

COMMISSIONER’S MEETING

AUGUST 20, 2008

CALL TO ORDER.....Maryanne C. Petrilla, Chairman

PLEDGE OF ALLEGIANCE

BID OPENINGS

**ANNOUNCEMENTS:.....Douglas A. Pape
County Manager/ Chief Clerk**

**RECOGNITIONS:.....Commissioner Maryanne C. Petrilla
Chairman**

**RESOLUTION: ARTHUR A. BARTOLAI, THE FORMER LUZERNE COUNT VETERAN
AFFAIRS DIRECTOR FOR 32 YEARS.**

PUBLIC COMMENT

COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK 1

Minutes..... 1

Vouchers 1

Hazleton and Hazle Township 2

Luzerne County State of Emergency – Bridges..... 2

Luzerne County Children and Youth Services - Declaration of Emergency 2

Reassessment 2

Monroe County Local Share Account Application/River Commons 2

Monroe County Local Share Account Application/Equipment..... 3

Single Application for the Luzerne County’s Sheriff’s Department 3

Luzerne County 9-1-1/ Declaration of Emergency 3

Luzerne County 911 /Replacement Batteries..... 3

District Attorney’s/ 2009/2010 RASA State Grant Application..... 4

District Attorney’s/ 2009/2010 VOJO State Grant Application 4

District Attorney’s/ Project Safe Neighborhood Gun Buyback Program Grant Application 4

Request for Proposals for Forestry Consultant Services..... 4

Bear Creek Charter School Real Estate Taxes – Tax Forgiveness 5

Hazleton American Legion Post 76 Real Estate Taxes – Tax Forgiveness 5

Tax Refunds-Assessment Appeals Office..... 5

2003 Capital Projects Bond Issue – 2003D-34 - Transfer (Appendix Page 33) 6

2003 Capital Projects Bond Issue – 2003D-34 - Payment (Appendix Page 33A)..... 6

Budget Transfer..... 6

Budget Transfer..... 6

Budget Transfer..... 6

RFP for the Sale of Tax Claims 7

Financial Advisory Services	7
NEPA Comp. Economic Development Strategy Plan	7
Fedex Dropbox.....	7
Telephone System Maintenance Services.....	8
Request for Proposals.....	8
TREASURER’S OFFICE – MICHAEL L. MORREALE	9
FINANCIAL STATEMENT	9
CERTIFICATES OF DEPOSIT	11
CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI	12
DEPARTMENT HEAD REPORTS	15
HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR	15
ENGINEER’S OFFICE – JOSEPH GIBBONS, ENGINEER.....	18
ROAD & BRIDGE DEPARTMENT - JOSEPH GIBBONS, ENGINEER	19
PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR	20
COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR	20
PURCHASING DEPARTMENT-GREGORY HUNSINGER, DIRECTOR	22
PROBATION SERVICES - LARRY SABA, DIRECTOR	24
PERSONNEL.....	Error! Bookmark not defined.
APPENDIX SHEET	Error! Bookmark not defined.

COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK

Minutes

MOTION

Request a Motion to approve the minutes of the Commissioner's Meeting held on July 16th, 2008.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

Vouchers

MOTION

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 466993GF – 468287GF
County General Fund for 2008

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

PNC Bank, Vouchers 502584LF – 502656LF
Liquid Fuels Fund for 2008

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

Wachovia Bank, Vouchers 400335WC – 400340WC
Worker's Compensation for 2008

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

Request a Motion to approve and release payment for the following amount::

PNC Bank, \$1,171,358.80
County General Fund for 2008

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:

Hazleton and Hazle Township

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: July 23, 2008; July 30, 2008; August 6, 2008; August 13, 2008; and August 20, 2008.

Luzerne County State of Emergency – Bridges

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all County – owned bridges. Resolution dated: July 23, 2008; July 30, 2008; August 6, 2008; August 13, 2008 and August 20, 2008.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Luzerne County Children and Youth Services - Declaration of Emergency

Request a Motion to ratify a Declaration of Emergency for Children & Youth Services occurring on August 1, 2008 regarding electronic, data and phone service wiring for new office space located in the City of Hazleton. By this action work completed or to be completed shall be outside the County’s purchasing policy.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Reassessment

Request a Motion to delay the implementation of reassessment to assure new values are fair and accurate.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Monroe County Local Share Account Application/River Commons

Request a Motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development (PA DCED), effective August 20, 2008, for Monroe County Local Share Account funds. The County’s Single Application for Assistance will be requesting \$200,000 in funding to defray programming/operating expenses related to the River Commons.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Monroe County Local Share Account Application/Equipment

Request a Motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development (PA DCED), effective August 20, 2008, for Monroe County Local Share Account funds. This Single Application for Assistance will be requesting \$450,000 in assistance for the River Commons, specifically for the purchase of a stage, generators, restrooms and related equipment.

