

COMMISSIONER’S MEETING

SEPTEMBER 17, 2008

CALL TO ORDER.....Maryanne C. Petrilla, Chairman

PLEDGE OF ALLEGIANCE

BID OPENINGS

ANNOUNCEMENTS:.....Douglas A. Pape  
County Manager/Chief Clerk

RECOGNITIONS:.....Jason Jarecki  
Communications Director

RESOLUTION:

*“Domestic Violence Awareness and Prevention Month in Luzerne County”*

PUBLIC COMMENT

COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK ..... 1

Minutes..... 1

Vouchers ..... 1

Hazleton and Hazle Township ..... 2

Luzerne County State of Emergency – Bridges..... 2

Luzerne County State of Emergency – EMA Flooding ..... 2

Luzerne County State of Emergency – EMA Flash Flooding ..... 2

Tax Refunds-Assessment Appeals Office..... 2

Geisinger Tax Penalty Forgiveness..... 3

Request One Year Stay of Upset Price Sale ..... 3

West Hazleton Tax Increment Financing (TIF) Plan..... 3

Forest Stewardship Plan..... 3

Lease Agreement with Bella Vista Associates ..... 4

Sales Agreement/ Spring Brook Water Building..... 4

2003 Capital Projects Bond Issue – 2003D-35 - Transfer (Appendix Page 23) ..... 4

2003 Capital Projects Bond Issue – 2003D-35 - Payment (Appendix Page 23A)..... 4

Budget Transfer..... 5

Settlement of Pending Litigation ..... 5

Luzerne County Travel Policy ..... 5

Proposal -Redevelopment Authority of Luzerne County/Purchase of Delinquent Tax Liens.... 5

City of Wilkes-Barre Reallocation of Funds.....	5
City’s KOZ Zone .....	6
Resolution to petition the Luzerne County Court of Common Pleas .....	6
Resolution/ Mobile Services Agreement .....	6
Request A Replacement - Auxiliary Boards .....	6
Agreement with the Cultural Council of Luzerne County .....	7
Declaration of State Emergency/Bureau of Elections.....	7
TREASURER’S OFFICE – MICHAEL L. MORREALE .....	8
FINANCIAL STATEMENT .....	8
CERTIFICATES OF DEPOSIT .....	10
CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI .....	11
DEPARTMENT HEAD REPORTS .....	14
HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR .....	14
ENGINEER’S OFFICE – JOSEPH GIBBONS, ENGINEER.....	18
ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER .....	19
COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR .....	19
PURCHASING DEPARTMENT-GREGORY HUNSINGER, DIRECTOR .....	21
PROBATION SERVICES - LARRY SABA, DIRECTOR .....	22
PERSONNEL.....	<b>Error! Bookmark not defined.</b>
APPENDIX SHEET .....	<b>Error! Bookmark not defined.</b>

**COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK**

**Minutes**

**MOTION**

Request a Motion to approve the minutes of the Commissioner’s Meeting held on August 20th, 2008.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

**Vouchers**

**MOTION**

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 468288GF – 469232GF  
County General Fund for 2008

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

PNC Bank, Vouchers 502657LF – 502698LF  
Liquid Fuels Fund for 2008

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

Wachovia Bank, Vouchers 400341WC – 400343WC  
Worker’s Compensation for 2008

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

Request a Motion to approve and release payment for the following amount:

PNC Bank, Bills Totaling \$27,846.82  
County General Fund for 2008

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:**

**Hazleton and Hazle Township**

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: August 27, 2008; September 3, 2008; September 10, 2008 and September 17, 2008.

**Luzerne County State of Emergency – Bridges**

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all County – owned bridges. Resolution dated: August 27, 2008; September 3, 2008; September 10, 2008 and September 17, 2008.

**Luzerne County State of Emergency – EMA Flooding**

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26<sup>th</sup>, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of September 22, 2008, September 29, 2008, October 6, 2008 and October 13, 2008.

