32A).....	9
Budget Transfer.....	9
Communications Network Equipment Maintenance .....	9
Computer Network Cabling for Children & Youth Services.....	10
911/ Project completion to GeoComm, Inc. ....	10
911/Purchase Equipment.....	10
Environmental Special Projects/ Agenda - Gypsy Moth Assessment .....	10
Request for Proposal (RFP) - TUBS.....	11
Lease Agreement with UFCW Federal Credit Union.....	11
Lease Agreement with George Sincavage .....	11
Lease Agreement with Kingston Township.....	11
Amend Sales Agreement with T&L Associates, LLP .....	12
Request for Proposal/ Automated External Defibrillators .....	12
Extension of Current Memorandums of Understanding .....	12
Hepatitis and TB shots .....	12
Lead Based Paint Liability Insurance .....	13
Keystone Job Corps of Luzerne County Property Insurance.....	13
TREASURER’S OFFICE – MICHAEL L. MORREALE .....	13
FINANCIAL STATEMENT .....	13
CERTIFICATES OF DEPOSIT .....	15
CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI.....	15
DEPARTMENT HEAD REPORTS .....	17
HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR .....	17
ENGINEER’S OFFICE – JOSEPH GIBBONS, ENGINEER.....	21
ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER .....	22
COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR .....	23
PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR .....	23
PURCHASING DEPARTMENT - GREGORY HUNSINGER, DIRECTOR .....	24
LCWIDA – RICHARD J. AMMON, EXECUTIVE DIRECTOR.....	24
PERSONNEL.....	25

**COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK**

**Minutes**

**MOTION**

Request a Motion to approve the minutes of the Commissioner’s Meetings held on January 14, 2009, January 26, 2009 and January 26, 2009 Salary Board.

Commissioner Urban questioned if the Salary Board Minutes should be listed on this agenda. Solicitor DeLuca responded that the Salary Board should approve Salary Board minutes.

Commissioner Skrepenak questioned the issue of a director having a vote on the Salary Board. Commissioner Skrepenak stated that he did some research and found that the Salary Board has consistently been the four members plus the Row Officer. He questioned how a director can have a vote when that director is under the Commissioners. Solicitor DeLuca responded that the code states a department head. Commissioner Skrepenak questioned how a department head could have a vote knowing he or she is an at will employee. Mr. DeLuca responded that the code was very clear and it stated department head.

Request a motion to approve the minutes of the Commissioners Meetings held on January 14, 2009 and January 26, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**Vouchers**

**MOTION**

Request a Motion to amend approval of the following vouchers due to a typographical error:

PNC Bank, Vouchers 473191GF – 473411GF  
County General Fund for 2008/2009 to Date

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 473412GF – 474803GF  
County General Fund for 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

PNC Bank, Vouchers 502826LF – 502885LF  
Liquid Fuels Fund for 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Wachovia Bank, Vouchers 400361WC – 400365WC  
Worker’s Compensation for 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:**

**Hazleton and Hazle Township**

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: February 11, 2009; February 18, 2009; February 25, 2009; March 4, 2009; March 11, 2009; March 18, 2009.

**Luzerne County State of Emergency – Bridges**

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all county – owned bridges. Resolution dated: February 11, 2009; February 18, 2009; February 25, 2009; March 4, 2009; March 11, 2009; March 18, 2009.

**Luzerne County State of Emergency – EMA Flooding**

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26<sup>th</sup>, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of February 23, 2009; March 2, 2009; March 9, 2009 and March 16, 2009.

**Luzerne County State of Emergency – EMA Flash Flooding**

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16<sup>th</sup>, 2006 due to flash flooding. This motion is for the weeks of February 23, 2009; March 2, 2009; March 9, 2009 and March 16, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

**Tax Refund-Assessment Appeals Office**

Request a Motion to approve the following refund through the Assessment Appeals Office:

Name: Swartz Joseph & Eleanor  
Address: 16 Market Street, Inkerman  
Property Location: 14 Market Street, Jenkins Twp.  
Amount Due: \$ 135.37

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

## MOTION

### **EMA Agreement/ Recertification of DATOM Products**

Request a Motion of the Luzerne County Board of Commissioners to sign an agreement supporting the recertification of DATOM Products Hazardous Materials Response Team, located in Dunmore Pennsylvania, by the Pennsylvania Emergency Management Agency.

DATOM Products provides contract services to Luzerne County EMA to provide a Hazardous Materials Emergency Response Team for transportation or fixed facility accidents or spills as required by PA State Law Act 165 (Hazardous Materials Emergency Response Law).

Commissioner Skrepenak questioned if this was put out for bid. Steve Bekanich responded that this company provides a service to the county with no fee. He stated that they seek reimbursement from the responsible spiller.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

## MOTION

### **Roadside Advertisements**

Request a Motion to direct proper County officials to provide notice to Roadside Advertisements that the purported agreements between the Luzerne County Convention and Visitors Bureau and Roadside Advertisements for billboard and bench advertising are terminated immediately.

Commissioner Petrilla asked the Solicitor to explain this motion.

Mr. DeLuca stated that he met with the Chief Clerk and officials from the Convention & Visitors Bureau in regard to a pending lawsuit filed against Luzerne County by Roadside Advertisements. He stated that he discovered the contract that the county was being sued over was not put out for bid nor was it executed by the Commissioners or approved by the advisory board for the Convention & Visitors Bureau. Mr. DeLuca stated that the matter was pending before the Luzerne County Court of Common Pleas on a motion to open a confessed judgment. Commissioner Skrepenak questioned what was a confessed judgment? Mr. DeLuca responded that it was a provision in the contract where a party without allowing a defense could walk into court and get a judgment against the other party for an alleged breach. He stated that the county's position will be the party who executed the contract on behalf of the county had no authority to do so or to execute a confession of judgment clause. He stated that he put this item on the agenda to make it clear that the county will not continue to proceed with this contract.