**It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN**

MOTION

Single Application for the Luzerne County's Sheriff's Department

Request a Motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development (PA DCED), effective August 20, 2008, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PA DCED funding. The County's Single Application for Assistance is requesting funding which will be used towards an Identification project.

**It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN**

MOTION

Luzerne County 9-1-1/ Declaration of Emergency

Request a Motion to ratify a Declaration of Emergency in the 9-1-1 Department as a result of damage to microwave radio links during storms occurring on August 5, 2008 at radio communication towers owned or leased by Luzerne County situated at Mountaintop, Nescopeck, Freeland and Shickshinny. By this action repairs made or to be made shall be outside the County's Purchasing Policy.

**It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN**

MOTION

Luzerne County 911 /Replacement Batteries

Request a Motion to approve/ratify the purchase of 80 UPS replacement batteries in the amount of \$24,000.00 from Batteries Plus through the PA COSTARS program.

**It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN**

MOTION

District Attorney's/ 2009/2010 RASA State Grant Application

Request a Motion of the Luzerne County Board of Commissioners to approve the submission of an application to the Pennsylvania Commission on Crime and Delinquency as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for and receipt of an award in the amount of \$319,552.00 for the 2009/2010 RASA State grant application. If awarded, this grant will allow the District Attorney's Office to continue to provide comprehensive services to victims of crimes as outlined in the PA Bill of Rights for victims.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

District Attorney's/ 2009/2010 VOJO State Grant Application

Request a Motion of the Luzerne County Board of Commissioners to approve the submission of an application to the Pennsylvania Commission on Crime and Delinquency as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for and receipt of an award in the amount of \$158,550 for the 2009/2010 VOJO State grant application. If awarded, this grant will allow the District Attorney's Office to continue to provide comprehensive services to victims of Juvenile offenders as outlined in the PA Bill of Rights for victims of juvenile crimes.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

District Attorney's/ Project Safe Neighborhood Gun Buyback Program Grant Application

Request a Motion of the Luzerne County Board of Commissioners to approve the submission of an application to the Pennsylvania Department of Community and Economic Development as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for and receipt of an award in the amount of \$10,000.00 for Project Safe Neighborhood Gun Buyback Program. If awarded, this grant will allow the District Attorney's Office to be used to buy back unwanted guns of Luzerne County residents.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request for Proposals for Forestry Consultant Services

Request a Motion to authorize the proper officials to advertise for Request for Proposals for Forestry Consultant Services (including surveying services) to complete a PA DCNR approved forest stewardship project at Moon Lake.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Bear Creek Charter School Real Estate Taxes – Tax Forgiveness

Request a Motion to forgive the Bear Creek Charter School real estate taxes for the year 2008 on property located at 1900 Bear Creek Blvd. Tax forgiveness has been granted from Bear Creek Township and the Wilkes-Barre Area School District. The Board of Assessment Appeals has granted tax exemption status for the years 2009 and forward. Pin # 4-I11S3-003-004 and Plate # 4-426-D1-D1-4.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Hazleton American Legion Post 76 Real Estate Taxes – Tax Forgiveness

Request a Motion to forgive the Hazleton American Legion Post 76 real estate taxes for the years 2005, 2006 and 2007 on property located at 305-07, 309-11 and 313-17 East Diamond Street in the city of Hazleton. Tax Forgiveness has been granted by the City of Hazleton and the Hazleton Area School District, for the pin and plate numbers as listed:

Pin #71-T8NW33-016-002 and Plate # 71-14-451-6

Pin # 71-T8NW33-016-003 and Plate# 71-14-5-18-7

Pin # 71-T8NW33-016-04A and Plate #71-14-598-3

The Luzerne County Board of Appeals has granted tax exemption on these properties for the years 2008 and forward.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Tax Refunds-Assessment Appeals Office

Request a Motion to approve the following refunds through the Assessment Appeals Office as listed:

Hartzel William A& Ruth, 5 Circle Dr. Dallas Township	\$92.98
Duermit Donald & Marie, 91 Grandview Ave.,Dallas Township	\$94.52
McNulty Geraldine, 6 Crestmere Terr., Jenkins Township	\$423.07
Van Fossen Alan Gary, 8163 Blue Ridge Trail, Dorrance Twp.	\$4.65
Searfoss Michael S. & Lori A., 53 S. Sherman Rd., Foster Twp.	\$457.54
Hensel Kenneth & Mary, 110 Blueberry Hill Rd., Jackson Twp.	\$541.36
Heiser Elaine, 80 New Street, Wilkes-Barre Twp.	\$83.69
Kosakowski Edward T. & Donna Marie, 153 Idetown Rd., Lehman Twp.	\$190.61
Hannon Stephen, 211 Greystone Drive, Pittston Township	\$172.01
Total Refunds-----	\$2,060.43

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-34 - Transfer (Appendix Page 33)

REQUEST A MOTION TO ACKNOWLEDGE THE **TRANSFER** OF \$1,407,740.52 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-34.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-34 - Payment (Appendix Page 33A)

REQUEST A MOTION TO APPROVE **PAYMENT** OF \$1,407,740.52 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-34 .

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Budget Transfer

Request a Motion to approve a 2008 General Fund Budget transfer of \$10,000.00 from the Courts-transcripts line item to the Central Court - supplies line item.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Budget Transfer

Request a Motion to approve a 2008 General Fund Budget transfer of \$49,104.00 from the other financing sources/uses line item to the Buildings and Grounds – rent of buildings line item.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Budget Transfer

Request a Motion to approve a 2008 General Fund Budget transfer of \$10,000.00 from the Court Stenographers - supplies line item to the Courts - supplies line item.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

RFP for the Sale of Tax Claims

Request a Motion to approve the advertising of an RFP for the Sale of Tax Claims that are secured by matured liens on real estate situated within the County of Luzerne pursuant to the provisions of the Real Estate Tax Sale Law (“RETSL”) (72 P.S. §5860, et seq.).

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Financial Advisory Services

Request a Motion to appoint Public Financial Management, Inc. (The PFM Group) as Financial Advisor to the County of Luzerne to provide financial and swap advisory services in connection with proposed debt restructuring transactions.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

NEPA Comp. Economic Development Strategy Plan

Request a Motion to continue to participate in the regional Comprehensive Economic Development Strategy Plan of the Northeastern Pennsylvania Economic Development District.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Fedex Dropbox

Request a Motion of the Luzerne County Board of Commissioners to authorize the proper officials to execute a contract with Federal Express Corporation (“FedEX”) for installation of a FedEx DropBox outside the rear entrance to the Luzerne County Courthouse. Currently the last FedEx pickup each day is at 3:30 PM. Mail deposited in the drop box later in the afternoon will be picked up at 5:30 PM each day. There is no cost involved and the agreement can be terminated at any time by either Luzerne County or FedEx.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Telephone System Maintenance Services

Request a motion of the Luzerne County Board of Commissioners to advertise for maintenance services for the Nortel telephone systems that are used in the Courthouse, Courthouse Annex, Penn Place, and related offices. The one year maintenance contract will cover repair services and parts replacement.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request for Proposals

Request a Motion of the Luzerne County Board of Commissioners to RFP for the following:

- Workers' Compensation Claims Management Services
- Workers' Compensation Re-Insurance
- Health Insurance Claims Management Services
- Health Insurance Re-Insurance
- Hepatitis B and TB Inoculation Treatment

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

END OF COMMUNICATIONS

TREASURER'S OFFICE – MICHAEL L. MORREALE

FINANCIAL STATEMENT

Request a motion to accept the following Treasurer's Report:

CHECKING ACCOUNT BALANCES

As of: August 12, 2008

WACHOVIA BANK

General Fund (Old Account)	\$215,086.76
School, Road & Institution District (Old Account).....	719,966.77
Real Estate Tax Sale Account (Old Account).....	292,423.45
Self Insured Workers Compensation Fund.....	138,041.77
Domestic Relations IV-D Fund	748,854.81
Patients' Personal Fund Account	7,551.89
9-1-1 Construction Fund	707,303.58
9-1-1 Operational Fund	4,976.86
9-1-1 Wire Fund	1,884,198.78
9-1-1 Wireless Fund	2,271,357.27

PNC BANK

General Fund (New Account)	\$6,147,868.65
Schools (New Account)	977,165.76
Towns (New Account).....	91,696.02
Real Estate Tax Sale (New Account).....	110,691.62
Transportation Department.....	499,151.37
Office for the Aging	299,842.13
Children & Youth Services	1,736,295.17
Mental Health/Mental Retardation.....	65,500.98
Office of Human Services.....	7,334.84
Drug & Alcohol Program.....	2,553.21
Liquid Fuels Tax Fund	61,365.82
Luzerne County GWBIF Escrow Account	27,640.67
Juvenile Probation JCJC Grant-in-Aid.....	51.86
Act 44 Bridge Account.....	151,349.87
Redevelopment Assistance.....	0.00
Coroner VSIA Account.....	37,006.63