**Luzerne County State of Emergency – EMA Flash Flooding**

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16<sup>th</sup>, 2006 due to flash flooding. This motion is for the weeks of September 22, 2008, September 29, 2008, October 6, 2008 and October 13, 2008.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

**MOTION**

**Tax Refunds-Assessment Appeals Office**

Request a Motion to approve the following refunds through the Assessment Appeals Office:

Everhart Sheldon & Mary Ann, 134 Lyndwood Ave., Hanover Township	\$ 83.69
Monick James & Malvina, 7 Deer Path Road, Hazle Township	\$225.99
Walaitis Anthony J Jr. & Diane, RR1 Box 279, Harvey’s Lake Boro.	\$292.89
Iorio Sharon, 481 Charles Street, Luzerne Borough	\$12.09
Czarnecki Benjamin, 101 Connor Street, Pringle	\$46.49
Gergel George & Donna, 170 Limewood Rd., Kingston Twp.	\$69.74
Slocum Land Conservancy, 66 Allen Lane, Rte 40026, Slocum Twp.	<u>\$1,707.51</u>
TOTAL	\$2,438.40

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

MOTION

**Geisinger Tax Penalty Forgiveness**

Request a Motion to forgive the penalty from delinquent 2007 county real property tax on PIN: 50-H11-00A-20F, owned by Geisinger Wyoming Valley Medical, 1000 East Mountain Drive, Plains Township. Payment was made by the taxpayer to the tax collector by the due date however the payment was lost and never cashed.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**Request One Year Stay of Upset Price Sale**

Request a Motion be it resolved that the Luzerne County Board of Commissioners hereby direct and authorize the execution of any and all documents approving a one year stay of the Upset Price Sale, currently scheduled for October 23, 2008, on the following property:

Irem Temple Building  
46-56 North Franklin Street  
Wilkes-Barre, PA 18701  
Pin No: 73-H9SE2-003-021

This authorization is timely and appropriate as the Wilkes-Barre School District and the City of WilkesBarre have joined in the request.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**West Hazleton Tax Increment Financing (TIF) Plan**

Request a Motion to adopt a resolution accepting the West Hazleton TIF Plan for West Hazleton Borough in an amount not to exceed \$4.7 Million Dollars. Proceeds of TIF funds are for public infrastructure improvements including utilities, streets, lighting and other required improvements. The TIF will assist in the redevelopment of the Valmont Plaza tract of land that has been impacted by abandoned buildings, poor layout planning, water damage, theft and squatters.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**Forest Stewardship Plan**

Request a Motion to authorize the proper officials to execute an agreement with DCNR to adopt the Forest Stewardship Plan for the future Forest and Recreation Management of Moon Lake Park, Plymouth Township. This program is strictly voluntary and may be terminated by Luzerne County at any time.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**Lease Agreement with Bella Vista Associates**

Request a Motion to ratify the amendment of the Lease Agreement with Bella Vista Associates, LLC, 270 North Sherman Street, Wilkes-Barre, PA 18702 in the amount of \$3,644.78 for additional construction services performed.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**Sales Agreement/ Spring Brook Water Building**

Request a Motion to authorize the proper officials to execute a Sales Agreement with T&L Associates, LLP, 68 South Franklin Street, Wilkes-Barre, PA 18702 in the amount of \$215,000.00 (less brokerage and applicable real estate transfer fees) for the purchase of the Spring Brook Water Building, 30 North Franklin Street, Wilkes-Barre, PA. The sales price is the fair market value of the property as identified by certified appraisal. The agreement will be subject to review and approval by the Luzerne County Solicitor.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**2003 Capital Projects Bond Issue – 2003D-35 - Transfer (Appendix Page 23)**

REQUEST A MOTION TO ACKNOWLEDGE THE **TRANSFER** OF \$134,646.22 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-35.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**2003 Capital Projects Bond Issue – 2003D-35 - Payment (Appendix Page 23A)**

REQUEST A MOTION TO APPROVE **PAYMENT** OF \$134,646.22 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-35.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**Budget Transfer**

Request a Motion to approve a 2008 General Fund Budget transfer of \$515,130.00 from Department 4176 - General Government Operations to Department 4721 – debt service.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**Settlement of Pending Litigation**

Request a Motion to approve settlement of pending litigation in the case of Joan A. Fisher vs. Luzerne County at 7487-C of 2002 in the amount of \$16,000.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**Luzerne County Travel Policy**