Commissioner Skrepenak stated that he was concerned that they were singling out one particular company. He stated that there had never been any other contracts brought before the Commissioners for the Convention & Visitors Bureau.

Mr. DeLuca stated that it was not just the Visitors Bureau. He stated as they find contracts that were not put out for bid or in the best interest of the county he would recommend that they be voided.

Commissioner Skrepenak stated that if they single this contract out the county would give them the benefit in the court room.

Mr. DeLuca stated that he would ask the director to pull all the contracts and see if they complied with the bidding requirements. He stated that there always has to be a first.

Commissioner Petrilla stated in order to regain the publics trust they need to show things as they are found. She stated that these issues would not be ignored; they would be brought out into the open to get it right.

Commissioner Urban questioned Mr. DeLuca as to whether he talked to the director who executed these contracts. He asked if the director was coerced in any way by someone to sign the contract.

Mr. DeLuca responded that the director indicated that he was contacted by a board member and this board member requested that he sign the contract. Mr. DeLuca stated he was looking into this matter.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

#### MOTION

#### **Ordinance/General Obligation Bonds and Notes**

Request a Motion authorizing the enactment by the Board of Commissioners of the County of Luzerne, Pennsylvania (the “County”), of an ordinance (the “Ordinance”) authorizing the issuance of and certain actions to be taken and approving execution of documentation in connection with the issuance of one or more series of its general obligation bonds or notes in the aggregate principal amount not to exceed \$13,000,000 and the incurrence of the debt associated therewith for the purposes of funding a project consisting of financing, refinancing and/or reimbursing all or any of the following: (1) refunding a portion of the County’s outstanding General Obligation Bonds, Series A of 2000; (2) refunding a portion of the County’s outstanding General Obligation Bonds, Series C of 2002; (3) refunding a portion of the County’s outstanding General Obligation Bonds, Series C of 2003; (4) refunding a portion of the County’s outstanding General Obligation Bonds, Series A of 2005; (5) refunding a portion of the County’s outstanding General Obligation Notes, Series A of 2006; (6) refunding a portion of the County’s outstanding Federally Taxable General Obligation Notes, Series C of 2006; (7) refunding a portion of the County’s outstanding General Obligation Bonds, Series A of 2008; (8) funding, if applicable, a debt service reserve fund for the Bonds; and (9) funding contingencies and paying the costs and expenses of issuance of the Bonds, all as more fully described in the Ordinance.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

#### MOTION

#### **Request for Proposals/Bond Issues**

Request a Motion to approve the advertising of a Request for Proposals (RFP) for Arbitrage Rebate Compliance Services for the following bond issues for the series and dollar amounts as listed:

#### County of Luzerne, Pennsylvania

GO Bonds, Series 2002A&B \$25,264,871  
GO Bonds, Series 2003A&B \$27,570,000  
GO Bonds, Series 2003C \$21,040,000  
GO Bonds, Series 2003D \$32,480,000  
LCIDA 2005 Lease Revenue Bonds \$12,500,000  
GO Bonds, Series 2005A \$11,070,000  
GO Notes, Series 2006A \$88,520,000  
GO Notes, Series 2006B \$9,025,000

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**2003 Capital Projects Bond Issue — 2003D-40 Transfer (Appendix Page 32)**

REQUEST A MOTION TO ACKNOWLEDGE THE TRANSFER OF \$83,021.14 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-40.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**2003 Capital Projects Bond Issue -- 2003D-40 Payment (Appendix Page 32A)**

REQUEST A MOTION TO APPROVE PAYMENT OF \$83,021.14 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-40.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Budget Transfer**

Request A Motion to approve a 2008 General Fund Budget Transfer of \$20,602.00 from the Courts (4184) to the Magistrates (4186).

Commissioner Urban questioned why they were doing a 2008 transfer? Budget Director, Tom Pribula responded that they were trying to close out the year end of 2008 and there were some invoices for the magistrates that exceeded their line item. He stated that they were transferring the funds from the Court Administration line item to cover the costs.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Communications Network Equipment Maintenance**

Request a Motion of the Luzerne County Board of Commissioners to authorize the proper officials to execute a contract with Lightspeed Technologies of Wilkes-Barre for a one (1) year maintenance agreement for the various Cisco network communications devices that are used throughout the County’s computer network. The proposal submitted by Lightspeed Technologies in the amount of \$19,347.30 was the lowest price of three proposals received in response to the advertised RFP.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Computer Network Cabling for Children & Youth Services**

Request a Motion of the Luzerne County Board of Commissioners to authorize the proper officials to execute a contract with Corl Communications of Harrisburg, PA to install computer and telephone network cabling for the Children & Youth Services office at 85 E. Union Street in Wilkes-Barre. This vendor submitted the lowest sealed bid of \$23,232 in response to the advertised Invitation-to-Bid for this project.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**911/ Project completion to GeoComm, Inc.**

Request a Motion to authorize the proper 9-1-1 officials to award the Luzerne County 9-1-1 Addressing Project completion to GeoComm, Inc. Phase I costs \$200,574.00. Phase II to be completed as specified in the amount of \$775,063.00 contingent on PEMA funding received in 2009. Project is considered a tier 1 eligible expense under PEMA guidelines for shared funding and reimbursement for costs.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**911/Purchase Equipment**

Request a Motion to purchase off PA state contract from RF Design & Integration Inc: SPECTRACOM GPS Net clock equipment for time syncing 9-1-1 network equipment (9-1-1 phone, CAD, Radio and networks), in order to replace equipment no longer supported by manufacturer. Amount of purchase in accordance with PA STATE CONTRACT: \$12,599.00. Price includes all installation.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Environmental Special Projects/ Agenda - Gypsy Moth Assessment**

Request a Motion to establish the 2009 Gypsy Moth Suppression Program Landowners Assessment Fee @ \$41.00.