CITIZENS BANK

Adult Probation Special Account	\$346,664.78
Luzerne County Bridges.....	6,867.10
Hazardous Material Emergency Response Account	72,843.72
EMA Radiation Emergency Response Fund.....	47,865.14

FIRST NATIONAL COMMUNITY BANK

Luzerne County Convention and Visitors Bureau	\$119,814.51
Luzerne County Agencies Account	942,868.94
Luzerne County Solid Waste Recycle Account	287,943.19
Luzerne County Property Tax Collection	269,292.37

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Account.....	\$38,024.81
Tri-County Airport Feasibility Study	2,553.79
Luzerne County 2002 A & B Capital Projects	48,874.19
Luzerne County 2003 A & B Capital Projects	174,958.44
Luzerne County 2003 D Capital Projects	135,449.04

(cont'd, next page)

M & T Bank

Adult Probation Drug & Alcohol RIP Program.....\$73,485.11
Riverfront-GG2.....0.00
Nesbitt Park-DCNR.....75,166.53

Community Bank & Trust

2008 Series A Settlement Fund.....\$11,644.68
2008 Series B Bond Trust.....0.00
2008 LCIDA Series Bond Trust.....0.00
2008 Series A Project Fund.....38,317,612.87
2008 Series A Sinking Fund.....48,526.26

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MICHAEL L. MORREALE
Luzerne County Treasurer

CERTIFICATES OF DEPOSIT

(Principal Values only)

As of: August 12, 2008

General Fund	\$12,000,000.00
Real Estate Tax Sale	\$750,000.00
Liquid Fuels Tax Fund	\$1,300,000.00
9-1-1 Construction Fund	\$200,000.00
Domestic Relations IV-D Fund	\$2,285,000.00
Transportation Dept	\$150,000.00
Office for the Aging	\$1,000,000.00
Mental Health/Mental Retardation	\$13,450,000.00
Office of Human Services	\$405,000.00
Drug & Alcohol Program	\$500,000.00
Adult Probation Special Account	\$2,200,000.00
Hazardous Material Emergency Response Account	\$160,000.00
Solid Waste Recycle Account	\$700,000.00
Luzerne County Agencies Account	<u>\$2,450,000.00</u>
Total:	\$37,550,000.00

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MICHAEL L. MORREALE
Luzerne County Treasurer

CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$560,238.74 Business Development Loan Program
\$272,074.53 Community Development Block Grant Program
\$ 27,645.00 HOME Investment Partnership Program

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

2. Request a motion to ratify and confirm the payment of **\$15,597.00** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County's appropriation for the month of August, 2008.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

3. Request a motion to ratify and confirm the payment of **\$526,665.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County's appropriation for the month of August, 2008.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

4. Request a motion to ratify and confirm pre-payment of the following vouchers:

Transportation Department:

Voucher No. 534268 to 534363 inclusive in the amount of \$ 590,853.87

Bureau for the Aging:

Voucher No. 719914 to 720512 inclusive in the amount of \$5,220,849.72

Children and Youth:

Voucher No. 735426 to 736422 inclusive in the amount of \$7,037,218.90

Mental Health / Mental Retardation:

Voucher No. 743915 to 744144 inclusive in the amount of \$19,598,641.66

Human Services:

Voucher No. 750771 to 750802 inclusive in the amount of \$ 2,315,572.38

Drug and Alcohol:

Voucher No. 761105 to 761141 inclusive in the amount of \$ 2,017,042.13

County Agencies:

Voucher No. 400846 to 400854 inclusive in the amount of \$ 906,431.12

Adult Probation:

Voucher No. 1000 in the amount of \$ 18,648.00

Adult Probation Special:

Voucher No. 400298 to 400304 inclusive in the amount of \$ 1,245,412.62

CONTROLLER'S REPORT (Continued):