Request a Motion to amend the Luzerne County Personnel Policy by adopting and adding thereto as APPENDIX G, a TRAVEL POLICY.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**Proposal -Redevelopment Authority of Luzerne County/Purchase of Delinquent Tax Liens**

Request a Motion to accept the Proposal of the Redevelopment Authority of Luzerne County for the purchase of delinquent tax liens of the County of Luzerne for an immediate consideration at settlement of \$4,441,000 with an additional reserve against defective claims to be held in the amount of \$248,000; and, further, to authorize the County Solicitor to negotiate an Agreement between the County of Luzerne and the Redevelopment Authority of Luzerne County in strict compliance with the said Proposal; and, further, to authorize the Chairman and Chief Clerk to execute all documents necessary to effectuate said Agreement with the approval of the County Solicitor.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**City of Wilkes-Barre Reallocation of Funds**

Request a Motion of the Luzerne County Board of Commissioners approving the reallocation request of the City of Wilkes-Barre to transfer \$1,000,000 of their \$1,200,000 Capital Grant for their Housing Initiative, awarded on December 21, 2006, to the City’s Coal Street project.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

**City's KOZ Zone**

Request a Motion to agree and allow The City Council of Wilkes-Barre to apply to expand the city's KOZ zone to include the following parcels:

177 North Main Street	73-H10SW1-021-011
155-157 North Main Street	73-H10SW1-021-009
RR 15-17 E. North Street	73-H10SW1-021-12A

These properties are owned by Kinship Square, a local non-profit corporation organized to benefit the North Wilkes-Barre Community.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

MOTION

**Resolution to petition the Luzerne County Court of Common Pleas**

Request a Motion to adopt Resolution #09172008 authorizing the Board of Commissioners to petition the Luzerne County Court of Common Pleas for permission to fund unfunded debt in an amount not to exceed \$16,000,000; authorizing incidental action; and repealing inconsistent resolutions.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

MOTION

**Resolution/ Mobile Services Agreement**

Request a Motion to adopt Resolution #09172008A authorizing the execution and delivery of a certain Mobile Services Agreement by and between the County of Luzerne and Frontier Communications of America, Inc.; designating the Chairperson of the Board of Commissioners as the person to act on behalf of the Board; Authorize the Chairperson to take certain actions on behalf of the Board; authorize other necessary appropriate action.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

MOTION

**Request A Replacement - Auxiliary Boards**

In an effort to meet the Tax Roll Certification deadline on November 15, 2008 the Auxiliary Boards must be staffed. To eliminate any lag time the Board of Assessment Appeals Requests a Motion to “authorize the Board of Assessment Appeals to replace any Auxiliary member or Alternate Auxiliary Board member who resigns with an individual from an approved list. The Board of Assessment Appeals may choose any individual from the list which best meets the need if a vacancy occurs”.  
The name of William D. Farrell is hereby added to said list.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

MOTION

**Agreement with the Cultural Council of Luzerne County**

Request a Motion to authorize the proper officials to execute an agreement with the Cultural Council of Luzerne County to provide Event Programming Services for the Wilkes-Barre River Common in the not to exceed amount of \$167,160.00.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**

**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

MOTION

**Declaration of State Emergency/Bureau of Elections**

Request a Motion to authorize the purchase of a memory card duplicator from International Microsystems, Inc. of Milpitas, California at a cost of \$21,000.00 plus 15% of cost for an extended warranty.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**

**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

**END OF COMMUNICATIONS**

TREASURER'S OFFICE – MICHAEL L. MORREALE

FINANCIAL STATEMENT

Request a motion to accept the following Treasurer's Report:

CHECKING ACCOUNT BALANCES

As of: September 08, 2008

WACHOVIA BANK

General Fund (Old Account) .....	\$191,949.88
School, Road & Institution District (Old Account).....	710,567.68
Real Estate Tax Sale Account (Old Account).....	292,689.91
Self Insured Workers Compensation Fund.....	136,449.45
Domestic Relations IV-D Fund .....	916,655.53
Patients' Personal Fund Account .....	7,551.89
9-1-1 Construction Fund .....	698,430.86
9-1-1 Operational Fund .....	18,654.90
9-1-1 Wire Fund .....	1,857,607.87
9-1-1 Wireless Fund .....	2,201,664.27