The fee which will vary from year to year was determined considering the following factors: staff salary/benefits, cost share per acre, total acreage, and G.I.S. related expenses. The 2009 Gypsy Moth Suppression Program covers 6705 acres within 50 spray blocks impacting approximately 4800 residences at cost of approximately \$197,000.00.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Request for Proposal (RFP) - TUBS**

Request a Motion to advertise for professional services related to the preparation of a Master Plan for the Seven Tubs Natural Area. Many elements of this plan are updates to the existing Master Plan. The total cost of this project will not exceed \$50,000 and will be paid by a 50%-50% DCNR grant.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Lease Agreement with UFCW Federal Credit Union**

Request a Motion to authorize the Proper Officials to execute a Lease Agreement with UFCW Federal Credit Union, 1460 San Souci Highway, Hanover Township, PA 18702 to provide for 2,500 square feet of occupancy space by MAGISTERIAL DISTRICT COURT 11-2-03 FOR THE FOLLOWING TERMS AND RATES AS LISTED:

- JANUARY 1, 2009 THRU DECEMBER 31, 2009 \$2,200.00/MO.
- JANUARY 1, 2010 THRU DECEMBER 31, 2010 \$2,200.00/MO.
- JANUARY 1, 2011 THRU DECEMBER 31, 2011 \$2,300.00/MO.

The Lease Agreement will be subject to approval by the Luzerne County Solicitor.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Lease Agreement with George Sincavage**

Request a Motion to Authorize the Proper Officials to execute a Lease Agreement with George Sincavage, 62 Maffett Street, Plains Township, PA 18705 to provide for 2,592 square feet of occupancy space by Magisterial District Court 11-3-08 for the following terms and rates as listed:

- January 1, 2009 Thru December 31, 2009 \$1,995.00/mo.
- January 1, 2010 Thru December 31, 2010 \$2,034.00/mo.
- January 1, 2011 Thru December 31, 2011 \$2,074.00/mo.
- January 1, 2012 Thru December 31, 2012 \$2,115.00/mo.
- January 1, 2013 Thru December 31, 2013 \$2,157.00/mo.

The Lease Agreement will be subject to approval by the Luzerne County Solicitor. The agreement also includes an option to extend for an additional 5 years with the same terms and annual rent percentage increases.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Lease Agreement with Kingston Township**

Request a Motion to Authorize the Proper Officials to execute a Lease Agreement with Kingston Township, 180 East Center Street, Shavertown, PA 18708-1514 to provide for approximately 2,500 square feet of occupancy space by Magisterial District Court 11-3-09 for the following terms and rates as listed:

- January 1, 2009 Thru December 31, 2009 \$2,100.00/mo.
- January 1, 2010 Thru December 31, 2010 \$2,142.00/mo.
- January 1, 2011 Thru December 31, 2011 \$2,185.00/mo.
- January 1, 2012 Thru December 31, 2012 \$2,229.00/mo.
- January 1, 2013 Thru December 31, 2013 \$2,273.00/mo.

The Lease Agreement will be subject to approval by the Luzerne County Solicitor. The agreement also includes an option to extend for an additional 5 years with the same terms and annual rent percentage increases.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**  
 MOTION

**Amend Sales Agreement with T&L Associates, LLP**

Request a Motion to Authorize the Proper Officials to amend the Sales Agreement with T&L Associates, LLP, 68 South Franklin Street, Wilkes-Barre, PA 18702 to extend the expiration of the agreement until March 31, 2009 at the request of the purchaser. All other terms and conditions remain unchanged.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Request for Proposal/ Automated External Defibrillators**

Request a Motion to RFP for AED’s or Automated External Defibrillators for various buildings through out the County. This is part of an ongoing training and safety initiative with the Safety Committee.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Extension of Current Memorandums of Understanding**

Request a Motion for the Commissioners to accept an extension of the current MOU’s or Memorandums of Understanding between the first level supervisors at the Departments of Aging, Children and Youth and MH/MR who are represented by the Teamsters. This agreement will be in effect for two years and will expire at the same time as the corresponding collective bargaining agreements in those departments.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Hepatitis and TB shots**

Request a Motion to accept the quote from Mid-State Occupational Health Services, Inc. to supply Hepatitis B and Tetanus vaccines for various employees in the County per their Collective Bargaining Agreements. The cost will be \$70 for Hepatitis and \$25 for Tetanus per injection.

Commissioner Urban stated that he had Michele Sparich do some research on this issue and it was his understanding that these shots can be obtained by the healthcare policy provided by the county.

Michele Sparich stated that they would be covered under Geisinger.

Doug Richards stated that in the event someone had a situation with one of these diseases it would fall under the county's workers compensation. He stated that he was advised by the county's third party administrator to work with the people the county deals with for the workers compensation. He stated that if it went through the health insurance the employee would need to make the co-pay.