Juvenile Probation JCJC Grant in Aid: Voucher No. 2	in the amount of \$	319,036.49
9-1-1 Construction: Voucher No. 400397 to 400400 inclusive	in the amount of \$	203,844.64
EMA Radiation Emergency: Voucher No. 400105	in the amount of \$	312.33
Hazardous Material Emergency Response: Voucher No. 400166 to 400168 inclusive	in the amount of \$	13,895.44
Solid Waste Recycling: Voucher No. 400743 to 400747 inclusive	in the amount of \$	460,200.24
Hotel Rental Tax: Voucher No. 409 to 410 inclusive	in the amount of \$	214,067.04
Schools: Voucher No. 405049 to 405065 inclusive	in the amount of \$	2,112,695.69
Towns: Voucher No. 406231 to 406307 inclusive	in the amount of \$	252,662.65
Real Estate Tax Sale: Voucher No. 401018 to 401020 inclusive	in the amount of \$	764,648.13
Convention & Visitors Bureau: Voucher No. 403118 to 403145 inclusive	in the amount of \$	24,245.14
Flood Protection Authority: Voucher No. 400538 to 400550 inclusive	in the amount of \$	85,855.17
Wyoming Valley Airport: Voucher No. 400166	in the amount of \$	400.00

**It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN**

5. Request a Motion to approve and release payment for the following amounts:

Transportation Department	in the amount of \$	4,342.70
Bureau for the Aging	in the amount of \$	1,612.84
Children and Youth	in the amount of \$	315.00
9-1-1 Construction	in the amount of \$	1,743.52

CONTROLLER'S REPORT (Continued):

Convention & Visitors Bureau	in the amount of \$	7,382.50
Wyoming Valley Airport	in the amount of \$	411.21

**It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN**

Anthony J. Martinelli, Acting Controller

END OF CONTROLLER'S REPORT

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT CAP</u>
<u>AREA AGENCY ON AGING:</u>			
Mercy Hospital Nanticoke	Lease Agreement for Nanticoke Senior Citizens Center	12/01/08-11/30/13	\$2,137.91/month
VL Enterprises, Inc. (dba) Home Instead Senior Care	Personal Care	7/01/08-6/30/09	\$1,000 \$18.25/Hr.
Senior Star LLC (Purchased Berwick Adult Day Care)	Personal Care	8/12/08-6/30/09	\$7,500.00 \$45.00 Full Day \$30.00 Half Day

Berwick Adult Day Care – Contract terminated due to sale.

OFFICE OF HUMAN SERVICES:

Volunteers of America	Youth Transitional Housing	7/1/08-6/30/09	\$65,000
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It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<u>AREA AGENCY ON AGING:</u>				
Lamar Advertising Company	Advertising Apprise	7/1/07-6/30/08	\$15,300	\$18,300
<u>CHILDREN & YOUTH:</u>				
Integra	CITRIX. Computer Serv	7/1/08-6/30/09	\$105.00/hr	\$115.00/hr.
<u>DRUG & ALCOHOL:</u>				
Catholic Social Services (Luzerne County)	Intervention	7/1/07-6/30/08	\$4,000.00	\$4,613.00

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<u>MENTAL HEALTH/MENTAL RETARDATION:</u>				
Community Counseling Services	Comm. Svcs., ICM, OP, Day Treatmt., CE, Soc. Rehab., Crisis, Res., RC, Adm. Mangmt., Emergency, Comm. Habilit., & P/FDS Wv.	7/1/08-6/30/09	\$4,797,834	\$4,860,969
Step-By-Step, Inc.	Residential, Employ., Comm. Habilit. & Housing Support	“ “	\$7,018,359	\$7,223,154
Nat'l Mentor Healthcare	Home & Comm Hab., Respite & Res. Svcs.	“ “	\$1,445,274	\$1,398,518
Glayds Hummel Personal Care Home	Residential	7/1/08-6/30/09	\$10,184	-0-
Comfort Keepers (Mountain Top)	Home & Comm. Svcs.	“ “	\$3,000	-0-
Associated Family Care Services, Inc.	Home & Comm. Svcs.	“ “	\$2,000	\$3,000
Bayada Nurses, Inc.	Home & Comm. Svcs. & Nursing Srv.	“ “	\$251,620	\$277,120
CareGivers America LLC	Home & Comm. Svcs.	“ “	\$14,040	\$16,290
Comfort Keepers (Hazleton)	Home & Comm. Svcs.	“ “	\$25,825	\$48,673
Erwine's Private Duty Health Care, Inc.	Home & Comm. Svcs.	“ “	\$11,440	\$14,190
Home Sweet Home Personal Care, Inc.	Home & Comm. Svcs.	“ “	\$15,576	\$32,054
Interim Healthcare Svcs.	Home & Comm. Svcs. & Nursing Svcs.	“ “	\$240,968	\$246,968
Institute for Human Resources & Svcs.	Residential	7/1/07-6/30/08	\$4,611,812	\$4,657,159
Step-By-Step, Inc.	Residential, Employ. Comm. Habilit. & Housing Support	7/1/07-6/30/08	\$7,014,738	\$7,026,138
Susan Gratalo D/B/A Castle Transp.	Transport Svcs.	“ “	\$114,944	\$114,944
<u>No changes to final total – categorical funding changes</u>				
Luz. Cty. Transportation Authority	Transport Svcs.	“ “	\$27,500	\$28,000