PNC BANK

General Fund (New Account) .....	\$3,494,282.25
Schools (New Account) .....	1,125,188.62
Towns (New Account).....	134,465.77
Real Estate Tax Sale (New Account).....	461,035.39
Transportation Department.....	1,046,303.89
Office for the Aging .....	487,965.36
Children & Youth Services .....	1,476,498.05
Mental Health/Mental Retardation.....	72,327.16
Office of Human Services.....	19,950.23
Drug & Alcohol Program.....	24,141.21
Liquid Fuels Tax Fund .....	401,234.41
Luzerne County GWBIF Escrow Account.....	27,640.67
Juvenile Probation JCJC Grant-in-Aid.....	51.86
Act 44 Bridge Account.....	151,349.87
Redevelopment Assistance.....	0.00
Coroner VSIA Account.....	37,006.63

CITIZENS BANK

Adult Probation Special Account .....	\$460,253.43
Luzerne County Bridges.....	774.49
Hazardous Material Emergency Response Account .....	73,688.20
EMA Radiation Emergency Response Fund.....	32,265.14

FIRST NATIONAL COMMUNITY BANK

Luzerne County Convention and Visitors Bureau .....	\$67,530.71
Luzerne County Agencies Account .....	800,279.20
Luzerne County Solid Waste Recycle Account.....	286,337.12
Luzerne County Property Tax Collection .....	61,012.30

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Account.....	\$38,813.60
Tri-County Airport Feasibility Study .....	2,553.79
Luzerne County 2002 A & B Capital Projects .....	48,874.19
Luzerne County 2003 A & B Capital Projects .....	174,958.44
Luzerne County 2003 D Capital Projects .....	135,449.04
Luzerne County 2008 B Settlement Fund.....	0.00
Luzerne County 2008 B Sinking Fund.....	0.00
Luzerne County 2008 B Project Fund.....	0.00

**M & T Bank**

Adult Probation Drug & Alcohol RIP Program.....\$73,485.11  
Riverfront-GG2.....600,000.00  
Nesbitt Park-DCNR.....75,166.53

**Community Bank & Trust**

2008 Series A Settlement Fund.....\$18.34  
2008 Series B Bond Trust.....0.00  
2008 LCIDA Series Bond Trust.....0.00  
2008 Series A Project Fund.....38,384,341.16  
2008 Series A Sinking Fund.....48,610.77

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**MICHAEL L. MORREALE**  
Luzerne County Treasurer

**CERTIFICATES OF DEPOSIT**

**(Principal Values only)**

**As of: September 08, 2008**

<b>General Fund</b>	<b>\$7,000,000.00</b>
<b>Real Estate Tax Sale</b>	<b>\$750,000.00</b>
<b>Liquid Fuels Tax Fund</b>	<b>\$900,000.00</b>
<b>9-1-1 Construction Fund</b>	<b>\$200,000.00</b>
<b>Domestic Relations IV-D Fund</b>	<b>\$2,485,000.00</b>
<b>Transportation Dept</b>	<b>\$250,000.00</b>
<b>Office for the Aging</b>	<b>\$900,000.00</b>
<b>Mental Health/Mental Retardation</b>	<b>\$9,750,000.00</b>
<b>Office of Human Services</b>	<b>\$330,000.00</b>
<b>Drug &amp; Alcohol Program</b>	<b>\$190,000.00</b>
<b>Adult Probation Special Account</b>	<b>\$2,200,000.00</b>
<b>Hazardous Material Emergency Response Account</b>	<b>\$160,000.00</b>
<b>Solid Waste Recycle Account</b>	<b>\$700,000.00</b>
<b>Luzerne County Agencies Account</b>	<b><u>\$2,575,000.00</u></b>
<b>Total:</b>	<b>\$28,390,000.00</b>

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**MICHAEL L. MORREALE**  
**Luzerne County Treasurer**

**CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI**

**CONTROLLER'S REPORT**

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$58,075.82	Business Development Loan Program
\$56,174.51	Community Development Block Grant Program
\$8,105.65	Emergency Shelter Grant Program
\$26,108.49	HOME Investment Partnership Program

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

2. Request a motion to ratify and confirm the payment of **\$15,597.00** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County's appropriation for the month of September, 2008.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

3. Request a motion to ratify and confirm the payment of **\$526,665.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County's appropriation for the month of September, 2008.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