Commissioner Skrepenak questioned if this was bid out and how many people would need the injection per year. Doug Richards responded that he made a few contacts. He stated that about fifty employees would need to get the shots.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**MOTION**

**Lead Based Paint Liability Insurance**

Request a motion to approve Rockhill Insurance Company, as Lead Based Paint Liability Insurance provider for a total of \$6125.00, effective February 18, 2009, from March 1, 2009 to March 1, 2010 through Joseph J. Joyce Associates, Inc., with an optional two year renewal based on yearly percentage increase. This would be subject to the Solicitor's review and approval.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**MOTION**

**Keystone Job Corps of Luzerne County Property Insurance**

Request a motion to approve Travelers Insurance Company, as Property Insurance provider for a total of \$41,814.00, effective February 18, 2009, from March 15, 2009 to March 15, 2010 through Joseph J. Joyce Associates, Inc., with an optional two year renewal based on yearly percentage increase. This would be subject to the Solicitor's review and approval.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**END OF COMMUNICATIONS**

**TREASURER'S OFFICE – MICHAEL L. MORREALE**

**FINANCIAL STATEMENT**

**Request a motion to accept the following Treasurer's Report:**

**CHECKING ACCOUNT BALANCES**

**As of: February 06, 2009**

**WACHOVIA BANK**

<b>General Fund (Old Account).....</b>	<b>\$204,666.35</b>
<b>School, Road &amp; Institutional (Old Account).....</b>	<b>552.77</b>
<b>Self Insured Workers Compensation Fund .....</b>	<b>25,996.25</b>
<b>Domestic Relations IV-D Fund.....</b>	<b>1,174,865.91</b>
<b>Patients' Personal Fund Account.....</b>	<b>7,551.89</b>

9-1-1 Construction Fund.....	625,586.95
9-1-1 Operational Fund.....	883,572.51
9-1-1 Wire Fund.....	2,391,700.10
9-1-1 Wireless Fund.....	1,092,570.86

**PNC BANK**

General Fund (New Account).....	\$3,789,574.15
Schools (New Account).....	700,427.02
Towns (New Account) .....	41,734.65
Real Estate Tax Sale (New Account) .....	1,410,619.47
Transportation Department .....	74,488.59
Office for the Aging .....	896,238.13
Children & Youth Services.....	1,439,442.50
Mental Health/Mental Retardation.....	4,615.56
Human Services.....	296,081.96
Drug & Alcohol Program .....	111,522.86
Liquid Fuels Tax Fund.....	155,263.84
GWEIF Escrow Account .....	27,681.13
Juvenile Probation JCJC Grant-in-Aid .....	51.94
Juvenile Court Restitution.....	0.00
Act 44 Bridge Account .....	303,268.58
Redevelopment Assistance.....	0.00
Coroner VSIA Account.....	37,192.39
Hicks/Abrahams Creek .....	0.00
PEMA Hazard Mitigation.....	0.00
Convention & Visitors Bureau.....	0.00
Series 2008 A Project Fund.....	20,779,762.55

**CITIZENS BANK**

Adult Probation Special Account.....	\$382,033.46
Bridge Fund .....	793.40
Hazardous Material Emergency Response Account .....	77,239.74
EMA Radiation Emergency Response Fund .....	68,370.94

**FIRST NATIONAL COMMUNITY BANK**

Convention and Visitors Bureau.....	\$49,054.42
Agencies Account.....	914,181.23
Solid Waste Recycling/Landfill Administration .....	243,166.06
Property Tax Collection.....	3,932.87

**FIDELITY DEPOSIT & DISCOUNT BANK**

Wyoming Valley Airport Grant Account.....	\$41,691.85
Tri-County Airport Feasibility Study.....	2,553.79
Series 2002 A & B Capital Projects .....	48,926.00
Series 2003 A & B Capital Projects .....	175,141.85
Series 2003 D Capital Projects .....	130,219.26
Series 2008 B Settlement Fund.....	0.00
Series 2008 B Sinking Fund.....	0.00
Series 2008 B Project Fund.....	0.00

**M & T Bank**

Adult Probation Drug & Alcohol RIP Program.....	\$20,211.88
District Attorney Bad Check Restitution Fund.....	312.50
Riverfront-GG2.....	602,318.75
Nesbitt Park-DCNR.....	75,496.06
2008 LCIDA Bond Fund.....	405,237.69
2008 LCIDA Settlement Fund.....	0.00
2008 LCIDA Project Fund.....	0.00
2008 LCIDA Revenue Fund.....	0.00

2008 LCIDA Debt Service Reserve.....	6,126,119.75
2008 Series A Project Fund.....	0.00
2008 Series A Courthouse Fund.....	0.00
2008 Series B Project Fund.....	0.00
2008 Series B LCCC Project Fund.....	16,291,325.68

**Community Bank & Trust**

2008 Series A Settlement Fund.....	\$0.00
2008 Series A Project Fund.....	37,693,039.76
2008 Series A Sinking Fund.....	0.00

**CERTIFICATES OF DEPOSIT**

**(Principal Values only)**

**As of: February 06, 2009**

<b>Liquid Fuels Tax Fund</b>	<b>\$1,000,000.00</b>
<b>9-1-1 Construction Fund</b>	<b>\$200,000.00</b>
<b>Domestic Relations IV-D Fund</b>	<b>\$1,785,000.00</b>
<b>Transportation Dept</b>	<b>\$150,000.00</b>
<b>Mental Health/Mental Retardation</b>	<b>\$10,800,000.00</b>
<b>Drug &amp; Alcohol Program</b>	<b>\$400,000.00</b>
<b>Hazardous Material Emergency Response Account</b>	<b>\$160,000.00</b>
<b>Solid Waste Recycle Account</b>	<b>\$800,000.00</b>
<b>Agencies Account</b>	<b><u>\$2,575,000.00</u></b>
<b>Total:</b>	<b>\$17,870,000.00</b>