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<u>OFFICE OF HUMAN SERVICES:</u>				
Commission on Economic Opportunity	Rental Assistance	8/1/07-6/30/08	\$707,296	\$710,996

It was moved by _____, seconded by _____
 _____ PETRILLA, _____ SKREPENAK, _____ URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENTS, REPORTS, APPLICATIONS/SUBMISSIONS, SETTLEMENTS FOR:

CHILDREN & YOUTH:

An Agreement between the County of Luzerne, the University of Pittsburgh, and the following employees to participate in the Child Welfare Education for Leadership (CWEL) Program:

- Kellie Kizis
- Randi Setta
- Rochelle Mirowski

It was moved by _____, seconded by _____
 _____ PETRILLA, _____ SKREPENAK, _____ URBAN

MENTAL HEALTH/MENTAL RETARDATION:

The amended County Income and Expenditure Report for Mental Retardation Services, for fiscal year 2006-2007 submitted to the Department of Public Welfare (DPW), Bureau of Financial Operations (BFO), Revision #2.

It was moved by _____, seconded by _____
 _____ PETRILLA, _____ SKREPENAK, _____ URBAN

TRANSPORTATION:

The settlement of the legal claim of Pompey Dodge, 303 Wyoming Avenue, Kingston, PA, stemming from services rendered to Luzerne/Wyoming Counties Transportation Department vehicles in the amount of \$17,059.46. The services rendered were rendered satisfactorily to the Department.

It was moved by _____, seconded by _____
 _____ PETRILLA, _____ SKREPENAK, _____ URBAN

ENGINEER'S OFFICE – JOSEPH GIBBONS, ENGINEER

MOTION

Request a Motion to Authorize the proper officials to amend the Courthouse Exterior Renovations Design Agreement with Eyerman, Csala, Hapeman & Handman Architects, 69 Public Square, Suite 1000, Wilkes-Barre, PA 18701-2505 in the not to exceed amount of \$18,500.00 to include design of the Brominski Building Front Stair and Landing Replacement.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request a Motion to Authorize the proper officials to revoke the award of the Moon Lake Pavilion Project to Lowell Hartzell, Contractor, 154 North Sheridan Road, Newmanstown, PA 17073, in the amount of \$70,200.00 (Base Bid plus Alternate #2A) due to a bid infraction.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request a Motion to Authorize the proper officials to award the Moon Lake Pavilion Project to Power Builders, Inc., 7 Pethick Drive, Wilkes-Barre, PA 18703 in the amount of \$84,200.00 (Base Bid Only).

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request a Motion to Ratify the amendment of the Scour Repairs for Luzerne County Bridges over the Susquehanna River Agreement with Borton Lawson Engineering, 613 Baltimore Drive, Suite 300, Wilkes-Barre, PA 18702-7903 in the amount of \$4,890.00 to include design work necessary to obtain a PaDEP GP-11 for operation and maintenance of the Water Street Bridge (BMS #40 7303 2305 0004).

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request a Motion to Ratify the request to advertise for the Nesbitt Park Boat Launch Installation Project.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request a Motion to Authorize the proper officials to execute the agreement with Borton Lawson Engineering in the not to exceed amount of \$5,220.00 for design services for the Penn Place HVAC Evaluation Project. This agreement is a subagreement to the existing two-year open end agreement.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request a Motion to Authorize the proper officials to execute a Change Order with Hutchison Construction, LLC, RD #2, Box X-6, Hazleton, PA 18201 in the amount of \$1,871.01 for additional skylight flashing repair in the Luzerne County Boiler Plant Re-Roofing Project.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