4. Request a motion to ratify and confirm pre-payment of the following vouchers:

Transportation Department:

Voucher No. 534364 to 534509 inclusive in the amount of \$1,261,051.18

Bureau for the Aging:

Voucher No. 720513 to 720932 inclusive in the amount of \$3,717,778.55

Children and Youth:

Voucher No. 736423 to 737269 inclusive in the amount of \$1,311,401.62

Mental Health / Mental Retardation:

Voucher No. 744145 to 744319 inclusive in the amount of \$8,729,356.29

Human Services:

Voucher No. 750803 to 750846 inclusive in the amount of \$2,853,836.71

Drug and Alcohol:

Voucher No. 761142 to 761184 inclusive in the amount of \$1,622,883.09

Domestic Relations IV-D:

Voucher No. 400205 to 400209 inclusive in the amount of \$1,236,678.00

County Agencies:

Voucher No. 400855 to 400864 inclusive in the amount of \$1,065,918.13

Adult Probation Special: Voucher No. 400305 to 400320 inclusive	in the amount of \$1,023,968.00
9-1-1 Operating: Voucher No. 400056 to 400057 inclusive	in the amount of \$ 435,000.00
9-1-1 Construction: Voucher No. 400401 to 400413 inclusive	in the amount of \$ 106,718.80
9-1-1 Wire: Voucher No. 1000	in the amount of \$ 26,590.91
9-1-1 Wireless: Voucher No. 1000	in the amount of \$ 69,693.00
EMA Radiation Emergency: Voucher No. 400106	in the amount of \$ 15,600.00
Hazardous Material Emergency Response: Voucher No. 400169	in the amount of \$ 160,000.00
Solid Waste Recycling: Voucher No. 400748 to 400754 inclusive	in the amount of \$ 305,867.23
Schools: Voucher No. 405066 to 405086 inclusive	in the amount of \$ 35,578.54
Towns: Voucher No. 406308 to 406389 inclusive	in the amount of \$ 118,281.32
Real Estate Tax Sale: Voucher No. 401021 to 401031 inclusive	in the amount of \$ 795,028.77
Convention & Visitors Bureau: Voucher No. 403146 to 403206 inclusive	in the amount of \$ 60,620.89
County Bridge: Voucher No. 400051	in the amount of \$ 178.50
Flood Protection Authority: Voucher No. 400551 to 400554 inclusive	in the amount of \$ 37,727.20
Wyoming Valley Airport: Voucher No. 400167	in the amount of \$ 411.21

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

5. Request a Motion to approve and release payment for the following amounts:

Transportation Department	in the amount of \$	54.53
Bureau for the Aging	in the amount of \$	975.45
Mental Health / Mental Retardation	in the amount of \$	1,113.83
9-1-1 Construction	in the amount of \$	104.62
Tourist Promotion Agency	in the amount of \$	4,024.44

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_**  
**\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

Anthony J. Martinelli, Acting Controller

END OF CONTROLLER'S REPORT

**DEPARTMENT HEAD REPORTS**

**HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
<b><u>AREA AGENCY ON AGING:</u></b>			
Joseph Charles	Lease Agreement for Tunkhannock Senior Citizens Center	11/1/08-10/31/09	\$2,600/month

**CHILDREN & YOUTH:**

Child Care Information Services of Luzerne Co.	Administrative Costs Center-Full Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Center-Part Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Group-Full Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Group-Part Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Family-Full Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Family-Part Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age	7/1/08-6/30/09	\$7,000.00  \$27.92/day 26.00/day 25.00/day 22.32/day 20.70/day 20.70/day  \$25.00/day 24.59/day 23.25/day 19.00/day 19.10/day 19.10/day  \$26.30/day 25.40/day 24.50/day 22.50/day 20.70/day 20.70/day  \$24.50/day 22.00/day 22.00/day 21.10/day 19.90/day 19.90/day  \$25.00/day 25.00/day 23.65/day 23.00/day 20.00/day 20.00/day  \$20.00/day 20.00/day 20.00/day 20.00/day 16.72/day 16.72/day
---	--	----------------	--