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI**

Acting Controller, AJ Martinelli requested that all motions be accepted as presented.  
 Mr. Martinelli stated that there were no changes made since the work session

1. Request a Motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$ 433,742.41 Community Development Block Grant Program  
 \$ 313,318.87 Business Development Loan Program  
 \$ 11,467.70 Emergency Shelter Grants Program  
 \$ 77,738.36 HOME Investment Partnership Program

2. Request a Motion to ratify and confirm the payment of **\$16,141.67** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County's appropriation for the month of February 2009.
3. Request a Motion to ratify and confirm the payment of **\$514,166.67** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County's appropriation for the month of February 2009.

4. Request a Motion to ratify and confirm pre-payment of the following vouchers:

Transportation Department:

Voucher No. 535110 to 535271 inclusive in the amount of \$ 1,203,513.64

Bureau for the Aging:

Voucher No. 723097 to 723731 inclusive in the amount of \$ 1,315,061.23

Children and Youth:

Voucher No. 741060 to 742006 inclusive in the amount of \$ 2,121,503.02

Mental Health / Mental Retardation:

Voucher No. 745056 to 745276 inclusive in the amount of \$18,559,500.89

Human Services:

Voucher No. 750987 to 750990 inclusive in the amount of \$ 2,334,546.90

Drug and Alcohol:

Voucher No. 761340 to 761389 inclusive in the amount of \$ 1,452,090.49

Domestic Relations IV-D:

Voucher No. 400226 to 400230 inclusive in the amount of \$ 2,064,416.00

County Agencies:

Voucher No. 400900 to 400915 inclusive in the amount of \$ 2,165,879.60

Adult Probation Special:

Voucher No. 400340 to 400344 inclusive in the amount of \$ 44,675.38

Adult Probation D&A RIP Program:

Voucher No. 1012 to 1013 inclusive in the amount of \$ 21,083.15

9-1-1 Construction:

Voucher No. 400450 to 400466 inclusive in the amount of \$ 534,121.54

9-1-1 Wire:

Voucher No. 1019 to 1054 inclusive in the amount of \$ 38,158.14

Hazardous Material Emergency Response:

Voucher No. 400188 to 400191 inclusive in the amount of \$ 323,494.40

Solid Waste Recycling:

Voucher No. 400794 to 400804 inclusive in the amount of \$ 804,269.29

License Fees:  
Voucher No. 6029 to 6030 inclusive in the amount of \$ 4,700.00

Hotel Rental Tax:  
Voucher No. 419 to 424 inclusive in the amount of \$ 244,294.62

Schools:  
Voucher No. 405149 to 405174 inclusive in the amount of \$ 2,127,766.60

Towns:  
Voucher No. 406696 to 406838 inclusive in the amount of \$ 161,071.39

Real Estate Tax Sale:  
Voucher No. 401060 to 401062 inclusive in the amount of \$ 3,277.33

Convention & Visitors Bureau:  
Voucher No. 403396 to 40347 inclusive in the amount of \$ 54,803.72

Flood Protection Authority:  
Voucher No. 400606 to 400635 inclusive in the amount of \$ 6,271,683.08

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**DEPARTMENT HEAD REPORTS**

**HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
<b><u>AREA AGENCY ON AGING:</u></b>			
Aaron North, Inc.	Direct Service Worker Initiative (DSWI)	7/1/08-6/30/09	\$500
Allied Services In-Home Services	DSWI	“ “	\$2,500
A.R.N., Inc.	DSWI	“ “	\$4,500
Associated Family Care	DSWI	“ “	\$11,000
Caregivers America	DSWI	“ “	\$21,000
CEO	DSWI	“ “	\$33,852
Comfort Keepers- Hazleton	DSWI	“ “	\$5,000
Compassionate In-Home Personal Care	DSWI	“ “	\$400

**AREA AGENCY ON AGING:**

Erwine's Private Duty	DSWI	7/1/08-6/30/09	\$18,000
Helpmates, Inc.	DSWI	“ “	\$2,500
Home Sweet Home Personal Care	DSWI	“ “	\$600
Personal Care Home Health Services	DSWI	“ “	\$2,000
R&L Helpmates	DSWI	“ “	\$500
Revolutionary Nurses	DSWI	“ “	\$500
Riverside Adult Day Care	DSWI	“ “	\$9,000
Silver Care, Inc.	DSWI	“ “	\$12,000
UDS - Independent Living Services	DSWI	“ “	\$1,500
VNA/Personal Care	DSWI	“ “	\$9,500

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>CONTRACT AMOUNT</u></b>
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**CHILDREN & YOUTH:**

Community Care Behavioral Health Organization	Integrated Children's Services Plan Grant	3/2/09-6/30/09	\$88,400.00 No County Dollars Required
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**CHILDREN & YOUTH & JUVENILE PROBATION SERVICES:**

Family Care Services	Enhanced FC Level 1 Enhanced FC Level 2	7/1/08-6/30/09	\$74.21/day \$97.53/day
Institute for Human Resources & Services	Mother/Baby FC	11/1/08-6/30/09	\$60.00/day