ROAD & BRIDGE DEPARTMENT - JOSEPH GIBBONS, ENGINEER

MOTION

Request a Motion to Authorize the proper officials to adopt a resolution for supplemental Reimbursement Agreement No. 048848-A in addition to existing Agreement No. 048848 with PennDOT for the reimbursement of costs incurred by Luzerne County to repair damages to County Road No. 16, Hillside Road, Jackson Twp., PA from the June 2006 Flood. The supplemental agreement revises the funding breakdown from 80% Federal/20% Local to 100% Federal for construction costs only and provides for reimbursement to Luzerne County by the Commonwealth ACH System.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request a Motion to Authorize the proper officials to adopt a resolution for Reimbursement Agreement No. 04R018 with PennDOT for the reimbursement of costs incurred by Luzerne County to temporarily repair County Bridge No. 26119, Hillside Road, Jackson Twp., PA damage incurred by the June 2006 Flood. The supplemental agreement provides 100% Federal Reimbursement for construction costs only and provides for reimbursement to Luzerne County by the Commonwealth ACH System.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request a Motion to Authorize the proper officials to adopt a resolution for Reimbursement Agreement No. 04R017 with PennDOT for the reimbursement of costs incurred by Luzerne County to temporarily repair County Bridge No. 26114, Chase Road, Jackson Twp., PA damage incurred by the June 2006 Flood. The supplemental agreement provides 100% Federal Reimbursement for construction costs only and provides for reimbursement to Luzerne County by the Commonwealth ACH System.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

Request a Motion to Authorize the proper officials to award the Sutton Creek Road Retaining Wall Repair Project (CR #10) to Kriger Construction, Inc., 859 Enterprise Street, Dickson City, PA 18519 in the amount of \$372,815.00.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR

MOTION

Request a Motion to accept the proposal from Borton-Lawson Engineering to provide consultant services and prepare the Countywide Phase II Stormwater Management Plan and authorize the Chairman of the Board of Luzerne County Commissioners to execute the consultant agreement upon its submittal and review and approval by the County Solicitor. The proposal is for \$ 338,703 and is funded by a 75% state grant and our OCD office for the local share.

It was moved by _____, seconded by _____
_____ PETRILLA, _____ SKREPENAK, _____ URBAN

COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR

MOTION

Request a Motion approving an amendment to the Community Development Program for Fiscal Years 2004, 2005, 2007, and 2008, and submission of such to the Department of Housing and Urban Development for the following:

Planning Activities:

Harvey’s Lake Borough Subdivision & Land Use Plan- \$16,000 (Transferred from FY 2004 Clearance activity).

Acquisition/Relocation:

Shickshinny and Luzerne Borough Acquisition Projects - \$105,000 (Transferred from FY 2008 Unprogrammed Funds).

Economic Development:

Edwardsville Borough/Municipality of Kingston NRSA - \$100,000 (Transferred from FY 2007 Public Facilities).

Edwardsville Borough/Municipality of Kingston NRSA - \$150,000 (Transferred from FY 2008 Public Facilities).

Project Close-Out/Cancellation:

Reimbursement of float funded acquisition of Market Street Square and to Unprogrammed funds -\$228,549 (Transfer from FY 2005 CEO Energy Crisis Assistance Program)

Wyoming Valley Drug & Alcohol - \$50,000 (Transfer from 2007 Acquisition activity to Unprogrammed funds).

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

Request a Motion to enter into a sub-recipient agreement with the Luzerne County Redevelopment Authority in order to acquire parcels related to the Neighborhood Revitalization Strategy Area in Edwardsville Borough and the Municipality of Kingston.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

Request a Motion to enter into a cooperation agreement with the Luzerne County Redevelopment Authority, Edwardsville Borough, and the Municipality of Kingston, in order to complete activities related to the Neighborhood Revitalization Strategy Area in Edwardsville Borough and the Municipality of Kingston.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

Request a Motion authorizing the Board of Commissioners of the County of Luzerne to enter into contracts, with each of the following, for the provision of professional services to the Luzerne County Office of Community Development for 2008, with the option for two additional years:

Secondary Legal Service and Advice: Gillespie, Miscavige, Ferdinand, & Baranko - \$100.00 per hour, not to exceed \$10,000 per year

Auditing Service and Advice: Jones Kohanski & Co. - \$13,500 (2007)
\$14,200 (2008 - option)
\$14,900 (2009 - option)

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

PURCHASING DEPARTMENT-GREGORY HUNSINGER, DIRECTOR

MOTION

REQUEST A MOTION TO ADVERTISE FOR BIDS:

COURTHOUSE: RFP for Specialized Vehicle Maintenance and Towing of County Fleet

PROTHONOTARY'S OFFICE: FILE FOLDERS

LUZERNE/WYOMING COUNTIES TRANSPORTATION DEPARTMENT:

1. SALE OF SEVEN (7) VEHICLES
2. RFP FOR SPECIALTY VEHICLE MAINTENANCE

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

REQUEST A MOTION TO AMEND THE AGREEMENT WITH SWIDA FENCE CO. FOR THE MARKET STREET SQUARE PROPERTY IN THE AMOUNT OF \$1,920.00 FOR AN ADDITIONAL 80 LINEAR FEET OF FENCING THAT WILL BE USED TO HOUSE COUNTY VEHICLES.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

ADULT PROBATION: CHEMICALLY SEAL 150 PARKING SPACES

**MARRIGGI PAVING
233 HOOVER STREET
OLD FORGE, PA 18518**

TOTAL BID: \$21,624.00

LUZERNE COUNTY COURTHOUSE: NEW & RE-MANUFACTURED TONER CARTRIDGES

AUTOMATION AIDES, INC. 420 BABYLON ROAD SUITE B HORSHAM, PA 19044	111-ITEMS #1,3,4,5,6,7,8,10,11, 12,13,14,20,23,24,25, 27,28,34,35,37,38,39, 40,43,44,45,46,47,48, 49,50,51,52,53,54,55, 64,65,68,69,74,75,76, 77,78,79,80,88,89,90, 91,92,93,94,95,96,97, 98,99,100,101,102,103, 104,105,106,107,108, 109,110,111,112,113, 114,115,116,117,118, 119,120,121,122,123, 124,125,130,131,132, 133,134,135,136,137, 172,180,181,182,184, 185,186,187,193,205, 206,207,208,209,210, 211,212	TOTAL BID: \$9,482.20 (NEW \$4,557.56) (RE-MFG. \$4,924.64)
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MORGANMAC, INC. 2230 WILKES BARRE TOWNSHIP MARKET PLACE WILKES BARRE, PA 18702	79-ITEMS #9,15,16,17,18,19,21, 22,26,29,30,31,32,33, 41,56,57,58,59,60,61, 62,63,66,67,70,71,72, 73,81,82,83,84,85,126, 127,128,129,141,143, 145,152,161,162,164, 165,166,167,168,169, 171,173,174,175,176, 177,179,183,189,191, 195,197,198,201,202, 203,204,214,215,218, 221,222,223,224,225, 226,227,230,231	TOTAL BID: \$8,361.07 (NEW \$5,929.21) (RE-MFG. \$2,436.86)
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UNIFIED OFFICE EQUIPMENT 1030 RUTTER AVENUE FORTY FORT, PA 18704	8-ITEMS #139,140,148,149, 151,153,190,194	TOTAL BID: \$774.00 (ALL NEW)
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It was moved by _____, seconded by _____
 _____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

REQUEST A MOTION TO REJECT MCCARTHY TIRE SERVICE BID FOR 400 TIRES DUE TO NO BID BOND.

It was moved by _____, seconded by _____
 _____ PETRILLA, _____ SKREPENAK, _____ URBAN

MOTION

REQUEST A MOTION TO RE-ADVERTISE 400 TIRES FOR THE LUZERNE/WYOMING COUNTIES TRANSPORTATION DEPARTMENT.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

REQUEST A MOTION TO PURCHASE OFFICE FURNITURE OFF PA STATE CONTRACT TO FURNISH CHILDREN AND YOUTH'S HAZLETON OFFICE EXPANSION IN THE AMOUNT OF \$93,127.40 FROM ONE POINT, INC.

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

PROBATION SERVICES - LARRY SABA, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<u>PROBATION SERVICES: (JUVENILE)</u>			
JCJC	Grant-In-Aid Award Revised	07/01/08-06/30/09	\$624,654.00 Invoice # G0808-40
<u>PROBATION SERVICES:</u>			
BI Incorporated (Adult)	Electronic Monitoring	09/01/08-06/30/09	\$15.00 per day
	GPS	09/01/08-06/30/09	\$17.00 per day
BI Incorporated (Juvenile)	Electronic Monitoring	09/01/08-06/30/09	\$ 7.02 per day
Mid-Atlantic Monitoring Services (Adult and Juvenile offenders)	Alcohol Monitoring	09/01/08-06/30/09	\$11.00 per day
Redwood Toxicology Laboratory	Drug Testing ON-SITE	09/01/08-06/30/09	25/Box \$5.25 each 10-PANEL
	Dip tests		25/Box \$1.70 each 5-PANEL
	Lab Testing		\$4.00 Per Speciman 8 Drug Lab Screen
			\$9.50 Per Speciman 8 Drug Lab Screen W/Automatic GC/MSonfirmation

It was moved by _____, seconded by _____

_____ PETRILLA, _____ SKREPENAK, _____ URBAN

END OF DEPARTMENT HEAD REPORT