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT CAP</u>
<b><u>CHILDREN &amp; YOUTH: (Continued)</u></b>			
	Relative/Neighbor-Full Time		
	Infant		\$11.75/day
	Young Toddler		11.10/day
	Old Toddler		11.10/day
	Pre-School		11.10/day
	Young School Age		10.97/day
	Old School Age		10.97/day
	Relative/Neighbor-Part Time		
	Infant		\$7.85/day
	Young Toddler		7.53/day
	Old Toddler		7.53/day
	Pre-School		7.46/day
	Young School Age		8.18/day
	Old School Age		8.18/day
Centre County Youth Service Bureau	Shelter Care and Group Home-Female ages 12-18	9/1/08-6/30/09	\$155.00/day
	Independent Living Ages 16-21		\$118.00/day
	Shelter Care and Group Home-Males ages 12-18		\$163.00/day
Children's Service Center	Private Foster Care	7/1/08-6/30/09	\$49.53/day
<b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>			
Wyoming Valley Healthcare	Laboratory Testing	7/1/07-6/30/08	\$27,000
<u>Rates based on Medical Asst. program fee schedules.</u>			
Mercy Hospital of Nanticoke	Laboratory Testing	“ “	\$1,200
<u>Rates based on Medical Asst. program fee schedules.</u>			
Wyoming Valley Healthcare	Laboratory Testing	7/1/08-6/30/09	\$28,500
<u>Rates based on Medical Asst. program fee schedules.</u>			
Mercy Hospital of Nanticoke	Laboratory Testing	“ “	\$1,500
<u>Rates based on Medical Asst. program fee schedules.</u>			
Family Srv. Assoc.. Wyoming Valley	Administrative & Guardianship	“ “	\$24,000
Snyder & Clemente	Auditing Srvs.	“ “	\$51,000
Posten Taxi, Inc.	Transport Srvs.	“ “	\$7.00/trip \$8.00/trip \$10.00/trip \$64,825
ACT, Inc.	Employment Srvs.	“ “	\$10.00/qtr hr \$10,000

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT CAP</u>
-----------------	----------------	-------------	-------------------------------

**MENTAL HEALTH/MENTAL RETARDATION: (Continued)**

Family Srv. Assoc. of Wyo.Valley	Administrative, Guardianship & Warmline	7/1/08-6/30/09	\$42,000
-------------------------------------	---	----------------	----------

**TRANSPORTATION:**

Posten Trans.	Trans. Services	6/1/08-8/31/08	\$9.25 trips under 5 mi. \$9.25 + \$1.85 per mile for trips over 5 mi.
Country Coach	Trans. Services	6/1/08-8/31/08	\$50 per hour/per vehicle
AVP	Trans. Services	6/1/08-8/31/08	\$12.50 for 1 <sup>st</sup> pick- up/\$8.50 for each add.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE FROM</u>	<u>TO</u>
<b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>				
Support Srvs. for Infants Toddlers	Early Intervention	7/1/07-6/30/08	\$120,000	\$120,243
Community Counseling Services	Comm. Srvs., ICM, OP, Day Treatmt., CE, Soc. Rehab., Crisis, Res., RC, Adm. Mangmt., Emergency, Comm. Habilit., & P/FDS Wv.	7/1/08-6/30/09	\$4,860,969	\$4,873,874
Suncom Industries, Inc.	Transport Srvs.	“ “	\$8.25/trip	\$8.50/trip
Creating Unlimited Poss.	Comm. Hab. & Transport Srvs.	“ “	\$596,462	\$596,462
<b><u>No changes to final total – categorical funding changes</u></b>				
AVP Transport, Inc.	Transport Srvs.	“ “	\$44,500	\$55,640
Susan Gratalo D/B/A Castle Transportation	Transport Srvs.	“ “	\$116,500	\$134,926
Glen & Gwen Transp.	Transport Srvs	7/1/08-6/30/09	\$29,500	\$33,384