**DRUG & ALCOHOL:****(IGT Allocation)**

A Better Today (Wyoming County)	Oupatient Services	7/1/08-6/30/09	\$7,000.00
Choices	Partial Hospitalization	“	\$ 5,000.00
Serento Gardens	Partial Hospitalization Outpatient Services	“	\$ 6,000.00 \$ 6,000.00
Wyoming Valley Alcohol & Drug Services	Partial Hospitalization Outpatient Services	“	\$ 8,000.00 \$12,000.00

**MENTAL HEALTH/MENTAL RETARDATION:**

Prospectus Berco	Pre-Vocational Employment Srvs.	2/1/09-6/30/09	\$1.92/qtr hr \$1.79/qtr hr
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			\$5,180
Luzerne County Dept. Probation Services	Admin. Management`	9/1/08-2/28/09	\$32,935
Keystone Human Srvs. North Central	Family Living Services	2/15/09-6/30/09	\$120.00/day <b>\$15,000</b>

**TRANSPORTATION:**

Luzerne County Transportation Authority	Transportation Services	11/1/08-6/30/09	\$14.25 per passenger trip less than 2 air miles.  \$16.50 per passenger trip is from 2 air miles to less than 4 air miles.  \$18.50 per passenger trip more than 4 air miles.
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Commissioner Skrepenak questioned if all the contracts met the bid specifications. Joseph DeVizi responded that they had.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS  
FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>FROM</u>	<u>TO</u>
<b><u>AREA AGENCY ON AGING:</u></b>				
Millenium Health Services, Inc. (Liberty Place Day Care)	Adult Day Care	7/1/08-6/30/09	\$35,000	\$48,000

**CHILDREN & YOUTH and JUVENILE PROBATION SERVICES:**

Children’s Service \$326.63/day Cemter	Group Home-Bridge	7/1/08-6/30/09	\$334.07/day	
	View RTF Billed to County		0.00/day	0.00/day
Family Care Services	Maintenance Charge when funded by MA Room & Board only	“ “	24.85/day	25.31/day

**DRUG & ALCOHOL:**

Serento Gardens	Tobacco-Second Hand Smoke (Luz Co)	7/1/08-6/30/09	\$26,650	\$19,650
Serento Gardens	Tobacco-Cessation (Luz Co)	“ “	\$9,300	\$16,300

WVADS, Inc.	Tobacco-Second Hand Smoke (Luz Co)	“ “	\$33,250	\$18,250
WVADS, Inc.	Tobacco-Cessation (Luz Co)	“ “	\$10,000	\$25,000
Wyoming County Office of Human Services (Wyo Co)	Tobacco-Second Hand Smoke	7/1/08-6/30/09	\$16,700	\$2,700
Rural Health Corporation (Luz Co)	Tobacco-Cessation	“ “	\$71,913	\$85,913

**MENTAL HEALTH/MENTAL RETARDATION:**

CCS-First Hospital Division	Inpatient Services	7/1/07-6/30/08	\$352,000	\$378,078
ACT	Employment Svcs.	“ “	\$11,300	\$12,008
ARC of Luzerne Cty.	Employmt. Svcs. & Admin. Svcs.	7/1/08-6/30/09	\$136,485	\$144,285
Bayada Nurses, Inc.	Home & Comm. & Nursing Svcs.	“ “	\$337,444	\$399,324
Susan Gratalo D/B/A Castle Trans.	Transport Svcs.	“ “	\$142,426	\$162,936
Deutsch Institute	Home & Comm. Svcs. Employmt. & Respite	“ “	\$108,151	\$112,582
Nat'l Mentor Healthcare	Home & Comm. Hab., Respite & Res. Svcs.	“ “	\$1,454,452	\$1,498,257
Dianne Fitze, Esq.	Wyo. Legal Svcs.	“ “	\$3,500	\$7,500
Interim Healthcare . Svcs.	Home & Comm Svcs. & Nursing Svcs.	7/1/08-6/30/09	\$196,868	\$206,868
Valley Crest Nursing, Inc.	Respite Svcs.	“ “	\$230.00/day	

**No change total contract – Respite rate change**

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING DEDICATION AND APPLICATION SUBMISSION FOR:**

**OFFICE OF HUMAN SERVICES:**

The Luzerne County Commissioners authorize the Chairman of the Board of Commissioners to execute any and all documents necessary for the submission of an application to the United States Department of Justice, Office of Violence Against Women for the Safe Havens Supervised Visitation and Safe Exchange Program continuation grant, effective January 14, 2009.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**AREA AGENCY ON AGING:**

To name the new Nanticoke Senior Center the Rose Tucker Senior Center, to be dedicated on March 20, 2009.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK “NAY” URBAN**

**ENGINEER’S OFFICE – JOSEPH GIBBONS, ENGINEER**

**MOTION**

Request a Motion to Authorize the Proper Officials to reject all bids for the Brominski Building Courthouse Step Replacement Project.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

Request a Motion to Authorize the Proper Officials to re-advertise for the Brominski Building Courthouse Step Replacement Project.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

Request a Motion to Authorize the Proper Officials to advertise an RFP for A/E Services for the Wyoming Valley Airport Structural Renovation and ADA Upgrades project.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to Amend the County Administration Office Carpet and Padding Replacement Project with Color World, 701 Pittston By-Pass, Pittston, PA 18640 in the amount of \$978.00 to replace damaged carpeting in Luzerne County Treasurer's Office.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER**