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>		<u>RATE</u>	
				<u>FROM</u>	<u>TO</u>
Valley Crest Nursing, Inc.	Comm. Hab. & Respite Svcs.	“	“	\$232,442	\$244,442
CareGivers America LLC	Home & Comm. Svcs.	“	“	\$16,290	\$21,523
Home Sweet Home Personal Care, Inc.	Home & Comm. Svcs.	“	“	\$32,054	\$87,206
Institute for Human Resources & Svcs.	Residential	“	“	\$5,133,413	\$5,158,990
Step-By-Step, Inc.	Residential, Employ., Comm. Habilit. & Housing Support	"	"	\$7,223,154	\$7,252,543
Nat'l Mentor Healthcare	Home & Comm Hab., Respite & Res. Svcs.	"	"	\$1,398,518	\$1,433,082
Community Counseling	Comm. Svcs., ICM, OP, Day Treatmt., CE, Soc. Rehab., Crisis Res., RC, Adm. Mangmt., Emergency, Comm. Habilit., P/FDS Wv & MH Court Casemangmt.	"	"	\$4,880,969	\$4,963,874

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
 \_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENT FOR:**

**CHILDREN & YOUTH:**

Authorize the Chairman of the Board of Commissioners of Luzerne County to execute, on behalf of Luzerne County, subject to Solicitor review and approval, a Lease Agreement between Luzerne County and McCarthy Realty, Inc., whereby Luzerne County will lease from McCarthy Realty, Inc., approximately 13,000 square feet of space located at 93-97 North State Street, Wilkes-Barre, Luzerne County, Pennsylvania, for an initial term of two (2) years at an annual gross rent of \$194,350.00 per year, which includes parking for 90 cars, designated drop-off and pick-up area, cleaning services and utilities.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
 \_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**TRANSPORTATION:**

The settlement of the legal claim of Pompey Dodge, 303 Wyoming Avenue, Kingston, PA, stemming from services rendered to Luzerne/Wyoming Counties Transportation Department vehicles in the amount of \$17,059.46. The services rendered were rendered satisfactorily to the Department.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
 \_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**ENGINEER'S OFFICE – JOSEPH GIBBONS, ENGINEER**

**MOTION**

Request a Motion to authorize the proper officials to advertise an RFP for Roof Design Services for the exterior Courthouse renovations project.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

**MOTION**

Request a Motion to authorize the proper officials to advertise for the replacement of the Penn Place HVAC Compressor.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

**MOTION**

Request a Motion to authorize the proper officials to reject the bids for carpet and padding replacement in the County Administration Office Area.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

**MOTION**

Request a Motion to authorize the proper officials to re-advertise for carpet and padding replacement in the County Administration Office Area.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

**MOTION**

Request a Motion to authorize the proper officials to re-advertise for Structural Skylight Replacement in the Atrium of 111 Pennsylvania Avenue, Wilkes-Barre, PA.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN**

MOTION

Request a Motion to authorize the proper officials to the Agreement with A+E Group, Inc., 140 Maffet Street, Wilkes-Barre, PA 18705, in the amount of \$2,000.00 for infra-red testing of the entire steam and condensate line between the Luzerne County Courthouse and at the Luzerne County Correctional Facility.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER**

MOTION

Request a Motion to authorize the proper officials to re-advertise for a replacement engine for a 1999 720 Champion Road Grader located in District #1, Hunlock Twp.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

Request a Motion to Ratify the September 15, 2008 applications to decrease the encumbrance of Liquid Fuels Tax Funds for the following Luzerne County Projects:

- Project No. 06-40-000-03      Revision No. 1      (\$115,195.76)
- Project No. 06-40-000-03      Revision No. 2      (\$63,950.01)
- Project No. 07-40-000-01      Revision No. 1      (\$80,000.00)

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR**

MOTION

Request a Motion approving the following activities through the County’s Economic Development Program(s):

KENNEDY WATER JJWR, INC. – an increase in the amount of an existing loan from \$262,000 to \$500,000 to assist in financing a \$1.9 million project for a bank branch to be located at Kennedy Blvd. and Water Street in downtown Pittston City. County funds will be utilized for the acquisition of land, purchase of machinery and equipment, and professional/financial fees.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**COMMUNITY DEVELOPMENT: (Continued)**

WILLS DEVELOPMENT – \$210,000 loan to assist in financing a \$425,000 project to locate an Insurance Office and several other commercial tenants at 1 West Broad Street in Hazleton City. County funds will be utilized for acquisition.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ **PETRILLA**, \_\_\_\_\_ **SKREPENAK**, \_\_\_\_\_ **URBAN**

WILLS DEVELOPMENT – \$150,000 loan to assist in financing a \$300,000 project to locate an Insurance Office and several other commercial tenants at 824 Main Street in Nanticoke City. County funds will be utilized for acquisition.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ **PETRILLA**, \_\_\_\_\_ **SKREPENAK**, \_\_\_\_\_ **URBAN**

BROADWAY DREAMS, LTD. – \$300,000 loan to assist in financing a \$600,000 project for the purpose of purchasing an automated fulfillment system to improve storage and distribution operations at 180 Welles Street, Forty Fort. County funds will be utilized for the purchase of machinery and equipment.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ **PETRILLA**, \_\_\_\_\_ **SKREPENAK**, \_\_\_\_\_ **URBAN**

Request a Motion authorizing the Board of Commissioners of the County of Luzerne to enter into a contract, with the following, for the provision of professional services to the Luzerne County Office of Community Development for 2008, with the option for two additional years:

Primary Legal Service and Advice: Pedri Law Office - \$100.00 per hour, not to exceed \$15,000 per year

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ **PETRILLA**, \_\_\_\_\_ **SKREPENAK**, \_\_\_\_\_ **URBAN**

Request a Motion approving an increase for Catholic Social Services of the Diocese of Scranton, Inc., in the amount of \$100,000, for a total of \$580,000, through the County's Rental Housing Program. The County's funding will be utilized for the rehabilitation of the former St. Stanislaus Orphanage, located at 141 Newport Street, Newport Township which will be converted to 30 general occupancy apartments.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ **PETRILLA**, \_\_\_\_\_ **SKREPENAK**, \_\_\_\_\_ **URBAN**

**PURCHASING DEPARTMENT-GREGORY HUNSINGER, DIRECTOR**

**MOTION**

**REQUEST A MOTION TO ADVERTISE FOR BIDS:**

**LUZERNE COUNTY COURT HOUSE:**

CARPET RENTALS  
COPY PAPER  
LASER PAPER

**LUZERNE COUNTY GIS/MAPPING DEPARTMENT:**

SIX COMPUTERS – SEVEN COMPUTER MONITORS

**LUZERNE/WYOMING COUNTIES TRANSPORTATION DEPARTMENT:**

1. EXTERIOR AND INTERIOR MINI-BUS ADVERTISING

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:**

**PROTHONOTARY: FILE FOLDERS**

ONE POINT, INC. TOTAL BID: \$30,600.00  
101 POPLAR STREET  
SCRANTON, PA 18509

**UNSUCCESSFUL BIDDER:**  
AVAIL BUSINESS SYSTEMS TOTAL BID: \$36,000.00

**LUZERNE/WYOMING COUNTIES TRANSPORTATION DEPARTMENT:**

SALE OF SEVEN (7) VEHICLES

ORVAL'S ITEM #2,3,4,5,6,7 TOTAL BID: \$3,000.00  
85-89 GARDEN DRIVE  
HUNLOCK CREEK, PA 18621

JAMES A. CASEY ITEM #1 TOTAL BID: \$600.00  
199 S. MAIN STREET  
WILKES BARRE, PA 18701

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**PURCHASING DEPARTMENT: (Continued)**

MOTION

REQUEST A MOTION TO REJECT ALL THE RFP RESPONSES RECEIVED FOR THE 9-1-1 ADDRESSING PROJECT AND THE 9-1-1 FUNDS MANAGEMENT PROJECT BECAUSE THE COSTS DRASTICALLY EXCEED ORIGINAL BUDGETARY PROJECTIONS.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

MOTION

REQUEST A MOTION TO RE-RELEASE THE RFP'S FOR THE 9-1-1-ADDRESSING PROJECT AND THE 9-1-1 FUNDS MANAGEMENT PROJECT.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**PROBATION SERVICES - LARRY SABA, DIRECTOR**

**REQUEST A MOTION TO APPROVE / RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<b><u>PROBATION SERVICES:</u></b>			
Dept. of Transportation Grant # CT SP 209-LUZ-00008	Northeast Highway Safety Program	10/01/08 - 10/01/09	\$111,072.00

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ PETRILLA, \_\_\_\_\_ SKREPENAK, \_\_\_\_\_ URBAN

**END OF DEPARTMENT HEAD REPORTS**