MOTION

Request a Motion to Authorize the Proper Officials to adopt a Resolution for Supplemental Reimbursement Agreement No. 048647B in addition to existing agreement No. 048647 and 048647A with PennDOT for the reimbursement of costs incurred by Luzerne County to replace County Bridge No. 24203. The Supplemental Agreement provides for the construction and inspection of the replacement project and the assignment of costs.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to Authorize the Proper Officials to adopt a Resolution for Supplemental Reimbursement Agreement No. 040329C in addition to existing agreement Nos. 040329, 040329A and 040329B with PennDOT for the reimbursement of costs incurred by Luzerne County to reconstruct County Road No. 9. The Supplemental Agreement provides for the construction and inspection of the replacement project and the assignment of costs.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to Authorize the Proper Officials to purchase a Bomag BW120AD4 Double Drum Vibratory Roller from Pennsylvania State Contract #2420-02 in the amount of \$36,687.75.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to Authorize the Proper Officials to advertise for the purchase of a road broom.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR**

**MOTION**

Request a motion approving the following activities through the County’s Economic Development Program(s):

CAN DO, INC – \$330,500 loan to assist in financing a \$661,000 project for the purpose of redeveloping an industrial site located on Commerce Drive in Hazleton City. County funds will be utilized for acquisition, professional/financial fees, and construction costs.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MAIN STREET BRIDALS & TUXEDOS, LLC – \$50,000 loan to assist in financing a \$139,500 project to assist a start-up bridal and tuxedo business at 87 North Main Street in Wilkes-Barre City. Funding will be provided through the County’s Innovation Program and utilized for machinery and equipment, and working capital.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Request a Motion adopting a resolution and authorizing the Office of Community Development to submit an application to the Pennsylvania DCED for funding through the Pennsylvania Emergency Shelter Grant Program.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR**

**MOTION**

Request a Motion to adopt a Resolution authorizing the filing and execution of the annual Transportation Planning Grant with PaDOT to fund the transportation planning activities for Fiscal Year 2009-2010 in the amount of \$ 266,485.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Request Action on the rezoning application of Stan Wateski, 825 Corby Rd., Courtdale, Pa., seeking to rezone property near Hoyt St., in Courtdale Borough, from a Light Industrial District to a Single Family Residence District in order to subdivide property and provide for residential uses. The Luzerne County Planning Commission is recommending approval of the rezoning application.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**PURCHASING DEPARTMENT - GREGORY HUNSINGER, DIRECTOR**

**MOTION**

**REQUEST A MOTION TO APPROVE TO ADVERTISE FOR BIDS:**

**BUREAU OF ELECTIONS:** DELIVERY AND RE-DELIVERY VOTING MACHINES  
PRIMARY & GENERAL ELECTIONS

**PURCHASING DEPARTMENT:** RFP – OFFICE EQUIPMENT MAINTENANCE

**RECREATION DEPARTMENT:** TURF MANAGEMENT FOR FORTY- FORT  
RECREATION COMPLEX

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
“**AYES**” **PETRILLA, SKREPENAK, URBAN**

**LCWIDA – RICHARD J. AMMON, EXECUTIVE DIRECTOR**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT FOR THE  
PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
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**WORKFORCE INVESTMENT DEVELOPMENT AGENCY:**

Hazleton Area School District	Community Classroom	Program Year 2008/2009	\$14,502.00
Northeast Pennsylvania Manufacturers & Employers Council, Inc.	“YES” Program Introduction & Administration	1/26/09 – 6/30/09	\$15,000.00

Commissioner Urban questioned if these were put out for bid. Rich Ammon responded that the one for the school district was carried over; however the other one was put out for bid.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
“**AYES**” **PETRILLA, SKREPENAK, URBAN**

**END OF DEPARTMENT HEAD REPORTS**

**PERSONNEL**

**FEBRUARY 18, 2009**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:**

**AGING:**

Jonathan Uritz, Pittston, as an Administrative Officer 1, at an annual salary of \$31,318, effective February 9, 2009.

Lisa Terninko, Harveys Lake, as an Aging Care Manager 2, at an annual salary of \$28,799, effective March 2, 2009.

**CHILDREN & YOUTH:**

Samuel John, III, Nanticoke, as a Distributed Systems Specialist 1, at an annual salary of \$32,313, effective February 6, 2009.

Ben Card, Wilkes-Barre, as a Caseworker 2, at an annual salary of \$30,869, effective February 20, 2009.

Jacqueline Repasky, Clerk 2, at an annual salary of \$20,442, effective February 23, 2009.

**TRANSPORTATION:**

The Following Part time Drivers, at an hourly rate of \$8.00, effective January 6, 2009:

Frank Szczucki, Wapwallopen  
George Gruver, Kingston  
Willie Starnes, Wilkes-Barre

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING PROMOTIONS AT:**

**CHILDREN & YOUTH:**

Elizabeth Lozosky, to Casework Supervisor, at an annual salary of \$54,039, effective January 23, 2009.

Lauren Kresge, to Casework Supervisor, at an annual salary of \$39,228, effective January 27, 2009.

Joanne Meshanski, to Casework Supervisor, at an annual salary of \$54,445, effective January 27, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS AT:**

**TRANSPORTATION:**

A Pay Adjustment for the following Part Time Drivers, effective February 8, 2009:

Wilbert Bremeier, Part Time Driver, at an hourly rate of \$8.25

Richard Manta, Part Time Driver, at an hourly rate of \$8.25

Henry Turchanik, Part Time Driver, at an hourly rate of \$8.25

Sidney Williams, Part Time Driver, at an hourly rate of \$8.50

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING TEMPORARY ASSIGNMENT AT:**

**CHILDREN & YOUTH:**

The Temporary Assignment of Julie Norton, Clerk Typist 3, at an annual salary of \$26,473, effective January 22, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS AT:**

**AGING:**

Maureen Haydt, to Full Time Senior Center Manager 2, at an annual salary of \$24,795, effective January 26, 2009.

Nicole Altieri, to Aging Care Manager 3, at an annual salary of \$31,318, effective January 26, 2009.

Sharon Considine, to Aging Care Manager 2, at an annual salary of \$30,042, effective February 23, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:**

**COMMISSIONERS OFFICE:**

Renee Butts, Executive Assistant, effective February 12, 2009.

**ROAD AND BRIDGE DEPARTMENT:**

Dwight Nichols, Truck Driver, effective January 5, 2009.

**AGING:**

John Gallagher, Aging Case Aide 2, effective January 19, 2009.

**MENTAL HEALTH/MENTAL RETARDTION:**

Chavon Croman, Caseworker 2, effective February 6, 2009.

**TRANSPORTATION:**

Pedro Molina, Part Time Driver, effective January 21, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING SUSPENSION AT:**

**CHILDREN & YOUTH:**

Michael Kittle, Caseworker 2, effective January 23, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVES OF ABSENCE AT:**

**CHILDREN & YOUTH:**

A Leave of Absence for Kathleen Nese, Caseworker 2, effective January 29 through February 4, 2009.

A One Day Leave Without Pay for Melinda Larson, Caseworker 2, effective January 21, 2009.

**HUMAN SERVICES:**

An Intermittent Family Medical Leave of Absence for Donna Barnes, Paralegal, effective January 15, 2009.

**MENTAL HEALTH/MENTAL RETARDATION:**

A Family Medical Leave of Absence for Surana Henry, Caseworker 2, effective January 9, 2009.

**TRANSPORTATION:**

A One Day Leave Without Pay for Deborah Lloyd, Scheduler, effective January 28, 2009.

**WORKFORCE INVESTMENT DEVELOPMENT AGENCY:**

An Intermittent Family Medical Leave of Absence for Charles Koflanovich, effective January 1, 2009 to January 1, 2010.

An Intermittent Family Medical Leave of Absence for Candace Harnischfeger, effective January 12, 2009 to January 12, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:**

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
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**AREA AGENCY ON AGING:**

Brenda Lispi	PASC Board	Grantville	2/5-2/6/09	\$177
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	Meeting			
Mary Beth Farrell	Senior Center Discussion and Budget Update	Harrisburg	2/20/09	\$228
Helene Flannery	SCPDA Association Directors Meeting	State College	3/5-3/6/09	\$291
Angelo Grasso	Organizing and Conducting Financial Exploitation Investigations	Harrisburg,	4/16/09	\$114
Angelo Grasso	Issues in Supervision of Protective Service Investigators	Harrisburg,	5/07/09	\$114.

**CHILDREN & YOUTH:**

Peggy O'Connor	Statewide Adoption & Permanency Conference 2009 Winter Statewide Conf.	State College	1/28-1/20/09	\$278
Sandra Moosic Paul Guido	The Electronic World of Students, Speech & Bullying	Scranton	2/11/09	\$222

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
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**DRUG & ALCOHOL:**

Michael Donahue	Ethics for the Addictions Professional	Nanticoke	2/26/09	\$10
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**EMERGENCY MANAGEMENT AGENCY:**

Steve Bekanich, CEMCHMP Director of LC EMA	Niagara Int'l. Technology Coalition Conference	Niagara, Falls	3/11-3/12/09	-0-
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**SOLICITOR'S OFFICE:**

Sandra Zurek	Webinar	Live StreamingVideo	2/26/09	\$30.00
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It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**BOARD APPOINTMENTS**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING BOARD APPOINTMENTS/RE-APPOINTMENTS:**

**MENTAL HEALTH/MENTAL RETARDATION PROGRAM ADVISORY BOARD: RE-APPOINT:**

Scott Crispell, Swoyersville  
For a three (3) year term  
Effective January 1, 2009 and ending December 31, 2011

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**ADVISORY COUNCIL FOR THE AREA AGENCY ON AGING FOR LUZERNE/WYOMING COUNTIES: APPOINT:**

John Headley – Tunkhannock - Private Sector  
Ron Williams – Lake Winola - PA Department of Agriculture  
For a three (3) year term  
Effective February 19, 2009 and ending December 31, 2012

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION FOR THE AREA AGENCY ON AGING ADVISORY COUNCIL MEMBERS BE AWARDED HONORARY LIFE MEMBERSHIPS:**

Area Agency on Aging Advisory Council Members’ terms ended on December 31, 2008. The board would recommend that they be awarded Honorary Life Memberships:

Richard Daniel – Member since May 1995  
Henry Pennoni – Member since January 1992  
Margaret Spencer – Member since September 1995

This award is being recommended due to Mr. Daniel and Mr. Pennoni being Past Presidents of the Advisory Board, and Ms. Spencer was the first Director of Aging.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**LUZERNE-WYOMING COUNTIES DRUG AND ALCOHOL EXECUTIVE COMMISSION: APPOINT:**

Barbara Landon – Tunkhannock  
For a three (3) year term  
March 24, 2009 and ending March 24, 2012

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**LUZERNE COUNTY REDEVELOPMENT AUTHORITY:**  
**RE-APPOINT:**

Joseph Mazur  
For a four (4) year term  
Effective January 1, 2009 and ending December 31, 2013

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**END OF PERSONNEL**

**MOTION TO ADJOURN:**

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

*Respectively submitted,*

A handwritten signature in black ink that reads "Jennifer Thomas". The signature is written in a cursive style with a long, sweeping underline.

*Jennifer Thomas, Recording Secretary*

